



AGENDA

Middle Rogue Metropolitan Planning Organization
Citizens Advisory Committee

Date: *Thursday, July 14, 2022*

Time: *2:00 p.m.*

Location: *Ridge Room Conference Room, Grants Pass City Hall
 101 NW "A" Street, Grants Pass, OR
 Transit: served by JCT Routes #10, 20, 35, 40, 50, 80 and 100.
 Paratransit services are available for qualified individuals.*

Or

Join Zoom Meeting

<https://us06web.zoom.us/j/84531123209?pwd=ellNZWNTaEIUM1FPRUM5VDJTZUJQZz09>

Meeting ID: 845 3112 3209

Passcode: 631164

Phone #: 253 215 8782

Contact: *Office Specialist, RVCOG: 541-423-1375
 MRMPO website: www.mrmpo.org*

1	Call to Order / Introductions / Review Agenda	Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 MRMPO CAC Draft Minutes 06/09/2022	
Action Items		
3	Amendments to the 2021–2024 Transportation Improvement Program (TIP)	Ryan MacLaren
<i>Background</i>	<p>The TAC is being asked to review the adoption of amendments to the 2021–2024 Transportation Improvement Program (TIP) to include the following project(s):</p> <ul style="list-style-type: none"> • Add Project to TIP: <i>OR99: Rogue River Bridge, Gold Hill Spur (KN22630)</i> • Cancel Project in TIP: <i>I-5: Region 3 Clear Zone Improvements (KN21713)</i> • Add Project to TIP: <i>Grants Pass to Rogue River Multimodal Plan Phase 1 (KN22634)</i> <p>The 21-day public comment period and public hearing was advertised on or before Thursday June 28, 2022, in the <i>Medford Mail Tribune</i>, the <i>Rogue River Press</i> and the <i>Grants Pass Courier</i> and information is currently available on the MRMPO website.</p>	
<i>Attachment</i>	#2 TIP Amendments	

<i>Action Requested</i>	Recommendation of approval to the Policy Committee	
Discussion Items		
4	Discretionary Funding Applications	Karl Welzenbach
<i>Background</i>	Last month Grants Pass presented their project.	
<i>Attachment</i>	#3 Application on Website	
Regular Updates		
5	MPO Planning Update	Karl Welzenbach
6	Other Business / Member Comments Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	Chair
7	Adjournment	Chair

- The next MRMPO Citizens Advisory Committee (CAC) meeting will be **Thursday, August 11, 2022 at 2:00 p.m.** Hybrid In-Person and Online Via Zoom.
- The next MRMPO Policy Committee meeting will be **August 18, 2022 at 2:30 p.m.** Hybrid In-Person and Online Via Zoom.
- The next MRMPO Technical Advisory Committee (TAC) meeting will be **September 8, 2022 at 1:30 p.m.** Hybrid In-Person and Online Via Zoom.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Summary Minutes
Middle Rogue MPO Citizens Advisory Committee
June 9, 2022

The following attended:

Voting Members	Representing	Phone Number
Lesley Orr	Active Transportation	
Stephen Haydon	Grants Pass	226-9044
Fred Saunders, Vice Chair	Josephine County	659-0169
David Leverenz, Chair	Mass Transit	917-453-8535
Non-Voting Members	Representing	Phone Number
Staff	Representing	Phone Number
Karl Welzenbach	RVCOG	423-1360
Kelsey Sharp	RVCOG	423-1375
Erik Memmott	RVCOG	423-1369
Interested Parties	Representing	Phone Number
Rob Brandes	Josephine County	

[MRMPO CAC June 9, 2022 Agenda Packet](#)

[Full meeting recording: 06/09/2022](#)

- 1. Call to Order / Introductions / Review Agenda 00:00–00:57**
 2:00 p.m. | Active Transportation, Freight, Grants Pass, Josephine Co, Mass Transit

- 2. Review/Approve Minutes 00:57–01:20**

01:04 | *Steven Haydon motioned the approval of the May 12, 2022, MRMPO Citizens Advisory Committee minutes as presented. Seconded by Lesley Orr.*

No further discussion.

