



**Date: Thursday, July 18, 2024**

**Time: 2:30 p.m.**

**Join In-Person**

**Location:** Ridge Room Conference Room, Grants Pass City Hall, 101 NW A St, Grants Pass, OR

**Transit:** Served by JCT Routes #10, 20, 35, 40, 50, 80 and 100. Paratransit services are available for qualified individuals.

**Contact:** RVCOG: 541-423-1375

**Website:** [www.mrmmpo.org](http://www.mrmmpo.org)

**Or via Zoom**

**Meeting ID:** 845 5578 6528

**Phone #:** +1 669 444 9171

**Zoom Link:** <https://us06web.zoom.us/j/84555786528>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

- 1. Call to Order / Introductions / Review Agenda Chair**

**Consent Agenda**

- 2. Review / Approve Minutes Chair**

Attachment: [#1 MRMPO Policy Meeting Draft Minutes 06/20/2024](#)

**Public Hearing**

*Chair will Read Public Hearing Procedures*

- 3. Amendment to the 2024-2027 TIP Ryan MacLaren**

**Background:** The Policy Committee is being requested to consider approval of the proposed amendments to the 2024-27 TIP.

- Adjust Project in TIP: *OR99: Rogue River Bridge, Gold Hill Spur (KN22630)*
- Adjust Project in TIP: *I-5: Monument Dr - N. Grants Pass (KN21674)*
- Add Project to TIP: *Fruitdale Drive: Fruitdale Creek (KN23689)*
- Adjust Project in TIP: *OR99: Fruitdale Creek Culvert (KN21720)*

The 21-day public comment period and public hearing was advertised on or before Monday, June 24, 2024, in the *Rogue Valley Times*, the *Rogue River Press* and the *Grants Pass Courier* and information is currently available on the MRMPO website.

[#2 TIP Amendment Memo](#)

Attachment: [#3 CMR for KN22630](#)

[#4 CMR for KN21674](#)

**Action Requested:** Approval of the TIP Amendments



**Action Items**

**4. Rollover Funds/Call for Projects** **Ryan MacLaren**

**Background:** The MRMPO has lapsing funds total of \$544,324 that will have to be obligated by December 2024. At their last meeting, the TAC recommended allocating \$360,000 to Jackson County’s Galls Creek project and allocating \$184,324 to Grants Pass’ Allen Creek project.

**Action Requested:** Considerations and approval of the allocation of funds

**Discussion Items**

**5. Public Comment** **Chair**

**Regular Updates**

**6. MRMPO Update** **Ryan MacLaren**

**7. Other Business / Local Business** **Chair**

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

**8. Adjournment** **Chair**

Scheduled Meetings		
<b>MRMPO TAC</b>	<b>August 1, 2024</b>	<b>1:30 p.m.</b>
<b>MRMPO CAC</b>	<b>August 8, 2024</b>	<b>1:30 p.m.</b>
<b>MRMPO Policy Meeting</b>	<b>August 15, 2024</b>	<b>2:30 p.m.</b>

All meetings are available in-person and online via Zoom unless otherwise noted.



**SUMMARY MINUTES**  
**Middle Rogue Metropolitan Planning Organization**  
**Policy Committee**

**Date: Thursday, June 20, 2024**

Attendees:

Voting Members	Organization	Phone Number
Melia Biedscheid, Vice Chair	Gold Hill	855-1525
Valerie Lovelace, Chair	Grants Pass	479-0952
Rick Riker	Grants Pass	479-7333
Pam VanArsdale	Rogue River	660-4414
Colleen Roberts	Jackson County	774-6118
Eric Heesacker	Josephine County	474-5460
Robert Brandes	Josephine County	474-5460
Mike Baker	ODOT	957-3658

Alternate Members	Organization	Phone Number
Wade Elliott	Jackson County	

Staff	Organization	Phone Number
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Dan Moore	RVCOG	423-1393

Interested Parties	Organization
Thomas Guevara	ODOT
Ashley Bryers	FHWA

**MRMPO Policy Committee Minutes – Thursday, June 20, 2024**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 2:30 P.M. / Introductions / Review Agenda 00:00 – 01:43**

Quorum: Gold Hill, Grants Pass, Rogue River, Jackson County, Josephine County, ODOT

**2. Review / Approve Minutes 01:43 – 02:15**

- 01:58** Pam VanArsdale moved to approve the May 18, 2024, MRMPO Policy Committee Meeting Minutes as presented. Seconded by Robert Brandes.  
 No further discussion.  
 Motion passed unanimously by voice vote.



