



AGENDA

Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee

Date: *Thursday, January 6, 2022*

Time: *1:30 p.m.*

Location: *Join Zoom Meeting*

<https://us06web.zoom.us/j/83838001986?pwd=OWNSWG8yYnJCMWVtTFJWSXFyOkIRUT09>

Meeting ID: 838 3800 1986

Passcode: 315902

Phone #: 253 215 8782

Contact: *Office Specialist, RVCOG: 541-423-1375*

MRMPO website: www.mrmpo.org

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 MRMPO TAC Draft Minutes 11/04/2021	
Discussion Items		
3	TIP Timeline	Karl Welzenbach
<i>Background</i>	It's that time of year again! The MRMPO needs to begin to develop the 2024-27 TIP. Towards that end staff is providing the timetable we need to follow to accomplish this goal	
<i>Attachment</i>	#3 TIP Development Timetable	
<i>Action Requested</i>	<i>No action requested</i>	
4	Application Process	Karl Welzenbach
<i>Background</i>	At the request of ODOT, the RVMPO undertook a review of their application and selection process and developed a series of policies intended to improve the process. MPO staff is sharing these with you to initiate a discussion on the MRMPO's process.	
<i>Attachment</i>	#4 RVMPO Policy on Project Applications and Selection	

5	Public Comment	
Regular Updates		
6	MPO Planning Update	Karl Welzenbach
7	Other Business / Local Business Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	Chair
8	Adjournment	Chair

- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, February 3, 2022 at 1:30 p.m.** online.
- The next MRMPO Policy Committee meeting will be **January 20, 2022 at 2:30 p.m.** online.
- The next MRMPO Citizens Advisory Committee meeting will be **January 13, 2022 at 2:00 p.m.** online.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Summary Minutes
Middle Rogue MPO Technical Advisory Committee
November 4, 2021

The following attended:

Voting Members	Organization	Phone Number
Jason Canady	Grants Pass	450-6110
Wade Elliott, Chair	Grants Pass	450-6114
Mike Kuntz	Jackson County	774-6029
Neil Burgess	Josephine County	474-5460
Scott Chancey, Vice Chair	Josephine Co. Community Transit	474-5441
Ian Horlacher	ODOT	423-1362
Justin Shoemaker	ODOT	774-6376
Josh LeBombard	DLCD	414-7932
Alternates	Organization	Phone Number
Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Interested Parties	Organization	Phone Number
Lesley Orr	CAC	
Jasime Harris	FHWA	

[MRMPO TAC November 4, 2021 Agenda Packet](#)

Full meeting recording: [2021-11-04 MRMPO TAC Meeting Audio](#)

1. Call to Order / Introductions / Review Agenda 00:00–02:08
 1:32 p.m. | *Quorum*: Grants Pass, Jackson County, Josephine County, Josephine Co. Transit, ODOT, DLCD

2. Review / Approve Minutes 02:08–02:36

02:17 | *Mike Kuntz moved to approve the September 2, 2021 MRMPO TAC meeting minutes as presented. Seconded by Ian Horlacher.*

No further discussion.

The motion carried unanimously by voice vote.

Action Items

3. Discussion of Greenway Funds 02:36 – 10:48

03:12 | Comment from Mike Kuntz: *The original intention for these funds are available to any public body in the MPO to use for design and/or construction on the Greenway between Rogue River and Grants Pass. A planning exercise is coming up to decide what that corridor will be. Until that is done, it is too early to award these funds. After, the MPO can decide who will be the lead agency to go after grant funds.*

03:12 | Question from Leslie Orr: *The foundation has funds as well, should there be criteria in place to use the funds from the Covid-19 funding before using the funds from the foundation?*

This should be a recommendation. Because the design is so far out, these funds can wait to be distributed. The foundation's funds can be used for the smaller projects, like restrooms, while these funds go to the larger projects or as match for larger projects.

No further discussion. No action taken.

Discussion Items

4. Rogue River Transportation Project List 10:48 – 15:22

5. Public Comment 15:22 – 15:29

No Comments.

