



AGENDA

Middle Rogue Metropolitan Planning Organization
Policy Committee

Date: Thursday, October 17, 2019

Time: 2:30 p.m.

Location: Courtyard Conference Room, Grants Pass City Hall
 101 NW “A” Street, Grants Pass, OR
Transit: served by JCT Routes #10, 20, 35, 40, 50, 80 and 100.
 Paratransit services are available for qualified individuals.

Contact: Rebecca Schexnayder, RVCOG: 541-423-1375
 MRMPO website: www.mrmpo.org

1	Call to Order / Introductions / Review Agenda	Valerie Lovelace, Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 MRMPO Policy Committee Draft Minutes 09192019	
PUBLIC HEARING		
<i>Chair will read the public hearing procedures:</i>		
3	2018–2021 Transportation Improvement Program (TIP) Amendments	Ryan MacLaren
<i>Background</i>	<p>The Middle Rogue Metropolitan Planning Organization (MRMPO) Policy Committee, Josephine County, State of Oregon, will hold a public hearing to review an amendment to the 2018–2021 Transportation Improvement Program (TIP) to include the following project:</p> <ul style="list-style-type: none"> — Rogue River Greenway Rock Point to Twin Bridges Rd — OR99/I-5/OR238/OR62 Curb Ramps <p>The 21-day public comment period and public hearing was advertised on or before September 25, 2019 in the <i>Medford Mail Tribune</i>, <i>Rogue River Press</i>, and <i>Grants Pass Daily Courier</i>. Information is currently available on the MRMPO website. The TAC recommended approval at their October 3 meeting.</p>	
<i>Attachment</i>	#2 TIP Amendment Memo #3 ADA Project List #4 Project Map	
<i>Action Requested</i>	Approval of the TIP Amendments.	

Action Items		
4	Citizen Advisory Committee Bylaw Adoption	Ryan MacLaren
<i>Background</i>	Final review and approval of the bylaws for the establishment of the Middle Rogue MPO Citizen Advisory Committee. The bylaws will guide new members of the Citizen Advisory Committee and establish normal procedures and policies to follow.	
<i>Attachment</i>	#5 Bylaws	
<i>Action Requested</i>	Review and approve CAC Bylaws.	
Discussion Items		
5	Public Comment <i>*Limited to one comment per person, five-minute maximum time limit.</i>	Chair
Regular Updates		
6	Planning Update	Karl Welzenbach
7	Other Business / Local Business Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	Chair
8	Adjournment	Chair

- The next MRMPO Policy Committee meeting will be **Thursday, November 21 at 2:30 p.m.** in the Courtyard Conference Room at the Grants Pass City Hall.
- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, November 7 at 1:30 p.m.** in the Courtyard Conference Room at the Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Summary Minutes
Middle Rogue MPO Policy Committee
September 19, 2019

The following attended:

Voting Members	Organization	Phone Number
Barry Eames	Grants Pass	218-1403
Dan DeYoung	Josephine County	660-0342
Mike Baker, Vice Chair	ODOT	957-3658
Robert Brandes	Josephine County	474-5460
Valerie Lovelace, Chair	Grants Pass	479-0952
Alternate Voting Members Present	Organization	Phone Number
John Vial	Jackson County	774-6238
Jason Canady	Grants Pass	450-6110
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Interested Parties	Organization	Phone Number
Lesley Orr	Bike/Ped Interest	

- **Full meeting recording:** [09-19-2019 MRMPO Policy Committee Meeting Audio](#)
- [09-19-2019 MRMPO Policy Committee Agenda Packet](#)

1. Call to Order / Introductions/ Review Agenda 00:00–00:35
2:31 p.m. | *Quorum:* 5 voting members, regardless of jurisdiction

2. Review / Approve Minutes 00:36–01:23

01:10 | *Rob Brandes moved that the Policy Committee approve the July 18, 2019 minutes as presented. Seconded by Mike Baker.*

No further discussion.

Motion passed unanimously by voice vote.

Action Items

3. Creation of a Public Advisory Committee 01:24–25:30

The Policy Committee members would like to name the new committee the “Citizen Advisory Committee.”

