



**AGENDA**  
**Middle Rogue Metropolitan Planning Organization**  
 Policy Committee

**Date: Thursday, November 21, 2024**

**Time: 2:30 p.m.**

**Join In-Person**

**Location:** Ridge Room Conference Room, Grants Pass City Hall, 101 NW A St, Grants Pass, OR

**Transit:** Served by JCT Routes #10, 20, 35, 40, 50, 80 and 100. Paratransit services are available for qualified individuals.

**Contact:** RVCOG: 541-423-1375

**Website:** [www.mrmpo.org](http://www.mrmpo.org)

**Or via Zoom**

**Meeting ID:** 845 5578 6528

**Phone #:** +1 669 444 9171

**Zoom Link:**

<https://us06web.zoom.us/j/84555786528>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

**1. Call to Order / Introductions / Review Agenda Chair**

**Consent Agenda**

**2. Review / Approve Minutes Chair**

Attachment: [#1 MRMPO Policy Meeting Draft Minutes 10/17/2024](#)

**Public Hearing**  
*Chair will Read Public Hearing Procedures*

**3. Amendment to the 2024-2027 TIP Ryan MacLaren**

**Background:** The Policy Committee is being requested to consider approval of the proposed amendments to the 2024-27 TIP.

A. Adjust Project in TIP: *Josephine Co - Transit operations (5307) FY2024 (KN20979)*

The 21-day public comment period and public hearing was advertised on or before Thursday, October 30, 2024, in the *Rogue Valley Times*, the *Rogue River Press* and the *Grants Pass Courier* and information is currently available on the MRMPO website.

Attachment: [#2 TIP Amendment Memo](#)

**Action Requested:** Approval of the TIP Amendments



**Action Items**

**4. ODOT-FTA-FHWA Amendment Matrix Update** **Ryan MacLaren**

Background: ODOT Program & Funding Services staff met with FHWA and FTA to revise the amendment matrix. The matrix outlines whether a TIP amendment is considered an “administrative” (MPO staff approval only) or “full” (requires MPO Policy Committee & FTA-FHWA approval).

Attachments: [#3 Amendment to the Matrix](#)

Action Requested: Approval of the Matrix

**Discussion Items**

**5. Discretionary Funds** **Ryan MacLaren**

Background: The TAC and Policy Committee have discussed how to allocate funding for MPO jurisdiction transportation projects since state gas tax funds replaced federal Surface Transportation Block Grant (STBG) funds. Staff are preparing to begin work on the 2027-2030 Transportation Improvement Program (TIP). Before work can proceed, the MPO needs to decide if gas tax funds will be used for 2027-2030 TIP projects or allocated to jurisdictions for local transportation needs.

Attachment: [#4 Memo: Gas Tax Funding Allocation](#)

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**6. 2027-2030 Transportation Improvement Program (TIP) Development** **Ryan MacLaren**

Background: Staff are preparing to begin work on the 2027-2030 Transportation Improvement Program (TIP). Attached for discussion is the proposed timeline for TIP development and project selection.

Attachment: [#5 2027-2030 TIP Timeline](#)

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**7. Public Comment** **Chair**

**Regular Updates**

**8. MRMPO Update** **Ryan MacLaren**

**9. Other Business / Local Business** **Chair**

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

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**10. Adjournment** **Chair**



# AGENDA

## Middle Rogue Metropolitan Planning Organization

### Policy Committee

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#### Scheduled Meetings

MRMPO TAC	December 5, 2024	1:30 p.m.
MRMPO CAC	December 12, 2024	1:30 p.m.
MRMPO Policy Meeting	December 19, 2024	2:30 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



**SUMMARY MINUTES**  
**Middle Rogue Metropolitan Planning Organization**  
**Policy Committee**

**Date: Thursday, October 17, 2024**

Attendees:

Voting Members	Organization	Phone Number
Melia Biedscheid, Vice Chair	Gold Hill	855-1525
Valerie Lovelace, Chair	Grants Pass	
Pam VanArsdale	Rogue River	660-4414
Colleen Roberts	Jackson County	774-6118
Eric Heesacker	Josephine County	474-5460
Robert Brandes	Josephine County	474-5460
Mike Baker	ODOT	957-3658

Alternate Members	Organization	Phone Number
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Wade Elliott                      Grants Pass

