



AGENDA

Middle Rogue Metropolitan Planning Organization
**Technical Advisory Committee
 & Citizens Advisory Committee**

Date: *Thursday, August 5, 2021*

Time: *1:30 p.m.*

Location: *Council Chambers, Grants Pass City Hall
 101 NW "A" Street, Grants Pass, OR*

*Transit: served by JCT Routes #10, 20, 35, 40, 50, 80 and 100.
 Paratransit services are available for qualified individuals.*

Phone: 541-423-1399 Pin: 3000

Contact: *Office Specialist, RVCOG: 541-423-1375
 MRMPO website: www.mrmppo.org*

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	<i>#1 MRMPO TAC Draft Minutes 07/01/2021 #2 MRMPO CAC Draft Minutes 07/08/2021</i>	
Action Items		
3	Changes to Amendment Matrix in the TIP	Ryan MacLaren
<i>Background</i>	<i>ODOT Program & Funding Services staff met with FHWA and FTA to revise the amendment matrix. The matrix outlines whether a TIP amendment is considered an "administrative" (MPO staff approval only) or "full" (requires MPO Policy Committee & FTA-FHWA approval).</i>	
<i>Attachment</i>	<i>#3 Amendment Matrix Changes #4 FHWA FTA ODOT Amendment Matrix 2016 #5 FHWA FTA ODOT Amendment Matrix 2021</i>	
<i>Action Requested</i>	<i>Recommendation of approval of revised matrix to the Policy Committee.</i>	

4	Covid-19 Funding Discussion	Presenter
<i>Background</i>	<p>The MRMPO is the recipient of \$810,000 in COVID relief funding. These funds come with no strings attached and therefore may be used for virtually anything. The purpose of this joint meeting is to discuss how these funds may be utilized and bring some recommendations to Policy Committee for their consideration.</p> <ul style="list-style-type: none"> • Presentation on NearMap Aerial Photography by Nikki Hart-Brinkly 	
<i>Action Requested</i>	Recommendation(s) to Policy Committee	
5	Public Comment	
Regular Updates		
6	MPO Planning Update	Karl Welzenbach
7	Other Business / Local Business Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	Chair
8	Adjournment	Chair

- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, September 2, 2021 at 1:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.
- The next MRMPO Citizens Advisory Committee (CAC) meeting will be **Thursday, September 9, 2021 at 2:00 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.
- The next MRMPO Policy Committee meeting will be **August 19, 2021 at 2:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Summary Minutes
Middle Rogue MPO Technical Advisory Committee
July 1, 2021

The following attended:

Voting Members	Organization	Phone Number
Wade Elliott, Chair	Grants Pass	450-6114
Michael Bollweg	Rogue River	660-0093
John Vial	Jackson County	774-6238
Neil Burgess	Josephine County	474-5460
Scott Chancey, Vice Chair	Josephine Co. Community Transit	474-5441
Ian Horlacher	ODOT	423-1362
Justin Shoemaker	ODOT	774-6376
Alternates	Organization	Phone Number
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Lesley Orr	CAC	

[MRMPO TAC July 1, 2021 Agenda Packet](#)

Full meeting recording: [2021-07-01 MRMPO TAC Meeting Audio](#)

1. Call to Order / Introductions / Review Agenda 00:00–01:20

1:30 p.m. | *Quorum:* Grants Pass, Rogue River, Jackson County, Josephine County, Josephine Co. Transit, ODOT

2. Review / Approve Minutes 01:20–02:00

01:32 | *Ian Horlacher moved to approve the June 3, 2021 MRMPO TAC meeting minutes as presented. Seconded by John Vial.*

No further discussion.

The motion carried unanimously by voice vote.

Action Items

3. 2021-2024 Transportation Improvement Program (TIP) Amendment 02:00 – 07:03

06:42 | *Neil Burgess moved to recommend approval of the TIP Amendment to the Policy Committee. Seconded by Ian Horlacher.*

No further discussion.