24:44 | *Dan DeYoung moved that the Policy Committee approve the creation of a Citizens Advisory Committee as part of the MRMPO. Seconded by John Vial.*

No further discussion.

Motion passed unanimously by voice vote.

Discussion Items

4. Workshop: Drafting of the PAC Bylaws 25:31–01:02:28

Draft Bylaws will be revised with committee comments and input and then brought back to the October Policy Committee meeting for a final vote.

5. Public Comment 01:02:29–01:03:34

Regular Updates

6. Planning Update 01:03:35–01:06:07

7. Other Business / Local Business 01:06:08–01:07:51

8. Adjournment

3:38 p.m.



DATE: October 14, 2019
TO: MRMPO Policy Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: TIP Amendment(s)

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2018-2021 Transportation Improvement Program.

The 21-day public comment period and public hearing were advertised on or before September 25th in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project(s) is enumerated, below

A. Add Project in TIP: OR99/I-5/OR238/OR62 Curb Ramps (KN 21492)

Description: Design and construct curb ramps to meet compliance with the American with Disabilities ACT (ADA) standards on state highways in various locations in the cities of Gold Hill, Grants Pass, Rogue River, Jacksonville/Medford and White City/Eagle Point.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR99/I-5/OR238/OR62 Curb Ramps	ADA rehabilitate or replace curb ramps District 8	n/a	Exempt - Table 2, Safety			Planning					\$ -			\$ -
				21492	FFY2020	Design	\$ 1,152,133	SW ADA	\$ 131,867	ODOT	\$ 1,284,000			\$ 1,284,000
				21492	FFY2020	Land Purchase	\$ 40,379	SW ADA	\$ 4,621	ODOT	\$ 45,000			\$ 45,000
				21492	FFY2020	Utility Relocate	\$ 144,017	SW ADA	\$ 16,483	ODOT	\$ 160,500			\$ 160,500
				21492	FFY2020	Construction	\$ 3,704,054	SW ADA	\$ 423,946	ODOT	\$ 4,128,000			\$ 4,128,000
						Other					\$ -			\$ -
Total FFY18-21							\$ 5,040,583		\$ 576,917		\$ 5,617,500	\$ -	\$ 5,617,500	