Motion passed unanimously by voice vote.

Action Items

3. Amendments to the 2021-2024 Transportation Improvement Program (TIP) 01:20–09:36

06:32 | Comment from David Leverenz: *On Amendment KN22601, the wording makes it sound like there are three transit hubs. Perhaps the wording should be changed.*

09:11 | *Lesley Orr moved to recommend approval of the 2021-2024 TIP as presented. Seconded by Steven Haydon*

No further discussion.

Motion passed unanimously by voice vote.

4. Public Participation Plan 09:36–10:55

10:36 | *Lesley Orr moved to recommend approval of the Public Participation Plan as presented. Seconded by Steven Haydon.*

No further discussion.

Motion passed unanimously by voice vote.

Discussion Items

5. Project Application 10:55–26:14

6. Public Comment 26:14–26:20

No Comments.

Regular Updates

7. MPO Planning Update 26:20–30:29

Updates provided by Karl Welzenbach regarding upcoming census numbers,

8. Other Business / Local Business 30:29–35:40

Updates from Grants Pass, and Josephine County.

9. Adjournment

2:36 p.m.

Scheduled Meetings:

MRMPO Citizens Advisory Committee | July 14, 2022 | 2:00 p.m.

MRMPO Technical Advisory Committee | August 4, 2022 | 1:30 p.m.

MRMPO Policy Committee | June 16, 2022 | 2:30 p.m.



**Rogue Valley
Metropolitan Planning Organization**

Regional Transportation Planning

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

DATE: June 28, 2022
 TO: RVMPO Citizens Advisory Committee
 FROM: Ryan MacLaren, Senior Planner
 SUBJECT: TIP Amendments

The CAC is being asked to make recommendations to the Policy Committee on the proposed TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:00 p.m. on Tuesday, July 26, 2022 to consider adoption of the proposed TIP amendments. A press release for the 21-day public comment period and public hearing was sent on or before June 28th to the Medford Tribune, and information is currently available on the RVMPO website. Information on the projects is enumerated, below:

A. Add Project to TIP: *South Stage Extension Plan (KN 22623)*

Description: Study the feasibility and impacts of extending South Stage Road over Interstate 5 to N. Phoenix Road between Phoenix and the South Medford Interchange to fund a future project.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
South Stage Extension Plan	Study the feasibility and impacts of extending South Stage Road over Interstate 5 to N. Phoenix Road between Phoenix and the South Medford Interchange to fund a future project.	n/a	Exempt (40 CFR § 93.126 Table 2) - Other, Planning and technical studies	22623	2022	Planning	\$ 358,920	SWP	\$ 41,080	ODOT	\$ 400,000	\$ 800,000	Local	\$ 1,200,000
						Design				\$ -		\$ -		
						Land Purchase				\$ -		\$ -		
						Utility Relocate				\$ -		\$ -		
						Construction				\$ -		\$ -		
						Other				\$ -		\$ -		
						Total FFY21-24				\$ 358,920		\$ 41,080		\$ 400,000

B. Adjust Project in TIP: Foothill Rd: Delta Waters to Dry Creek (KN 21029)

Description: Increase Construction estimate by \$5M using \$276,898 in Federal CMAQ funds and match from savings in the Right of Way Phase and \$4,723,102 in local funds from Jackson County. Cancel UR Phase and use the savings to increase PE.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Jackson County														
Foothill Rd: Delta Waters to Dry Creek	Widen to add shoulders and turn lanes at intersection, minor alignment changes to reduce traffic congestion.	858	Exempt (40 CFR § 93.126 Table 2) Air Quality - bicycle and pedestrian improvements	21029	2019	Design	\$ 114,765	CMAQ	\$ 13,135	Local	\$ 127,900			\$ 127,900
				21029	2019	Design	\$ 940,426	STBG	\$ 107,635	Local	\$ 1,048,061	\$ 4,039	Local	\$ 1,052,100
				21029	2021	Land Purchase	\$ 134,595	STBG	\$ 15,405	Local	\$ 150,000			\$ 150,000
				21029	2021	Land Purchase	\$ 590,515	CMAQ	\$ 67,587	Local	\$ 658,102			\$ 658,102
				21029	2022	Construction	\$ 726,863	STBG/CMAQ	\$ 83,192	Local	\$ 810,055	\$ 9,189,945	Local	\$ 10,000,000
											\$ -			\$ -
				21029	2022	Other	\$ 148,055	CMAQ	\$ 16,945	Local	\$ 165,000			\$ 165,000
			Total FFY21-24		\$ 2,655,219		\$ 303,899		\$ 2,959,118	\$ 9,193,984		\$ 12,153,102		

