



## **AGENDA**

### *Middle Rogue Metropolitan Planning Organization* **Technical Advisory Committee (TAC)**

*Date:* Thursday, August 4, 2016

*Time:* 1:30 p.m.

*\*Note meeting location change for August*

*Location:* \*Rogue River City Council Chamber, 133 Broadway Street, Rogue River City Hall\*

*Phone :* Sue Casavan, RVCOG, 541-423-1360

MRMPO website : [www.mrmppo.org](http://www.mrmppo.org)

1. Call to Order/Introductions/Review Agenda .....Chair
2. Review/Approve Minutes (Attachment #1) .....Chair

#### **Action Items:**

3. Regional Plan (RTP) / Transportation Improvement Project (TIP) Amendments..... Ryan MacLaren

*Background:* The TAC is being asked to make recommendations to the Policy Committee on the proposed RTP/TIP amendments. The 21-day public comment period and public hearing will be advertised on or before July 28 in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website.

*Attachment:* #2 – Memo, RTP/TIP Amendments

*Action Requested:* Forward recommendation to the Policy Committee.

4. MRMPO Update ..... Dan Moore

**5. Public Comment\*.....Chair**

\*(Limited to one comment per person, five minute maximum time limit)\*

**6. Other Business / Local Business .....Chair**

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.

**7. Adjournment .....Chair**

- The next Middle Rogue MPO TAC meeting will be **Thursday, September 1, at 1:30 p.m. in the Courtyard Conference Room at Grants Pass City Hall.**
- The next Middle Rogue MPO Policy Committee meeting will be **August 18, at 2:30 p.m. in the Courtyard Conference Room at Grants Pass City Hall.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUE CASAVAN, 541-423-1360. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



## SUMMARY MINUTES

### *Middle Rogue Metropolitan Planning Organization Technical Advisory Committee (TAC)*

**June 2, 2016**

*The following people were in attendance:*

#### **MRMPO Technical Advisory Committee**

<u><b>Member</b></u>	<u><b>Organization</b></u>	<u><b>Phone Number</b></u>
Chuck DeJanvier	Josephine County	474-5460
Ian Horlacher	ODOT	774-6399
John Krawczyk, Vice Chair	Rogue River	582-4401
John Vial	Jackson County	774-6238
Lora Glover	Grants Pass	450-6071
Scott Chancey, Chair	JC Transit	474-5441
Josh LeBombard	DLCD	414-7932
Steve Scrivner for Jason Canady	Grants Pass	450-6110
<u><b>Staff</b></u>		
Dan Moore	RVCOG	423-1361
Bunny Lincoln	RVCOG	944-2446
Andrea Napoli	RVCOG	423-1369
<u><b>Others Present</b></u>		
Leslie Orr	Grants Pass Bike/Ped.	

#### **1. Call to Order / Introductions / Review Agenda**

The Chairman called the meeting to order at 1:35 PM.

## 2. Review / Approve Minutes

The Chairman asked if there were any changes or additions to the April, 2016 meeting minutes.

**On a motion by Ian Horlacher, seconded by Lora Glover, the Committee approved the minutes as presented.**

### *Action Items:*

## 3. Congestion Mitigation & Air Quality (CMAQ)/Surface Transportation Block Grant (STBG) Project solicitation Process

Andrea Napoli shared that the TAC is being asked to review and approve the project selection and application process to award the MPO's Federal STBG and CMAQ funds for 2019-2021. This will begin the development of the MRMPO's 2018-2021 Transportation Improvement Program (TIP).

Due to the MRMPO Regional Transportation Plan (RTP) Project List having been recently developed and approved, staff proposes to apply the 2019-2021 STBG and CMAQ dollars to projects listed in the Short Range Project List (see Draft 2019-2021 STBG/CMAQ Project List. Any remaining dollars would then be applied to a project selected from the Medium Range Project List. Note that any projects proposed for CMAQ funding will need to confirm eligibility. All projects will need to have an application completed and submitted. **Deadline for application submittal is September 30.**

Dates and instructions have been updated.

The following items were also included in the materials presented to the Committee:

- **Draft 2019-2021 STBG/CMAQ Project List** – for review and recommendation developed using the RTP Short Range Project List, excluding project currently in the 2015-2018 TIP, and contains two projects from the Medium Range Project List (as remaining funds allow)
- **RTP Short Range Project List** – for reference
- **RTP Medium Range Project List** – for reference
- **STBG & CMAQ Funding Application Packet** – for review and approval (Due date is Sept. 30<sup>th</sup>)
  - Purpose – including Balance Forward and anticipated funding available. Amounts are uncertain at this point.
  - Application Checklist
  - Schedule Application Process
  - Qualifying for Federal Funds
  - Surface Transportation Block Grant (STBG)
  - Congestion Mitigation and Air Quality (CMAQ) Program
  - Application Instructions – By Section
  - Applicant and Project Information
  - Cost Estimate and Funding Requested
  - Project Evaluation Criteria
  - Project Funding Application

The “Balance Forward Funds” were provided in the RTP Project List. CMAQ and STP fund allocations have already been approved for short and some medium range projects.

TIP projects were pulled. Ms. Napoli said that available CMAQ and STBG funds had been applied to each project, but that both Fruitdale projects in Grants Pass could not be funded with the dollars in this allocation. The RTP allocations were not used in the calculations. John Vial said he thought that it was a mistake to assume that the project funding, based on the provided list, would ultimately be funded, when it could change through the application process. Ms. Napoli stated that the list was designed to be an example, rather than an approved list.

