



## AGENDA

Middle Rogue Metropolitan Planning Organization

Citizen Advisory Committee

**Date: Thursday February 12, 2026**

**Join In-Person**

**Location:** Ridge Room Conference Room,  
Grants Pass City Hall, 101 NW A St,  
Grants Pass, OR

**Transit:** Served by JCT Routes #10, 20, 35, 40,  
50, 80 and 100. Paratransit services  
are available for qualified individuals.

**Contact:** RVCOG: 541-423-1375

**Time: 1:30 p.m.**

**Or via Zoom**

**Meeting ID:** 815 5601 4240

**Phone #:** +1 719 359 4580

**Zoom Link:**

<https://us06web.zoom.us/j/81556014240>

**Website:** [www.mrmpo.org](http://www.mrmpo.org)

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48-HOURS ADVANCE NOTICE IS PREFERABLE AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS.

**1. Call to Order / Introductions / Review Agenda**

Chair

**Consent Agenda**

**2. Review / Approve Minutes**

Chair

Attachment: [#1 MRMPO TAC and CAC Meeting Draft Minutes 01/08/2026](#)

**Action Items**

**3. Election of Officers**

Ryan MacLaren

**Background:** In accordance with the bylaws of the CAC, Officers shall be elected in February of each year. The Chair and Vice-Chair shall serve a term of one year.

**Attachments:** [#2 CAC Bylaws](#)

**Action Requested:** Election of Officers

**4. MRMPO Dues**

Jeff Stump

**Background:** In 2025, the dues rate was approved at \$0.25 per capita, and the Policy Committee had discussed linking the dues rate to the Consumer Price Index (CPI). The CPI for 2025 was 2.7%, which would raise the dues rate to \$0.25675 per capita.

**Attachments:** [#3 Dues Memo](#)

**Action Requested:** Recommendation of Dues



## AGENDA

### Middle Rogue Metropolitan Planning Organization

#### Citizen Advisory Committee

##### 5. Amendment to the 2024-2027 Transportation Improvement Program

Ryan MacLaren

Background: The CAC is requested to make a recommendation on the proposed amendments to the 2024-27 TIP.

###### A. Adjust Project in TIP: *Grants Pass Signal Upgrades (KN23863)*

The 21-day public comment period and public hearing was advertised on or before Thursday, January 29, 2026, in the *Rogue Valley Times*, the *Rogue River Press* and the *Grants Pass Courier* and information is currently available on the MRMPO website.

Attachments: [#4 TIP Amendment Memo](#)  
[#5 CMR for KN23863](#)

Action Requested: Recommendation of approval

#### Discussion Items

##### 6. Public Comments

Chair

#### Regular Updates

##### 7. MRMPO Update

Ryan MacLaren

##### 8. Other Business / Local Business

Chair

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

##### 9. Adjournment

Chair

#### Scheduled Meetings

MRMPO TAC	March 5, 2026	1:30 p.m.
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MRMPO CAC	March 12, 2026	1:30 p.m.
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MRMPO Policy Meeting	February 19, 2026	2:30 p.m.
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All meetings are available in-person and online via Zoom unless otherwise noted.

**Date: Thursday, January 8, 2026**

Attendees:

TAC Voting Members	Organization	Phone Number
Lily Morgan	Gold Hill	855-1525
Shelly Stichter	Grants Pass	450-6125
Laure Middleton	Grants Pass	450-6064
Ryan Nolan, Vice-Chair	Rogue River	582-4401
Charles Bennett	Jackson County	774-6115
Neil Burgess	Josephine County	474-5460
Scott Chancey, Chair	Josephine County Transit	474-5441
Thomas Guevara	ODOT	957-3692
Justin Shoemaker	ODOT	200-5784
TAC Alternate Voters	Organization	Phone Number
Colton Minton	Jackson County	
CAC Voting Members	Organization	Phone Number
Lesley Orr	Active Transportation	
David West	Grants Pass	659-9681
Judy Garrett	Grants Pass	659-9256
Nancy Sue Stout	Grants Pass	761-0899
Fred Saunders	Josephine County	659-0169
Dick Converse, Chair	Josephine County	659-8401
Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Dan Moore	RVCOG	423-1393
Jeff Stump	RVCOG	423-1367
Interested Parties	Organization	
Dan Edwards	Rogue River Greenway Fnd.	
Laurie Nielson	Rogue River Greenway Fnd.	
Jennifer Boardman	ODOT	
Chrissy Ewald	Daily Courier	

**MRMPO TAC and CAC Joint Meeting Minutes – Thursday, January 8, 2026**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 1:30 P.M. / Introductions / Review Agenda 00:00 – 03:30**

TAC Quorum: 4 jurisdictions represented. CAC Quorum: 4 voting members present.