## Public Hearing

### 3. Public Participation Plan 02:15 – 19:35

*Chair Valerie Lovelace opened the Public Hearing.*

*No public comments received during Public Hearing.*

*Chair Valerie Lovelace closed the Public Hearing.*

**17:57** Pam VanArsdale moved to approve the Public Participation Plan as presented. Seconded by Eric Heesacker.

No further discussion.

Motion passed unanimously by voice vote.

## Discussion Items

### 4. Public Comment 19:35 – 19:44

*No comments received.*

## Regular Updates

### 5. MPO Planning Update 19:44 – 26:21

*Updates provided by Ryan MacLaren regarding the Rollover funds.*

### 6. Other Business / Local Business 26:21 – 50:05

*Updates from Jackson County, Gold Hill, Rogue River, ODOT, Josephine County, and Grants Pass.*

### 7. Adjournment

3:21 p.m.

#### Scheduled Meetings

MRMPO TAC	June 27, 2024	1:30 p.m.
MRMPO CAC	July 11, 2024	1:30 p.m.
MRMPO Policy Meeting	July 18, 2024	2:30 p.m.



**Middle Rogue**  
**Metropolitan Planning Organization**  
**Regional Transportation Planning**

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**DATE:** June 24, 2024  
**TO:** MRMPO Citizens Advisory Committee  
**FROM:** Ryan MacLaren, Planning Program Director  
**SUBJECT:** TIP Amendment(s)

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2024-2027 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before June 24<sup>th</sup> in the Rogue Valley Times, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. The TAC and CAC recommended approval. Information on the new project is enumerated, below:

**A. Adjust Project in TIP: *OR99: Rogue River Bridge, Gold Hill Spur (KN22630)***

Description: Add CN phase and update description, moving \$12M from K23289 and \$1.6M from the Bridge program savings. Pending August OTC approval. K23289 will be reduced at a later date.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR99: Rogue River Bridge, Gold Hill Spur	Widen and strengthen the bridge deck to allow for all emergency vehicles to cross and improve traffic safety.	n/a	N/A			Planning					\$ -			\$ -
				22630	2023	Design	\$ 1,919,325	STBG IIA	\$ 219,675	ODOT	\$ 2,139,000			\$ 2,139,000
				22630	2024	Land Purchase					\$ -	\$ 432,000	HB2017	\$ 432,000
				22630	2026	Utility Relocate	\$ 292,520	SW Bridge	\$ 33,480	ODOT	\$ 326,000			\$ 326,000
				22630	2026	Construction	\$ 12,203,280	STBG IIA	\$ 1,396,720	ODOT	\$ 13,600,000			\$ 13,600,000
				22630	2025	Other	\$ 165,103	SW Bridge	\$ 18,897	ODOT	\$ 184,000			\$ 184,000
				Total FFY24-27			\$ 14,580,228		\$ 1,668,772		\$ 16,249,000	\$ 432,000		\$ 16,681,000



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**B. Adjust Project in TIP: I-5: Monument Dr - N. Grants Pass (KN21674)**

Description: Increase CN by \$4,883,416. (\$4,388,416) from IM and \$360K from the SW Bridge Program. August, OTC approval.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources	
							\$	Source	\$	Source		\$	Source		
ODOT															
I-5: Monument Dr - N. Grants Pass	Remove existing pavement and replace with new asphalt to improve pavement condition and extend service life. Remove trees near the roadway to help prevent avoidable collisions.	n/a	N/A			Planning					\$ -			\$ -	
				21674	2022	Design	\$ 1,125,084	NHFP	\$ 94,916	ODOT	\$ 1,220,000			\$ 1,220,000	
				21674	2025	Land Purchase						\$ -			\$ -
				21674	2025	Utility Relocate	\$ 23,055	NHFP	\$ 1,945	ODOT	\$ 25,000			\$ 25,000	
				21674	2025	Construction	\$ 21,919,200	NHFP	\$ 1,861,216	ODOT	\$ 23,780,416			\$ 23,780,416	
						Other				\$ -			\$ -		
					Total FFY 24-27		\$ 23,067,339		\$ 1,958,077		\$ 25,025,416	\$ -		\$ 25,025,416	