All projects must complete an application and go through the approval process. All projects, including Public Transportation, must be in an adopted TSP, regardless of being short, medium or long range. The Committee discussed whether regulations were an ODOT preference, or found in law, how JOCO Transit projects fit into the scenario, and how the County's transit hub fits into the process. ODOT will clarify the need for consistency with the appropriate TSPs. Scott Chancey expressed that the adopted Transit "Plan" should carry the same weight as an adopted TSP. The RTP would need to be amended to include the JOCO Transit Plan.

The process timeline dates are:

- **June 2, 2016** Technical Advisory Committee conducts final review of project evaluation process
- **June 16, 2016** Policy Committee conducts final review of project evaluation process
- **August 2016** Start project solicitation process
- **Sept. 30, 2016** *Applications Due*, app. period closes; MRMPO begins application evaluation
- **Oct. 6, 2016** Technical Advisory Committee application workshop (optional for applicants). Opportunity to present applications - *With TAC concurrence, applicants may submit minor changes to applications by email to RVCOG no later than noon, Oct. 26, 2016.*
- **Oct./Nov. 2016** MRMPO advisory committees review applications, evaluate projects, make recommendations to Policy Committee
- **Oct. 2016** MRMPO initiates Air Quality Conformity Consultation with EPA, FHWA, FTA, DEQ and ODOT
- **Nov. 17, 2016** Policy Committee awards funds (makes tentative funding decisions).

*Applicant presentations.*

- **Nov.- Jan. 2016** MRMPO prepares Draft 2018-2021 Metropolitan Transportation Improvement Program (MTIP) and Air Quality Conformity Determination (AQCD)
- **Feb./March 2017** Public Comment Period on Draft 2018-21 MTIP and AQCD
- **April 6, 2017** Advisory committee makes recommendations on Draft MTIP and AQCD
- **April 20, 2017** Policy Committee conducts public hearing, adopts Draft MTIP and AQCD
- **May 2017** MRMPO forwards MTIP project list to ODOT for Statewide Transportation Improvement Program; AQCD submitted to FHWA
- **May 2017** MTIP submitted to FHWA, FTA and to ODOT for Governor's signature; USDOT issues AQCD

The transit hub project needs to be researched a bit more. TSPs must be consistent with RTPs.

**On a motion by John Vial, seconded by Ian Horlacher, the Committee concurred with the project selection process for awarding 2019-2021 Federal funds, and forward it to the Policy Committee for approval. The vote was approved by unanimous voice vote.**

**4. MRMPO Planning Update –**

- Salem and Central Lane MPO are now eligible for CMAQ funding. RVCOG has recommended to ODOT that currently approved projects proceed, but the resolution of this is unclear. So far, meetings have been scheduled to address this issue. The reductions, in some cases, may be quite significant. John Vial pointed out that ODOT is under no obligation to award funds. Upcoming meetings will be held at technical and policy levels.
- The GHG Target Rule Committee met last week and discussed whether the MRMPO should be included in the program. Mr. Moore informed the GHG Committee that the MRMPO Policy Committee voted not to participate, which “shocked” the Target Rule Advisory Committee. Another meeting on this issue will be held in July.
- Next month a discussion on how projects get into the RTP will be brought to the TAC.
- The new fiscal year begins in July, and part of new items will include an Emergency Alternative Escape Plan and developing the VMT reduction project.

**5. Public Comment -**

**6. Other Business / Local Business –**

**7. Adjournment -**

The meeting was adjourned at 2:25 PM.

**Scheduled Meetings:**

\*MRMPO TAC            July 7th @ 1:30 pm.

\*MRMPO Policy        June 16, 2016 @ 2:30 pm



**DATE:** July 28, 2016  
**TO:** MRMPO Technical Advisory Committee  
**FROM:** Ryan MacLaren, Associate Planner  
**SUBJECT:** RTP/TIP Amendments

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The TAC is being asked to make recommendations to the Policy Committee on the proposed RTP/TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:30 p.m. on Thursday, August 18, 2016 to consider adoption of the proposed TIP and RTP amendments. The 21-day public comment period and public hearing will be advertised on or before July 28 in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

**A. Amendment to RTP: *Transit Hub – Josephine County***

**Description:** The project consists of developing a transit hub on two parcels of land that the County already owns. The hub will consist of on street parking for six separate transit vehicles, passenger shelters for all six slots, bike racks, parking for park and ride use, additional seating besides the shelters, lighting, security and a customer service building.

PROJECT NUMBER	LOCATION	DESCRIPTION	TIMING	COST	Conformity Status
<b>Josephine Community Transit</b>					
724	Region 3	Transit hub, Josephine County	short	\$1,052,000	Exempt-Table 3



**Middle Rogue  
Metropolitan Planning Organization**  
**Regional Transportation Planning**

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**B. Add New Project to RTP & TIP: *Region-wide Rumble Strips* (KN 18880)**

Description: Region-wide rumble strips.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
Region-wide Rumble Strips	Install rumble strips	505	Exempt - Table 2, Safety								\$ -			\$ -
				18880	2015	Design	\$ 74,000	HSIP	\$ -		\$ 74,000			\$ 74,000
						Land Purchase					\$ -			\$ -
				18880	2017	Construction	\$ 1,750,000	HSIP			\$ 1,750,000			\$ 1,750,000
						Construction					\$ -			\$ -
						Other					\$ -			\$ -
						Total FFY15-18	\$ 1,824,000		\$ -		\$ 1,824,000			\$ 1,824,000