AGENDA

Middle Rogue Metropolitan Planning Organization

Policy Committee

Date:	*Thursday, March 15, 2018*
Time:	*2:30 p.m.*
Location:	*Courtyard Conference Room, Grants Pass City Hall* *101 NW "A" Street, Grants Pass, OR*
Contact:	*Stephanie Thune, RVCOG: 541-423-1368* *MRMPO website:* www.mrmpo.org

1	**Call to Order / Introductions / Review Agenda**	**Darin Fowler, Chair**
2	**Review / Approve Minutes**	**Chair**
Attachment	#1 | MRMPO Policy Committee Draft Minutes 180215	
Presentations		
3	**Proposed Project Streamlining**	**Karl Welzenbach**
Background	"Project Streamlining" has been a buzz-phrase for several years. This is a short presentation on an idea to undertake a planning level effort at project streamlining as the MPO develops/updates its Regional Transportation Plan.	
Attachments	None.	
Action Requested	No action required.	
Discussion Items		
4	**MRMPO UPWP | FY2018-2019**	**Karl Welzenbach**
Background	Each year the MPO is required to develop a Unified Planning Work Program (UPWP) for the upcoming Fiscal Year. The UPWP is a program budget for the MPO which identifies those planning initiatives and efforts to be undertaken in the upcoming fiscal year. Staff is seeking input on the distribution of planning funds across the proposed tasks as well as input on the tasks themselves.	
Attachments	None | Link to Draft MRMPO UPWP FY2018-2019	
Action Requested	Provide input/feedback for final draft.	

5	**Public Comment** *Limited to one comment per person, five minute maximum time limit.*	**Chair**
Regular Updates		
6	**Planning Update** • Catering for April OMPOC Meeting (member sentiment): Orchid Grill, Babe's Bakery or Bridge St. Market?	**Karl Welzenbach**
7	**Other Business / Local Business** Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	**Chair**
8	**Adjournment**	**Chair**

- The next MRMPO Policy Committee meeting will be **Thursday, April 19 at 2:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.

- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, April 5, at 1:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ANDREA NAPOLI, 541-423-1369. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

Summary Minutes
Middle Rogue MPO Policy Committee
February 15, 2018

The following attended:

Voting Members	Organization	Phone Number
Art Anderson for Mike Baker	ODOT	774-6353
Barry Eames	Grants Pass	218-1403
Christina Stanley	Gold Hill	855-1525
Chuck DeJanvier for Dan DeYoung	Josephine County	474-5460
John Vial for Bob Strosser	Jackson County	774-6238
Pam VanArsdale, **Vice Chair**	Rogue River	660-4414
Rick Riker	Grants Pass	479-7333
Rob Brandes	Josephine County	474-5460
Staff	**Organization**	**Phone Number**
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Stephanie Thune	RVCOG	423-1368
Interested Parties	**Organization**	**Phone Number**
Aaron Cubic	Grants Pass	450-6000
Jason Canady	Grants Pass	450-6110
Wade Elliott	Grants Pass	450-6114

MRMPO Policy Committee February 15, 2018 Agenda Packet

Full meeting recording: 180215 MRMPO Policy Committee Meeting Audio

Specific items are hyperlinked below.

1. Call to Order / Introductions/ Review Agenda 00:00 – 01:02
2:30 | *Quorum*: 5 voting members, regardless of jurisdiction

- Agenda Item 4 "Election of MRMPO Policy Committee chair and Vice-Chair" was moved up to Item 3; the public hearing slated as Item 3 moved to Item 4.

2. Review / Approve Minutes 01:03 – 01:53
The Vice Chair asked if there were any changes or additions to the January 18 meeting minutes.

