



AGENDA

Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee

Date: Thursday, July 6, 2023

Time: 1:30 p.m.

Join In-Person

Location: Ridge Room Conference Room, Grants Pass City Hall, 101 NW A St, Grants Pass, OR

Transit: Served by JCT Routes #10, 20, 35, 40, 50, 80 and 100. Paratransit services are available for qualified individuals.

Contact: RVCOG: 541-423-1375

Website: www.mrmppo.org

Or via Zoom

Meeting ID: 845 2838 4108

Passcode: 299360

Phone #: +1 253 205 0468

Zoom Link:

<https://us06web.zoom.us/j/84528384108?pwd=OTlrRjlUeFZ2M2FjQzJpMUNkeTRydz09>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

1. Call to Order / Introductions / Review Agenda

Chair

Consent Agenda

2. Review / Approve Minute

Chair

Attachment: [#1 MRMPO TAC Meeting Draft Minutes 05/04/2023](#)

Action Items

3. Amendment to the 2021-2024 TIP

Ryan MacLaren

Background: The TAC is being requested to make a recommendation on the proposed amendments to the 2021-24 TIP.

- Cancel Project in TIP: *City of Grants Pass Pedestrian Upgrades (KN21943)*

The 21-day public comment period and public hearing was advertised on or before Tuesday, June 28, 2023, in the *Rogue Valley Times*, the *Rogue River Press* and the *Grants Pass Courier* and information is currently available on the MRMPO website.

Attachments: [#2 TIP Amendment Memo](#)
[#3 PCR](#)

Action Requested: Recommendation to the Policy Committee



4. Fund Exchange Balance

Karl Welzenbach

Background: MRMPO currently has a lapsing balance of \$270,085.57 in fund exchanged funds that if not allocated by the end of the year will be lost.

Attachment: [#4 Table of amounts](#)

Action Requested: Recommendation to the Policy Committee

Presentation

5. Federal Aid Urban Boundary/Federal Functional Classification

Ian Horlacher

Background: Presentation about the update to the Federal Aid Urban Boundary Classification in the region.

Attachment: [#5 PowerPoint Presentation](#)
[#6 Interactive Map](#)

Discussion Items

6. Application for Transportation System Plan

Karl Welzenbach

Background: While not required for smaller cities, there are benefits to undertaking a Transportation Systems Plan.

7. Public Comment

Chair

Regular Updates

8. MRMPO Update

Ryan MacLaren

9. Other Business / Local Business

Chair

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

10. Adjournment

Chair

Scheduled Meetings		
MRMPO TAC	August 3, 2023	1:30 p.m.
MRMPO CAC	July 13, 2023	2:00 p.m.
MRMPO Policy Meeting	July 20, 2023	2:30 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



Date: Thursday, May 4, 2023

Attendees:

Voting Members	Organization	Phone Number
Wade Elliott	Grants Pass	450-6114
James Philp	Jackson County	774-6236
Neil Burgess, Chair	Josephine County	474-5460
Scott Chancey, Vice Chair	JCT	474-5441
Ian Horlacher	ODOT	447-6399
Justin Shoemaker	ODOT	774-6376
Josh LeBombard	DLCD (Quorum)	414-7932

Alternate Members	Organization	Phone Number
Colton Minton	Jackson County	774-6201

Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375

Interested Parties	Organization
Lesley Orr	CAC

MRMPO TAC Minutes – Thursday, May 4, 2023

[Agenda Packet](#)

[Meeting Audio](#)

1. Call to Order at 1:31 P.M. / Introductions / Review Agenda 00:00 – 01:04

Quorum: Grants Pass, Jackson County, Josephine County, ODOT

2. Review / Approve Minutes 01:06 – 01:37

- 01:12** Ian Horlacher moved to approve the April 6, 2023 MRMPO TAC Meeting Minutes as presented. Seconded by Scott Chancey.
 No further discussion.
 Motion passed unanimously by voice vote.

Action Items

3. 2024-2027 Transportation Improvement Program 01:37 – 04:29

- 03:51** Scott Chancey moved to recommend approval of the 2024-2027 TIP. Seconded by Ian Horlacher.
 No further discussion.
 Motions passed unanimously by voice vote.



4. Air Quality Conformity Determination for the 2024-2027 TIP 04:29 – 14:50

13:41 Scott Chancey moved to recommend approval of the AQCD for the 24-27 TIP. Seconded by Wade Elliot.
No further discussion.
Motions passed unanimously by voice vote.

5. Unified Planning Work Program 14:50 –23:49

22:51 Ian Horlacher moved to recommend approval of the UPWP with discussed typo fix. Seconded by Scott Chancey.
No further discussion.
Motions passed unanimously by voice vote.

