



AGENDA

Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee

Date: *Thursday, February 3, 2022*

Time: *1:30 p.m.*

Location: *Join Zoom Meeting*

<https://us06web.zoom.us/j/89104833662?pwd=d0NvRGkvNlJQazQyOFdyS3dWk2ZTZz09>

Meeting ID: 891 0483 3662

Passcode: 705325

Phone #: 253 215 8782

Contact: *Office Specialist, RVCOG: 541-423-1375*

MRMPO website: www.mrmppo.org

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 MRMPO TAC Draft Minutes 01/06/2022	
Action Items		
3	Election of Officers	Karl Welzenbach
<i>Background</i>	In accordance with the bylaws of the TAC Officers shall be elected in February of each year. The Chair and Vice-Chair shall serve a term of one year.	
<i>Attachment</i>	#2 TAC Bylaws	
<i>Action Requested</i>	<i>Election of Officers</i>	
Discussion Items		
4	Draft UPWP and Dues	Ryan MacLaren
<i>Background</i>	Each year the MRMPO is required to develop the Unified Planning Work Program for the upcoming fiscal year. This document identifies all federal, state, and local planning funds that will be expended in the MPO area, and on which tasks those funds will be expended.	
<i>Attachment</i>	#3 Draft 2022-23 UPWP #4 Draft Dues	

5	Public Comment	
Regular Updates		
6	MPO Planning Update	Karl Welzenbach
7	Other Business / Local Business Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	Chair
8	Adjournment	Chair

- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, March 3, 2022 at 1:30 p.m.** Online.
- The next MRMPO Policy Committee meeting will be **February 17, 2022 at 2:30 p.m.** Online.
- The next MRMPO Citizens Advisory Committee meeting will be **February 10, 2022 at 2:00 p.m.** Online.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Summary Minutes
Middle Rogue MPO Technical Advisory Committee
January 6, 2022

The following attended:

Voting Members	Organization	Phone Number
Ryan Nolan	Gold Hill	423-1382
Jason Canady	Grants Pass	450-6110
Wade Elliott, Chair	Grants Pass	450-6114
James Philip	Jackson County	774-6029
Ian Horlacher	ODOT	423-1362
Justin Shoemaker	ODOT	774-6376
Alternates	Organization	Phone Number
Jennifer Boardman	ODOT	
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharo	RVCOG	423-1375
Interested Parties	Organization	Phone Number
Lesley Orr	CAC	

[MRMPO TAC January 6, 2022 Agenda Packet](#)

Full meeting recording: [2022-01-06 MRMPO TAC Meeting Audio](#)

1. **Call to Order / Introductions / Review Agenda 00:00–00:41**
 1:32 p.m. | *Quorum*: Gold Hill, Grants Pass, Jackson County, ODOT
2. **Review / Approve Minutes 00:41–01:10**

00:55 | *Ryan Nolan moved to approve the November 4, 2021 MRMPO TAC meeting minutes as presented. Seconded by Justin Shoemaker.*

No further discussion.

The motion carried unanimously by voice vote.

Discussion Items

3. TIP Timeline 01:10 –

4. Application Process – 22:00

The RVMPO had gone through a review of the application and project selection process. One of the changes is that ODOT will hold an application workshop to show the process for Federal guidelines for projects. The MRMPO is encouraged to join.

5. Public Comment 22:00 – 22:12

No Comments.

Regular Updates

6. MPO Planning Update 22:12 – 25:53

MPO Update provided by Karl Welzenbach regarding the Census.

7. Other Business / Local Business 25:53 – 29:18

Update provided on Jackson County, Grants Pass, and ODOT.

8. Adjournment

2:04 p.m.

Scheduled Meetings:

MRMPO Technical Advisory Committee | February 3, 2021 | 1:30 p.m.

MRMPO Citizens Advisory Committee | January 13, 2021 | 2:00 p.m.

MRMPO Policy Committee | January 20, 2021 | 2:30 p.m.

BYLAWS
MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION (MRMPO)
TECHNICAL ADVISORY COMMITTEE (TAC)

Article I

Name

This committee shall be known as the Technical Advisory Committee to the Metropolitan Planning Organization.

Article II

Purpose

The committee shall conduct, under the direction of the MRMPO Policy Committee, the technical portions of the Middle Rogue Regional Transportation Plan, including, but not limited to the following activities.

- a. Annual preparation of the Unified Planning Work Program to address transportation issues in the Grants Pass metropolitan area.
- b. Preparation of plans, programs and special studies to address transportation issues in the Grants Pass metropolitan area.
- c. Work with the MPO to ensure public participation in the transportation planning process.
- d. Preparation of the Transportation Improvement Program at intervals of no less than biannually.