**Middle Rogue
Metropolitan Planning Organization**
Regional Transportation Planning

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

B. Remove Project in TIP: Rogue River Greenway: Rock Point to Twin Bridges Rd (KN 20923)

Description: Construct approx. 2.5 miles of a multi-use pathway

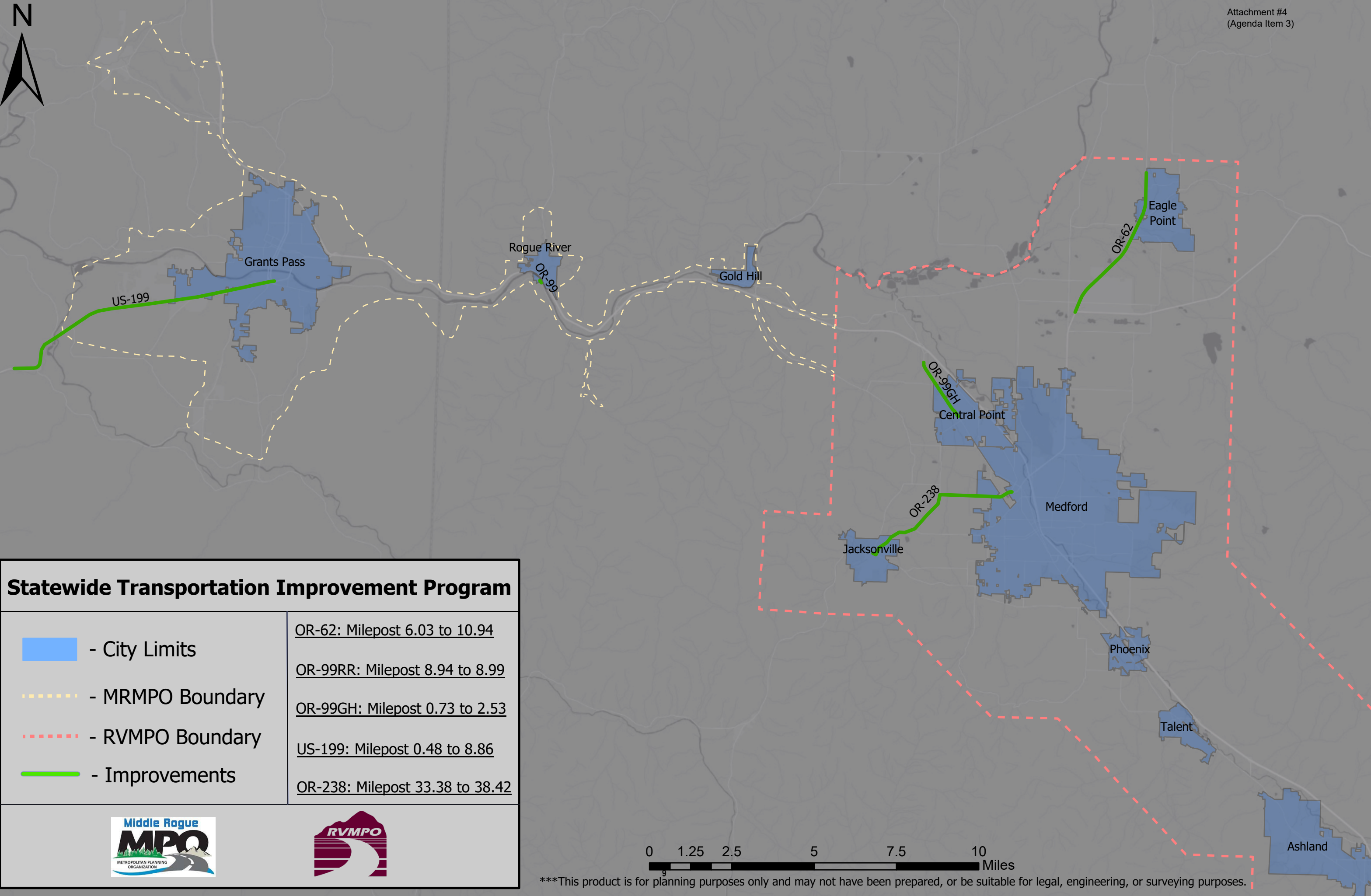
Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Jackson County														
Rogue River Greenway: Rock Point to Twin Bridges Rd	Construct approx. 2.5 miles of a multi-use pathway	300	Exempt - Table 2,			Planning					\$ -			\$ -
				20923	FFY2020	Design	\$ 111,194	MPO STBG	\$ 12,727	County	\$ 123,921	\$ 223,079	SBP	\$ 347,000
				20923	FFY2020	Land Purchase	\$ 251,244	MPO STBG	\$ 28,756	County	\$ 280,000			\$ 280,000
											\$ -			\$ -
				20923	FFY2021	Construction	\$ 1,620,192	MPO STBG	\$ 185,438	County+SBP	\$ 1,805,630			\$ 1,805,630
						Other					\$ -			\$ -
		Total FFY18-21			\$ 1,982,630		\$ 226,921		\$ 2,209,551	\$ 223,079		\$ 2,432,630		

