



## SUMMARY MINUTES

### *Middle Rogue Metropolitan Planning Organization Technical Advisory Committee (TAC)*

**February 5, 2015**

*The following people were in attendance:*

#### **MRMPO Technical Advisory Committee**

*Voting Members in Attendance:*

Chuck DeJanvier	Josephine County
John Krawczyk, Vice Chairman	Rogue River
Josh LeBombard	DLCD
Kelli Sparkman	ODOT
Lora Glover	Grants Pass
Mike Kuntz (for John Vial)	Jackson County
Rick Hohnbaum	Gold Hill
Scott Chancey, Chairman	Josephine County Transit
Terry Haugen	Grants Pass

*Voting Members Absent:*

*Others Present:*

Fred Saunders	Grants Pass
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*By Phone:*

Nick Fortey	Federal Highways
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#### **RVCOG Staff**

Andrea Napoli, Dan Moore, Bunny Lincoln

#### **1. Call to Order / Introductions / Review Agenda**

Scott Chancey called the meeting to order at 1:35 p.m. Members introduced themselves.

#### **2. Review / Approve Minutes**

The Chairman asked if there were any changes or additions to the December meeting minutes.

**On a motion by Rick Hohnbaum, seconded by Lora Glover, the Committee unanimously approved the minutes as submitted. Kelli Sparkman, Mike Baker and Josh LeBombard abstained.**

### **3. Elect Chair & Vice Chair**

**On a motion by Terry Haugen, seconded by Rick Hohnbaum, Scott Chancey was nominated to serve as TAC Chairman for the coming year. Unanimously approved.**

**On a motion by Terry Haugen, seconded by Lora Glover, John Krawczyk was nominated to serve as TAC Vice Chairman for the coming year. Unanimously approved.**

### **4. Amend MPO/ODOT/Transit Provider Agreement –**

Dan Moore presented an overview of the proposed amendment for MPOs to seek additional planning funds in collaboration with ODOT. Region #3 is agreeable to amending the existing Agreement to add language to implement this concept, thereby providing more funding for MPO planning efforts.

The main (proposed) addition to the document states:

**“For any regionally significant planning project (area/concept or facility) within the MRMPO boundary for which ODOT is the Lead AGENCY < THE MRMPO, as a party of interest, will be considered a potential consultant for the provision of services. The nature and scope of the services the MRMPO is logistically and technically to provide will be mutually agreed upon by ODOT Region 3 and the MRMPO on an annual basis as part of the UPWP process.”**

In response to queries from Mike Kuntz and Josh Le Bombard, Mr. Moore further elaborated on how the COG Staff would work together with ODOT, and discussed the mechanics of having the project in the Work Plan. The funds are coming from the ODOT Region 3 planning budget. The COG would fill the function of a consultant, and could potentially provide some services for the Grants Pass RTP. Terry Haugen asked if Grants Pass would be obligated to use the COG for its TSP updates. Mr. Moore said it would be at the discretion of the jurisdictions to select the COG to do the work. The proposed amendment came from the Statewide MPO funding group. It was unclear how many other MPOs are looking at this mechanism. The IGA is felt to be the best vehicle for

Scott Chancy and Kelli Sparkman questioned the need for the document, as opposed to the COG dealing directly with ODOT.

Mike Kuntz stated that he was struggling with understanding why the MPO needed to have a role in the process. He expressed his opinion that the issue should just be resolved between the COG and ODOT, exclusive of MPO involvement.

After continued discussion amongst the Committee members, including a question about the RVMPO's opinion on the whole concept (not yet determined), and Nick Fortey's concern about the annual budgeting process and long term funding prospects, the recommendation was made to return this group feedback to Mike Cavallero for his reactions and further input.

### **5. Proposed MPO Dues Recommendations/Review Draft Work Plan 2015-16**

Dan Moore presented the Fiscal 2016 Dues Recommendation and Draft Work Program memo from The Policy Committee's approved formula (\$.16/capita) is proposed to be carried through, with \$8,145 the expected dues revenue. The current PSU certified population was used for calculations. The dues funds will be used for general operations, staff support, travel and memberships/conferences. The proposed, preliminary FY budget includes more dollars going into the RTP update. Transit shows \$5000 each fiscal year for a total of \$15,000 (\$10,000 carryover) for

the Grants Pass-Medford Transit Line Survey.