The motion carried unanimously by voice vote.

Discussion Items

4. ALERT Wildfire System 07:03 – 19:58

16:00 | *Question from Neil Burgess: If the valley fills with smoke, will that effect the cameras? The cameras are also infrared. The main point of the cameras is to narrow down the location of the fire itself. That has been a problem in the past.*

17:28 | *Question from Wade Elliott: The MPO's will kick in for the original equipment? Yes, help purchase the cameras, not pay for the on-going maintenance.*

5. Public Comment 19:58 – 21:17

Comment provided by Leslie Orr.

Regular Updates

6. MPO Planning Update 21:17 – 27:33

MPO Update provided by Karl regarding to the Covid-19 funding, upcoming Infrastructure bill,

7. Other Business / Local Business 27:33 – 30:21

Update provided on Grants Pass, Josephine County

8. Adjournment

2:13 p.m.

Scheduled Meetings:

MRMPO Technical Advisory Committee | August 05, 2021 | 1:30 p.m.

MRMPO Citizens Advisory Committee | July 8, 2021 | 2:00 p.m.

MRMPO Policy Committee | July 15, 2021 | 2:30 p.m.



Summary Minutes
Middle Rogue MPO Citizens Advisory Committee
July 8, 2021

The following attended:

Voting Members	Representing	Phone Number
Lesley Orr, Vice Chair	Active Transportation	
David West	Grants Pass	659-9681
Judy Garrett	Grants Pass	659-9256
Stephen Haydon	Grants Pass	
Fred Saunders	Josephine County	659-0169
David Leverenz	Mass Transit	917-453-8535
Non-Voting Members	Representing	Phone Number
Staff	Representing	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Representing	Phone Number
Wade Elliott	Grants Pass	450-6110
Valerie Lovelace	Policy Committee	660-4915

[MRMPO CAC July 8, 2021 Agenda Packet](#)

[Full meeting recording: 07/08/2021](#)

- 1. Call to Order / Introductions / Review Agenda 00:00–01:08**
 2:07 p.m. | Active Transportation, Grants Pass, Josephine County, Mass Transit,

2. Review/Approve Minutes 01:08–01:44

01:20 | *Fred Saunders motioned the approval of the May 13, 2021 MRMPO Citizens Advisory Committee minutes as presented. Seconded by David Leverenz.*

No further discussion.

Motion passed unanimously by voice vote.

Action Items

3. 2021-2024 Transportation Improvement Program (TIP) Amendment 01:44–19:46

05:42 | *Question from David West: Has there been a lot of push-back from the residents?*

Yes and no. There is a lot of land that has been “pre-purchased” by the developers and is being re-zoned. That land will be developed quickly, and this project will be a catalyst for more affordable housing possibilities. There has been a need for more housing, but there is also some residents that like it how it is.

08:42 | *Question from Lesley Orr: Have any developments been approved yet?*

One has at the corner of Harbeck Road and Allen Creek Road.

12:33 | *Question from Fred Saunders: How did Grants Pass get the numbers for the rise in cost?*

Costs for a similar project was compared. Also, the previous contractors, HHPR, did an estimate and said it would be around \$8-12 million.

17:23 | *Fred Saunders moved to recommended approval of the TIP Amendment. Seconded by David West.*

No further discussion.

Motion passed unanimously by voice vote.

Discussion Items

4. Public Comment 19:46–20:03

No comment

Regular Updates

5. MPO Planning Update 20:03–42:01

Updates on the Covid-19 funding, Transportation bill, further discussion of the 2020 Census, and the ALERT Wildfire system.

6. Other Business / Local Business 42:01–48:14

Update on Ride the Rogue!

7. Adjournment

2:56 p.m.

Scheduled Meetings:

MRMPO Citizens Advisory Committee | August 12, 2021 | 2:00 p.m.

MRMPO Technical Advisory Committee | August 05, 2021 | 1:30 p.m.

