



**Date: Thursday, February 15, 2024**

**Time: 2:30 p.m.**

**Join In-Person**

**Location:** Ridge Room Conference Room, Grants Pass City Hall, 101 NW A St, Grants Pass, OR

**Transit:** Served by JCT Routes #10, 20, 35, 40, 50, 80 and 100. Paratransit services are available for qualified individuals.

**Contact:** RVCOG: 541-423-1375

**Or via Zoom**

**Meeting ID:** 845 5578 6528

**Phone #:** +1 669 444 9171

**Zoom Link:** <https://us06web.zoom.us/j/84555786528>

**Website:** [www.mrmppo.org](http://www.mrmppo.org)

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. 48 HOURS ADVANCE NOTICE IS PREFERABLE, AND WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS

**1. Call to Order / Introductions / Review Agenda Chair**

**Consent Agenda**

**2. Review / Approve Minutes Chair**

Attachment: [#1 MRMPO Policy Meeting Draft Minutes 01/18/2024](#)

**Action Items**

**3. Election of Officers Ryan MacLaren**

**Background:** In accordance with the bylaws of the Policy Committee, Officers shall be elected in February of each year. The Chair and Vice-Chair shall serve a term of one year.

**Attachments:** [#2 Policy Bylaws](#)

**Action Requested:** Election of Officers

**Public Hearing**  
*Chair will Read Public Hearing Procedures*

**4. Amendment to the 2024-2027 TIP Ryan MacLaren**

**Background:** The Policy Committee is being requested to consider the proposed amendments to the 2024-27 TIP.

- Adjust Project in TIP: *I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)*

The 21-day public comment period and public hearing was advertised on or before Thursday, January 25, 2024, in the *Rogue Valley Times*, the *Rogue River Press* and the *Grants Pass Courier* and information is currently available on the MRMPO website.

Attachment: [#3 TIP Amendment Memo](#)



[#4 CMR](#)

Action Requested: Consideration of the TIP Amendment

**Action Items Continued**

**5. MRMPO Dues**

**Ryan MacLaren**

Background: Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in February of 2013. The rate, \$0.16 per capita, would generate a total of \$11,004 for the 2024-25 fiscal year. The TAC and CAC held discussions of raising the rate this year.

Attachments: [#5 Dues Memo](#)

Action Requested: Approval of the Dues

**6. Chapters 10-12 of the Regional Transportation Plan**

**Ryan MacLaren**

Background: The Policy Committee is being asked to review the chapters below:  
 Chapter 10 – Environmental Considerations  
 Chapter 11 – System Performance  
 Chapter 12 – Safety and Security  
 There may be some formatting issues that will be fixed.

Attachment: [Draft Chapters 10-12](#)

Action Requested: Approval of the chapters.

**Discussion Items**

**7. Public Comment**

**Chair**

**Regular Updates**

**8. MRMPO Update**

**Ryan MacLaren**

**9. Other Business / Local Business**

**Chair**

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects

**10. Adjournment**

**Chair**

Scheduled Meetings		
MRMPO TAC	March 7, 2024	1:30 p.m.
MRMPO CAC	March 14, 2024	1:30 p.m.
MRMPO Policy Meeting	March 21, 2024	2:30 p.m.

All meetings are available in-person and online via Zoom unless otherwise noted.



**SUMMARY MINUTES**  
**Middle Rogue Metropolitan Planning Organization**  
**Policy Committee**

**Date: Thursday, January 18, 2024**

Attendees:

Voting Members	Organization	Phone Number
Melia Biedscheid	Gold Hill	855-1525
Valerie Lovelace, Chair	Grants Pass	479-0952
Rick Riker	Grants Pass	479-7333
Pam VanArsdale, Vice Chair	Rogue River	660-4414
Eric Heesacker	Josephine County	474-5460
Robert Brandes	Josephine County	474-5460
Mike Baker	ODOT	957-3658

Alternate Members	Organization	Phone Number
Wade Elliot	Grants Pass	
Steve Lambert	Jackson County	

Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Kelsey Sharp	RVCOG	423-1375
Yazeed Alrashdi	RVCOG	423-1378

Interested Parties	Organization
Colleen Roberts	Jackson County
Jerry Marmon	ODOT
Scott Chancey	Josephine County Transit
Ashley Bryers	FHWA

**MRMPO Policy Committee Minutes – Thursday, January 18, 2024**

[Agenda Packet](#)

[Meeting Audio](#)

**1. Call to Order at 2:30 P.M. / Introductions / Review Agenda 00:00 – 01:10**

Quorum: Gold Hill, Grants Pass, Rogue River, Jackson County, Josephine County, ODOT

**2. Review / Approve Minutes 01:10 – 01:36**

- 01:20** Robert Brandes moved to approve the December 21, 2023, MRMPO Policy Committee Meeting Minutes as presented. Seconded by Rick Riker.  
 No further discussion.  
 Motion passed unanimously by voice vote.



