



## AGENDA

Middle Rogue Metropolitan Planning Organization  
Citizen Advisory Committee

**Date: Thursday, February 8, 2024**

**Time: 1:30 p.m.**

### Join In-Person

**Location:** Ridge Room Conference Room, Grants  
Pass City Hall, 101 NW A St, Grants  
Pass, OR

**Transit:** Served by JCT Routes #10, 20, 35, 40,  
50, 80 and 100. Paratransit services  
are available for qualified individuals.

**Contact:** RVCOG: 541-423-1375

**Website:** [www.mrmppo.org](http://www.mrmppo.org)

### Or via Zoom

**Meeting ID:** 815 5601 4240

**Phone #:** +1 719 359 4580 US

### **Zoom Link:**

<https://us06web.zoom.us/j/81556014240>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

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### **1. Call to Order / Introductions / Review Agenda**

**Chair**

## **Consent Agenda**

### **2. Review / Approve Minutes**

**Chair**

Attachment: [#1 MRMPO CAC 01/11/2024 Minutes](#)

## **Action Items**

### **3. Election of Officers**

**Ryan MacLaren**

**Background:** In accordance with the bylaws of the CAC, Officers shall be elected in February of each year. The Chair and Vice-Chair shall serve a term of one year.

**Attachments:** [#2 CAC Bylaws](#)

**Action Requested:** Election of Officers

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### **4. MRMPO Dues**

**Ryan MacLaren**

**Background:** Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$11,004 for the 2024-25 fiscal year.

**Attachments:** [#3 Dues Memo](#)

**Action Requested:** Recommendation of Dues

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### **5. Amendment to the 2024-2027 TIP**

**Ryan MacLaren**

**Background:** The CAC is being requested to make a recommendation on the proposed amendments to the 2024-27 TIP.



## AGENDA

### Middle Rogue Metropolitan Planning Organization Citizen Advisory Committee

- Adjust Project in TIP: *I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)*

The 21-day public comment period and public hearing was advertised on or before Thursday, January 25, 2024, in the *Rogue Valley Times*, the *Rogue River Press* and the *Grants Pass Courier* and information is currently available on the MRMPO website.

Attachment: [#4 TIP Amendment Memo](#)  
[#5 CMR](#)

Action Requested: Recommendation to Policy Committee

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#### 6. Chapters 10-12 of the Regional Transportation Plan

Ryan MacLaren

Background: The CAC is being asked to review and recommend approval of the chapters below:  
Chapter 10 – Environmental Considerations  
Chapter 11 – System Performance  
Chapter 12 – Safety and Security  
There may be some formatting issues that will be fixed.

Attachment: [Draft Chapters 10-12](#)

Action Requested: Review and recommendation of approval of the chapters.

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### Discussion Items

#### 7. Public Comment

Chair

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### Regular Updates

#### 8. MRMPO Update

Ryan MacLaren

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#### 9. Other Business / Local Business

Chair

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

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#### 10. Adjournment

Chair

#### Scheduled Meetings

MRMPO TAC	March 7, 2024	1:30 p.m.
MRMPO CAC	March 14, 2024	1:30 p.m.
MRMPO Policy Meeting	February 15, 2024	2:30 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



## SUMMARY MINUTES

### Middle Rogue Metropolitan Planning Organization Citizen Advisory Committee

**Date: Thursday, January 11, 2024**

Attendees:

Voting Members	Organization	Phone Number
Lesley Orr	Active Transportation	
David West	Grants Pass	659-9681
Judy Garrett	Grants Pass	659-9256
Nancy Sue Stout	Grants Pass	761-0899
Fred Saunders	Josephine County	659-0169
Dick Converse, Chair	Josephine County	659-8401
Non-Voting Member	Organization	Phone Number
Kyler Kirchner	Josephine County	659-2716
Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Yazeed Alrashdi	RVCOG	423-1378
Interested Parties	Organization	
Scott Chancey	Josephine County Transit	

#### MRMPO CAC Minutes – Thursday, January 11, 2024

[Agenda Packet](#)

[Meeting Audio](#)

#### 1. Call to Order at 1:31 P.M. / Introductions / Review Agenda 00:00 – 02:10

Quorum: Four voting members, regardless of jurisdiction.