**C. Add Project to TIP: Fruitdale Drive: Fruitdale Creek (KN23689)**

Description: Replace substandard culvert to meet current fish passage needs. Project will include active transportation and ADA updates to meet current design requirements.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources	
							\$	Source	\$	Source		\$	Source		
ODOT															
Fruitdale Drive: Fruitdale Creek	Replace substandard culvert to meet current fish passage needs. Project will include active transportation and ADA updates to meet current design requirements.	n/a	N/A			Planning					\$ -			\$ -	
				23689	2025	Design	\$ 627,591	STBG IJA	\$ 71,831	ODOT	\$ 699,422			\$ 699,422	
				23689	2026	Land Purchase	\$ 193,189	STBG IJA	\$ 22,111	ODOT	\$ 215,300			\$ 215,300	
				23689	2027	Utility Relocate						\$ -			\$ -
				23689	2027	Construction	\$ 2,622,808	STBG IJA	\$ 300,192	ODOT	\$ 2,923,000			\$ 2,923,000	
									Other					\$ -	
					Total FFY 24-27		\$ 3,443,588		\$ 394,134		\$ 3,837,722	\$ -		\$ 3,837,722	



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**D. Adjust Project in TIP: OR99: Fruitdale Creek Culvert (KN21720)**

Description: Add CN Phase in the amount of \$8,112,259 funded through the FFY22 AOP Grant program.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR99: Fruitdale Creek Culvert	Design, acquire right of way, and relocate utilities in preparation of a construction project to replace a culvert with a bridge. The replacement will improve fish passage.	n/a	N/A			Planning					\$ -			\$ -
				21720	2022	Design	\$ 2,042,255	NHPP	\$ 233,745	ODOT	\$ 2,276,000			\$ 2,276,000
				21720	2024	Land Purchase	\$ 698,099	NHPP	\$ 79,901	ODOT	\$ 778,000			\$ 778,000
				21720	2025	Utility Relocate	\$ 44,865	NHPP	\$ 5,135	ODOT	\$ 50,000			\$ 50,000
				21720	2027	Construction	\$ 7,246,595	STBG IJA	\$ 829,405		\$ 8,076,000			\$ 8,076,000
						Other					\$ -			\$ -
				Total FFY24-27	\$ 10,031,814		\$ 1,148,186		\$ 11,180,000	\$ -		\$ 11,180,000		

## Change Management Request

Request Date:	05/31/24	CMR Number:	22630-P1	Project Lead (TPM/RE-CP):	OBERLANDER ELI
Project Name:	OR99: Rogue River Bridge, Gold Hill Spur				
KN:	22630	Region:	3	Area:	ROGUE VALLEY
				Project Delivery Phase:	DAP
Main Funding Program:	Fix-It SW Bridge				
Additional Funding Program(s):					
STIP Amendment:	Full	Approval Authority:	OTC	MPO Amendment:	Yes
IGA Amendment:	No	A&E Contract Amendment:	No	Re-baseline Schedule:	No
				Re-baseline Budget:	No
Scope, Schedule & Budget Change - Reason(s):	Not Applicable Not Applicable Elective - Additional budget added				
Current Scope:	Design to widen and strengthen the bridge deck to allow for all emergency vehicles to cross and improve traffic safety.				



## Change Management Request

Describe Scope Change:	No scope change
Justification for Scope Change:	N/A

## Change Management Request

Describe the Risk of not Approving the Scope Change:	N/A
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	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551		
PDT Kick-Off – 018			Bid Opening – 560		
Project Initiation Phase Complete - 050			Forecasted 1 <sup>st</sup> Note - 735		
DAP Phase Complete–325			Forecasted 2 <sup>nd</sup> Note - 790		
ROW EA Open - 470			Forecasted 3 <sup>rd</sup> Note - 796		

## Change Management Request

<p>Describe Schedule Change:</p>	<p>No schedule change</p>
<p>Justification for Schedule Change:</p>	<p>N/A</p>

## Change Management Request

Describe the Risk of not Approving the Schedule Change:	N/A
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	Current Budget	Requested Budget	Change
Planning	\$0	\$0	\$0
Preliminary Engineering	\$2,139,000	\$2,139,000	\$0
Right of Way	\$432,000	\$432,000	\$0
Utility Relocation	\$326,000	\$326,000	\$0
Construction	\$0	\$13,600,000	\$13,600,000
Other	\$184,000	\$184,000	\$0
<b>Total:</b>	<b>\$3,081,000</b>	<b>\$16,681,000</b>	<b>\$13,600,000</b>

Describe Budget Change (Break down the change by Funding Program):	Adding \$13,600,000 to the CN phase from Fix-it SW Bridge.
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## Change Management Request

Justification for Budget Change:	Adding CN bucketed funds to the project now that the project has a DAP estimate.
Describe the Risk of not Approving the Budget Change:	The project will not be able to be submitted for PS&E without adding the CN funds to the project.

