



AGENDA

Middle Rogue Metropolitan Planning Organization Technical Advisory Committee (TAC)

Date: Thursday, December 1, 2016

Time: 1:30 p.m.

Location: Courtyard Conference Room, Grants Pass City Hall, 101 NW 'A' Street, Grants Pass, Oregon

Phone : Andrea Napoli, RVCOG, 541-423-1369
MRMPO website : www.mrmppo.org

- 1. Call to Order/Introductions/Review AgendaChair**
- 2. Review/Approve Minutes (Attachment #1)Chair**

Action Items:

- 3. Regional Plan (RTP) / Transportation Improvement Project (TIP) Amendments..... Ryan MacLaren**

Background: The TAC is being asked to make recommendations to the Policy Committee on the proposed RTP/TIP amendments. The 21-day public comment period and public hearing will be advertised on or before November 23 in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website.

Attachment: #2 – Memo, RTP/TIP Amendments

Action Requested: Forward recommendation to the Policy Committee.

Discussion Items:

- 4. STBG/CMAQ Project Application UpdateScott Chancey**

Background: The MRMPO receives annual allocations of federal funds to be used for projects. Project solicitation for 2019-2021 funds began in June 2016 with an application submittal deadline of September 30th. No applications were received.

Attachment: None

5. CMAQ Funding and Advisory Committee.....Dan Moore

Background: With the addition of two new MPOs being eligible for CMAQ funding, Salem and Eugene, the distribution of those funds will be impacted. In an attempt to develop a fair and equitable formula for the new distribution of funds the Oregon DOT has put together an advisory committee. Included with the agenda packet is a summary of the current situation.

Attachments: #3 – Memo CMAQ Funding Allocation Update

6. Email Voting.....Scott Chancey

Background: Discussion item to refine email voting process.

Attachments: #4 – Minutes, Electronic Voting Summary

7. Greenhouse Gas Update.....Karl Welzenbach

Background: The Advisory Committee on Metropolitan Transportation Planning and Greenhouse Gas Reduction has been meeting for almost a year and has come up with some basic statements towards recommendations to the Land Conservation and Development Commission. Included with this agenda packet is a summary of the discussions and recommendations.

Attachments: #5-Memo GHG Reduction

8. Planning Update.....Karl Welzenbach

- PL Funds, AMPO Update

9. Public Comment*.....Chair

(Limited to one comment per person, five minute maximum time limit)

7. Other Business / Local BusinessChair

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.

8. AdjournmentChair

- The next Middle Rogue MPO TAC meeting will be **Thursday, January 5, at 1:30 p.m. in the Courtyard Conference Room at Grants Pass City Hall.**

- The next Middle Rogue MPO Policy Committee meeting will be **December 15, at 2:30 p.m. in the Courtyard Conference Room at Grants Pass City Hall.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUE CASAVAN, 541-423-1360. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



SUMMARY MINUTES
Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee (TAC)

September 1, 2016

The following people were in attendance:

MRMPO Technical Advisory Committee

<u>Member</u>	<u>Organization</u>	<u>Phone Number</u>
Chuck DeJanvier	Josephine County	474-5460
Scott Chancey, Chairman	JOCO Transit	774-6399
John Krawczyk, Vice Chair	Rogue River	582-4401
John Vial	Jackson County	774-6238
Kelli Sparkman	ODOT	774-6383
Josh LeBombard	DLCD	414-7932
Steve Scrivner for Jason Canady	Grants Pass	450-6110
<u>Staff</u>		
Dan Moore	RVCOG	423-1361
Ryan MacLaren	RVCOG	423-1338
<u>Others Present</u>		
Jasmine Harris (by phone)	Federal Highways	

1. Call to Order / Introductions / Review Agenda

The Chairman called the meeting to order at 1:30 PM.

2. Review / Approve Minutes

The Chairman asked if there were any changes or additions to the minutes of August 4, 2106.

On a motion by John Vial, seconded by Kelli Sparkman, the Committee approved the minutes as presented.

Action Items:

3. Regional Transportation Plan (RTP)/Transportation Improvement Project (TIP) Amendments

Ryan MacLaren presented an overview of the RTP amendments to the TAC.

The TAC was asked to make recommendations to the Policy Committee on the proposed RTP/TIP amendments. The 21-day public comment period and public hearing have been advertised in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, with information available on the MRMPO website.

A. Add New Project to RTP & TIP: Grants Pass Signal & Pedestrian Upgrades

Description: The project consists of construction of left turn lane, signal improvements, raised median, install crosswalks, and ramp upgrades. Project locations at “M” St and 7th, (left turn lane, signal improvements, raised median) 4 intersections on 6th and 3 intersections on 7th St (RRFB’s, crosswalks, and ramp upgrades) and signal and lighting installation at MP 1.2 on US 199.

Project: 506

AQ Status: Exempt (Table 2, Safety)

FFY: 2017-18

Total = \$2,664,000 State funding, with ODOT match.