C. Cancel Project in TIP: I-5: Region 3 Clear Zone Improvements (KN 21713)

Description: Cancel Project. Scope of work is being done under K21674.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
I-5: Region 3 Clear Zone Improvements	Install traffic safety barriers to protect drivers from roadside hazards that cannot be removed.	n/a	Exempt (40 CFR § 93.126 Table 2) - Other, Guardrails, median barriers, crash cushions			Planning					\$ -			\$ -
				21713	2023	Design	\$ 207,495	NHPP	\$ 17,505	ODOT	\$ 225,000		\$ 225,000	
				21713	2023	Land Purchase	\$ 2,767	NHPP	\$ 233	ODOT	\$ 3,000		\$ 3,000	
						Utility Relocate					\$ -		\$ -	
				21713	2023	Construction	\$ 1,378,505	NHPP	\$ 116,295	ODOT	\$ 1,494,800		\$ 1,494,800	
				21713	2023	Other	\$ 922,200	HSIP	\$ 77,800	ODOT	\$ 1,000,000		\$ 1,000,000	
			Total FFY21-24		\$ 2,510,967		\$ 211,833		\$ 2,722,800	\$ -		\$ 2,722,800		



REGION 3 PROJECT CHANGE REQUEST (PCR)

CLEAR

Submit this form to appropriate ODOT Transportation Project Manager (TPM) or ODOT State contact to request approval to change the scope of work, schedule, or budget as described in "Exhibit B" of the Intergovernmental Agreement (IGA) for the project.

Project Details

PROJECT NAME		STIP KEY #	IGA #	PCR #		
RECIPIENT AGENCY (APPLICANT/S)			BRIDGE #(S)			
LOCAL AGENCY PROJECT LEAD (REQUESTOR) NAME		TITLE				
		AGENCY/ORG.				
PHONE	FAX	E-MAIL				
SIGNATURE				DATE		
MPO <input type="checkbox"/> YES <input type="checkbox"/> NO		IGA AMEND. <input type="checkbox"/> YES <input type="checkbox"/> NO	ADA CONST. <input type="checkbox"/> YES <input type="checkbox"/> NO	SFLP <input type="checkbox"/> YES <input type="checkbox"/> NO	CERTIFIED AGENCY <input type="checkbox"/> YES <input type="checkbox"/> NO	ODOT FACILITY <input type="checkbox"/> YES <input type="checkbox"/> NO

Send this completed form and any attachments by email to the ODOT contact and/or as indicated in the IGA.

Funding Program *Please mark all that apply*

- | | |
|---|---|
| <input type="checkbox"/> Multimodal Transportation Enhance Program (MTEP) | <input type="checkbox"/> Congestion Mitigation and Air Quality Program (CMAQ) |
| <input type="checkbox"/> Surface Transportation Block Grant (STBG) | <input type="checkbox"/> Transportation Alternatives Program Project (TAP) |
| <input type="checkbox"/> Safety Program (ARTS, HSIP, etc..) | <input type="checkbox"/> Transportation Demand Management Program (TDMP) |
| <input type="checkbox"/> Fund Exchange (FEX - STP) | <input type="checkbox"/> Federal Transit Administration (FTA) |
| <input type="checkbox"/> Intelligent Transportation Systems (ITS) | <input type="checkbox"/> Western Federal Lands Highway (W-FLH) |
| <input type="checkbox"/> Local Bridge Program (LBP) | <input type="checkbox"/> Emergency Relief Program (ERP) |
| | <input type="checkbox"/> Other: |