#### 2. Review / Approve Minutes 02:10 – 02:42

- 02:25** Lesley Orr moved to approve the December 13, 2023, MRMPO CAC Meeting Minutes as Presented. Seconded Fred Saunders.  
No further discussion.  
Motion passed unanimously by voice vote.

### Action Items

#### 3. Amendments to the 2024-2027 Transportation Improvement Program 02:42 – 13:31

- 12:52** Lesley Orr moved to recommend approval of the 2024-2027 TIP amendments as presented. Seconded Judy Garrett.  
No further discussion.  
Motion passed unanimously by voice vote.



## SUMMARY MINUTES

### Middle Rogue Metropolitan Planning Organization

#### Citizen Advisory Committee

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#### 4. Chapters 4-6 of the Regional Transportation Plan 13:31 – 15:30

*No action was taken due to the CAC's previous recommendation.*

#### 5. Chapters 7-9 of the Regional Transportation Plan 15:30 – 26:15

**25:38** Lesley Orr moved to recommend approval of chapter 7-9 of the RTP with discussed changes. Seconded Judy Garrett.

No further discussion.

Motion passed unanimously by voice vote.

### Discussion Items

#### 6. Public Comment 26:15 – 26:28

*None Received.*

### Regular Updates

#### 7. MPO Planning Update 28:17 – 35:28

*Provided by Ryan MacLaren. Updates on the Unified Planning Work Program and current Dues.*

#### 8. Other Business / Local Business 35:28 – 01:03:01

*Updates on the Oregon travel Survey, Josephine County Transit and the new Transit Hub, and Josephine County.*

#### 9. Adjournment

2:36 p.m.

#### Scheduled Meetings

MRMPO TAC	February 2, 2024	1:30 p.m.
MRMPO CAC	February 9, 2024	1:30 p.m.
MRMPO Policy Meeting	January 19, 2024	2:30 p.m.



**Middle Rogue  
Metropolitan Planning Organization  
Regional Transportation Planning**

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

**DATE:** January 19, 2024  
**TO:** Local Jurisdictions  
**FROM:** Karl Welzenbach, Planning Program Manager  
**SUBJECT:** FY 2024-25 MRMPO Dues

Every year jurisdictions pay dues based on population to help pay for the organization's functions. Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used as well as elected official participation in the Oregon MPO Consortium, and conferences such as the annual Association of Metropolitan Planning Organizations Conference. Dues can also be used to supplement the MPO's planning budget.

Table 1, below, summarizes population and the dues for each jurisdiction for FY 2024-2025. Population estimates are certified December 15, 2023, from Portland State University.

<b>Table 1: MRMPO Proposed 2024-25 Dues</b>					
<b>Member Jurisdictions</b>	<b>Population</b>	<b>Dues Rate per Capita</b>	<b>Proposed FY2023-24 Dues</b>	<b>FY2023-24 Dues</b>	<b>Dues Increase</b>
<b>Gold Hill</b>	1,338	\$0.16	\$214	\$218	-\$4
<b>Rogue River</b>	2,472	\$0.16	\$396	\$391	\$5
<b>Grants Pass</b>	40,102	\$0.16	\$6,416	\$6,399	\$17
<b>Jackson County*</b>	4,714	\$0.16	\$754	\$512	\$242
<b>Josephine County*</b>	20,149	\$0.16	\$3,224	\$2,562	\$662
<b>Total</b>	68,775		\$11,004	\$10,082	\$922
RVCOG staff utilized Portland State University population estimates of 2023 for cities populations.					
*For unincorporated areas population estimates are derived from Southern Oregon ABM Model data which uses PSU estimates.					

Table 2 summarizes anticipated use of FY2024-25 member dues.

<b>Table 2: Summary</b>	<b>2024-2025</b>
<b>Staff Support</b>	\$1,981
<b>Travel Related</b>	\$8,253
<b>Memberships/Conferences</b>	\$770
<b>Total</b>	\$11,004



**Middle Rogue**  
**Metropolitan Planning Organization**  
**Regional Transportation Planning**

*Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation*

**DATE:** January 24, 2024  
**TO:** MRMPO Citizens Advisory Committee  
**FROM:** Ryan MacLaren, Senior Planner  
**SUBJECT:** TIP Amendment(s)

The CAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendment(s) described below. The Policy Committee will hold a public hearing at 2:30 p.m. on Thursday, February 15, 2024, to consider adoption of the proposed TIP amendment(s).