## Public Hearing

### 3. Amendments to the 2024-2027 Transportation Improvement Program 01:36 – 09:04

*Chair Valerie Lovelace opened the Public Hearing.*

*No Comments received.*

*Chair Valerie Lovelace closed the Public Hearing.*

- 08:47** Mike Baker moved to approve the TIP amendments as presented. Seconded by Eric Heesacker.  
No further discussion.  
Motion passed unanimously by voice vote.

## Action Items

### 4. Chapter 4-6 of the Regional Transportation 09:04 – 17:28.

- 10:31** Comments from Mike Baker for the highway descriptions and descriptions of STBG funding.  
**13:40** Comments from Pam VanArsdale about the vacancy rates.  
**17:07** Robert Brandes moved to approve the RTP chapters 4-6. Seconded by Mike Baker.  
No further discussions.  
Motion passed unanimously by voice vote.

### 5. Chapter 7-9 of the Regional Transportation Plan 17:28 – 19:30

- 17:36** Robert Brandes moved to approve the RTP chapters 7-9. Seconded by Eric Heesacker.  
No further discussion.  
Motion passed unanimously by voice vote.

## Update Items

### 7. Public Comment 19:30 – 19:45

*No comments received.*

### 8. MPO Planning Update 19:45 – 23:02

## Regular Updates

*Updates provided by Ryan MacLaren regarding the Title IV and Environmental Justice Plan, and the MRMPO being in attainment for Air Quality.*

### 9. Other Business / Local Business 23:02 – 58:39

*Updates from Grants Pass, Josephine County Transit, Josephine County, and Jackson County.*

### 10. Adjournment

3:30 p.m.



**SUMMARY MINUTES**  
**Middle Rogue Metropolitan Planning Organization**  
**Policy Committee**

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Scheduled Meetings		
MRMPO TAC	February 1, 2024	1:30 p.m.
MRMPO CAC	February 8, 2024	1:30 p.m.
MRMPO Policy Meeting	February 15, 2024	2:30 p.m.

DRAFT



**Middle Rogue**  
**Metropolitan Planning Organization**  
**Regional Transportation Planning**

*Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation*

**DATE:** January 24, 2024  
**TO:** MRMPO Policy Committee  
**FROM:** Ryan MacLaren, Senior Planner  
**SUBJECT:** TIP Amendment(s)

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2024-2027 Transportation Improvement Program.

A press release for the 21-day public comment period and public hearing was sent on or before January 25<sup>th</sup> to the Rogue Valley Times, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

**A. Adjust Project in TIP: I-5: Southern Oregon Wrong Way Driver Mitigation (KN21699)**

Description: Increase Construction Phase estimate by \$800K, adding savings from the Region 3 Fix-It program savings.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
I-5: Southern Oregon Wrong Way Driver Mitigation	Install signs for wrong-way drivers on I-5 exit ramps throughout Southern Oregon to help improve safety to the travelling public.	n/a	Exempt (40 CFR § 93.126 Table 2) - Safety			Planning					\$ -			\$ -
				21699	2021	Design	\$ 491,000	HSIP			\$ 491,000			\$ 491,000
				21699	2024	Land Purchase	\$ 5,400	HSIP	\$ 600	ODOT	\$ 6,000			\$ 6,000
						Utility Relocate					\$ -			\$ -
				21699	2024	Construction	\$ 2,727,900	HSIP	\$ 303,100	ODOT	\$ 3,031,000			\$ 3,031,000
						Other					\$ -			\$ -
Total FFY24-27							\$ 3,224,300		\$ 303,700		\$ 3,528,000	\$ -		\$ 3,528,000

## Change Management Request

Request Date:	01/08/24	CMR Number:	21699-02	Project Lead (TPM/RE-CP):	ROBERTS THOMAS D
Project Name:	I-5: Southern Oregon Wrong Way Driver Mitigation				
KN:	21699	Region:	3	Area:	Rogue Valley
				Project Delivery Phase:	PS&E
Main Funding Program:	ARTS Region 3				
Additional Funding Program(s):					
STIP Amendment:	Admin	Approval Authority:	None	MPO Amendment:	Yes
IGA Amendment:	No	A&E Contract Amendment:	No	Re-baseline Schedule:	Yes
				Re-baseline Budget:	Yes
Scope, Schedule & Budget Change - Reason(s):	Not Applicable Not Applicable Avoidable - Project estimate exceeds project budget				
Current Scope:	N/A				