6. List of Regional Transportation Program Projects 14:50 –43:50

No Action was taken at this time.

Discussion Items

7. Public Comment 43:50 – 52:50

Ride the Rogue is happening on September 22, 2023. Sign up now at RideTheRogue.com

Regular Updates

8. MPO Planning Update 52:50 – 56:00

Provided by Ryan MacLaren regarding Regional Transportation Plan and staffing updates.

9. Other Business / Local Business 56:00 – 01:15:29

Updates from Jackson County, Josephine County, Grants Pass, JCT, and ODOT.

10. Adjournment

2:46 p.m.

Scheduled Meetings		
MRMPO TAC	June 1, 2023	1:30 p.m.
MRMPO CAC	May 11, 2023	1:30 p.m.
MRMPO Policy Meeting	May 18, 2023	2:30 p.m.



Middle Rogue
Metropolitan Planning Organization
Regional Transportation Planning

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

DATE: June 28, 2023
TO: MRMPO Technical Advisory Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendment(s)

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendment(s) described below. The Policy Committee will hold a public hearing at 2:30 p.m. on Thursday, July 20, 2023 to consider adoption of the proposed TIP amendment(s). A press release for the 21-day public comment period and public hearing was sent on or before June 28th in the Rogue Valley Times, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

A. Cancel Project in TIP: City of Grants Pass Pedestrian Upgrades (KN21943)

Description: Cancel project to add additional funding to K18235.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources	
							\$	Source	\$	Source		\$	Source		
Grants Pass															
City of Grants Pass Pedestrian Upgrades	Install sidewalk located near transit stops to expand access to Transit Stations.	n/a	Exempt (40 CFR § 93.126 Table 2) - Air Quality - Bicycle and pedestrian facilities.	21943	2023	Planning	\$ 46,523	CMAQ	\$ 5,325	Local	\$ 51,848			\$ 51,848	
				21943	2023	Design	\$ 158,177	CMAQ	\$ 18,104	Local	\$ 176,281			\$ 176,281	
						Land Purchase						\$ -			\$ -
						Utility Relocate						\$ -			\$ -
				21943	2023	Construction	\$ 930,455	CMAQ	\$ 106,495	Local	\$ 1,036,950			\$ 1,036,950	
				21943	2023	Other	\$ 283,789	CMAQ	\$ 32,481	Local	\$ 316,270			\$ 316,270	
		Total FFY21-24			\$ 1,418,944		\$ 162,405		\$ 1,581,349	\$ -		\$ 1,581,349			



REGION 3 PROJECT CHANGE REQUEST (PCR)

Submit this form to appropriate ODOT Transportation Project Manager (TPM) or ODOT State contact to request approval to change the scope of work, schedule, or budget as described in "Exhibit B" of the Intergovernmental Agreement (IGA) for the project.

Project Details

PROJECT NAME		STIP KEY #	IGA #	PCR #		
RECIPIENT AGENCY (APPLICANT/S)			BRIDGE #(S)			
LOCAL AGENCY PROJECT LEAD (REQUESTOR) NAME		TITLE				
		AGENCY/ORG.				
PHONE	FAX	E-MAIL				
SIGNATURE				DATE		
MPO <input type="checkbox"/> YES <input type="checkbox"/> NO		IGA AMEND. <input type="checkbox"/> YES <input type="checkbox"/> NO	ADA CONST. <input type="checkbox"/> YES <input type="checkbox"/> NO	SFLP <input type="checkbox"/> YES <input type="checkbox"/> NO	CERTIFIED AGENCY <input type="checkbox"/> YES <input type="checkbox"/> NO	ODOT FACILITY <input type="checkbox"/> YES <input type="checkbox"/> NO

Send this completed form and any attachments by email to the ODOT contact and/or as indicated in the IGA.

Funding Program *Please mark all that apply*

- | | |
|---|---|
| <input type="checkbox"/> Multimodal Transportation Enhance Program (MTEP) | <input type="checkbox"/> Congestion Mitigation and Air Quality Program (CMAQ) |
| <input type="checkbox"/> Surface Transportation Block Grant (STBG) | <input type="checkbox"/> Transportation Alternatives Program Project (TAP) |
| <input type="checkbox"/> Safety Program (ARTS, HSIP, etc..) | <input type="checkbox"/> Transportation Demand Management Program (TDMP) |
| <input type="checkbox"/> Fund Exchange (FEX - STP) | <input type="checkbox"/> Federal Transit Administration (FTA) |
| <input type="checkbox"/> Intelligent Transportation Systems (ITS) | <input type="checkbox"/> Western Federal Lands Highway (W-FLH) |
| <input type="checkbox"/> Local Bridge Program (LBP) | <input type="checkbox"/> Emergency Relief Program (ERP) |
| | <input type="checkbox"/> Other: |