**On a motion by Rick Hohnbaum, seconded John Krawczyk, the dues schedule was recommended to the Policy Committee for approval as submitted. Terry Haugen opposed the motion. The motion was approved by a majority voice vote.**

**6. Annual Listing of Federally Obligated Projects 2014 –**

Andrea Napoli presented an overview of the obligated funding process and the actual obligated projects. ODOT provided the federal funding list. The program line items come from the adopted TIP. The listing includes several pie charts showing fund distributions. Any agency/affected jurisdiction corrections/comments are needed by Feb. 13<sup>th</sup>. A recommendation from the TAC will go onto the Policy Committee.

Nick Fortey said that the purpose of the Listing is to provide process transparency and track funding obligations Vs anticipated commitments, and to show that programmed projects are advancing.

**On a motion by Rick Hohnbaum, seconded Mike Kuntz, the Obligated Projects List was recommended to the Policy Committee for approval. The motion was approved by a unanimous voice vote.**

**7. 2015-2040 Draft RTP Project List Review –**

Andrea Napoli Draft shared the annual, Draft RTP Project List, outlining current lists from the member jurisdictions.

Four illustrative tables (short, medium and long range) are included in the List Review:

- 1..Total Project Costs by Phase (Jurisdictional)
- 2. Expected Revenue by Phase (Jurisdictional)
- 3. Cost/Revenue Differences (Jurisdictional)
- 4. Current/Future Discretionary Funds for Shortfall
  - Anticipated CMAQ (Grants Pass only)
  - Anticipated STP
  - Anticipated Enhance-It

Jurisdictional –

Grants Pass  
Jackson Co.  
Josephine Co.  
Rogue River

Table 5 illustrates RTP Chapter 9, Financial Plan, Table 9.2 – Street and transit System Revenue/Non-Capital Needs by jurisdictions and agencies:

Street Systems -

- Gold Hill
- Grants Pass
- Rogue River
- Josephine Co.
- Jackson Co.

- ODOT

### **Transit –**

- JCT

Staff and the membership discussed how projects could be adjusted to reconcile the shortfalls. Terry Haugen clarified that Grants Pass utility fees could only be used for maintenance and operation. SDCs could be used only for capital projects, thus reducing Grants Pass revenues. Dan Moore talked about the Staff doing some project “number crunching”, and perhaps changing the short range goals to 2021, the next TIP/STIP cycles. Enhance-It funding is coming up within the short range funding time frames. Terry Haugen suggested that the solution might be to adjust the short, medium and long range project lists’ timing to coincide with the revenues because actual project prioritization is a Council function. Rick Hohnbaum asked about scheduling, and Dan Moore responded that it was on schedule to be completed in March.

**On a motion by Rick Hohnbaum, seconded by Lora Glover, the Committee voted unanimously to table 2015-2040 Draft RTP Project List Review, while directing Staff to meet with the individual jurisdictions to do go over their individual projects and bring an accurate list back to the Committee in March.**

Dan Moore requested face to face meetings with the jurisdictions.

### **8. ODOT MRMPO Update –**

Kelli Sparkman distributed a printed report (from Gary Leaming) covering:

- US 199:6<sup>th</sup> St. Bridge Rehab (Grants Pass)
- US 199:Slate Creek – Cave Junction paving (mile post 14.2-29.3)
- I-5 – Merlin Interchange (Exit 61)
- I-5 Exit 58 – 6<sup>th</sup> and Morgan Intersection Realignment

Kelli will provide information on where the Caveman Bridge funding was spent, and provide it to the membership by email.

### **9. MRMPO Planning Update –**

Dan Moore presented an update on current COG activities:

- Staff is focusing on RTP updates. There was a brief Committee discussion on issues associated with getting the Travel Demand Model updated.
- Enhance It information has been disbursed. Jurisdictions are encouraged to meet soon with ODOT to discuss their specific issues/concerns.

### **10. Public Comment -**

None received.

### **11. Other Business / Local Business -**

None.

### **12. Adjournment -**

The meeting was adjourned at 2:53 PM.