



AGENDA

Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee

Date: Thursday, February 1, 2024

Time: 1:30 p.m.

Join In-Person

Location: Ridge Room Conference Room, Grants
Pass City Hall, 101 NW A St, Grants
Pass, OR

Transit: Served by JCT Routes #10, 20, 35, 40,
50, 80 and 100. Paratransit services
are available for qualified individuals.

Contact: RVCOG: 541-423-1375

Website: www.mrmppo.org

Or via Zoom

Meeting ID: 884 8819 9210

Phone #: +1 346 248 7799

Zoom Link:

<https://us06web.zoom.us/j/88488199210>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

1. Call to Order / Introductions / Review Agenda

Chair

Consent Agenda

2. Review / Approve Minute

Chair

Attachment: [#1 MRMPO TAC Meeting Draft Minutes 01/04/2024](#)

Action Items

3. Election of Officers

Ryan MacLaren

Background: In accordance with the bylaws of the TAC, Officers shall be elected in February of each year. The Chair and Vice-Chair shall serve a term of one year.

Attachments: [#2 TAC Bylaws](#)

Action Requested: Election of Officers

4. MRMPO Dues

Ryan MacLaren

Background: Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$11,004 for the 2024-25 fiscal year.

Attachments: [#3 Dues Memo](#)

Action Requested: Recommendation of Dues

5. Amendment to the 2024-2027 TIP

Ryan MacLaren

Background: The TAC is being requested to make a recommendation on the proposed amendments to the 2024-27 TIP.



AGENDA

Middle Rogue Metropolitan Planning Organization Technical Advisory Committee

- Adjust Project in TIP: *I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)*

The 21-day public comment period and public hearing was advertised on or before Thursday, November 30, 2023, in the *Rogue Valley Times*, the *Rogue River Press* and the *Grants Pass Courier* and information is currently available on the MRMPO website.

Attachment: [#4 TIP Amendment Memo](#)
[#5 CMR](#)

Action Requested: Recommendation to Policy Committee

6. Chapters 10-12 of the Regional Transportation Plan

Ryan MacLaren

Background: The TAC is being asked to review and recommend approval of the chapters below:
Chapter 10 – Environmental Considerations
Chapter 11 – System Performance
Chapter 12 – Safety and Security
There may be some formatting issues that will be fixed.

Attachment: [Draft Chapters 10-12](#)

Action Requested: Review and recommendation of approval of the chapters.

Discussion Items

7. Public Comment

Chair

Regular Updates

8. MRMPO Update

Ryan MacLaren

9. Other Business / Local Business

Chair

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

10. Adjournment

Chair

Scheduled Meetings

MRMPO TAC	March 7, 2024	1:30 p.m.
MRMPO CAC	February 8, 2024	1:30 p.m.
MRMPO Policy Meeting	February 15, 2024	2:30 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



SUMMARY MINUTES

Middle Rogue Metropolitan Planning Organization Technical Advisory Committee

Date: Thursday, January 4, 2024

Attendees:

Voting Members	Organization	Phone Number
Shelly Stichter	Grants Pass	450-6126
Wade Elliott	Grants Pass	450-6114
James Philp	Jackson County	774-6236
Neil Burgess, Chair	Josephine County	474-5460 ext. 4408
Scott Chancey, Vice Chair	Josephine County Transit	474-5441
Ian Horlacher	ODOT	774-6399
Justin Shoemaker	ODOT	200-5784
Alternate Members	Organization	Phone Number

Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Yazeed Alrashdi	RVCOG	423-1378

Interested Parties	Organization
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MRMPO TAC Minutes – Thursday, January 4, 2024

[Agenda Packet](#)

[Meeting Audio](#)

1. Call to Order at 1:30 P.M. / Introductions / Review Agenda 00:00 – 01:17

Quorum: Grants Pass, Rogue River, Jackson County, Josephine County, ODOT

2. Review / Approve Minutes 01:17 – 02:02

- 01:32** Ian Horlacher moved to approve the December 7, 2023, MRMPO TAC Meeting Minutes as presented. Seconded by Wade Elliott.
No further discussion.
Motion passed unanimously by voice vote.

Action Items

3. Amendment to the 2024-2027 Transportation Improvement Program 02:02 – 04:30

- 03:30** Justin Shoemaker moved to recommend approval of the amendment to the 2024-2027 TIP. Seconded by Wade Elliott.
No further discussion.
Motion passed unanimously by voice vote.



SUMMARY MINUTES

Middle Rogue Metropolitan Planning Organization Technical Advisory Committee

4. Chapter 4-6 of the Regional Transportation Plan 04:30 –10:00

No action was taken due to the TAC giving their previous recommendation.

5. Chapter 7-9 of the Regional Transportation Plan 10:00 –15:30

- 13:37** Wade Elliott moved to recommend approval of Chapters 7 through 9 of the RTP. Seconded by Justin Shoemaker.
No further discussion.
Motion passed unanimously by voice vote.

Discussion Items

7. Public Comment 15:30– 15:45

No comments received.

Regular Updates

8. MPO Planning Update 15:45 – 21:07

Provided by Ryan MacLaren regarding the Title VI and EJ Plan upcoming, and future planning funds.

9. Other Business / Local Business 21:07 – 06:05

Discussion and updates from ODOT and Grants Pass.

10. Adjournment

2:00 p.m.

Scheduled Meetings

MRMPO TAC	February 1, 2024	1:30 p.m.
MRMPO CAC	January 11, 2024	1:30 p.m.
MRMPO Policy Meeting	January 18, 2024	2:30 p.m.



