



AGENDA

Middle Rogue Metropolitan Planning Organization Citizens Advisory Committee

Date: Thursday, July 8, 2021

Time: 2:00 p.m.

Location: 105 Valley Room, Grants Pass City Hall

101 NW "A" Street, Grants Pass, OR

Transit: served by JCT Routes #10, 20, 35, 40, 50, 80 and 100.

Paratransit services are available for qualified individuals.

Contact: Office Specialist, RVCOG: 541-423-1375

MRMPO website: www.mrmppo.org

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
Attachment	#1 MRMPO CAC Draft Minutes 05/13/2021	
Action Items		
3	2021-2024 Transportation Improvement Program (TIP) Amendment	Ryan MacLaren
Background	<p>The Middle Rogue Metropolitan Planning Organization (MRMPO) Policy Committee, Josephine County, State of Oregon, will hold a public hearing to review an amendment to the 2021–2024 Transportation Improvement Program (TIP) to include the following project:</p> <ul style="list-style-type: none">Allen Creek Road Improvements (KN18235) <p>The 21-day public comment period and public hearing was advertised on or before June 23, 2021 in the <i>Medford Tribune</i>, the <i>Rogue River Press</i> and the <i>Grants Pass Courier</i> and information is currently available on the MRMPO website.</p>	
Attachment	#2 Amendment memo #3 Project Change Request and Map	
Action Requested	Recommendation to the Policy Committee to Approve of the TIP amendment.	

Discussion Items		
4	Public Comment	
Regular Updates		
5	MPO Planning Update	Karl Welzenbach
6	Other Business / Member Comments Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	Chair
7	Adjournment	Chair

- The next MRMPO Citizens Advisory Committee (CAC) meeting will be **Thursday, August 12, 2021 at 2:00 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.
- The next MRMPO Policy Committee meeting will be **July 15, 2021 at 2:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.
- The next MRMPO Technical Advisory Committee (TAC) meeting will be **August 5, 2021 at 1:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Summary Minutes

Middle Rogue MPO Citizens Advisory Committee

May 13, 2021

The following attended:

Voting Members	Representing	Phone Number
Lesley Orr, Vice Chair	Active Transportation	
David West	Grants Pass	659-9681
Judy Garrett	Grants Pass	659-9256
Fred Saunders	Josephine County	659-0169
David Leverenz	Mass Transit	453-8535
Non-Voting Members	Representing	Phone Number
Staff	Representing	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Kelsey Sharp	RVCOG	423-1375
Interested Parties	Representing	Phone Number

[MRMPO CAC May 13, 2021 Agenda Packet](#)

[Full meeting recording: 05/13/2021](#)

- Call to Order / Introductions / Review Agenda 00:00–00:57**
2:01 p.m. | Active Transportation, Freight, Josephine County, Mass Transit, ODOT
- Review/Approve Minutes 01:08–01:57**

01:20 | David Leverenz motioned the approval of the April 8, 2021 MRMPO Citizens Advisory Committee minutes as presented. Seconded by David West.

No further discussion.

Motion passed unanimously by voice vote.

Action Items

3. Review and Recommendation of UPWP 02:18–18:30

17:43 | *David Leverenz moved to recommend adoption of the UPWP. Seconded by Fred Saunders.*

No further discussion.

Motion passed unanimously by voice vote.

4. Review and Recommendation of Dues 18:30–21:11

20:35 | *David West moved to recommend approval of the Dues. Seconded by Fred Saunders.*

No further discussion.

Motion passed unanimously by voice vote.

Discussion Items

5. Public Comment 21:11–21:20

No comment

Regular Updates

6. MPO Planning Update 21:20–34:05

Updates on the Transportation Bill and Earmarks, and the Covid-19 Funding.

7. Other Business / Local Business 34:05–35:14

Update on Ride the Rogue!

8. Adjournment

2:39 p.m.

Scheduled Meetings:

MRMPO Citizens Advisory Committee | June 10, 2021 | 2:00 p.m.
MRMPO Technical Advisory Committee | June 03, 2021 | 1:30 p.m.
MRMPO Policy Committee | May 20, 2021 | 2:30 p.m.