2020 STIP Project

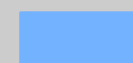


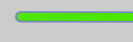
Region	Project Name	Key number	Description	Project Location (City)	Project Milepoint			Work Phase												
					MP Begin	MP End	Corrections	PE		UT		ROW		CN		Project Total	Curb Ramps			
								Year	\$	Year	\$	Year	\$	Year	\$					
1	OR 211: S Ona Way to Shirley St	21488	ADA rehabilitate or replace curb ramps	Molalla	11.87	13.80	11.89	13.42	2019	\$1,772,000	\$221,500	2019	\$ 60,000.00	2020	\$ 5,699,000.00	\$ 7,752,500.00	108			
	OR 211, OR 224: SW 2nd Ave to Junction @ OR 224			Estacada	22.60	23.40	22.80	23.36									28			
	OR 26: SE 362nd Dr to Ten Eyck Rd			Sandy	22.70	24.70	22.70	24.94									171			
	OR 8: Cornelius Gateway Entrance to Mountain View Ln			Cornelius	15.90	17.50											136			
2	OR 99W: SW Twin Oaks Cir to Avery Ave (SW McKenzie Ave)	21490	ADA rehabilitate or replace curb ramps	Corvallis	84.33	86.49	84.33	86.10	2019	\$800,000	\$100,000	2019	\$ 30,000.00	2020	\$ 2,570,000.00	\$ 3,500,000.00	90			
	US 101: Sutton Lake Boat Ramp to 10th St US 101 : Munsel Lake Rd to Bay St			Florence	184.72	190.16	187.76	190.85									110			
3	OR42: Main Camas Rd to SW Civil Bend Ave (Rose Ave)	21491	ADA rehabilitate or replace curb ramps District 7	Winston	54.90	73.31	54.90	73.31	2019	\$828,000	\$103,500	2019	\$ 30,000.00	2020	\$ 2,661,000.00	\$ 3,622,500.00	53			
	US101: 2nd St. to Sea Bird Dr (Doberman Ln)			Bandon	261.38	275.59											120			
	OR42S: North Ave SE					0.05											1			
	OR542: E Date St to 4th Ave (Poplar St) (Hemlock St)			Powers	18.12	18.79											33			
	OR 99, OR 234: Sardine Creek Rd to Chavner St	21492	ADA rehabilitate or replace curb ramps District 8	Gold Hill	0.13	2.51	0.73	2.53	2019	\$1,284,000	\$160,500	2019	\$ 45,000.00	2020	\$ 4,128,000.00	\$ 5,617,500.00	72			
	OR 99, OR 234: 3rd St (Chavner St)					2.44											6			
	OR 99: Maple Ln to Depot St			Grants Pass	0.48	8.83	0.48	8.86									56			
	I-5: Depot St Exit			Rogue River	8.94	8.99											14			
OR 238: South 5th S (E California Dr) to N Central Ave	Jacksonville/Medford			33.38	38.42			92												
OR 62: OR 140 to Barton Rd	White City/Eagle Point	6.03	10.94			81														
4	I-84: Button Bridge Rd Interchange to E Marina Way	21493	ADA rehabilitate or replace curb ramps	Hood River	64.42	64.53	83.14	83.22	2019	\$2,172,000	\$271,500	2019	\$ 75,000.00	2020	\$ 6,984,000.00	\$ 9,502,500.00	30			
	I-84: Westbound Exit to Button Bridge Rd					64.72													1	
	US 30: On Ramp to I-84			Mosier	69.64	69.67													4	
	US 30: I-84 Exit to Rock Creek Rd				69.82	69.85													8	
	I-84: River Rd Exit to River Rd			The Dalles	82.04	82.13													24	
	I-84: River Rd					82.09													7	
	I-84: W 2nd St to I-84 On Ramp				83.14	83.26													10	
	I-84: Eastbound W 2nd St to I-84 On Ramp					83.22													5	
	I-84: W 6th St					83.57													2	
	US 197, US30: Lone Pine Ln to E 2nd St				0.41	0.81													9	
	US 30: E 2nd St @ Lower Eightmile Rd				20.07													1		
	US 197: Burnham Ave to Bakeoven Market Rd			Maupin	44.97	45.95													28	
	OR 206: Columbia St to Clark St			Wasco	-0.22	0.00													34	
	OR 206: Wilson St to Biggs St				15.42	15.50													4	
	US 97: 4th St (5th St) to High School Loop Rd			Moro	18.04	18.74													48	
	US 97: Pine St to Union St			Grass Valley	27.54	27.93													20	
	US 97: 6th St to 5th St			Shaniko	56.39	56.41													1	
	OR 218: 4th St					0.02													1	
	OR 19: Beech St to Cottonwood St (W First St)			Arlington	0.34	0.45													12	
	OR 19: Beech St to Columbia St					0.34											0.60			35
	OR 19: E Walnut St to W Trimble Ct (End Of Sidewalk)			Condon	37.92	38.56													27	
	OR 206: Potter St to Washington St					40.48											41.13			50
	OR 19: Washington St to Main St			Fossil	58.15	59.18													4	
	OR 361: 4th St to SW Fairgrounds Rd			Madras	0.09	1.38													37	
	OR 361: Patriot Dr to 9th St			Metolius	3.67	4.59													46	
	OR 361: W A St to W F St			Culver	8.83	9.19													23	
	OR 126: SW Rimrock Rd to NW Meadow Lakes Dr			Prineville	17.87	18.24													23	
	US 26: NW McDougal Ct to NW 6th St					25.10											26.07			48
	OR 370: @ OR 126																17.64			1

