

SUMMARY MINUTES
Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee

August 21, 2013

The following people were in attendance:

MRMPO Technical Advisory Committee

Voting Members in Attendance:

Chuck DeJanvier	Josephine County
Ian Horlacher	ODOT
John Krawczyk	Rogue River
John Vial	Jackson County
Josh LeBombard	DLCD
Kelli Sparkman	ODOT
Michael Black/Tom Schauer	Grants Pass
Scott Chancey	Josephine County Transit
Terry Haugen	Grants Pass

Voting Members Absent:

Rick Hohnbaum	Gold Hill
Wayne Kauzlarich	ODEQ

Others Present:

None

RVCOG Staff

Dan Moore, Andrea Napoli, Sue Casavan

1. Call to Order / Introductions

Dan Moore called the meeting to order at 9:35 a.m. Committee began with introductions.

2. Review / Approve Minutes

First MPO TAC meeting, no minutes to approve.

3. Election of Chair and Vice Chair

Ian Horlacher nominated Michael Black for Chair. Seconded by Scott Chancey. Committee unanimously elected Michael Black for Chair.

Horlacher nominated John Vial for Vice Chair. Seconded by Scott Chancey. Committee unanimously elected John Vial for Vice Chair.

4. Middle Rogue MPO TAC Bylaws

Moore presented the draft bylaws.

TAC members requested the following changes:

- Article III, Section 1. Membership of the Committee
Add to members list and remove from ex-officio members: Department of Land conservation and Development (DLCD
Department of Environmental Quality (DEQ)
- Article III, Section 2a. take out second sentence
- Article IV, 3b., change to “Member jurisdictions are up to two individuals from each of the following: cities of Grants Pass, Rogue River, Gold Hill, Josephine county, Jackson County; and ODOT; with one individual from DLCD and DEQ.”
- Article IV, 3c., change to read “The voting on all questions coming before the MPO Technical Advisory Committee shall be by simple majority vote. Any member may ask for a roll call vote if consensus...”
- Article V, Section 1b., change to “...elected at the February meeting.”
- Article V, Section 2b., change to “...close of the February meeting.”
- Article VI, Section 1e., take out “...or remove individual members with or without cause.”

On a motion by Ian Horlacher and seconded by Terry Haugen the committee unanimously recommended approval of the TAC bylaws to the Policy Committee with above amended changes.

5. MPO Orientation Meeting / Policy Committee and TAC

Moore informed members that the Policy Committee and TAC will hold an orientation workshop facilitated by MPO staff. Discussion will include information regarding the role of the MPO, functions of the committees, federal and state requirements, and a continuing, cooperative and comprehensive planning process. Members expressed interest for Monday afternoon in September. Sue Casavan will contact committee members and organize a date.

6. Draft Transportation Improvement Program (TIP) Project List

Moore presented the Draft Interim MRMPO Metropolitan Transportation Improvement Program (MTIP) Project List. He explained the project list came from the State Transportation Improvement Program (STIP). He asked that the jurisdictions look at the list and see if they have any additions or corrections. Members suggested adding a column that said “Other”.

He briefly discussed how the project list will be incorporated into the Regional Transportation Plan (RTP) that will be developed for MRMPO in the near future. He will update with comments and revisions and bring back to the next meeting.

7. MRMPO Discretionary Fund Project Report and Solicitation

Moore briefly explained the available funding and project solicitation process. He mentioned that there were two funding sources Surface Transportation Program (STP) and Congestion Mitigation & Air Quality (CMAQ). All jurisdictions are eligible for STP funds and only the Air Quality Maintenance Areas (AQMA) can receive the CMAQ funds. Moore will find out more detail on the process of UGB expansion and how it will affect the air quality maintenance boundary.

He noted that the jurisdictions will be asked to program eligible projects.

Members looked at a sample project application and evaluation spreadsheet that the RVMPO had developed for their region. Members discussed an application deadline date and agreed to set a timeframe for applications at the September TAC meeting.

Vial recommended, with consensus of members, that MRMPO to start with the FFY 2014 project application and evaluation criteria developed by RVMPO and make appropriate changes as MRMPO develops.

Members discussed Environmental Justice and the Public Participation Plan and how they are tied to project selection and evaluation. Moore will put timeframe/solicitation on the agenda for next month and get the 2015 funding estimates. Committee looked tentatively at October as beginning the process and mid-January as the closing time.

8. Review Unified Planning Work Program (UPWP)

Moore presented the MRMPO work program FY 2013-2014. He gave a brief overview of upcoming tasks. He gave details of how an Air Quality Conformity Determination would be performed. He noted that some members might be called upon for data or input on work tasks.

9. MRMPO Planning Update

Moore said RVCOG will be looking for a planning program manager and he will be the interim program manager.

10. Public Comment

None received.

11. Other Business / Local Business

None received.

12. Adjournment

The meeting was adjourned at 11:45 a.m.