



## AGENDA

### Middle Rogue Metropolitan Planning Organization Technical Advisory Committee

**Date:** Thursday, March 5, 2020

**Time:** 1:30 p.m.

**Location:** Courtyard Conference Room, Grants Pass City Hall

101 NW "A" Street, Grants Pass, OR

*Transit:* served by JCT Routes #10, 20, 35, 40, 50, 80 and 100.

Paratransit services are available for qualified individuals.

**Contact:** Office Specialist, RVCOG: 541-423-1375

MRMPO website: [www.mrmppo.org](http://www.mrmppo.org)

|                         |  |                           |
|-------------------------|--|---------------------------|
| <b>1</b>                | <b>Call to Order / Introductions / Review Agenda</b>   | <b>Wade Elliot, Chair</b> |
| <b>2</b>                | <b>Review / Approve Minutes</b>  | <b>Chair</b>              |
| <i>Attachment</i>       | #1   MRMPO TAC Draft Minutes <a href="#">01/09/2020</a> & <a href="#">02/06/2020</a>   |                           |
| <b>Action Items</b>     |  |                           |
| <b>3</b>                | <b>Elections of MRMPO TAC Chair and Vice Chair</b>   | <b>Chair</b>              |
| <i>Background</i>       | Per the TAC's Bylaws, "The officers of the committee shall be a chair and vice-chair to be elected at the February meeting...The officers shall hold office for a period of one year, beginning at the close of the February meeting."   |                           |
| <i>Attachment</i>       | #2   <a href="#">MRMPO TAC Bylaws</a>  |                           |
| <i>Action Requested</i> | Elect a new Chair and Vice Chair per the TAC Bylaws.   |                           |
| <b>4</b>                | <b>Review and Recommend Dues Structure</b>   | <b>Karl Welzenbach</b>    |
| <i>Background</i>       | As part of its annual budget, the Middle Rogue MPO assesses dues on the member local governments. These funds allow the MPO staff and MPO Policy Committee members to lobby on behalf of the MPO at both the state and federal level. These funds also cover the costs of Policy Board members attending conferences, meetings and other functions associated with MPO business. |                           |
| <i>Attachment</i>       | #3   <a href="#">Memo Regarding Dues for FY 2020-2021</a>  |                           |

|                         |  |                        |
|-------------------------|--|------------------------|
| <i>Action Requested</i> | Recommendation of approval to the Policy Committee.  |                        |
| <b>5</b>                | <b>Disposition of Carry-Over Planning Funds</b>  | <b>Karl Welzenbach</b> |
| <i>Background</i>       | The MRMPO has just over \$310,000 in Federal Planning funds that have been carried over from previous years. Staff would like the TAC to make a recommendation to the Policy Committee as to how these funds should be utilized. |                        |
| <i>Attachment</i>       | #4   Provided prior to meeting   |                        |
| <i>Action Requested</i> | Recommendation as to the disposition of carry-over planning funds  |                        |
| <b>6</b>                | <b>2018-2021 TIP Amendment</b>   | <b>Ryan MacLaren</b>   |
| <i>Background</i>       | ODOT has requested a full TIP Amendment from the MRMPO. Unfortunately, at this time staff does not have access to the DOT's STIP data base. We will provide the pertinent information at the time of the meeting.                |                        |
| <i>Attachment</i>       | #5   To be distributed at the meeting  |                        |
| <i>Action Requested</i> |  |                        |
| <b>Discussion Items</b> |  |                        |
| <b>7</b>                | <b>None</b>  |                        |
| <i>Background</i>       | n/a  |                        |
| <b>8</b>                | <b>Public Comment</b>  |                        |
| <b>Regular Updates</b>  |  |                        |
| <b>9</b>                | <b>Updates on Currently Active MRMPO Projects</b>  | <b>TAC Members</b>     |
| <i>Attachment</i>       | #   If Needed<br>.   |                        |
| <b>10</b>               | <b>MPO Planning Update</b>   | <b>Karl Welzenbach</b> |

|  |   |   |
|--|---|---|
| <p style="text-align: center;"><b>11</b></p> | <p><b>Other Business / Local Business</b></p> <p>Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.</p> | <p style="text-align: center;"><b>Chair</b></p> |
| <p style="text-align: center;"><b>12</b></p> | <p><b>Adjournment</b></p>   | <p style="text-align: center;"><b>Chair</b></p> |

- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, April 2, 2020 at 1:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.
- The next MRMPO Policy Committee meeting will be **March 19, 2020 at 2:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**Summary Minutes**  
**Middle Rogue MPO Technical Advisory Committee**  
**January 9<sup>th</sup>, 2020**

The following attended:

| Voting Members                   | Organization                    | Phone Number |
|----------------------------------|---------------------------------|--------------|
| Dan Roberts                      | ODOT                            | 774-6383     |
| Ian Horlacher                    | ODOT                            | 423-1362     |
| Ryan Nolan                       | Gold Hill                       | 423-1382     |
| Jason Canady                     | Grants Pass                     | 450-6110     |
| John Vial                        | Jackson County                  | 774-6238     |
| Scott Chancey, <b>Vice Chair</b> | Josephine Co. Community Transit | 474-5441     |
| Wade Elliot, <b>Chair</b>        | Grants Pass                     | 450-6114     |
| Alternates                       | Organization                    | Phone Number |
|                                  |                                 |              |
| Staff                            | Organization                    | Phone Number |
| Karl Welzenbach                  | RVCOG                           | 423-1360     |
| Ryan MacLaren                    | RVCOG                           | 423-1338     |
| Interested Parties               | Organization                    | Phone Number |
|                                  |                                 |              |

[MRMPO TAC December 5, 2019 Agenda Packet](#)

Full meeting recording: [2019-12-05 MRMPO TAC Meeting Audio](#)

**1. Call to Order / Introductions / Review Agenda 00:00–00:52**  
 1:31 p.m. | *Quorum*: Grants Pass, Jackson County, Josephine County, ODOT, Rogue River, Gold Hill,

**2. Review / Approve Minutes 00:52–01:10**

**00:58** | *Ian Horlacher moved to approve the December 5, 2019 MRMPO TAC meeting minutes as presented. Seconded by Ryan Nolan.*

*The motion carried unanimously by voice vote.*

## ***Discussion Items***

### **3. Review of RTP Project Listing 00:01:10 – 00:36:04**

*There was clarification of what is expected and needed for the RTP Project List.*

### **4. Parking Plan for RTP 00:36:04 – 00:49:18**

*Concern was raised over the smaller towns verse the larger towns and the policies around the Parking Plan.*

### **5. Public Comment 00:49:19**

*None.*

## ***Regular Updates***

### **6. Updates on Currently Active MRMPO Projects 00:49:19 – 00:49:47**

*Tabled.*

### **7. MPO Planning Update 00:49:47 – 00:57:24**

*Modifying the process of ONPOC meetings. MRMPO has an additional \$305 thousand included in the UPWP contract. Any planning studies need to be submitted by mid-February.*

### **8. Other Business / Local Business 00:57:24 – 01:00:17**

*ODOT is working on re-signing the contract for Allen Creek.*

### **9. Adjournment**

2:31 p.m.

#### **Scheduled Meetings:**

MRMPO Technical Advisory Committee | February 6, 2020 | 1:30 p.m.

MRMPO Policy Committee | January 16, 2020 | 2:30 p.m.



**Summary Minutes**  
**Middle Rogue MPO Technical Advisory Committee**  
**February 6, 2020**

The following attended:

| Voting Members                   | Organization                    | Phone Number   |
|----------------------------------|---------------------------------|----------------|
| Dan Roberts                      | ODOT                            | 774-6383       |
| Ian Horlacher                    | ODOT                            | 423-1362       |
| Ryan Nolan                       | Gold Hill                       | 423-1382       |
| Jason Canady                     | Grants Pass                     | 450-6110       |
| John Vial                        | Jackson County                  | 774-6238       |
| Josh Lebombard                   | DLCD (Quorum)                   | 414-7932       |
| Scott Chancey, <b>Vice Chair</b> | Josephine Co. Community Transit | 474-5441       |
| Wade Elliot, <b>Chair</b>        | Grants Pass                     | 450-6114       |
| Alternates                       | Organization                    | Phone Number   |
| Eric Heesaker (Neil Burgess)     | Josephine County Public Works   | 474-5460       |
| Staff                            | Organization                    | Phone Number   |
| Karl Welzenbach                  | RVCOG                           | 423-1360       |
| Ryan MacLaren                    | RVCOG                           | 423-1338       |
| Interested Parties               | Organization                    | Phone Number   |
| Lesley Orr                       | Bikeways, Walkways              |                |
| Justin Shoemaker                 | ODOT                            | (503) 774-6376 |
| Eli Oberlander                   | ODOT                            | (503) 986-7191 |