On a motion by Chuck DeJanvier, seconded by John Vial, the RTP & TIP Projects: Grants Pass Signal & Pedestrian Upgrades amendment was unanimously recommended to the Policy Committee for their approval.

B. Add New Project to RTP & TIP: JTC Josephine CO-5339 Bus & Facilities Program-Small Urban (15-17)

Description: Bus replacements for small urban public transit service.

Project: 775

AQ Status: Exempt (Table 2, Safety)

FFY: 2015-17

Total = \$306,000. State funding, with ODOT match.

On a motion by John Vial, seconded by Kelli Sparkman, the RTP & TIP Projects: *Josephine CO-5339 Bus & Facilities Program-Small Urban (15-17)* was unanimously recommended to the Policy Committee for their approval.

4. Revisions to UPWP 2017 Budget and Work Plan

Dan Moore provided the Technical Advisory Committee (TAC) with information on proposed budget amendments to the 2016-2017 Middle Rogue Metropolitan Planning Organization (MRMPO), Unified Planning Work Program (UPWP) budget. The UPWP budget needs to be amended to reflect changes in the amounts of FHWA and FTA 5303 planning funds allocated to the MPO.

FHWA planning funds for the MRMPO were reduced \$31,618 from \$215,678 to \$184,060. FTA 5303 planning funds were reduced \$1,814 from \$52,687 to \$50,873. Combined, FTA 5303 and FHWA fund reductions for the MRMPO total \$33,432. The reason for the reductions in funding is that ODOT revised the funding estimates without notifying the MRMPO until after the UPWP was adopted and the IGA sent for signature. The MRMPO was inadvertently left off of a February 2016 email notification from ODOT that went out to the Oregon MPOs with the changes to MPO funding allocations.

A total of \$33,432 needs to be deducted from the current UPWP to balance the budget. Below is a list of proposed deductions. In order to accommodate the reductions, some staff hours were reallocated to other projects (i.e., Rogue River TSP and Gold Hill LSNP). Most UPWP tasks have contingency funds built into the budget that can be used, if necessary, on the task budgets below that are being reduced. The original and revised budget sheets were included with the information submitted for the Committee.

Proposed UPWP Amendments

1. Under Task 2.0 Short Range Planning, Subtask 2.1 TIP Activities; deduct \$10,000 in FHWA funds and \$907 in FTA 5303 funds.

Subtask 2.1 Metropolitan Transportation Improvement Program (MTIP); Annual Projects Listing

Work Task Budget: ~~\$51,729~~ \$40,718

FHWA MPO Planning Funds ~~\$46,093~~ \$36,093

FTA 5303 Metropolitan Planning Funds, ~~\$5,057~~ \$4,150

In-Kind Match, ~~\$579~~ \$475

Funds remaining in Subtask 2.1 will be enough to cover TIP activities for FY17. This task had over \$17,000 in contingency funds budgeted (RVCOG Planning Department budget). There is \$6,500 left in contingency funds for this task.

2. Under Task 3.0 Long Range Planning, Subtask 3.1 ITS; deduct \$5,000 in FHWA funds.

Subtask 3.1 Intelligent Transportation System (ITS) Coordination

Work Task Budget: ~~\$15,572~~ \$10,572

Attachment #3 (Agenda Item 4) 8 MRMPO FY2017 UPWP Amendments Page 2

FHWA MPO Planning Funds, ~~\$10,000~~ \$5,000
FTA 5303 Metropolitan Planning Funds, \$5,000
In-Kind Match, \$572

The funds remaining in this task will be enough to complete the ITS regional plan. The plan will be completed in October 2016. Not much staff time is anticipated for the remaining work on this task. This task has \$1,800 remaining in contingency funds.

3. Under Task 3.0 Long Range Planning, Subtask 3.2 RTP Maintenance; deduct \$8,000 in FHWA funds.

Subtask 3.2 RTP Maintenance

Work Task Budget: ~~\$22,935~~ \$14,935
FHWA MPO Planning Funds, ~~\$17,363~~ \$9,363
FTA 5303 Metropolitan Planning Funds, \$5,000
In-Kind Match, \$572

The funds remaining for this task will be sufficient to maintain the RTP. There are contingency funds available from other MRMPO UPWP work tasks (i.e. TSP Assistance, Air Quality, others).

4. Under Task 3.0 Long Range Planning, Subtask 3.4 Alternative Route Plan; deduct \$8,618 in FHWA planning funds and \$907 in FTA 5303 funds.

Subtask 3.4 Alternative Route Plan

Work Task Budget: ~~\$48,088~~ \$38,459
FHWA MPO Planning Funds, ~~\$40,000~~ \$31,382
FTA 5303 Metropolitan Planning Funds, ~~\$5,916~~ \$5,009
In-Kind Match, ~~\$677~~ \$573
MPO Dues, 1,495

Funds remaining for this task will be enough to complete the route plan. Contingency funds from other work tasks in the UPWP can be used if necessary.