	Signatures	Dates		Signatures	Dates
Funding Prg Manager:	Bert Hartman	06/06/24	Additional Signator:		
STIP Coordinator:	Naomi Birch	06/06/24	Additional Signator:		
Area Manager:	MARMON JERRY	06/06/24	Additional Signator:		
Project Sponsor:	Charlotte Davidson	06/06/24	Additional Signator:		
Tech Center Manager:	Mark Thompson	06/06/24	Additional Signator:		
Region Manager:	Darrin Neavoll	06/07/24	Additional Signator:		
Additional Signator:			Additional Signator:		

## Change Management Request

Request Date:	06/06/24	CMR Number:	21674-02	Project Lead (TPM/RE-CP):	SHOEMAKER JUSTIN
Project Name:	I-5: Monument Dr - N. Grants Pass				
KN:	21674	Region:	3	Area:	ROGUE VALLEY
				Project Delivery Phase:	Final Plans
Main Funding Program:	Fix-It SW IM				
Additional Funding Program(s):	Fix-It SW Bridge				
STIP Amendment:	Full	Approval Authority:	OTC	MPO Amendment:	Yes
IGA Amendment:	No	A&E Contract Amendment:	No	Re-baseline Schedule:	No
				Re-baseline Budget:	No
Scope, Schedule & Budget Change - Reason(s):	Not Applicable Not Applicable Unanticipated - Project estimate exceeds project budget				
Current Scope:	Remove existing pavement and replace with new asphalt to improve pavement condition and extend service life. Remove trees near the roadway to help prevent avoidable collisions. Install traffic safety barriers to protect drivers from roadside hazards that cannot be removed. Repair or replace bridge driving surfaces and joint repairs to extend the structure life.				

## Change Management Request

Describe Scope Change: N/A

Justification for Scope Change: N/A

## Change Management Request

Describe the Risk of not Approving the Scope Change:	N/A
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	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551		
PDT Kick-Off – 018			Bid Opening – 560		
Project Initiation Phase Complete - 050			Forecasted 1 <sup>st</sup> Note - 735		
DAP Phase Complete–325			Forecasted 2 <sup>nd</sup> Note - 790		
ROW EA Open - 470			Forecasted 3 <sup>rd</sup> Note - 796		



## Change Management Request

Describe Schedule Change:	N/A
Justification for Schedule Change:	N/A

## Change Management Request

Describe the Risk of not Approving the Schedule Change:	N/A
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	Current Budget	Requested Budget	Change
Planning	\$0	\$0	
Preliminary Engineering	\$1,220,000	\$1,220,000	
Right of Way	\$0	\$0	
Utility Relocation	\$25,000	\$25,000	\$0
Construction	\$23,665,416	\$24,025,416	\$360,000
Other	\$0	\$0	
<b>Total:</b>	<b>\$24,910,416</b>	<b>\$25,270,416</b>	<b>\$360,000</b>

Describe Budget Change (Break down the change by Funding Program):	Adding approved Bridge funds
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## Change Management Request

Justification for Budget Change:	Inflation and cost of material/labor increases
Describe the Risk of not Approving the Budget Change:	Reduce Scope of project if is not approved

	Signatures	Dates		Signatures	Dates
Funding Prg Manager:	Jeffrey Shambaugh	06/06/24	Additional Signator:	Charlotte Davidson	06/10/24
STIP Coordinator:	Naomi Birch	06/10/24	Additional Signator:		
Area Manager:	MARMON JERRY	06/06/24	Additional Signator:		
Project Sponsor:			Additional Signator:		
Tech Center Manager:	Mark Thompson	06/06/24	Additional Signator:		
Region Manager:	Darrin Neavoll	06/10/24	Additional Signator:		
Additional Signator:	Bert Hartman	06/07/24	Additional Signator:		