Staff	Organization	Phone Number
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Ryan MacLaren                      RVCOG                      423-1338

Kelsey Sharp                      RVCOG                      423-1375

Jeff Stump                      RVCOG                      423-1367

Interested Parties	Organization
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Thomas Guevara                      ODOT

Jerry Marmon                      ODOT

Darrin Neavoll                      ODOT

Scott Chancey                      Josephine County Transit

**MRMPO Policy Committee Minutes – Thursday, October 17, 2024**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 2:30 P.M. / Introductions / Review Agenda 00:00 – 01:25**

Quorum: Gold Hill, Grants Pass, Rogue River, Jackson County, Josephine County, ODOT

**2. Review / Approve Minutes 01:25 – 02:02**

- 01:30** Pam VanArsdale moved to approve the September 19, 2024, MRMPO Policy Committee Meeting Minutes as presented. Seconded by Robert Brandes.  
 No further discussion.  
 Motion passed unanimously by voice vote.



## Public Hearing

### 3. Amendment to the 2024-2027 Transportation Improvement Plan 02:02 – 08:41

*Vice-Chair Melia Biedscheid opened the Public Hearing.*

*No public comments received during Public Hearing.*

*Vice-Chair Melia Biedscheid closed the Public Hearing.*

**08:20** Mike Baker moved to approve the amendments to the 2024-2027 TIP as presented.

Seconded by Valerie Lovelace.

No further discussion.

Motion passed unanimously by voice vote.

## Action Item

### 4. Tribal Consultation Plan 08:41 – 15:20

**14:51** Mike Baker moved to approve the Tribal Consultation Plan as presented. Seconded by

Valerie Lovelace.

No further discussion.

Motion passed unanimously by voice vote.

## Discussion Items

### 5. Public Comment 15:20 – 15:26

*No comments received.*

## Regular Updates

### 6. MPO Planning Update 15:26 – 22:45

*Provided by Ryan MacLaren regarding Obligation Reports coming and changes to funding.*

### 7. Other Business / Local Business 22:45 – 01:27:26

*Updates from Gold Hill, Josephine County, Grants Pass, Rogue River, ODOT, and Jackson County.*

### 8. Adjournment

3:11 p.m.

#### Scheduled Meetings

MRMPO TAC	November 7, 2024	1:30 p.m.
MRMPO CAC	November 14, 2024	1:30 p.m.
MRMPO Policy Meeting	November 21, 2024	2:30 p.m.



**Middle Rogue**  
**Metropolitan Planning Organization**  
**Regional Transportation Planning**

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

**DATE:** October 30, 2024  
**TO:** MRMPO Technical Advisory Committee  
**FROM:** Ryan MacLaren, Planning Program Director  
**SUBJECT:** TIP Amendment(s)

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2024-2027 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before October 30<sup>th</sup> in the Rogue Valley Times, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. The TAC and CAC recommended approval. Information on the new project is enumerated, below:

**A. Add Project to TIP: Mass Transit Vehicle Replacement FFY25 Josephine County (KN23711)**

Description: Create new Mass Transit Vehicle Replacement project. OTC approval 8/1/24.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
JCT														
Mass Transit Vehicle Replacement FFY25 Josephine County	Funding for replacement or right sizing of category A or B transit vehicles in urban areas. This project will be delivered through FTA.	n/a	N/A	23711	2025	Planning					\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
						Other	\$ 699,894	STBG IJA	\$ 80,106	JCT	\$ 780,000			\$ 780,000
Total FFY24-27							\$ 699,894		\$ 80,106		\$ 780,000	\$ -	\$ 780,000	