5	OR 82: Riddle Rd to N McAlister Rd	21494	ADA rehabilitate or replace curb ramps	La Grande	1.19	2.69	2019	\$2,492,000	\$311,500	2019	\$ 85,000.00	2020	\$ 8,014,000.00	\$ 10,902,500.00	60											
	US 30: Hall St to McAlister Rd																							30		
	OR 82: Walmart Entrance to N McAlister Rd					Island City									1.62	2.69										49
	OR 237: S McAlister Rd															0.01										2
	OR 82: Hull Ln to Brooks Rd					Imbler									11.98	12.45										34
	OR 82: Hemlock St to N 3rd Ave					Elgin									19.62	20.64										55
	OR 204: S 17th Ave to S 10th Ave														40.33	40.73										49
	OR 237: Campbell Dr to Church St					Cove									12.92	13.72										28
	US 20: Viking Dr (Access Rd) to Hawley Lp														245.72	246.68										177
	OR 451: Nachez St S Viking Dr (Access Rd)					Vale										10.34										1
	US 26: Ellsworth St to A St E														277.71	278.21										21
	US 26: Chestnut Ave to E 2nd St														265.17	266.52										108
	OR 201: 7th St to S 11th St (Beck Rd)					Nyssa									0.06	0.41										9
															\$9,348,000	\$1,168,500	\$ 325,000.00	\$ 30,056,000.00	\$ 40,897,500.00	2337						

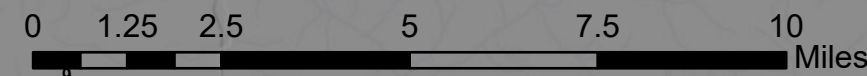
TOTAL: \$40,897,500
 21-24 \$43,000,000
 BALANCE: \$2,102,500



Statewide Transportation Improvement Program

-  - City Limits
-  - MRMPO Boundary
-  - RVMPO Boundary
-  - Improvements

- OR-62: Milepost 6.03 to 10.94
- OR-99RR: Milepost 8.94 to 8.99
- OR-99GH: Milepost 0.73 to 2.53
- US-199: Milepost 0.48 to 8.86
- OR-238: Milepost 33.38 to 38.42



***This product is for planning purposes only and may not have been prepared, or be suitable for legal, engineering, or surveying purposes.

**BYLAWS
ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG)
METROPOLITAN PLANNING ORGANIZATION (MPO)
CITIZENS ADVISORY COMMITTEE (CAC)**

ARTICLE I

Name

This committee shall be known as the Citizens Advisory Committee of the Middle Rogue Metropolitan Planning Organization (MRMPO).

ARTICLE II

Purpose

The Citizens Advisory Committee serves as a community forum to exchange information, convey input from the public, and ascertain public opinion on transportation planning activities of the MRMPO.

Section 1. Duties of the Citizens Advisory Committee

- a. Represent the interests of citizens within the respective Citizen Involvement Areas delineated in the Citizen Involvement Areas Map, or topical area of interest, as defined in the **MRMPO Public Participation Plan**.
- b. Serve as a communication link between the public and the MRMPO regarding transportation planning activities.
- c. Provide feedback to MRMPO staff during the development and implementation of the Regional Transportation Plan, the Transportation Improvement Program and air quality conformity activities.
- d. Provide recommendations to the MRMPO Policy Committee.

