



SUMMARY MINUTES

Middle Rogue Metropolitan Planning Organization Technical Advisory Committee (TAC)

April 3, 2014

The following people were in attendance:

MRMPO Technical Advisory Committee

Voting Members in Attendance:

Chuck DeJanvier	Josephine County
Ian Horlacher	ODOT
John Krawczyk	Rogue River
John Vial	Jackson County
Josh LeBombard	DLCD
Lora Glover for Michael Black	Grants Pass
Kelli Sparkman	ODOT
Rick Hohnbaum	Gold Hill

Others Present:

None.

RVCOG Staff

Jonathan David, Dan Moore, Dick Converse, Sue Casavan

1. Call to Order / Introductions / Review Agenda

John Vial called the meeting to order at 1:30 PM.

2. Review / Approve Minutes

Vial asked if there were any changes or additions to the March meeting minutes. Rick Hohnbaum pointed out minor corrections to MPO staff before meeting.

On a motion by Rick Hohnbaum and seconded by Kelli Sparkman, the Committee approved the minutes as corrected. Ian Horlacher abstained.

3. MRMPO Draft Public Participation Plan

Dick Converse presented the draft document and said the main purpose of the plan was to provide a forum for the public to comment and that the MPO respond to their comments. He did some census evaluation to determine the extent of outreach that will be needed and noted that the MRMPO falls below the threshold for minorities. He suggested the target group for MRMPO should probably be the elderly and poverty as far as threshold and percentages.

Members briefly discussed different outreach options. Members felt due to the geography of the

MRMPO and distance between jurisdictions that a committee might not be as valuable as other outreach methods at this time.

Dan Moore informed members that a committee is not mandated at the federal level and it will be up to the Policy Committee in the end to decide what type of MPO representation they will want. Josh LeBombard suggested making advertising for the meetings more interesting to the average person, highlight specific important events.

Members briefly discussed various outreach methods and directed staff to present a list of options for discussion at the next meeting.

4. Draft Unified Planning Work Program (UPWP) 2014-2015

Jonathan David presented the work program document.

Chuck DeJanvier noted that on Page 'ii' there were two different organizational formats for the TAC and the Policy Committees.

David informed the committee that MPO staff is beginning to look at the air quality requirements and hoping that a Limited Maintenance Plan (LMP) will be approved by the regulating agencies. He briefly discussed work for a land use model update.

On a motion by Ian Horlacher and seconded by John Krawczyk the committee unanimously forwarded recommendation for approval of the UPWP 2014-2015 to the Policy Committee.

5. Long-Range Funding Projections

John Vial noted that the issue was raised at the last Policy Committee meeting.

Dan Moore added that the Policy Committee was concerned how money spent for planning a project would prompt timing for funding of construction of the project in the future and asked to see other possible funding sources. He presented a spreadsheet with a 2013-2040 funding forecast. Additional funding of Enhance/Fix-it funds and gas tax revenues were included. He explained that the MPO could not commit funds to a project and the jurisdiction would need to apply and/or commit the funds. John Vial and Chuck DeJanvier mentioned that gas tax funds were being used for maintenance in both counties. Members also expressed concern of including the state funds as they are competitive and not guaranteed.

Kelli Sparkman gave a brief explanation of time spans and how obligated funds would work. She suggested that picking one or two priorities and funding the whole project might be beneficial focusing on the CMAQ and STP funds that are allotted to MRMPO. Jurisdictions will be committed to using funds to the completion of the project and should consider the possibility of other projects rising in priority with the completion of the RTP.

Vial indicated that the gas tax is not available for project funding and the state funds are competitive and cannot be depended on. The MPO should focus on the CMAQ and STP funds and can the projects be funded from those two sources.

Members felt Grants Pass and Josephine County needed to first feel comfortable with the obligated funding and long term commitment and other members will support the decision. Jonathan David noted that the Regional Transportation Plan (RTP) will be developed before the 2018 funds are available and changes could be made. Moore added that 2018 funds could be used for funding construction.

On a motion by Chuck DeJanvier and seconded by Rick Hohnbaum the committee unanimously forwarded recommendation to the Policy Committee to approve the MPO project plan as listed and based on funding tables there is adequate CMAQ and STP funds to fully fund construction.

Jonathan David briefly discussed the importance of communication and sharing technical information from the MPO meetings between TAC members and Policy Committee members.

6. MRMPO Bylaws Revision Discussion

Jonathan David asked members to review the bylaws and consider adding language to include voting by email. There was question if this process would comply with public meeting laws. Members support drafting language in the bylaws that support the process. There was some question and discussion that an email vote might not be appropriate for a new item that was not discussed at a meeting.

7. MPO Planning Update

Jonathan David mentioned that a cost benefit analysis for the RVCOG Hybrid Vehicle will be brought to the Policy Committee at the April meeting.

8. Public Comment

None received.

9. Other Business / Local Business -

Ian Horlacher said the Transportation Growth Management (TGM) grants are in and jurisdictions will need to apply for the funds.

10. Adjournment -

The meeting was adjourned at 2:40 p.m.