**ODOT-FTA-FHWA AMENDMENT MATRIX**

**Draft - 10/9/2024**

FULL AMENDMENTS	
1	Adding/Cancelling a federally funded, regionally significant, or state/locally funded projects which will potentially be federalized. If project does not meet this criteria, see Administrative #1. For WFL or planning projects, see Administrative #7 & #8.
2	Major change in total project scope. Major scope change may include changes like: <ul style="list-style-type: none"> <li>• Increase in project location greater than 1 mile</li> <li>• Project modifications that result in NEPA re-evaluation</li> <li>• Change affects air quality conformity</li> <li>• Adding capacity per FHWA Standards</li> <li>• Adding or deleting scope from the project that is outside of the current approved intent of the project</li> </ul>
3	Changes in Fiscal Constraint by the following criteria: <ul style="list-style-type: none"> <li>• Total project cost increase/decrease (all phases, any type of funding increase/decrease): <ul style="list-style-type: none"> <li>- Projects under \$1M – increase/decrease 50% and over</li> <li>- Projects \$1M to \$5M – increase/decrease 30% and over</li> <li>- Projects \$5M and over – increase/decrease 20% and over</li> </ul> </li> </ul>
4	Adding an emergency relief permanent repair project that involves substantial change in function, location, and capacity. **See note below for temporary emergency repair projects.
ADMINISTRATIVE/TECHNICAL ADJUSTMENTS	
1	Any project changes that do not meet the STIP amendment criteria in the Full Amendments section above.
2	Advancing or slipping an approved project/phase within the current STIP (if slipping outside current STIP, project must be canceled in the current STIP).
3	Adding or canceling any phase of an approved project. See Full Amendment #3 for fiscal constraint thresholds.
4	Combining two or more approved projects into one or splitting an approved project into two or more, or splitting part of an approved project to a new one.
5	Minor technical corrections to make the printed STIP consistent with prior approvals, such as typos or missing data.
6	Changing name of project due to change in scope, combining or splitting of projects, or to better conform to naming convention. (For major change in scope, see Full Amendments #2)
7	Adding or modifying metropolitan planning projects (UPWP) funded under 23 U.S.C. 104(d) and 49 CFR 5305(d) or State Planning and Research (SPR) projects funded under 23 U.S.C. 505 and 49 U.S.C. 5303(e) or Surface Transportation Block Grant Program funds.
8	Adding Western Federal Lands, Recreational Trail, and Local Bridge projects where the projects are selected through a committee and involves public comment.

\*\*Temporary emergency repair (ER) projects are not added to the STIP.

**Amendment Definition:** An amendment is a change to project information and costs. For financial changes, this applies to unobligated phases or phases which have been obligated and have additional financial change within the same federal fiscal year.

**Public Comment Notes:** For public comment, project updates need to be provided at a public meeting. Requirements are the project needs to be listed as part of the agenda and allow for the public to comment on the changes. If project covers is in multiple ACTs, then project needs to be presented to both.



***Middle Rogue  
Metropolitan Planning Organization***  
**Regional Transportation Planning**

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**DATE:** November 15, 2024  
**TO:** MRMPO Policy Committee  
**FROM:** Ryan MacLaren, Planning Program Director  
**SUBJECT:** Gas Tax Funding Allocation

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The TAC and Policy Committee have discussed how to allocate funding for MPO jurisdiction transportation projects since state gas tax funds replaced federal Surface Transportation Block Grant (STBG) funds. MPO projects that are funded solely with state gas tax funds do not need to address federal requirements which is a huge cost savings to local jurisdictions. In addition, jurisdictions can use gas tax funds for local transportation projects, operations, maintenance, and administration.

Staff are preparing to begin work on the 2027-2030 Transportation Improvement Program (TIP). Before work can proceed, the MPO needs to decide if gas tax funds will be used for 2027-2030 TIP projects or allocated to jurisdictions for local transportation needs.

There are a few ways the gas tax funds could be allocated to local jurisdictions and/or projects included the 2027-2030 TIP:

1. Follow the traditional project solicitation/selection process that uses available CMAQ and Gas Tax funds (see Table 1)
2. Gas tax funds could be allocated to local jurisdictions based on population. Funds could be used for local transportation projects, operations, maintenance, and administration (see Table 2).
3. Gas tax funds could be distributed equally to local jurisdictions for local transportation projects, operations, maintenance, and administration discretion (see Table 3).
4. Other?

The Policy Committee is being asked to review and discuss potential scenarios for the allocation of MPO gas tax funds for projects included in the 2027-2030 TIP or to be allocated directly to local jurisdictions as described above. The TAC and CAC will be reviewing this information in December and providing recommendations.