**2. Review / Approve Minutes 03:30 – 04:21**

**03:41** Lelsey Orr moved to approve the October 9, 2025, MRMPO CAC Meeting Minutes as presented. Seconded by David West.

No further discussion.

Motion passed by voice vote. Yes: Lelsey Orr, David West, Judy Garrett, Nancy Sue Stout, Fred Saunders, Dick Converse. No: None.

**04:00** Justin Shoemaker moved to approve the October 2, 2025, MRMPO TAC Meeting Minutes as presented. Seconded by Shelly Stichter.

No further discussion.

Motion passed by voice vote. Yes: Lily Morgan, Shelly Stichter, Laure Middleton, Ryan Nolcan, Charles Bennett, Neil Burgess, Scott Chancey, Thomas Guevara, and Justin Shoemaker. No: None.

### Action Items

**3. Request for COVID-19 relief funding for a planning project along the Greenway between the cities of Rogue River and Grants Pass 04:21 – 14:32**

**12:39** Shelly Stichter moved to recommend awarding the city of Rogue River \$3,081 for the requested Greenway Project. Seconded by Niel Burgess.

No further discussion.

Motion passed by roll call vote. Yes: Lily Morgan, Shelly Stichter, Laure Middleton, Ryan Nolcan, Charles Bennett, Neil Burgess, Scott Chancey, Thomas Guevara, and Justin Shoemaker. No: None.

**13:52** David West moved to recommend awarding the city of Rogue River \$3,081 for the requested Greenway Project. Seconded by Lelsey Orr.

No further discussion.

Motion passed by roll call vote. Yes: Lelsey Orr, David West, Judy Garrett, Nancy Sue Stout, Fred Saunders, Dick Converse. No: None.

## Discussion Items

**4. MRMPO Dues 14:32–40:10**

**5. Public Comment 40:10–41:34**

*No comments received.*

## Regular Updates

**6. MPO Planning Update 41:34 – 53:10**

*Update from Ryan MacLaren regarding the 2027-2030 Transportation Improvement Program updates and timeline, Title VI Plan, and new planning project along the I5 corridor.*

**7. Other Business / Local Business 53:10 – 01:05:44**

*Updates from ODOT, Rogue River Greenway Foundation, and Gold Hill.*

**8. Adjournment**

2:35 p.m.

### Scheduled Meetings

MRMPO TAC	February 5, 2026	1:30 p.m.
MRMPO CAC	February 12, 2026	1:30 p.m.
MRMPO Policy Meeting	January 15, 2026	2:30 p.m.

**BYLAWS**  
**ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)**  
**METROPOLITAN PLANNING ORGANIZATION (MPO)**  
**CITIZENS ADVISORY COMMITTEE (CAC)**

**ARTICLE I**

**Name**

This committee shall be known as the Citizens Advisory Committee of the Middle Rogue Metropolitan Planning Organization (MRMPO).

**ARTICLE II**

**Purpose**

The Citizens Advisory Committee serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the MRMPO.

**Section 1. Duties of the Citizens Advisory Committee**

- a. Represent the interests of citizens within the respective Jurisdictions or topical area of interest, as defined in Article III, Section 1 (d) and (e) of these bylaws.
- b. Serve as a communication link between the public and the MRMPO regarding transportation planning activities.
- c. Provide feedback to MRMPO staff during the development and implementation of the Regional Transportation Plan, the Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MRMPO Policy Committee.

**ARTICLE III**

**Membership - Voting**

**Section 1. Membership of the Committee**

- a. Members of the Citizens Advisory Committee (CAC) consist are appointed by the Policy Committee and shall consist of representatives from the member local governments and

special interests representatives as delineated in this section.