[MRMPO TAC February 6, 2020 Agenda Packet](#)

Full meeting recording: [2020-02-06 MRMPO TAC Meeting Audio](#)

- 1. Call to Order / Introductions / Review Agenda 00:00–00:56**  
 1:31 p.m. | *Quorum*: Grants Pass, Jackson County, Josephine County, ODOT, Rogue River, Gold Hill,

**2. Review / Approve Minutes 00:56–01:42**

*No minutes to approve – Delayed.*

***Discussion Items***

**3. RTP Project Selection Workshop 00:01:42 – 00:10:24**

*TIMESTAMP 5:05*

**4. Presentation and Discussion of Draft RTP Chapters 00:10:32 – 00:21:46**

*Discussion ensued about updating the RTP List.*

**5. Public Comment 00:21:48**

*No comments per Leslie Orr.*

***Regular Updates***

**6. Updates on Currently Active MRMPO Projects**

*AHHH*

**7. MPO Planning Update 00:21:53 – 00:23:05**

*We are working to get RTP adopted by March 2020. Karl is in Salem on 12/5/2019 attending the Certification Users Group conference and in Eugene on 12/6/2019 attending the MPO/Transit Quarterly meeting. Ryan is scheduled to be in Lebanon on 12/17/2019 to attend the O.T.C.*

**8. Other Business / Local Business 00:23:06 – 00:24:23**

*Additions for the RTP. Parking section to be sent out for feedback.*

**9. Adjournment**

*1:57 p.m.*

**Scheduled Meetings:**

MRMPO Technical Advisory Committee | March 5, 2020 | 1:30 p.m.

MRMPO Policy Committee | February 20, 2020 | 2:30 p.m.



**Middle Rogue  
Metropolitan Planning Organization**  
Regional Transportation Planning

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

**DATE:** February 28, 2020  
**TO:** MRMPO Technical Advisory Committee  
**FROM:** Karl Welzenbach, Planning Program Manager  
**SUBJECT:** FY 2020-21 MRMPO Dues

Every year jurisdictions pay dues based on population to help pay for the organization’s functions. Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used as well as elected official participation in the Oregon MPO Consortium, and conferences such as the annual Association of Metropolitan Planning Organizations Conference. Dues can also be used to supplement the MPO’s planning budget.

Table 1, below, summarizes population and the dues for each jurisdiction for FY 2020-2021. Population estimates are certified July 1, 2018 from Portland State University.

**Table 1**

| <b>MRMPO Proposed 2020-21 Dues</b> |                   |                             |                                |                       |                       |
|------------------------------------|-------------------|-----------------------------|--------------------------------|-----------------------|-----------------------|
| <b>Member Jurisdictions</b>        | <b>Population</b> | <b>Dues Rate per Capita</b> | <b>Proposed FY2020-21 Dues</b> | <b>FY2019-20 Dues</b> | <b>Change in Dues</b> |
| Gold Hill                          | 1,220             | \$0.16                      | \$195                          | \$195                 | \$0                   |
| Grants Pass                        | 37,485            | \$0.16                      | \$5,998                        | \$5,966               | \$32                  |
| Jackson County*                    | 2,945             | \$0.16                      | \$471                          | \$467                 | \$5                   |
| Josephine County**                 | 16,420            | \$0.16                      | \$2,627                        | \$2,617               | \$10                  |
| Rogue River                        | 2,235             | \$0.16                      | \$358                          | \$359                 | -\$2                  |
| <i>Total</i>                       | <b>60,305</b>     |                             | <b>\$9,649</b>                 | <b>\$9,603</b>        | <b>\$45</b>           |

Table 2 summarizes anticipated use of FY2020-21 member dues.

**Table 2**

|                         |         |
|-------------------------|---------|
| Dues Ests               |         |
| Staff Support           | \$1,737 |
| Travel Related          | \$7,237 |
| Memberships/Conferences | \$675   |
|                         | \$9,649 |