01:28 | Rob Brandes moved to approve the January 18 MRMPO Policy Committee meeting minutes as submitted. Christina Stanley seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Action Items

3. Election of MRMPO Policy Committee Chair and Vice-Chair 01:54 – 03:57
The MRMPO Policy Committee Bylaws state: *"The officers of the committee shall be a chair and vice-chair to be elected at the February meeting, and as vacancies occur. The voting members of the committee shall nominate members for officer positions. Positions shall be filled by the person receiving a simple majority of the votes. The officers shall hold office for a period of one year, beginning at the close of the February meeting."*

The Vice Chair opened the floor to MRMPO Policy Committee Chair nominations.

02:16 | Rob Brandes moved to nominate and re-elect Darin Fowler for the position of MRMPO Policy Committee Chair for the term of February 2018 – February 2019. Christina Stanley seconded.

There was no further discussion and no other nominations were proposed.

The motion carried unanimously by voice vote.

The Vice Chair opened the floor to MRMPO Policy Committee Vice Chair nominations.

03:04 | John Vial moved to nominate and re-elect Pam VanArsdale for the position of MRMPO TAC Vice Chair for the term of February 2018 – February 2019. Christina Stanley seconded.

There was no further discussion and no other nominations were proposed.

The motion carried unanimously by voice vote.

Public Hearing

4. 2015-2040 Regional Transportation Plan (RTP) and 2018-2021 Transportation Improvement Program (TIP) Amendment 03:58 – 09:54

The Vice Chair read the procedure for the public hearing.

Ryan MacLaren reported that only the MRMPO TIP (not the RTP) needs to be amended to add the following two projects:

- Grants Pass 5303 Funds (KN 21269)

Description: *"Support transit planning through RTP & TIP."*

- Grants Pass MPO Planning FFY2018 (KN 21269)

Description: *"Planning and Research."*

ODOT classifies Amendments A and B as just one project with the same Key Number, but for MPO purposes, they are split into two so that the 5303 (MPO soft match) and PL (ODOT hard match) funds can be shown separately in the TIP.

The Vice Chair opened the discussion to public comment, both in support and in opposition.
None voiced.

The Vice Chair closed the public testimony.

09:17 | John Vial moved that the MRMPO Policy Committee approve the proposed amendments to the 2018-2021 MRMPO TIP. Barry Eames seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Action Items (Continued)

5. Safety Performance Measures 09:55 – 17:24
Karl Welzenbach reported that calculations to develop a statewide VMT for ODOT's Safety Performance Measures remain unclear, but staff is recommending that the MRMPO adopt the state's figures nonetheless. The following considerations were noted:
- Developing separate measures for the MPO would be time-consuming and financially burdensome.
- Per Tables 3 and 4 provided in Attachment 4 of the agenda packet, the MRMPO's fatality and serious injury rates both already fall below the statewide targets recommended in the measures.
- Even though the state collects the data for its calculations from the Grants Pass Urbanized Area, the resulting targets/measures would apply to the entire MPO.
- Beginning in May 2018, the MPO must demonstrate to the state in every RTP and/or TIP amendment how it is meeting or working towards meeting the target measures.
- As yet, there are no penalties for not meeting the measures.

Welzenbach clarified that the only two Performance Measures of the seven listed (see "Background" information for Agenda Item 5) that will impact the MPO in terms of goal-setting/adoption are: Safety (Fatalities and Serious Injuries), and CMAQ (CMAQ target measures will not be provided by the state until November). The state will not require the MPOs to report on the other five areas of concern.

Welzenbach explained that developing alternative goals/targets for the MRMPO would be exceedingly problematic, as both the counts and the derived rates need to be for *all* roads, and no jurisdictions have the resources or funding to conduct the research necessary to collect that data. John Vial clarified that, while the MPO could provide the number of fatalities and serious injuries, neither the data for the number of miles traveled (required for determining the rate for the Performance Measure target), nor a VMT number for the whole system exists.