- h. Members of the Citizens Advisory Committee may not be an elected official nor an employee of the jurisdiction for which they are appointed to represent.
- c. There are a total of eleven (11) possible seats on the Citizens Advisory Committee: eight (8) seats for representation from the member local governments and three (3) representatives for identified special interests. Appointees representing member local governments must reside, own property or operate a business within the jurisdiction that they represent. Appointees representing special interests must reside, own property or operate a business within the MRMPO's Planning Boundary
- d. The apportionment of jurisdictional representatives are:
  - City of Grants Pass - 3 members
  - City of Rogue River - 1 member
  - City of Gold Hill - 1 member
  - Josephine County - 2 members
  - Jackson County - 1 member
- e. Three (3) additional seats on the Committee might be considered, one (1) for each of the following special interests: Freight industry, Mass transit, and Active Transportation.

## Section 2. Appointment and Tenure of Committee Membership

- a. Vacancies in an office shall be appointed either by the jurisdictional representative on the MRMPO Policy Committee or by the Committee as a whole with respect to representation of the identified special interests. The Citizens Advisory Committee may make a recommendation to the Policy Committee regarding reappointment and/or removal of a serving member.
- b. Citizens Advisory Committee members will be appointed by the MRMPO Policy Committee. The MRMPO Policy Committee reserves the right to add, reduce or otherwise modify the membership of the Citizens Advisory Committee at its discretion.
- c. The term of office on the Committee shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
  - Relocation outside the MRMPO's Planning Boundary or outside the Jurisdiction which the member represents; or,
  - Unexcused absence from three regularly scheduled, consecutive meetings.

### Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

## ARTICLE IV

### Meetings

#### Section 1. Regular Meetings (To Be Determined)

- a. The Committee shall hold its regular meeting on the **2nd Thursday** of every month. No meeting shall be held during the month of December.

#### Section 2. Special Meetings

- b. Special meetings may be called by MRMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

#### Section 3. Conduct of Meetings

- a. Official action may be taken by the Committee when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Citizens Advisory Committee shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails to receive a second, deliberation shall continue until a motion or definitive action is offered and passed.

## ARTICLE V

### Officers and Duties

#### Section 1. Officers

- a. The officers of the Committee shall be a Chair and Vice Chair, to be elected by the Committee at the first meeting of the calendar year.

#### Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

### Section 3. Duties of Officers

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

### Section 4. *Ex Officio* Members

- a. The RVCOG's Planning Program Manager shall be an ex-officio, non-voting member of the Committee. The program manager shall be responsible for staff support of the Committee, including minute taking and record keeping.
- b. The Oregon Department of Transportation, Region 3 may appoint a representative who shall be responsible for assisting the Citizens Advisory Committee with understanding the State's initiatives and ongoing projects within the MRMPO planning boundary.

## ARTICLE VI

### Amendments to Bylaws

#### Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Committee present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Committee at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to MRMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MRMPO Policy Committee.

Approved by the MRMPO Policy Committee:

  
\_\_\_\_\_  
Valerie Lovelace, Chair

10/17/2019  
\_\_\_\_\_  
Date



# **Middle Rogue Metropolitan Planning Organization**

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## **Regional Transportation Planning**

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Gold Hill • Rogue River • Grants Pass • Josephine County • Jackson County • Josephine County Transit •  
Oregon Department of Transportation

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DATE: January 29, 2026  
TO: MRMPO TAC  
FROM: Jeffrey Stump, Associate Transportation Planner  
SUBJECT: FY 2026-27 MRMPO Member Dues

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Discussions at the January Citizen's Advisory Committee (CAC), Technical Advisory Committee (TAC) and Policy Committee meetings, resulted in a preferred population estimation method to calculate member dues. Using this method, staff have updated the FY 2026-2027 member dues and are now seeking their approval.

Last year, the MRMPO Policy Committee had discussed linking the membership dues to the Consumer Price Index or CPI and having future dues calculations indexed to the CPI. The CPI is a price index used to track changes in prices over time and show how inflation or purchasing power is evolving. For the 12 months ending in December, 2025, the U.S. Bureau of Labor Statistics (BLS) economic news release (<https://www.bls.gov/news.release/cpi.toc.htm>) reports the national all items CPI rose 2.7 percent.

Table 1 below reflects the current approved 2025-26 MRMPO membership dues. Table 2 shows membership dues with the updated population estimates and no CPI increase. Table 3 reflects the updated population estimates and a per capita dues rate increase of 2.7% (CPI).