**Middle Rogue
Metropolitan Planning Organization
Regional Transportation Planning**

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

DATE: January 25, 2024
TO: Local Jurisdictions
FROM: Karl Welzenbach, Planning Program Manager
SUBJECT: FY 2024-25 MRMPO Dues

Every year jurisdictions pay dues based on population to help pay for the organization's functions. Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used as well as elected official participation in the Oregon MPO Consortium, and conferences such as the annual Association of Metropolitan Planning Organizations Conference. Dues can also be used to supplement the MPO's planning budget.

Table 1, below, summarizes population and the dues for each jurisdiction for FY 2024-2025. Population estimates are certified December 15, 2023, from Portland State University.

Table 1: MRMPO Proposed 2024-25 Dues					
Member Jurisdictions	Population	Dues Rate per Capita	Proposed FY2023-24 Dues	FY2023-24 Dues	Dues Increase
Gold Hill	1,338	\$0.16	\$214	\$218	-\$4
Rogue River	2,472	\$0.16	\$396	\$391	\$5
Grants Pass	40,102	\$0.16	\$6,416	\$6,399	\$17
Jackson County*	4,714	\$0.16	\$754	\$512	\$242
Josephine County*	20,149	\$0.16	\$3,224	\$2,562	\$662
Total	68,775		\$11,004	\$10,082	\$922
RVCOG staff utilized Portland State University population estimates of 2023 for cities populations.					
*For unincorporated areas population estimates are derived from Southern Oregon ABM Model data which uses PSU estimates.					

Table 2 summarizes anticipated use of FY2024-25 member dues.

Table 2: Summary	2024-2025
Staff Support	\$1,981
Travel Related	\$8,253
Memberships/Conferences	\$770
Total	\$11,004



Middle Rogue
Metropolitan Planning Organization
Regional Transportation Planning

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

DATE: January 24, 2024
TO: MRMPO Policy Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendment(s)

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2024-2027 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before January 25th to the Rogue Valley Times, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

A. Adjust Project in TIP: I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)

Description: Increase Construction Phase estimate by \$800K, adding savings from the Region 3 Fix-It program savings.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
I-5: Southern Oregon Wrong Way Driver Mitigation	Install signs for wrong-way drivers on I-5 exit ramps throughout Southern Oregon to help improve safety to the travelling public.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning					\$ -			\$ -
				21699	2021	Design	\$ 491,000	HSIP			\$ 491,000			\$ 491,000
				21699	2024	Land Purchase	\$ 5,400	HSIP	\$ 600	ODOT	\$ 6,000			\$ 6,000
						Utility Relocate					\$ -			\$ -
				21699	2024	Construction	\$ 2,727,900	HSIP	\$ 303,100	ODOT	\$ 3,031,000			\$ 3,031,000
						Other					\$ -			\$ -
						Total FFY24-27	\$ 3,224,300		\$ 303,700		\$ 3,528,000	\$ -		\$ 3,528,000

Change Management Request

Request Date:	01/08/24	CMR Number:	21699-02	Project Lead (TPM/RE-CP):	ROBERTS THOMAS D		
Project Name:	I-5: Southern Oregon Wrong Way Driver Mitigation						
KN:	21699	Region:	3	Area:	Rogue Valley	Project Delivery Phase:	PS&E
Main Funding Program:	ARTS Region 3						
Additional Funding Program(s):							
STIP Amendment:	Admin	Approval Authority:	None	MPO Amendment:	Yes		
IGA Amendment:	No	A&E Contract Amendment:	No	Re-baseline Schedule:	Yes		
				Re-baseline Budget:	Yes		
Scope, Schedule & Budget Change - Reason(s):	Not Applicable Not Applicable Avoidable - Project estimate exceeds project budget						
Current Scope:	N/A						

Change Management Request

Describe Scope Change: N/A

Justification for Scope
Change: N/A

Change Management Request

Describe the Risk of not Approving the Scope Change:	N/A
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	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551	01/08/24	05/20/24
PDT Kick-Off – 018			Bid Opening – 560	02/29/24	07/11/24
Project Initiation Phase Complete - 050			Forecasted 1 st Note - 735	05/03/24	09/16/24
DAP Phase Complete–325			Forecasted 2 nd Note - 790	02/25/25	07/08/25
ROW EA Open - 470			Forecasted 3 rd Note - 796	12/12/25	04/27/26

Change Management Request

<p>Describe Schedule Change:</p>	<p>Delayed PS&E and Bid to allow for adding funds for CON</p>
<p>Justification for Schedule Change:</p>	<p>Delay allowed time to secure funds and process Amendments for funds to be in STIP/FP</p>

Change Management Request

Describe the Risk of not Approving the Schedule Change:	Project would not have CON funding for Bid if the schedule was not adjusted
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	Current Budget	Requested Budget	Change
Planning	\$0	\$0	
Preliminary Engineering	\$385,000	\$385,000	
Right of Way	\$6,000	\$6,000	
Utility Relocation	\$0	\$0	
Construction	\$3,031,000	\$3,831,000	\$800,000
Other	\$0	\$0	
Total:	\$3,422,000	\$4,222,000	\$800,000

Describe Budget Change (Break down the change by Funding Program):	Add \$800K from Region bottom-line funds to CON
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Change Management Request

Justification for Budget Change:	PS&E Estimate exceeded existing CON budget				
Describe the Risk of not Approving the Budget Change:	Project will not be allowed to bid without full funding in place for CON				

	Signatures	Dates		Signatures	Dates
Funding Prg Manager:	Eric Finney		Additional Signator:		
STIP Coordinator:	Naomi Birch		Additional Signator:		
Area Manager:	MARMON JERRY		Additional Signator:		
Project Sponsor:			Additional Signator:		
Tech Center Manager:	Mark Thompson		Additional Signator:		
Region Manager:			Additional Signator:		
Additional Signator:			Additional Signator:		