

SUMMARY MINUTES
Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee

September 18, 2013

The following people were in attendance:

MRMPO Technical Advisory Committee

Voting Members in Attendance:

Ian Horlacher	ODOT
John Krawczyk	Rogue River
John Vial	Jackson County
Josh LeBombard	DLCD
Kelli Sparkman	ODOT
Michael Black/Tom Schauer	Grants Pass
Rick Hohnbaum	Gold Hill
Scott Chancey	Josephine County Transit
Terry Haugen	Grants Pass

Voting Members Absent:

Chuck DeJanvier	Josephine County
Wayne Kauzlarich	ODEQ

Others Present:

Greg Holmes

RVCOG Staff

Dan Moore, Sue Casavan

1. Call to Order / Introductions / Review Agenda

Michael Black called the meeting to order at 9:35 a.m.

2. Review / Approve Minutes

Black asked if there were any changes or additions to the August minutes.

On a motion by Rick Hohnbaum and seconded by John Vial the committee unanimously approved the minutes as presented.

3. Congestion Mitigation & Air Quality (CMAQ) / Surface Transportation Program (STP) Project Solicitation Process – 2015-18 TIP Development

Dan Moore briefly reviewed the solicitation packet. He indicated that the deadline date was set for November 13, 2013. Members felt they would need more time and chose an application deadline date of January 22, 2014 and a review workshop at the February 19 TAC meeting. February 28, 2014 will be the final date for revised applications received after the workshop. Moore will update the schedule and project selection process section.

Kelli Sparkman explained obligated funds and noted that obligation means that a jurisdiction has turned in a request to obligate money to FHWA and once it is approved and in their financial system it is obligated. The funds do not expire and there is some leeway as long as there is a plan in place. She added that there are typically three obligations for a project:

- Fee – IGA in place with ODOT
- Right-of-way phase
- Construction phase

Moore commented that MPO staff is available to help with the application process if needed and if there is a question about project eligibility let Dan know as soon as possible and he will work to get a determination from FHWA.

Comments

On Page 3, Application Process under General, last sentence “or engineer’s stamped estimate” change to ‘application must include a detailed estimate completed by competent staff’. Sparkman added that ODOT will help with the estimate if needed.

On Page 5, Location of Projects, clarify language (major collector and above?). Sparkman will send a link to maps with functional classification for each road. Moore will clarify the language in the paragraph.

On Page 7 and 8:

2. Modify language to match other changes
3. b) Community Vitality & Livability, 3. c) Transportation Options

Call out what the orange shaded sections mean on the actual application.

There was discussion about Transportation Options and members agreed they were all good goals and would not want to lose them as factors in evaluation. They suggested changing the title to ‘Additional Project Benefits’ and pull in the general ideas.

On a motion by Scott Chancey and seconded by Ian Horlacher the committee unanimously forwarded recommendation to the Policy Committee to approve the project selection documents with subsequent changes for the Congestion Mitigation & Air Quality (CMAQ)/Surface Transportation Program (STP) solicitation.

4. Motor Vehicle Emissions Simulator (MOVES) Modeling

Moore briefly discussed air quality conformity requirements and asked members for input on contractor proposals for the initial emissions analysis. Members discussed basic differences in the proposals and determined that Sierra Research appeared to be the most qualified.

On a motion by John Vial and seconded by Rick Hohnbaum the committee unanimously forwarded recommendation for Sierra Research to do the initial analysis.

5. MRMPO Planning Update

Moore briefly discussed the document Oregon’s Priorities for Reauthorization of MAP-21 and said he will be bringing it to the MRMPO Policy Committee for review and comment.

He mentioned that RVCOG will be looking for a planning program manager and he will be the interim program manager. He asked if there were any members interested in participating in the

interview process. Terry Haugen and Michael Black expressed interest.

6. Public Comment

None received.

7. Other Business / Local Business

None received.

8. Adjournment

The meeting was adjourned at 10:55 a.m.