



Date: Thursday, February 9, 2023

Time: 2:00 p.m.

Join In-Person

Location: Ridge Room Conference Room, Grants Pass City Hall, 101 NW A St, Grants Pass, OR

Transit: Served by JCT Routes #10, 20, 35, 40, 50, 80 and 100. Paratransit services are available for qualified individuals.

Contact: RVCOG: 541-423-1375

Website: www.mrmppo.org

Or via Zoom

Meeting ID: 842 0145 9253

Passcode: 945044

Phone #: +1 669 900 6833

Zoom Link:

<https://us06web.zoom.us/j/84201459253?pwd=NTYwL3N5d29lUHdzY01HcGxXMUhfZdz09>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

1. Call to Order / Introductions / Review Agenda

Chair

Consent Agenda

2. Review / Approve Minute

Chair

Attachment: [#1 MRMPO CAC Meeting Draft Minutes 01/08/2023](#)

Action Items

3. Election of Officers

Ryan MacLaren

Background: In accordance with the bylaws of the CAC Officers shall be elected in February of each year. The Chair and Vice-Chair shall serve a term of one year.

Attachments: [#2 CAC Bylaws](#)

Action Requested: *Election of Officers*

4. MRMPO Dues

Ryan MacLaren

Background: Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$10,678 for the 2023-24 fiscal year.

Attachments: [#3 Dues Memo](#)

Action Requested: *Recommendation of Dues*



Discussion Items

5. Chapter Two of the Regional Transportation Plan (RTP) Ryan MacLaren

Background: The MRMPO CAC is invited to review Chapter 2 of the 2020-2045 RTP in advance of the development of the 2024-2049 RTP. The process of reviewing and updating the RTP will begin in February, and this is an opportunity to get refamiliarized with the current version and begin thinking about potential changes. Chapter 2 features an updated layout and design for review, but the content has not been changed.

Attachment: [#4 Chapter Two: Vision and Goals](#)

6. Public Comment Chair

Regular Updates

7. MRMPO Update Karl Welzenbach

8. Other Business / Local Business Chair

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

9. Adjournment Chair

Scheduled Meetings		
MRMPO TAC	March 2, 2023	1:30 p.m.
MRMPO CAC	March 9, 2023	2:00 p.m.
MRMPO Policy Meeting	February 16, 2023	2:30 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



Date: Thursday, January 12, 2023

Attendees:

Voting Members	Organization	Phone Number
Lesley Orr	Active Transportation	
Trent Carpenter	Freight	659-1005
David West	Grants Pass	569-9681
Fred Saunders, Vice Chair	Josephine County	569-0169
Dick Converse	Josephine County	
David Leverenz, Chair	Mass Transit	917-453-8535
Non-Voting Member	Organization	Phone Number
Ian Horlacher	ODOT	423-1362
Staff	Organization	Phone Number
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	

MRMPO TAC Minutes – Thursday, January 12, 2023

[Agenda Packet](#)

[Meeting Audio](#)

1. Call to Order at 2:04 P.M. / Introductions / Review Agenda 00:00 – 01:23

Quorum: Four voting members, regardless of jurisdiction.

2. Review / Approve Minutes 01:23 – 02:06

- 01:37** Lesley Orr moved to approve the November 10, 2022 MRMPO CAC Meeting Minutes as presented. Seconded Dick Converse.
 No further discussion.
 Motion passed unanimously by voice vote.

Action Items

3. Amendment to the 2021-2024 transportation Improvement Program (TIP) 02:06 – 09:56

- 06:26** Dick Converse moved to recommend approval of the TIP amendment as presented. Seconded by David West.
 Further discussion of Pedestrian Bridges.
 Motion pass unanimously by voice vote.



Discussion Items

- 4. Carbon Reduction Program 09:56 – 18:36**
- 5. Fund Exchange 18:36 – 25:50**
- 6. Chapter One of the Regional Transportation Plan 25:50 – 30:29**
This Item was meant to be Chapter Two of the RTP.
- 7. Public Comment 30:29 – 30:40**
No comments.

Regular Updates

- 8. MPO Planning Update 30:40 – 33:07**
Provided by Ryan MacLaren. Updates on RTP and TIP
- 9. Other Business / Local Business 33:07 – 44:03**
- 10. Adjournment**
2:46 p.m.

Scheduled Meetings

MRMPO TAC	February 2, 2023	1:30 p.m.
MRMPO CAC	February 12, 2023	2:00 p.m.
MRMPO Policy Meeting	January 19, 2023	2:30 p.m.

**BYLAWS
MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION
(MRMPO)
CITIZENS ADVISORY COMMITTEE (CAC)**

Article I

Name

This committee shall be known as the Citizens Advisory Committee of the Middle Rogue Metropolitan Planning Organization (MRMPO).

Article II

Purpose

The Citizens Advisory Committee serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the MRMPO.

Section 1. Duties of the Citizens Advisory Committee

- a. Represent the interests of citizens within the respective Jurisdictions or topical area of interest, as defined in the Article III, Section 1(d) and (e) of these bylaws.
- b. Serve as a communication link between the public and the MRMPO regarding transportation planning activities.
- c. Provide feedback to MRMPO staff during the development and implementation of the Regional Transportation Plan, the Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MPO Policy Committee.

Article III

Membership – Voting

Section 1. Membership of the Committee

- a. Members of the Citizens Advisory Committee (CAC) are appointed by the Policy Committee and shall consist of representatives from the member local governments and representatives

of special interests as delineated in this section.