Regular Updates

6. MPO Planning Update 15:29 – 19:38

MPO Update provided by Ryan MacLaren regarding the possible Transportation Bill, and the 24-27 TIP/STIP build.

7. Other Business / Local Business 19:38 – 29:18

Update provided on Josephine County, Jackson County, Grants Pass, and ODOT.

8. Adjournment

2:01 p.m.

Scheduled Meetings:

MRMPO Technical Advisory Committee | December 4, 2021 | 1:30 p.m.

MRMPO Citizens Advisory Committee | November 11, 2021 | 2:00 p.m.

MRMPO Policy Committee | November 18, 2021 | 2:30 p.m.

Schedule

Planned schedule and summary of actions listed below. For greater detail or more up-to-date information, please consult RVCOG staff.

January 31, 2022	Call for Projects
Mar-Apr, 2022	Application Workshop – Attendance mandatory for Applicants
May 27, 2022	Applications due by Close Of Business
Jun-Jul, 2022	TAC application review and project recommendations. <i>With TAC concurrence, applicants may submit minor changes to applications, or modifications suggested by the TAC, no later than noon on Friday July1, 2022</i>
Jul-Aug, 2022	Policy Committee Approval of projects selected for 24-27 TIP
August 2022	MRMPO initiates Air Quality Conformity Consultation with EPA, FHWA, FTA, ODOT, and DEQ
December 2022	Draft TIP and AQCD Provided to MPO Committees
January – February, 2023	Open Public Comment Period on 2024-27 TIP and AQCD
March 2023	Committee Recommendations and Policy Committee Action on 2024-27 TIP and AQCD
April 2023	MRMPO forwards documents to ODOT, FHWA, FTA, EPA, and DEQ
May-Jun, 2023	TIP Approved by Governor



Rogue Valley Metropolitan Planning Organization

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

POLICY REGARDING PROJECT APPLICATION AND SELECTION PROCESS AS ADOPTED BY THE RVMPO POLICY COMMITTEE – DECEMBER 28, 2021

Improvements to the Application -

- Include a check box in the application for jurisdictions to indicate whether or not they intend to pursue a simple fund exchange.
- Check box stating to the effect that, should fund exchange be denied, the jurisdiction intends to pursue the project under the federal delivery process and will provide the required local match.
- Include ODOT's Local Agency Technical Scope Sheets as an initial draft of anticipated expenses in the MPO's application form.
- If a jurisdiction is partnering with another jurisdiction or agency on a project the application must be signed by both partners or include a letter of support from the referred to partner

Improvements to the Process -

1. The MPO restricts all applications that will follow the federal delivery process (all CMAQ projects and those STBG projects that will not be fund exchanged) to a minimum project cost of \$1 million. Those applications that come in under the proposed minimum will be accepted but subject to additional scrutiny by the TAC.
2. Recommend that we allow jurisdictions to apply for just a planning phase with a suggested minimum of \$150,000 for such projects although projects under that minimum will be accepted but subject to additional scrutiny by the TAC.
3. Identify that there are three categories of projects: 1) simple STBG projects that could be fund exchanged and proceed apace; 2) larger more complicated and costly projects that will be required to follow ODOT procedures, and 3) planning phase projects
4. Recommend that the RVMPO hold a workshop subsequent to the call for projects to be hosted by the MPO staff but conducted by ODOT staff. This workshop is to review with the jurisdictions all of the requirements associated with the use of federal funds.
5. Recommend that the RVMPO make the aforementioned workshop mandatory – if a jurisdiction applies for funding but does not attend the workshop that application will not be considered.

While the Technical Advisory Committee believes that the recommendations contained above will help improve the entire project selection process from applications to recommendations, the TAC also affirms that they are responsible for developing the specific project recommendations for the Policy Committee to consider. As such, the TAC intends to be far more discerning and objective in their

analysis of project applications. Please note that this may result in the TAC not recommending certain projects to the Policy Committee if the members believe that the project contains fatal flaws that have not been addressed by the applicant.