Type of Change *Please mark all that apply**

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Scope | <input type="checkbox"/> Schedule | <input type="checkbox"/> Budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Reduce Scope | <input type="checkbox"/> Delay a Milestone > 90 Days | <input type="checkbox"/> Cost Increase | <input type="checkbox"/> Add project or phase |
| <input type="checkbox"/> Expand Scope | <input type="checkbox"/> Delay the STIP Year (slip) | <input type="checkbox"/> Cost Decrease | <input type="checkbox"/> Remove project or phase |
| <input type="checkbox"/> Change Scope | <input type="checkbox"/> Advance a Milestone or STIP Year | <input type="checkbox"/> Changes in fund plan | <input type="checkbox"/> Combine or split project |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: |

*For marked changes, please provide details in the applicable Change Justification section(s).



REGION 3 PROJECT CHANGE REQUEST (PCR)

Change Justification & Details

Does the STIP or MTIP need to be amended? YES* NO *If "YES", TPM to work with ODOT STIP Coordinator to provide information on STIP impacts worksheet.

What is the change? Please summarize the overall change request here; scope, schedule, and budget details can be captured in following sections.

Why does the project need to change? Please provide as much detail as possible and use extra sheets if necessary.

What are the consequences if project is not changed? Example: If this change is not approved, it will result in _____

SCOPE – Is there a change to the scope of work? If so, please describe changes

- If the change in scope affects the original intent of the project, explain what the original considerations were and how they will differ with this change.
- If project extents or location changes are requested, please describe and provide map as attachment. If available, provide location information changes such as begin/end mile point or latitude and longitude.

SCHEDULE – If schedule change is requested, please provide details in the text below. Please attach schedule as needed.

- What efforts have been or will be made to keep the project on schedule?

BUDGET - If there is an increase or decrease in project costs, please provide details in the Project Budget Table below.

- Does the change affect the amount of Local, State, or Federal funds in the project? If yes, please describe below and attach applicable supporting documentation.

- What primary factor(s) changed the project cost?

- Are you requesting to move funds between phases? YES* NO

*If "YES", revised estimates will be required (especially for CN) and documentation should be attached to this request.



REGION 3 PROJECT CHANGE REQUEST (PCR)

Project Budget Table

Actual expenditures should be entered in first column if available. The Budget Adj. (last) auto calculates; to avoid confusion, please enter 'Current STIP' and 'Current Estimate' numbers for all phases (even if they are the same) in both columns.

Budget Change Comments:					
Expended	Phase	FFY*	Current STIP Total	Current Est. Total	Budget Adj. (+/-)
	Planning (PL)				
	Preliminary Engineering (PE)				
	Right-of-Way (RW)				
	Utility Relocation (UR)				
	Construction (CN)				
	Other (OT)				

**Federal Fiscal Year (FFY) is from Oct.1 to Sept. 30 of each year. From Oct.1 forward, the FFY is the following calendar year.*

Additional Information:

ATTACHMENTS

- Map
- Cost estimate
- Other

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STIP/MTIP Review *(Initials for concurrence)*

<i>ODOT Transportation Project Manager</i>	INITIAL	DATE
<i>MPO TIP Manager</i>	INITIAL	DATE
<i>Region 3 STIP Coordinator</i>	INITIAL	DATE
<i>Other (if applicable)</i>	INITIAL	DATE

APPROVALS *(Signature Confirms Approval)*

ODOT Region 3 Area Manager	SIGNATURE	DATE
Funding Program Manager	SIGNATURE	DATE
Other	SIGNATURE	DATE



REGION 3 PROJECT CHANGE REQUEST (PCR)

Additional Information? *Please provide any additional information from previous sections.*

2022 Ending Balance	FUNDS AVAILABLE TO EXCHANGE AT .94:1	*FUNDS AVAILABLE TO EXCHANGE AT .90:1	2023 Federal Apportionment	2023 Requested	Current Available Balance	2023 FUNDS AVAILABLE TO EXCHANGE AT .90:1	2023 HB BRIDGE or FEDERAL FUNDS AVAILABLE TO EXCHANGE AT 1:1	*Funds Lapsing 12/31/2023
\$2,783,679.96	\$1,551,404.57	\$647,174.00	\$844,361.00	\$505,750.39	\$3,122,290.57	\$277,777.78	\$566,583.22	\$270,085.57