**Table 1: Current 2025-26 Dues**

<b>MRMPO 2025-26 Dues</b>			
Member Jurisdictions	2024 Population	Per Capita Dues Rate	FY2025-26 Dues
Gold Hill	1,345	\$0.25	\$336.25
Rogue River	2,419	\$0.25	\$604.75
Grants Pass	39,572	\$0.25	\$9,893.00
Jackson County	4,710	\$0.25	\$1,177.50
Josephine County	20,571	\$0.25	\$5,142.75
<i>Total</i>	<b>68,617</b>		<b>\$17,154</b>

**Table 2: Updated 2026-27 Dues without CPI**

MRMPO 2026-27 Dues				
Member Jurisdictions	2025 Population <sup>1</sup>	Per Capita Dues Rate	FY2026-27 Dues <sup>2</sup>	Increase/Decrease
Gold Hill	1,363	\$0.25	\$340.75	\$4.50
Rogue River	2,484	\$0.25	\$621.00	\$16.25
Grants Pass	40,380	\$0.25	\$10,095.00	\$202.00
Jackson County	4,737	\$0.25	\$1,184.25	\$6.75
Josephine County	20,402	\$0.25	\$5,100.50	-\$42.25
<b>Total</b>	<b>69,366</b>		<b>\$17,342</b>	<b>\$187</b>

<sup>1</sup> RVCOG staff utilized the latest Certified Portland State University population estimates for incorporated cities and estimates derived from SOABM for unincorporated areas.

<sup>2</sup> Proposed dues = (Population estimates \* dues rate)

**Table 2: Updated 2026-27 Dues with CPI**

MRMPO 2026-27 Dues				
Member Jurisdictions	2025 Population <sup>1</sup>	*Per Capita Dues Rate	FY2026-27 Dues <sup>2</sup>	Increase/Decrease
Gold Hill	1,363	\$0.25675	\$349.95	\$13.70
Rogue River	2,484	\$0.25675	\$637.77	\$33.02
Grants Pass	40,380	\$0.25675	\$10,367.57	\$474.56
Jackson County	4,737	\$0.25675	\$1,216.22	\$38.72
Josephine County	20,402	\$0.25675	\$5,238.21	\$95.46
<b>Total</b>	<b>69,366</b>		<b>\$17,810</b>	<b>\$655</b>

\*Per capita dues rate increase @ 2.7% per December 2025 All Items Consumer Price Index (CPI)

<sup>1</sup> RVCOG staff utilized the latest Certified Portland State University population estimates for incorporated cities and estimates derived from SOABM for unincorporated areas.

<sup>2</sup> Proposed dues = (Population estimates \* dues rate)



**Middle Rogue  
Metropolitan Planning Organization**  
**Regional Transportation Planning**

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

**DATE:** January 28, 2026  
**TO:** MRMPO Citizens Advisory Committee  
**FROM:** Ryan MacLaren, Planning Program Director  
**SUBJECT:** TIP Amendment(s)

The CAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendment(s) described below. The Policy Committee will hold a public hearing at 2:30 p.m. on Thursday, February 19, 2026 to consider adoption of the proposed TIP amendment(s). A press release for the 21-day public comment period and public hearing was sent on or before January 29<sup>th</sup> in the Rogue Valley Times, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

**A. Adjust Project in TIP: *Grants Pass Signal Upgrades (KN23863)***

Description: Increase the Design phase by \$1M and cancel the Land Purchas and Construction phases. Transfer \$480K from Construction and \$120K from Right of Way to the Design phase, \$400K will come from Fix it Region 3. Land Purchase and Construction will be removed from the current STIP, and delivery in the 27–30 STIP cycle.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
<b>ODOT</b>														
Grants Pass Signal Upgrades	Upgrade traffic signals software at various locations around the city of Grants Pass, to improve the traffic flow.	n/a	N/A	23863	2025	Planning					\$ -			\$ -
					Design	\$ 1,794,600	CRP/FIXR3	\$ 205,400	ODOT	\$ 2,000,000				\$ 2,000,000
					Land Purchase					\$ -				\$ -
					Utility Relocate					\$ -				\$ -
					Construction					\$ -				\$ -
					Other					\$ -				\$ -
					Total FFY24-27	\$ 1,794,600		\$ 205,400		\$ 2,000,000	\$ -			\$ 2,000,000