17:05 | Rick Riker moved that the MRMPO Policy Committee adopt the state's Safety Performance Measures as presented. Christina Stanley seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

6. MRMPO Dues | FY2018-2019 17:25 – 22:02
Welzenbach reviewed highlights of information contained in Attachment 5 of the agenda packet. Approval of the dues is an annual event; the dues for FY2018-2019 are slightly lower overall than for FY2017-2018, and are based on a rate of $.16 per capita in each jurisdiction. The dues reduction is not the result of a loss of population, but rather the result of a new method of population calculation. The new calculations are based on data from the census, the National Household Survey, the Oregon Household Activity Survey, and the American Community Survey among others. Vice Chair VanArsdale voiced concern regarding basing population counts on surveys which have proven to be inaccurate over the years for the MRMPO jurisdictions, but said she did not have a problem with the dues being approved as presented.

MPO dues allow RVCOG staff and elected officials on the MPO Policy Committee to undertake activities not eligible with federal funding (e.g. lobbying), and to have travel expenses paid/reimbursed for attendance at statewide (e.g. OMPOC) or national (e.g. AMPO) meetings.

21:45 | Rob Brandes moved that the MRMPO Policy Committee approve the FY2018-2019 MRMPO Dues. John Vial seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Discussion Items

7. MRMPO UPWP | FY2018-2019 22:03 – 27:54
Welzenbach reported that adoption of the MRMPO UPWP is required in April. Following today's intial overview, the full draft document will be brought back to the MRMPO committees in March for further review/discussion, leading up to the final draft being presented for adoption at the April 19 MRMPO Policy Committee meeting.

The UPWP is required for every MPO by the federal government and comprises the MPO's program budget, delineating how much planning money will be received, where it is coming from and how it will be spent. A summary of proposed spending was provided in Attachment 6 of the agenda packet.

There are two small changes of note from last year's UPWP:

    a. Line Item 2.5 should read "*Performance Measures* State and Federal Planning Coordination." This line item will allow funds for participation in meetings/discussions related to the Performance Measures, which are being implemented this year and for other MPO expenses related to monitoring/justifying the pursuit of the measures' targets.

    b. Line Item 3.2 should read "RTP Maintenance *and New* RTP," since this line item allocates funding both for amendments to the existing RTP as well as for development of the new MRMPO RTP, which will begin in early summer 2018.

Suggestions/Inquiries:

- *Rob Brandes, Josephine County* | Asked for clarification regarding Line Item 2.3.
  - *Welzenbach* stated that the "Local TSP Technical Assistance" listed referred to assistance given to *any* jurisdiction's TSP.
- *Welzenbach, RVCOG Staff* | Explained that the document was still in draft form and that some line items could potentially be combined moving forward. The full draft will be reviewed by the MPO committees at their March meetings, helping to guide the final structure of the document.

Further input/suggestions are welcome and should be emailed to kwelzenbach@rvcog.org prior to the March 15 Policy Committee meeting.

8. **Public Comment** 27:55 – 28:01
None voiced.

Regular Updates

9. **Planning Update** 28:02 – 42:32
- *OMPOC* | The April 27 OMPOC Meeting will be held in Grants Pass at the City Hall Council Chambers. Detailed information will be made available; all MPO members are welcome to attend.
  - Rick Riker provided highlights from the January OMPOC meeting in Salem.
    - ADA requirements
    - National proposal regarding infrastructure funding (previously was 80% federal, 20% state/local; proposal reverses those percentages)
- *TIP* | A standard statewide format is being considered.
- *MRMPO Active Projects Update* | Memo was distributed and reviewed. This update will be provided quarterly to the Policy Committee; the memo captures the current status of each project based on the TAC's monthly updates.

10. **Other Business/Local Business** 42:33 – 48:05
- *ODOT* | Art Anderson provided updates on:
  - I-5 construction slated for this summer between MP58 and MP48; and
  - Caveman Bridge construction: sidewalk widths will be increased three inches thanks to progress on a change order made possible by the State Historic Preservation Office's (SHPO) finding of "no adverse impact."

11. Adjournment 48:06 – 48:19
3:19 p.m.

Scheduled Meetings
MRMPO TAC | Thursday, March 1, 2018 | 1:30 pm
MRMPO Policy Committee | Thursday, March 15, 2018 | 2:30 pm