MRMPO Policy Committee | July 15, 2021 | 2:30 p.m.

ODOT-FTA-FHWA Amendment Matrix

REVISED MATRIX

Program & Funding Services staff met with FHWA and FTA to revise the amendment matrix. Here are the major changes to the [ODOT-FTA-FHWA amendment matrix](#):

1. Clarifications in the text;
2. **Cancelling** a project is now an **administrative** amendment (used to be a full amendment);
3. The mile point was modified from a + or - **.25 change** to a **1 mile increase** in the project location (*see examples below*); and
4. The dollar amount threshold is increasing to match the OTC approval matrix. Any changes that meet the following criteria are considered a full amendment (otherwise the project change is an administrative amendment/adjustment):
 - Projects under **\$1M** – increase/decrease over 50%
 - Projects **\$1M to \$5M** – increase/decrease over 30%
 - Projects **\$5M** and over – increase/decrease over 20%

MILE POINT AMENDMENTS

Due to Federal requirements, obligated work must be within the project’s mile point limits. STIP Coordinators enter an amendment to update project data in the STIP/FP system. Once the amendment is entered, the review and approval process is next.

The ODOT-FTA-FHWA amendment matrix lists which amendments require FTA-FHWA approval and which amendments ODOT has delegated authority to approve. If ODOT approves the amendment, it is called an **administrative** amendment. If FTA-FHWA also approves the amendment, it is called a **full** amendment. The main difference between the two amendment types is the amount of time for approval. A “full amendment” will likely take longer due to the public review period and FTA-FHWA review/approval. Whereas an “administrative amendment” only requires ODOT review/approval.

EXAMPLES – Mile point changes:

While it is Program & Funding Services’ responsibility to determine if the amendment is full or administrative, the following examples portray the types of amendments for mile point changes.

Project	Original Mile Points	Revised Mile Points	Amendment Type	Comments
A	0.25 – 1.00	0.5 – 0.75	None	Revised mile points still within the original range do not require an amendment.
B	Intersection @ 1.00	Add 4 legs at .25 miles each	None	FHWA clarified that the legs are expected as part of an intersection project, so as long as the mile point was the centerpoint of the intersection, it does not warrant an amendment.
C	1.00 – 2.00	1.25 – 2.99	Administrative	Change from 2.00 to 2.99 is less than 1 mile.
D	2.00 – 3.00	5.00 – 6.00	Full	Change is greater than 1 mile. FTA-FHWA approval is necessary.
E	4.00 – 5.00	4.25 – 6.25	Full	Change from 5.00 to 6.25 is greater than 1 mile.
F	Bridge on Hwy X	Bridge on Hwy Y	Full	FHWA approval is necessary.

Please contact the applicable [STIP Coordinator](#) for any questions.

ODOT-FTA-FHWA AMENDMENT MATRIX

FULL AMENDMENTS	
1	Adding or cancelling a federally funded, and regionally significant project to the STIP and state funded projects which will potentially be federalized
2	Major change in project scope. Major scope change includes: <ul style="list-style-type: none"> • Change in project termini - greater than .25 mile in any direction • Changes to the approved environmental footprint • Impacts to AQ conformity • Adding capacity per FHWA Standards • Adding or deleting worktype
3	Changes in Fiscal Constraint by the following criteria: <ul style="list-style-type: none"> • FHWA project cost increase/decrease: <ul style="list-style-type: none"> - Projects under \$500K – increase/decrease over 50% - Projects \$500K to \$1M – increase/decrease over 30% - Projects \$1M and over – increase/decrease over 20% • All FTA project changes – increase/decrease over 30%
4	Adding an emergency relief permanent repair project that involves substantial change in function and location.
ADMINISTRATIVE/TECHNICAL ADJUSTMENTS	
1	Advancing or Slipping an approved project/phase within the current STIP (If slipping outside current STIP, see Full Amendments #2)
2	Adding or deleting any phase (except CN) of an approved project below Full Amendment #3
3	Combining two or more approved projects into one or splitting an approved project into two or more, or splitting part of an approved project to a new one.
4	Splitting a new project out of an approved program-specific pool of funds (but not reserves for future projects) or adding funds to an existing project from a bucket or reserve if the project was selected through a specific process (i.e. ARTS, Local Bridge...)
5	Minor technical corrections to make the printed STIP consistent with prior approvals, such as typos or missing data.
6	Changing name of project due to change in scope, combining or splitting of projects, or to better conform to naming convention. (For major change in scope, see Full Amendments #2)
7	Adding a temporary emergency repair and relief project that does not involve substantial change in function and location.