- b. Members of the Citizens Advisory Committee may not be an elected official nor an employee of the jurisdiction for which they are appointed to represent.
- c. There are a total of eleven (11) possible seats on the Citizens Advisory Committee: either (8) seats for representation from the member local governments and three (3) representatives for identified special interests. Appointees representing member local governments must reside, own property, or operate a business within the jurisdiction that they represent. Appointees representing special interest must reside, own property, or operate a business within the MRMPO's planning boundary.
- d. The apportionment of jurisdictional representatives shall be as follows:
 - City of Grants Pass, 3 members
 - City of Rogue River, 1 member
 - City of Gold Hill, 1 member
 - Josephine County, 2 members
 - Jackson County, 1 member
- e. Three (3) additional positions on the Committee might be considered, one (1) for each of the following special interests: freight industry, mass transit, and active transportation.

Section 2. Appointment and Tenure of Committee Membership

- a. Vacancies in an office shall be appointed by the jurisdictional representative on the MRMPO Policy Committee or by the CAC as a whole with respect to representation of the identified special interests. The Citizens Advisory Committee may make a recommendation to the Policy Committee regarding reappointment and/or removal of a serving member.
- b. Citizens Advisory Committee members will be appointed by the MRMPO Policy Committee. The MRMPO Policy Committee reserves the right to add, reduce or otherwise modify the membership of the Citizens Advisory Committee at its discretion.
- c. The term of office on the Committee shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
 - Relocation outside the MRMPO or outside the Citizen Involvement Area which the member represents; or,
 - Unexcused absence from three regularly scheduled, consecutive meetings.

Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

Article IV

Meetings

Section 1. Regular Meetings

- a. The Committee shall hold its regular meeting on the **2nd Thursday** of every month. No meeting shall be held during the month of December.

Section 2. Special Meetings

- b. Special meetings may be called by MRMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the Committee when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Citizens Advisory Committee shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails, deliberation shall continue until a motion or definitive action is offered and passed.

Article V

Officers and Duties

Section 1. Officers

- a. The officers of the Committee shall be a Chair and Vice Chair, to be elected by the Committee at the first meeting of the calendar year.

Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

Section 3. Duties of Officers

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

Section 4. Ex Officio Members

- a. The RVCOG's Planning Program Manager shall be an ex-officio, non-voting member of the Committee. The program manager shall be responsible for staff support of the Committee, including minute taking and record keeping.
- b. The Oregon Department of Transportation, Region 3 may appoint a representative who shall be responsible for assisting the Citizens Advisory Committee with understanding the State's initiatives and ongoing projects within the MRMPO planning boundary.

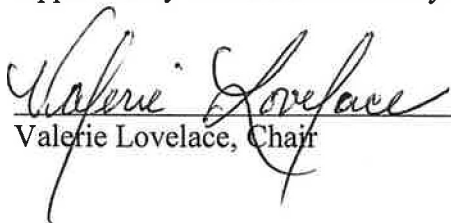
ARTICLE VI

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Committee present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Committee at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to MRMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MRMPO Policy Committee.

Approved by the MRMPO Policy Committee:



Valerie Lovelace, Chair

10/17/2019
/ Date



Middle Rogue Metropolitan Planning Organization

Gold Hill-Grants Pass-Rogue River-Jackson County-Josephine County
Josephine County Transit-Oregon Department of Transportation

DATE: February 16, 2023
 TO: MRMPO Technical Advisory Committee
 FROM: Karl Welzenbach, Planning Program Manager
 SUBJECT: FY 2023-24 MRMPO Dues Recommendations

This memo addresses the setting of MRMPO member dues. Staff are seeking a recommendation on the dues for the coming year.

MRMPO Member Dues

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$10,678 for the 2023-24 fiscal year.

Table 1 below summarizes population and proposed dues for each jurisdiction. Population estimates are from the December 15, 2022 estimates from Portland State University.

Table 1: MRMPO Proposed 2023-24 Dues					
Member Jurisdictions	Population	Dues Rate per Capita	Proposed FY2023-24 Dues	FY2022-23 Dues	Dues Increase
Gold Hill	1,364	\$0.16	\$218	\$198	\$20
Grants Pass	39,993	\$0.16	\$6,399	\$6,036	\$363
Jackson County*	3,814	\$0.16	\$610	\$514	\$97
Josephine County**	19,119	\$0.16	\$3,059	\$2,575	\$484
Rogue River	2,446	\$0.16	\$391	\$360	\$31
Total	66,736		\$10,678	\$9,683	\$995

RVCOG staff utilized Portland State University population estimates for the incorporated areas for 2022.

* Population determined by increasing the unincorporated MRMPO population by the PSU growth rate for Jackson County between 2020 and 2022. This rate is 0.9%, counted twice to account for no adjustment made for FFY 2020-2021.

** Population determined by increasing the unincorporated MRMPO population by the PSU growth rate for Josephine County between 2020 and 2022. This rate is -0.2%, counted twice to account for no adjustment made for FFY 2020-2021.

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of Metropolitan Planning Organizations, and the West Coast Corridor Coalition. Dues can also be used to supplement the MPO’s planning budget.

Table 2 summarizes anticipated use of FY2023-24 member dues.

Table 2: Summary	2023-2024	2022-2023
Staff Support	\$1,922	\$1,743
Travel Related	\$8,008	\$7,262
Memberships/Conferences	\$747	\$678
Total	\$10,678	\$9,683