Article III

Membership - Voting

Section 1. Membership of the Committee

- a. The committee will be made up of representatives of each of the following jurisdictions and agencies:

Up to (2) representatives of:

City of Grants Pass
City of Rogue River
City of Gold Hill
Josephine County
Jackson County
Oregon Department of Transportation (ODOT)

Ex-officio members of the TAC shall include:

Federal Highway Administration (FHWA)
Federal Transit Administration (FTA)
Oregon Division of State Lands
Department of Land Conservation and Development (DLCD)
Department of Environmental Quality (DEQ)

- b. Members may designate alternates to serve in their place.
- c. Designees may serve on a meeting-by-meeting basis or on a permanent basis.
- d. Designees serving on a permanent basis shall be afforded all the rights of a member, including the opportunity to serve as a committee officer.
- e. The committee shall have non-voting ex-officio members as appointed by the chair.

Section 2. Appointment and Tenure of Committee Membership

- a. Each jurisdiction with membership on the committee shall appoint its representatives.
- b. Members shall serve until they are replaced by their jurisdictions.

Section 3. Voting Privileges

- a. Each member shall be entitled to one vote on all issues presented at regular and special meetings at which the jurisdiction is present.

Article IV

Meetings

Section 1. Regular Meetings

- a. The committee shall hold regular meetings at such time and place determined by the committee.

Section 2. Special Meetings

- a. Special meetings may be called by the chair, vice-chair or MPO transportation staff on two days' notice.
- b. The person or persons calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the committee when a quorum is present.
- b. A quorum shall exist when the majority of member jurisdictions and agencies are present. Ex-Officio members shall not count toward a quorum.
- c. The voting on all questions coming before the MPO Technical Advisory Committee shall be by simple majority vote. Any member may ask for a roll call vote if consensus (unanimity) cannot be reached on an MPO decision item/issue. The ayes and nays shall be entered in the minutes of such meeting.
- d. All meetings shall be conducted in accordance with Roberts' Rule of Order Newly Revised and the Oregon Open Meeting Law (ORS 192.610 to 192.690) requirements will be adhered to at all times.

Article V

Officers and Duties

Section 1. Officers

- a. The officers of the committee shall be a chair and vice-chair to be elected at the February meeting.

Section 2. Term of Office

- a. The officers shall hold office for a period of one year, beginning at the close of the February meeting.

Section 3. Duties

- a. The chair shall preside at all meetings and is entitled to vote on all issues.
- b. The vice-chair shall perform all duties of the chair in the chair's absence.

Section 4. Planning Program Manager

The RVCOG's Planning Program Manager shall be a non-voting, ex-officio member of the committee. The program manager shall be responsible for staff support of the committee, including minute taking and record keeping.

Article VI

Subcommittees

Section 1. Subcommittees

- a. Subcommittees as needed shall be appointed by the chair.
- b. The members of subcommittees shall serve until the work of the subcommittees is completed, or until their successors have been elected or appointed.
- c. Subcommittees must have at least one member who is a member of the full committee.
- d. The chair and the Planning Program Manager shall serve as ex-officio members of all subcommittees.
- e. The committee, by a majority vote, may dissolve subcommittees.

Section 2. Subcommittee Meetings

- a. Meetings of each subcommittee may be called by its chair, by the chair of the TAC by any two subcommittee members or by MPO transportation staff on two days' notice. A majority of the members of each subcommittee shall constitute a quorum, and an act of the majority of the quorum present at the meeting shall constitute the act of the subcommittee.

Article VII

Amendments to Bylaws

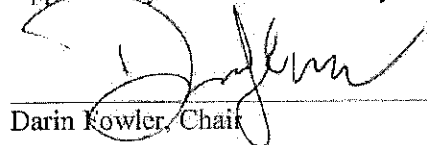
Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a Super Majority vote of two-thirds plus one of the members of the committee present at any regular or special meeting called for that purpose. This also includes amending the bylaws to include new members. Written notice of proposed amendments shall be given to the membership of the committee at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered.

Section 2.

- a. Amendments to the bylaws shall become effective upon approval by the MRMPO Policy Committee.

Approved by the MRMPO Policy Committee:



Darin Fowler, Chair

9/25/17
Date

MRMPO Proposed 2022-23 Dues						
Member Jurisdictions	Population	Dues Rate per Capita	Proposed FY2021-22 Dues	FY2020-21 Dues	Change in Dues	
Gold Hill	1,220	\$0.16	\$195	\$195	\$0	2%
Grants Pass	37,485	\$0.16	\$5,998	\$5,998	\$0	62%
Jackson County*	2,945	\$0.16	\$471	\$471	\$0	5%
Josephine County**	16,420	\$0.16	\$2,627	\$2,627	\$0	27%
Rogue River	2,235	\$0.16	\$358	\$358	\$0	4%
<i>Total</i>	60,305		\$9,649	\$9,649	\$0	

The RVCOG staff utilized Portland State University population estimates for 2018 for the incorporated areas. Unincorporated population estimates utilize geo-enriched data.

Dues Ests						
Staff Support			\$1,737			
Travel Related			\$7,237			75%
Memberships/Conferences			\$675			7%
			\$9,649			