Type of Change *Please mark all that apply**

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Scope | <input type="checkbox"/> Schedule | <input type="checkbox"/> Budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Reduce Scope | <input type="checkbox"/> Delay a Milestone > 90 Days | <input type="checkbox"/> Cost Increase | <input type="checkbox"/> Add project or phase |
| <input type="checkbox"/> Expand Scope | <input type="checkbox"/> Delay the STIP Year (slip) | <input type="checkbox"/> Cost Decrease | <input type="checkbox"/> Remove project or phase |
| <input type="checkbox"/> Change Scope | <input type="checkbox"/> Advance a Milestone or STIP Year | <input type="checkbox"/> Changes in fund plan | <input type="checkbox"/> Combine or split project |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: | <input type="checkbox"/> Other: |

*For marked changes, please provide details in the applicable Change Justification section(s).



REGION 3 PROJECT CHANGE REQUEST (PCR)

Change Justification & Details

Does the STIP or MTIP need to be amended? YES* NO *If "YES", TPM to work with ODOT STIP Coordinator to provide information on STIP impacts worksheet.

What is the change? Please summarize the overall change request here; scope, schedule, and budget details can be captured in following sections.

Why does the project need to change? Please provide as much detail as possible and use extra sheets if necessary.

What are the consequences if project is not changed? Example: If this change is not approved, it will result in _____

SCOPE – Is there a change to the scope of work? If so, please describe changes

- If the change in scope affects the original intent of the project, explain what the original considerations were and how they will differ with this change.
- If project extents or location changes are requested, please describe and provide map as attachment. If available, provide location information changes such as begin/end mile point or latitude and longitude.

SCHEDULE – If schedule change is requested, please provide details in the text below. Please attach schedule as needed.

- What efforts have been or will be made to keep the project on schedule?

BUDGET - If there is an increase or decrease in project costs, please provide details in the Project Budget Table below.

- Does the change affect the amount of Local, State, or Federal funds in the project? If yes, please describe below and attach applicable supporting documentation.
- What primary factor(s) changed the project cost?
- Are you requesting to move funds between phases? YES* NO
*If "YES", revised estimates will be required (especially for CN) and documentation should be attached to this request.



REGION 3 PROJECT CHANGE REQUEST (PCR)

Project Budget Table

Actual expenditures should be entered in first column if available. The Budget Adj. (last) auto calculates; to avoid confusion, please enter 'Current STIP' and 'Current Estimate' numbers for all phases (even if they are the same) in both columns.

Budget Change Comments:					
Expended	Phase	FFY*	Current STIP Total	Current Est. Total	Budget Adj. (+/-)
	Planning (PL)				
	Preliminary Engineering (PE)				
	Right-of-Way (RW)				
	Utility Relocation (UR)				
	Construction (CN)				
	Other (OT)				

**Federal Fiscal Year (FFY) is from Oct.1 to Sept. 30 of each year. From Oct.1 forward, the FFY is the following calendar year.*

Additional Information:

- ATTACHMENTS**
- Map
 - Cost estimate
 - Other

=====

STIP/MTIP Review *(Initials for concurrence)*

<i>ODOT Transportation Project Manager</i>	INITIAL	DATE
<i>MPO TIP Manager</i>	INITIAL	DATE
<i>Region 3 STIP Coordinator</i>	INITIAL	DATE
<i>Other (if applicable)</i>	INITIAL	DATE

APPROVALS *(Signature Confirms Approval)*

ODOT Region 3 Area Manager	SIGNATURE	DATE
Funding Program Manager	SIGNATURE	DATE
Other	SIGNATURE	DATE



REGION 3 PROJECT CHANGE REQUEST (PCR)

Additional Information? *Please provide any additional information from previous sections.*