Middle Rogue
Metropolitan Planning Organization
Regional Transportation Planning

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

DATE: June 24, 2021
TO: MRMPO Technical Advisory Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendment(s)

The TAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendment(s) described below. The Policy Committee will hold a public hearing at 2:30 p.m. on Thursday, July 15, 2021 to consider adoption of the proposed TIP amendment(s). A press release for the 21-day public comment period and public hearing was sent on or before June 23rd in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

A. Amend Project in TIP: *Allen Creek Road Improvements* (KN 18235)

Description: Update project scope, increase project total by \$5,229,328, Slip Right of way phase to FFY22, increase estimate by \$800K, slip Utility Phase to FFY22, increase by \$100K, and slip the Construction Phase to FFY23 for delivery and increase by \$4,329,328.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Grants Pass														
Allen Creek Road Improvements	Allen Creek Rd. From W. Harbeck to Denton will be Upgraded to City Arterial Standards Adding center turn lanes and sidewalk alks and bicycle lanes	201	Carried over from 2018-21 conforming TIP and the conforming 2015-2040 RTP (40 CFR § 93.126 Table 2) - safety and bicycle pedestrian	18235	FFY2013	Design	\$ 1,681,540	CMAQ	\$ 170,713	Local	\$ 1,852,253	\$ 21,747	Local	\$ 1,874,000
				18235	FFY2013	Design	\$ 202,790	FIX-IT	\$ 23,210	ODOT	\$ 226,000			\$ 226,000
				18235	FFY2022	Land Purchase	\$ 1,345,950	CMAQ	\$ 154,050	Local	\$ 1,500,000			\$ 1,500,000
				18235	FFY2022	Utility Relocate	\$ 224,325	CMAQ	\$ 25,675	Local	\$ 250,000			\$ 250,000
				18235	FFY2023	Construction	\$ 1,304,760	CMAQ	\$ 149,335	Local	\$ 1,454,095			\$ 1,454,095
				18235	FFY2023	Construction	\$ 1,463,520	STBG	\$ 167,506	Local	\$ 1,631,026	\$ 3,315,207	Local	\$ 4,946,233
				18235	FFY2023	Construction	\$ 649,645	FIX-IT	\$ 74,355	ODOT	\$ 724,000			\$ 724,000
					Total FFY21-24			\$ 6,872,530		\$ 764,844		\$ 7,637,374	\$ 3,336,954	
Subtotal Talent Projects													\$ 10,974,328	


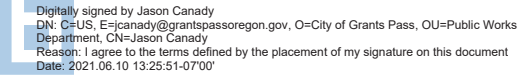


REGION 3 PROJECT CHANGE REQUEST (PCR)

CLEAR

Submit this form to appropriate ODOT Transportation Project Manager (TPM) or ODOT State contact to request approval to change the scope of work, schedule, or budget as described in "Exhibit B" of the Intergovernmental Agreement (IGA) for the project.

Project Details

PROJECT NAME Allen Creek Road Improvements Project		STIP KEY # 18235	IGA # 28945	PCR # 1	
RECIPIENT AGENCY (APPLICANT/S) City of Grants Pass		BRIDGE #(S)			
LOCAL AGENCY PROJECT LEAD (REQUESTOR) NAME Jason Canady		TITLE Public Works Director			
		AGENCY/ORG. City of Grants Pass			
PHONE (541) 450-6110	FAX	E-MAIL jcanady@grantspassoregon.gov			
SIGNATURE 				DATE 06/04/21	
MPO <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	IGA AMEND. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ADA CONST. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	SFLP <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	CERTIFIED AGENCY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	ODOT FACILITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

Send this completed form and any attachments by email to the ODOT contact and/or as indicated in the IGA.

Funding Program *Please mark all that apply*

- | | |
|---|--|
| <input type="checkbox"/> Multimodal Transportation Enhance Program (MTEP) | <input checked="" type="checkbox"/> Congestion Mitigation and Air Quality Program (CMAQ) |
| <input checked="" type="checkbox"/> Surface Transportation Block Grant (STBG) | <input type="checkbox"/> Transportation Alternatives Program Project (TAP) |
| <input type="checkbox"/> Safety Program (ARTS, HSIP, etc..) | <input type="checkbox"/> Transportation Demand Management Program (TDMP) |
| <input type="checkbox"/> Fund Exchange (FEX - STP) | <input type="checkbox"/> Federal Transit Administration (FTA) |
| <input type="checkbox"/> Intelligent Transportation Systems (ITS) | <input type="checkbox"/> Western Federal Lands Highway (W-FLH) |
| <input type="checkbox"/> Local Bridge Program (LBP) | <input type="checkbox"/> Emergency Relief Program (ERP) |
| | <input checked="" type="checkbox"/> Other: Modernization- FIT-IT |

Type of Change *Please mark all that apply**

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Scope | <input checked="" type="checkbox"/> Schedule | <input checked="" type="checkbox"/> Budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Reduce Scope | <input checked="" type="checkbox"/> Delay a Milestone > 90 Days | <input checked="" type="checkbox"/> Cost Increase | <input type="checkbox"/> Add project or phase |
| <input type="checkbox"/> Expand Scope | <input type="checkbox"/> Delay the STIP Year (slip) | <input type="checkbox"/> Cost Decrease | <input type="checkbox"/> Remove project or phase |
| <input type="checkbox"/> Change Scope | <input type="checkbox"/> Advance a Milestone or STIP Year | <input type="checkbox"/> Changes in fund plan | <input type="checkbox"/> Combine or split project |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: |

*For marked changes, please provide details in the applicable Change Justification section(s).