**Table 1 – Funds Available for 2027-2030 TIP Projects  
Funds Awarded based on Traditional MPO  
Competitive Project Selection Process**

TIP Years	Revenue		Expense	Available Funds	
	CMAQ	Gas Tax	RVMPO Planning Funds Match	CMAQ	Gas Tax
2027	\$ -	\$ -	\$ -	\$ -	\$ -
2028	\$ 450,016	\$ 697,173	\$ 20,200	\$ 450,016	\$ 676,973
2029	\$ 450,016	\$ 697,173	\$ 40,400	\$ 450,016	\$ 656,773
2030	\$ 450,016	\$ 697,173	\$ 40,400	\$ 450,016	\$ 656,773
<b>Totals</b>	<b>\$ 1,350,048</b>	<b>\$ 2,091,519</b>	<b>\$ 101,000</b>	<b>\$ 1,350,048</b>	<b>\$ 1,990,519</b>

**Table 2 – Gas Tax Funds Allocated to Local Jurisdictions based on Population**

Gas Tax Allocation Scenario #1 - Population							
TIP Years			FY 2027	FY 2028	FY2029	FY2030	Totals
MPO's Annual Allocation of State Gas Tax			\$ -	\$ 697,173	\$ 697,173	\$ 697,173	\$ 2,091,519
MPO PL Fund Match (Gas Tax Funds)			\$ -	\$ (20,200)	\$ (40,400)	\$ (40,400)	\$ (101,000)
Total Funds Available			\$ -	\$ 676,973	\$ 656,773	\$ 656,773	\$ 1,990,519
Jurisdiction	Population PSU 2023	% of Total Population	FY 2027	FY 2028	FY2029	FY2030	Totals
Gold Hill	1,338	2%	\$ -	\$ 13,170	\$ 12,777	\$ 12,777	\$ 38,725
Rogue River	2,472	4%	\$ -	\$ 24,333	\$ 23,607	\$ 23,607	\$ 71,546
Grants Pass	40,102	58%	\$ -	\$ 394,736	\$ 382,958	\$ 382,958	\$ 1,160,651
Jackson County*	4,714	7%	\$ -	\$ 46,401	\$ 45,017	\$ 45,017	\$ 136,435
Josephine County*	20,149	29%	\$ -	\$ 198,333	\$ 192,415	\$ 192,415	\$ 583,162
<b>Total</b>	<b>68,775</b>	<b>100%</b>	<b>\$ -</b>	<b>\$ 676,973</b>	<b>\$ 656,773</b>	<b>\$ 656,773</b>	<b>\$ 1,990,519</b>

\*For unincorporated areas, population estimates are derived from Southern Oregon ABM model data which uses PSU estimates

**Table 3 – Gas Tax Funds Allocated to Local Jurisdictions based on Equal Shares**

Gas Tax Allocation Scenario #2 - Equal Shares				
Jurisdiction	FY 2028	FY 2029	FY2030	Totals
Gold Hill	\$ 135,395	\$ 131,355	\$ 131,355	\$ 398,104
Rogue River	\$ 135,395	\$ 131,355	\$ 131,355	\$ 398,104
Grants Pass	\$ 135,395	\$ 131,355	\$ 131,355	\$ 398,104
Jackson County*	\$ 135,395	\$ 131,355	\$ 131,355	\$ 398,104
Josephine County*	\$ 135,395	\$ 131,355	\$ 131,355	\$ 398,104
<b>Total</b>	<b>\$ 676,973</b>	<b>\$ 656,773</b>	<b>\$ 656,773</b>	<b>\$ 1,990,519</b>

Gas Tax Allocation - Base Amount Gold Hill & Rogue River + Population Allocation										
TIP Years			**FY 2027 Gas Tax Funds	FY 2028 Gas Tax Funds	FY 2029 Gas Tax Funds	FY 2030 Gas Tax Funds	Totals			
MPO's Annual Allocation of State Gas Tax			\$ 40,400	\$ 697,173	\$ 697,173	\$ 697,173	\$ 2,091,519			
MPO PL Fund Match (Gas Tax Funds)			\$ (40,400)	\$ (40,400)	\$ (40,400)	\$ (40,400)	\$ (121,200)			
Total Funds Available			\$ -	\$ 656,773	\$ 656,773	\$ 656,773	\$ 1,970,319			
Jurisdiction	Population PSU 2023	% of Total Population	FY 2027	FY 2028 Base Allocation	FY 2028 Population Allocation	FY 2029 Base Allocation	FY 2029 Population Allocation	FY 2030 Base Allocation	FY 2030 Population Allocation	Totals
Gold Hill	1,338	NA	\$ -	\$ 25,000		\$ 25,000		\$ 25,000		\$ 75,000
Rogue River	2,472	NA	\$ -	\$ 25,000		\$ 25,000		\$ 25,000		\$ 75,000
Grants Pass	40,102	62%	\$ -		\$ 374,553		\$ 374,553		\$ 374,553	\$ 1,123,658
Jackson County*	4,714	7%	\$ -		\$ 44,029		\$ 44,029		\$ 44,029	\$ 132,086
Josephine County*	20,149	31%	\$ -		\$ 188,192		\$ 188,192		\$ 188,192	\$ 564,575
<b>Total</b>	<b>64,965</b>	<b>100%</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 606,773</b>	<b>\$ 50,000</b>	<b>\$ 606,773</b>	<b>\$ 50,000</b>	<b>\$ 606,773</b>	<b>\$ 1,970,319</b>
*For unincorporated areas, population estimates are derived from Southern Oregon ABM model data which uses PSU estimates										
**2027 Gas Tax Funds come from 2024-2027 TIP										