A press release for the 21-day public comment period and public hearing was sent on or before January 25<sup>th</sup>, 2024, to the Rogue Valley Times, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

**A. Adjust Project in TIP: I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)**

Description: Increase Construction Phase estimate by \$800K, adding savings from the Region 3 Fix-It program savings.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
I-5: Southern Oregon Wrong Way Driver Mitigation	Install signs for wrong-way drivers on I-5 exit ramps throughout Southern Oregon to help improve safety to the travelling public.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning					\$ -			\$ -
				21699	2021	Design	\$ 491,000	HSIP			\$ 491,000			\$ 491,000
				21699	2024	Land Purchase	\$ 5,400	HSIP	\$ 600	ODOT	\$ 6,000			\$ 6,000
						Utility Relocate					\$ -			\$ -
				21699	2024	Construction	\$ 2,727,900	HSIP	\$ 303,100	ODOT	\$ 3,031,000			\$ 3,031,000
						Other					\$ -			\$ -
					Total FFY24-27		\$ 3,224,300		\$ 303,700		\$ 3,528,000	\$ -		\$ 3,528,000

## Change Management Request

Request Date:	01/08/24	CMR Number:	21699-02	Project Lead (TPM/RE-CP):	ROBERTS THOMAS D	
Project Name:	I-5: Southern Oregon Wrong Way Driver Mitigation					
KN:	21699	Region:	3	Area:	Rogue Valley	Project Delivery Phase:
		PS&E				
Main Funding Program:	ARTS Region 3					
Additional Funding Program(s):						
STIP Amendment:	Admin	Approval Authority:	None	MPO Amendment:	Yes	
IGA Amendment:	No	A&E Contract Amendment:	No	Re-baseline Schedule:	Yes	
				Re-baseline Budget:	Yes	
Scope, Schedule & Budget Change - Reason(s):	Not Applicable Not Applicable Avoidable - Project estimate exceeds project budget					
Current Scope:	N/A					

## Change Management Request

Describe Scope Change: N/A

Justification for Scope  
Change: N/A



## Change Management Request

Describe the Risk of not Approving the Scope Change:	N/A
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	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551	01/08/24	05/20/24
PDT Kick-Off – 018			Bid Opening – 560	02/29/24	07/11/24
Project Initiation Phase Complete - 050			Forecasted 1 <sup>st</sup> Note - 735	05/03/24	09/16/24
DAP Phase Complete–325			Forecasted 2 <sup>nd</sup> Note - 790	02/25/25	07/08/25
ROW EA Open - 470			Forecasted 3 <sup>rd</sup> Note - 796	12/12/25	04/27/26

## Change Management Request

<p>Describe Schedule Change:</p>	<p>Delayed PS&amp;E and Bid to allow for adding funds for CON</p>
<p>Justification for Schedule Change:</p>	<p>Delay allowed time to secure funds and process Amendments for funds to be in STIP/FP</p>

## Change Management Request

Describe the Risk of not Approving the Schedule Change:	Project would not have CON funding for Bid if the schedule was not adjusted
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	Current Budget	Requested Budget	Change
Planning	\$0	\$0	
Preliminary Engineering	\$385,000	\$385,000	
Right of Way	\$6,000	\$6,000	
Utility Relocation	\$0	\$0	
Construction	\$3,031,000	\$3,831,000	\$800,000
Other	\$0	\$0	
Total:	\$3,422,000	\$4,222,000	\$800,000

Describe Budget Change (Break down the change by Funding Program):	Add \$800K from Region bottom-line funds to CON
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## Change Management Request

Justification for Budget Change:	PS&E Estimate exceeded existing CON budget				
Describe the Risk of not Approving the Budget Change:	Project will not be allowed to bid without full funding in place for CON				

  

	Signatures	Dates		Signatures	Dates
Funding Prg Manager:	Eric Finney		Additional Signator:		
STIP Coordinator:	Naomi Birch		Additional Signator:		
Area Manager:	MARMON JERRY		Additional Signator:		
Project Sponsor:			Additional Signator:		
Tech Center Manager:	Mark Thompson		Additional Signator:		
Region Manager:			Additional Signator:		
Additional Signator:			Additional Signator:		