## Change Management Request

Approved Date: 10/28/25

Request Date:	09/05/25	CMR Number:	23863-P1	Project Lead (TPM/RE-CP):	SHOEMAKER JUSTIN		
Project Name: Grants Pass Signal Upgrades							
KN:	23863	Region:	3	Area:	ROGUE VALLEY	Project Delivery Phase:	Not Applicable
Main Funding Responsibility: SW Carbon Reduction							
Additional Funding Responsibilities:							
STIP Amendment:	Full	Approval Authority:	Delivery and Operations Administrator	MPO	Yes	Amendment:	
IGA Amendment:	No	A&E Contract Amendment:	No	Re-baseline Schedule:	No	Re-baseline Budget:	No
Scope, Schedule & Budget Change - Reason(s):	Elective - Combined projects Not Applicable Elective - Reallocation of budget authorization between work types						
Current Scope:	Upgrade advanced transportation controllers (ATC) and traffic signal interconnect facilities at various locations around the city of Grants Pass.						



## Change Management Request

Describe Scope Change:	<p>Upgrade advanced transportation controllers (ATC) and traffic signal interconnect facilities at various locations.</p> <p>For record keeping purpose this description will be added when 2027 funds are distributed on this K #.</p> <p>Signal equipment upgrades at various locations. Enhanced pedestrian crossings at various locations. Signal replacement at 7th and Park. Locations are within the City of Grants Pass.</p>
Justification for Scope Change:	Combining like projects after projects were selected for the 2027 STIP cycle.



## Change Management Request

Describe the Risk of not Approving the Scope Change:	Projects if separated individually will cost more. Combining the Similar type projects and close/overlapping proximity will reduce construction time lines. This will also be less impact on the public.
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	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551		
PDT Kick-Off – 018			Bid Opening – 560		
Project Initiation Phase Complete - 050			Forecasted 1 <sup>st</sup> Note - 735		
DAP Phase Complete – 325			Forecasted 2 <sup>nd</sup> Note - 790		
ROW EA Open - 470			Forecasted 3 <sup>rd</sup> Note - 796		

## Change Management Request

Describe Schedule Change:	<p>This project is being combine from several program funds. Schedule has not been set up yet, this was due to see what projects were selected for the 2027 STIP.</p> <p>Due to combing of several projects and additional R/W funds not available until 2027, R/W will need to be slipped to 2027, and construction to 2029 for record keeping purposes.</p>
Justification for Schedule Change:	<p>Several Traffic and signal projects were selected across two STIP cycles. And existing projects were leveraged as part of the Great Streets Grant. These additional selected projects need to combine into one project.</p>

## Change Management Request

Describe the Risk of not Approving the Schedule Change:	Projects if separated individually will cost more. Combining the Similar type projects and close/overlapping proximity will reduce construction time lines. This will also be less impact on the public.
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	Current Budget	Requested Budget	Change
Planning	\$0	\$0	
Preliminary Engineering	400,000	\$1,000,000	\$600,000
Right of Way	\$120,000	\$120,000	\$0
Utility Relocation	\$0	\$0	
Construction	\$480,000	\$480,000	\$0
Other	\$0	\$0	
<b>Total:</b>	<b>\$1,000,000</b>	<b>\$1,600,000</b>	<b>\$600,000</b>

Describe Budget Change (Break down the change by Funding Program):	We are combining projects that are across two STIP cycles. Due to the changes on how the STIP will be set up in the future, region has been asked to add bottom line dollars to keep the current phases intact during its transition to a much larger project.
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## Change Management Request

Justification for Budget Change:	Due to combining projects across two STIP cycles, we need to move the current available Carbon funds PE. When the next STIP cycle fund is available we will load the the newly allocated funding to the correct phases dropping the placeholder region bottom line dollars back out. This change in process has been requested by programming group as ODOT moves forward with new STIP process in 2027.
Describe the Risk of not Approving the Budget Change:	Projects if separated individually will cost more. Combining the Similar type projects and close/overlapping proximity will reduce construction time lines. This will also be less impact on the public.

	Signatures	Dates		Signatures	Dates
Funding Manager:	Johanna Anderson	10/03/25	Additional Signator:		
STIP Coordinator:	Naomi Birch	10/06/25	Additional Signator:		
Area Manager:	OBERLANDER ELIJAH	10/06/25	Additional Signator:		
Project Sponsor:	Jeremiah Griffin	10/27/25	Additional Signator:		
Tech Center Manager:	Mark Thompson	10/03/25	Additional Signator:		
Region Manager:	Darrin Neavoll	10/08/25	Additional Signator:		
Additional Signator:			Additional Signator:		