## Change Management Request

Describe Scope Change: N/A

Justification for Scope Change: N/A



## Change Management Request

Describe the Risk of not Approving the Scope Change:	N/A
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	Current Dates	Proposed Dates		Current Dates	Proposed Dates
PE EA Open – 008			PS&E Submittal – 551	01/08/24	05/20/24
PDT Kick-Off – 018			Bid Opening – 560	02/29/24	07/11/24
Project Initiation Phase Complete - 050			Forecasted 1 <sup>st</sup> Note - 735	05/03/24	09/16/24
DAP Phase Complete–325			Forecasted 2 <sup>nd</sup> Note - 790	02/25/25	07/08/25
ROW EA Open - 470			Forecasted 3 <sup>rd</sup> Note - 796	12/12/25	04/27/26

## Change Management Request

<p>Describe Schedule Change:</p>	<p>Delayed PS&amp;E and Bid to allow for adding funds for CON</p>
<p>Justification for Schedule Change:</p>	<p>Delay allowed time to secure funds and process Amendments for funds to be in STIP/FP</p>

## Change Management Request

Describe the Risk of not Approving the Schedule Change:	Project would not have CON funding for Bid if the schedule was not adjusted
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	Current Budget	Requested Budget	Change
Planning	\$0	\$0	
Preliminary Engineering	\$385,000	\$385,000	
Right of Way	\$6,000	\$6,000	
Utility Relocation	\$0	\$0	
Construction	\$3,031,000	\$3,831,000	\$800,000
Other	\$0	\$0	
<b>Total:</b>	<b>\$3,422,000</b>	<b>\$4,222,000</b>	<b>\$800,000</b>

Describe Budget Change (Break down the change by Funding Program):	Add \$800K from Region bottom-line funds to CON
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## Change Management Request

Justification for Budget Change:	PS&E Estimate exceeded existing CON budget
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Describe the Risk of not Approving the Budget Change:	Project will not be allowed to bid without full funding in place for CON
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	Signatures	Dates		Signatures	Dates
Funding Prg Manager:	Eric Finney		Additional Signator:		
STIP Coordinator:	Naomi Birch		Additional Signator:		
Area Manager:	MARMON JERRY		Additional Signator:		
Project Sponsor:			Additional Signator:		
Tech Center Manager:	Mark Thompson		Additional Signator:		
Region Manager:			Additional Signator:		
Additional Signator:			Additional Signator:		



**Middle Rogue  
Metropolitan Planning Organization  
Regional Transportation Planning**

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**DATE:** January 19, 2024  
**TO:** Local Jurisdictions  
**FROM:** Karl Welzenbach, Planning Program Manager  
**SUBJECT:** FY 2024-25 MRMPO Dues

Every year jurisdictions pay dues based on population to help pay for the organization’s functions. Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used as well as elected official participation in the Oregon MPO Consortium, and conferences such as the annual Association of Metropolitan Planning Organizations Conference. Dues can also be used to supplement the MPO’s planning budget.

Table 1, below, summarizes population and the dues for each jurisdiction for FY 2024-2025. Population estimates are certified December 15, 2023, from Portland State University.

<b>Table 1: MRMPO Proposed 2024-25 Dues</b>					
<b>Member Jurisdictions</b>	<b>Population</b>	<b>Dues Rate per Capita</b>	<b>Proposed FY2023-24 Dues</b>	<b>FY2023-24 Dues</b>	<b>Dues Increase</b>
<b>Gold Hill</b>	1,338	\$0.16	\$214	\$218	-\$4
<b>Rogue River</b>	2,472	\$0.16	\$396	\$391	\$5
<b>Grants Pass</b>	40,102	\$0.16	\$6,416	\$6,399	\$17
<b>Jackson County*</b>	4,714	\$0.16	\$754	\$512	\$242
<b>Josephine County*</b>	20,149	\$0.16	\$3,224	\$2,562	\$662
<b>Total</b>	68,775		\$11,004	\$10,082	\$922

RVCOG staff utilized Portland State University population estimates of 2023 for cities populations.

\*For unincorporated areas population estimates are derived from Southern Oregon ABM Model data which uses PSU estimates.

Table 2 summarizes anticipated use of FY2024-25 member dues.

<b>Table 2: Summary</b>	<b>2024-2025</b>
<b>Staff Support</b>	\$1,981
<b>Travel Related</b>	\$8,253
<b>Memberships/Conferences</b>	\$770
<b>Total</b>	\$11,004