REGION 3 PROJECT CHANGE REQUEST (PCR)

Change Justification & Details

Does the STIP or MTIP need to be amended? ☒ YES* ☐ NO *If "YES", TPM to work with ODOT STIP Coordinator to provide information on STIP impacts worksheet.

What is the change? Please summarize the overall change request here; scope, schedule, and budget details can be captured in following sections.

The project needs to add additional funding to the R/W, UR and CON phases to reflect increases in property values, materials and construction

Why does the project need to change? Please provide as much detail as possible and use extra sheets if necessary.

Property prices have increased over the last decade and will need to be adjusted accordingly. Additionally, materials and construction costs have increased necessitating additional funds.

What are the consequences if project is not changed? Example: If this change is not approved, it will result in _____

If this change is not approved the project will not be able to continue, or may become stalled in one of the phases from a funding shortfall.

SCOPE – Is there a change to the scope of work? If so, please describe changes

There is not a substantial change to the scope of work.

- If the change in scope affects the original intent of the project, explain what the original considerations were and how they will differ with this change.
- If project extents or location changes are requested, please describe and provide map as attachment. If available, provide location information changes such as begin/end mile point or latitude and longitude.

SCHEDULE – If schedule change is requested, please provide details in the text below. Please attach schedule as needed.

- What efforts have been or will be made to keep the project on schedule?
This project has been delayed on multiple occasions for various reasons. Originally the project had two approval agencies which made it difficult to make project decisions. Josephine County has given the City of Grants Pass jurisdiction of the roadway and sole decision making authority which should help maintain the schedule.

BUDGET - If there is an increase or decrease in project costs, please provide details in the Project Budget Table below.

- Does the change affect the amount of Local, State, or Federal funds in the project? If yes, please describe below and attach applicable supporting documentation.
This project received additional Local State and Federal funding recently. The totals are as follows and reflect current and expected funding over the next 3 years: ODOT RVACT Modernization- \$950,000.00, CMAQ- \$4,556,575.00, Josephine County- \$120,000.00, STBG- \$2,047,753.00, Local resources-\$3,300,000.00. Total=\$10,974,328.00.
- What primary factor(s) changed the project cost?
Increases in property values, material prices and construction prices over several years has increased the overall project cost.
- Are you requesting to move funds between phases? ☒ YES* ☐ NO
*If "YES", revised estimates will be required (especially for CN) and documentation should be attached to this request.



REGION 3 PROJECT CHANGE REQUEST (PCR)

Project Budget Table

Actual expenditures should be entered in first column if available. The Budget Adj. (last) auto calculates; to avoid confusion, please enter 'Current STIP' and 'Current Estimate' numbers for all phases (even if they are the same) in both columns.

Budget Change Comments: The project was recently awarded additional CMAQ funding.					
Expended	Phase	FFY*	Current STIP Total	Current Est. Total	Budget Adj. (+/-)
	Planning (PL)				\$0.00
	Preliminary Engineering (PE)		\$2,100,000.00	\$2,100,000.00	\$0.00
	Right-of-Way (RW)		\$700,000.00	\$1,500,000.00	(\$800,000.00)
	Utility Relocation (UR)		\$150,000.00	\$250,000.00	(\$100,000.00)
	Construction (CN)		\$2,795,000.00	\$7,124,328.00	(\$4,329,328.00)
	Other (OT)				\$0.00

*Federal Fiscal Year (FFY) is from Oct. 1 to Sept. 30 of each year. From Oct. 1 forward, the FFY is the following calendar year.

Additional Information:

**Budget table updated to match budget description.

ATTACHMENTS
☐ Map
☐ Cost estimate
☐ Other

STIP/MTIP Review (Initials for concurrence)

ODOT Transportation Project Manager	Justin Shoemaker	INITIAL SHOEMAKER Justin D	DATE
MPO TIP Manager	Ryan MacLaren	INITIAL D. Ryan MacLaren	DATE
Region 3 STIP Coordinator	Naomi Birch	INITIAL	DATE
Other (if applicable)		INITIAL	DATE

APPROVALS (Signature Confirms Approval)

ODOT Region 3 Area Manager	SIGNATURE	DATE
Art Anderson	Art Anderson	06/16/2021
Funding Program Manager	SIGNATURE	DATE
Mike Baker	Michael Baker	
Other	SIGNATURE	DATE
Hope Derrickson	Hope Derrickson	06/15/2021



REGION 3 PROJECT CHANGE REQUEST (PCR)

Additional Information? *Please provide any additional information from previous sections.*

****Budget table updated to match budget description.**

