



## SUMMARY MINUTES

### *Middle Rogue Metropolitan Planning Organization Technical Advisory Committee (TAC)*

**June 4, 2015**

*The following people were in attendance:*

#### **MRMPO Technical Advisory Committee**

*Voting Members in Attendance:*

Scott Chancey, Chairman	JOCO Transit
Chuck DeJanvier	Josephine County
John Vial	Jackson County
Nick Fortey	FHWA
Ian Horlacher	ODOT
Kelli Sparkman	ODOT
Rick Hohnbaum	Gold Hill
John Krawczyk	Rogue River
Lora Glover	Grants Pass

*Others Present:*

Lesley Orr	Grants Pass Bikeways
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#### **RVCOG Staff**

Dan Moore, Bunny Lincoln

#### **1. Call to Order / Introductions / Review Agenda**

The Chairman called the meeting to order at 1:38 PM. Members introduced themselves.

#### **2. Review / Approve Minutes**

The Chairman asked if there were any changes or additions to the May meeting minutes. Scott Chancey and Lora Glover were in attendance at the meeting.

**On a motion by Rick Hohnbaum seconded by Kelli Sparkman, the Committee unanimously approved the minutes as presented.**

#### *Action Items:*

#### **3. Proposed Policy for Reallocation of STP/CMAQ Surplus Funds**

Dan Moore briefly reviewed the information contained in his May 27, 2015 memo, outlining the policy on reallocation of MPO surplus CMAQ and STP funds. The policy is modeled after the RVMPO adopted policy, and tries to cover all eventualities. The four (4) policy regulations include:

1. The Policy Committee makes all final planning and programming decisions.
2. Awards are given for a specific project, and are non-transferable.
3. Surplus funds are addressed in the following manner:
  - a. MRMPO member jurisdictions' unexpended funds are returned to the region for reallocation subject to adopted policy criteria. (Substitute projects may be proposed by the original recipients. Substitute projects must be in the TIP)
  - b. Non-MRMPO member recipients' unexpended funds are returned to the MRMPO region for reallocation.
4. Priority for reallocating unexpended funds will be given to projects needing additional monies for completion.

Private sector projects can be considered, but must have a public agency sponsor. **EXAMPLE:** RV Disposal received a CMAQ grant to convert to CNG. The actual award went to Jackson County to be administered.

**On a motion by John Vial, seconded by Rick Hohnbaum, the Committee unanimously recommended Policy Committee approval of the Proposed Policy for Reallocation of STP/CMAQ Surplus Funds.**

#### **4. Regional Significance Criteria**

Dan Moore presented an overview of the proposed screening criteria. The criteria are designed to facilitate determination of the regional significance of a roadway facility with respect to Air Quality Conformity requirements, and are modeled after those adopted by the RVMPO. The criteria identify specific projects that need to go into the TIP, and will help with RTP updates and regional significance.

It was pointed out that, under the RVMPO policy, the Ashland bridge issue was subject to a determination on its regional significance, and was deemed to meet the criteria.

Non-MPO exchange funds are not subject to the policy.

**On a motion by Rick Hohnbaum, seconded by Chuck DeJanvier, the TAC recommended Policy Committee approval of the Regional Significance Criteria. The motion passed unanimously by voice vote.**

#### **5. MRMPO Planning Update -**

Dan Moore presented an update on current COG activities:

- An Associate Transportation has been hired to begin work in July. He is coming from Colorado.
- Members were asked to suggest specific skill s(s) that might pertain to the hiring of an additional planning staff employee. Street Engineering, as opposed to Traffic Engineering (a more specialized field), was discussed as a potential need. Someone who could do bid documents was suggested as a viable possibility. A COG funded position remains unfilled at this time.

#### **6. Public Comment -**

None received.

#### **7. Other Business / Local Business -**

Ian Horlacher said ODOT would be starting the JOCO TSP next year. John Vial commented that

meetings should only be held with a full agenda, rather than just having a meeting because it is part of a regular monthly schedule.

**8. Adjournment -**

The meeting was adjourned at 2:05 PM. Next meeting is July 2<sup>nd</sup>, depending on a full agenda.