Amendment Definition

An amendment is a change to project information and costs. For financial changes, this applies to unobligated phases or phases which have been obligated and have additional financial change within the same federal fiscal year

Public Comment Notes

For public comment, project updates need to be provided at a public meeting. Requirements are the project needs to be listed as part of the agenda and allow for the public to comment on the changes.

If project covers is in multiple ACT's, then project needs to be presented to both

ODOT-FTA-FHWA AMENDMENT MATRIX

FULL AMENDMENTS	
1	Adding a federally funded, regionally significant, or state/locally funded projects which will potentially be federalized. If project does not meet this criteria, see Administrative #1. For WFL or planning projects, see Administrative #7 & #8.
2	Major change in total project scope. Major scope change may include changes like: <ul style="list-style-type: none"> • Increase in project location greater than 1 mile • Project modifications that result in NEPA re-evaluation • Change affects air quality conformity • Adding capacity per FHWA Standards • Adding or deleting worktype in the STIP/FP
3	Changes in Fiscal Constraint by the following criteria: <ul style="list-style-type: none"> • For FHWA funded projects - total project cost increase/decrease (all phases, any type of funding increase): <ul style="list-style-type: none"> - Projects under \$1M – increase/decrease over 50% - Projects \$1M to \$5M – increase/decrease over 30% - Projects \$5M and over – increase/decrease over 20% • All FTA project changes – increase/decrease over 30%
4	Adding an emergency relief permanent repair project that involves substantial change in function and location. **See note below for temporary emergency repair projects.
ADMINISTRATIVE/TECHNICAL ADJUSTMENTS	
1	Any project changes that do not meet the STIP amendment criteria in the Full Amendments section above.
2	Advancing or Slipping an approved project/phase within the current STIP (If slipping outside current STIP, project must be canceled in the current STIP).
3	Adding or canceling any phase of an approved project. See Full Amendment #3 for fiscal constraint thresholds.
4	Combining two or more approved projects into one or splitting an approved project into two or more, or splitting part of an approved project to a new one.
5	Splitting a new project out of an approved program-specific pool of funds (but not reserves for future projects) or adding funds to an existing project from a bucket or reserve if the project was selected through a specific process (i.e. ARTS, Local Bridge...).
6	Minor technical corrections to make the printed STIP consistent with prior approvals, such as typos or missing data.
7	Changing name of project due to change in scope, combining or splitting of projects, or to better conform to naming convention. (For major change in scope, see Full Amendments #2)
8	Adding or modifying metropolitan planning projects (UPWP) funded under 23 U.S.C. 104(d) and 49 CFR 5305(d) or State Planning and Research (SPR) projects funded under 23 U.S.C. 505 and 49 U.S.C. 5303(e) or Surface Transportation Program funds.
9	Adding a WFL project.

**Temporary emergency repair (ER) projects are not added to the STIP.

Amendment Definition: An amendment is a change to project information and costs. For financial changes, this applies to unobligated phases or phases which have been obligated and have additional financial change within the same federal fiscal year.

Public Comment Notes: For public comment, project updates need to be provided at a public meeting. Requirements are the project needs to be listed as part of the agenda and allow for the public to comment on the changes. If project covers is in multiple ACTs, then project needs to be presented to both.