ARTICLE III

Membership - Voting

Section 1. Membership of the Committee

- a. Members of the Citizens Advisory Committee (CAC) consist are appointed by the Policy Committee and shall consist of representatives from the member local governments and special interests representatives as delineated in this section.
- b. Members of the Citizens Advisory Committee may not be an elected official nor an employee of the jurisdiction for which they are appointed to represent.
- c. There are a total of eleven (11) possible seats on the Citizens Advisory Committee: eight (8) seats for representation from the member local governments and three (3) representatives for identified special interests. Appointees representing member local governments must reside, own property or operate a business within the jurisdiction that they represent. Appointees representing special interests must reside, own property or operate a business within the MRMPO's Planning Boundary
- d. The apportionment of jurisdictional representatives are:
 - City of Grants Pass - 3 members
 - City of Rogue River - 1 member
 - City of Gold Hill - 1 member
 - Josephine County - 2 members
 - Jackson County - 1 member
- e. Three (3) additional seats on the Committee might be considered, one (1) for each of the following special interests: Freight industry, Mass transit, and Active Transportation.

Section 2. Appointment and Tenure of Committee Membership

- a. Vacancies in an office shall be appointed either by the jurisdictional representative on the MRMPO Policy Committee or by the Committee as a whole with respect to representation of the identified special interests. The Citizens Advisory Committee may make a recommendation to the Policy Committee regarding reappointment and/or removal of a serving member.
- b. Citizens Advisory Committee members will be appointed by the MRMPO Policy

Committee. The MRMPO Policy Committee reserves the right to add, reduce or otherwise modify the membership of the Citizens Advisory Committee at its discretion.

- c. The term of office on the Committee shall begin the day the member is appointed and shall continue for two years, except that such term of office shall terminate immediately upon:
- Relocation outside the MRMPO's Planning Boundary or outside the Jurisdiction which the member represents; or,
 - Unexcused absence from three regularly scheduled, consecutive meetings.

Section 3. Voting Privileges

- a. Each member who is present at regular or special meetings shall be entitled to one vote on all issues presented.

ARTICLE IV

Meetings

Section 1. Regular Meetings (To Be Determined)

- a. The Committee shall hold its regular meeting on the **xth day the week** of alternating months. No meeting shall be held during the month of December.

Section 2. Special Meetings

- b. Special meetings may be called by MRMPO's Planning Program Manager's designated staff on seven (7) days notice.
- c. The person calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the Committee when a quorum is present.
- b. A quorum shall exist when a majority of appointed members are present.
- c. The voting on all questions coming before the MPO Citizens Advisory Committee shall be by voice vote and decided by a simple majority of members present. The ayes and nays shall be entered in the minutes of such meeting. If a motion on question fails to receive a second,

deliberation shall continue until a motion or definitive action is offered and passed.

DRAFT

ARTICLE V

Officers and Duties

Section 1. Officers

- a. The officers of the Committee shall be a Chair and Vice Chair, to be elected by the Committee at the first meeting of the calendar year.

Section 2. Term of Office

- a. The officers shall hold office for a period of one (1) year.

Section 3. Duties of Officers

- a. The Chair shall preside over the meeting.
- b. In the absence of the Chair, the Vice Chair shall perform all Chair duties.

Section 4. Ex Officio Members

- a. The RVCOG's Planning Program Manager shall be an ex-officio, non-voting member of the Committee. The program manager shall be responsible for staff support of the Committee, including minute taking and record keeping.
- b. The Oregon Department of Transportation, Region 3 may appoint a representative who shall be responsible for assisting the Citizens Advisory Committee with understanding the State's initiatives and ongoing projects within the MRMPO planning boundary.

ARTICLE VI

Amendments to Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by a supermajority vote of two thirds of the members of the Committee present at any regular or special meeting called for that purpose. Written notice of proposed amendments shall be given to the membership of the Committee at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered. Any objections to the proposed amendments shall be forwarded to MRMPO's Planning Program Manager.
- b. Amendments to the bylaws shall become effective upon approval by the MRMPO Policy Committee.

Approved by the MRMPO Policy Committee:

Valerie Lovelace, Chair

Date