Gas Tax Allocation - Base Amount all Jurisdictions & Population Allocation										
TIP Years			**FY 2027 Gas Tax Funds	FY 2028 Gas Tax Funds	FY 2029 Gas Tax Funds	FY 2030 Gas Tax Funds	Totals			
MPO's Annual Allocation of State Gas Tax			\$ 40,400	\$ 697,173	\$ 697,173	\$ 697,173	\$ 2,091,519			
MPO PL Fund Match (Gas Tax Funds)			\$ (40,400)	\$ (40,400)	\$ (40,400)	\$ (40,400)	\$ (121,200)			
Total Funds Available			\$ -	\$ 656,773	\$ 656,773	\$ 656,773	\$ 1,970,319			
Jurisdiction	Population PSU 2023	% of Total Population	FY 2027	FY 2028 Base Allocation	FY 2028 Population Allocation	FY 2029 Base Allocation	FY 2029 Population Allocation	FY 2030 Base Allocation	FY 2030 Population Allocation	Totals
Gold Hill	1,338	2%	\$ -	\$ 25,000	\$ 10,346	\$ 25,000	\$ 10,346	\$ 25,000	\$ 10,346	\$ 81,037
Rogue River	2,472	4%	\$ -	\$ 25,000	\$ 19,114	\$ 25,000	\$ 19,114	\$ 25,000	\$ 19,114	\$ 107,341
Grants Pass	40,102	58%	\$ -	\$ 25,000	\$ 310,071	\$ 25,000	\$ 310,071	\$ 25,000	\$ 310,071	\$ 980,214
Jackson County*	4,714	7%	\$ -	\$ 25,000	\$ 36,449	\$ 25,000	\$ 36,449	\$ 25,000	\$ 36,449	\$ 159,347
Josephine County*	20,149	29%	\$ -	\$ 25,000	\$ 155,793	\$ 25,000	\$ 155,793	\$ 25,000	\$ 155,793	\$ 517,380
<b>Total</b>	<b>68,775</b>	<b>100%</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 531,773</b>	<b>\$ 125,000</b>	<b>\$ 531,773</b>	<b>\$ 125,000</b>	<b>\$ 531,773</b>	<b>\$ 1,970,319</b>
*For unincorporated areas, population estimates are derived from Southern Oregon ABM model data which uses PSU estimates										
**2027 Gas Tax Funds come from 2024-2027 TIP										

## MRMPO 2027-30 TIP Development & Adoption Timeline

<b>MRMPO 2027-30 TIP Development &amp; Adoption Timeline</b>	
January 2025	Call for projects – Application Packets provided to TAC
March-April 2025	Mandatory project application workshop
May 30, 2025	Applications due before the end of business day
June-July 2025	TAC application review and project recommendations. <i>With TAC concurrence, applicants may submit minor changes to applications, or modifications suggested by the TAC, no later than noon on Wednesday, July 9, 2025</i>
July-August 2025	Policy Committee approval of projects selected for 2027-2030 TIP
September – December 2025	Staff develops TIP
January-February 2026	Open public comment period for 2027-2030 TIP
March 2026	Committee recommendations and Policy Committee action on 2027-2030 TIP
April 2026	MRMPO forwards TIP to ODOT, FHWA, and FTA
May-June 2026	TIP approved by Governor