Mr. Moore also explained the automatic, formulaic matching funds reductions. The cuts will not create adverse impacts on the various projects. The MPO traditionally has a contingency fund that carries over from year to year, but it is not expected that this will be needed to cover this change in funding dollars.

On a motion by John Vial, seconded by Chuck DeJanvier, the Revisions to UPWP 2017 Budget and Work Plan were unanimously recommended to the Policy Committee for their approval by voice vote.

The members discussed the merits of doing electronic voting, giving members an opportunity to agree to this process when appropriate, as well as providing a comment/discussion mechanism as part of the electronic protocol.

5. MRMPO Update

- A supplemental memo was sent out by Kelli Sparkman (ODOT) regarding future fund exchanges. Exchange requests will be between the jurisdictions and RVCOG, then being processed and passed along to ODOT.
- Discretionary project applications (CMAQ and STBG funds) are being drafted. ODOT is recommending that a committee be formed in the fall (November)) to project the CMAQ funding amounts by November, 2017. The process may become competitive, but the timing

on this is unknown. It is possible take changes will have to be made in the projects once all the funding decision have been made. Project applications are due by the end of September.

- The new Program Manager will begin his job on October 3rd.

6. Public Comment No comments were offered.

7. Other Business/Local Business

- The Public Transportation Plan listening/discussion session will be held Sept 27th in White City. Reservations are required.
- Scott Chancey will be meeting with a consultant on the Transit TSP.
- The new JTC busses are on the road now.
- Mr. Chancey prefers electric vehicles, as opposed to CNG, because of economic and infrastructure factors. However, there are some inherent problems with the electronic busses that will have to be researched before any final decisions are made.

8. Adjournment

The meeting as adjourned at 2:07 pm.

Scheduled Meetings:

- *MRMPO TAC Oct. 6, 2016 @ 1:30 pm.
- *MRMPO Policy Sept. 15, 2016 @ 2:30 pm



DATE: November 22, 2016

TO: MRMPO Technical Advisory Committee

FROM: Ryan MacLaren, Associate Planner

SUBJECT: RTP/TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed RTP/TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:30 p.m. on Thursday, December 15, 2016 to consider adoption of the proposed TIP and RTP amendments. The 21-day public comment period and public hearing will be advertised on or before November 23 in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project is enumerated, below:

Transfer jurisdiction from ODOT to Josephine County

A. Add New Project to RTP & TIP: *OR 260: Lower River Road*

Description: The section of Highway 260 from milepost 1.30 to milepost 22.24 (20.94 miles in length) is being transferred to Josephine County. This section of highway is a remnant from a previous highway relocation and is entirely within Josephine County and no longer meets a statewide need. The highway section being transferred is located within a rural section of Josephine County and therefore does not have the look or feel of a state highway. The option of a jurisdictional transfer to the County was proposed as a benefit to both ODOT and the County.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
OR260: Lower River Road	Transfer jurisdiction from ODOT to Josephine County	507	Exempt - Table 2, Safety								\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
				20594	2017	Other			\$ 9,000,000	S010	\$ 9,000,000			\$ 9,000,000
					Total FFY17-18		\$ -		\$ 9,000,000		\$ 9,000,000			\$ 9,000,000



DATE: November 21, 2016
TO: Middle Rogue Policy Committee Members
FROM: Karl D. Welzenbach, Planning and Program Manager
SUBJECT: CMAQ Funding Allocation Update

In August 2016, ODOT informed the Oregon Air Quality Maintenance Areas (including the RVMPO and MRMPO) that both Salem and Eugene are now Congestion Mitigation and Air Quality (CMAQ) eligible areas, which will require an update to the current funding allocation formula that was last approved back in 2006 with the passage of SAFETEA-LU. Table 1 below includes an estimate prepared by ODOT, based on population, of what the allocations could look like when Salem and Eugene are added. The table also includes the differences in funding with and without Salem/Eugene and the percent reduction.

Table 1 - Oregon CMAQ Funding - FAST Act						
Annual Amounts						
	Without Salem/Eugene	% Share	With Salem/Eugene	% Share	\$ Difference	% Reduction
Metro	\$14,086,017	79.1%	\$10,561,701	59.3%	-\$3,524,316	25%
Medford	\$2,465,053	13.8%	\$1,307,833	7.3%	-\$1,157,220	47%
Grants Pass	\$704,300	4.0%	\$532,341	3.0%	-\$171,959	24%
Klamath Falls	\$352,150	2.0%	\$427,221	2.4%	\$75,071	-21%
Eugene	\$0	0.0%	\$2,263,636	12.7%	\$2,263,636	
Salem	\$0	0.0%	\$2,514,788	14.1%	\$2,514,788	
Lakeview	\$65,000	0.4%	\$65,000	0.4%	\$0	0%
Oakridge	\$65,000	0.4%	\$65,000	0.4%	\$0	0%
LaGrande	\$65,000	0.4%	\$65,000	0.4%	\$0	0%
	\$17,802,520	100%	\$17,802,520	100%		

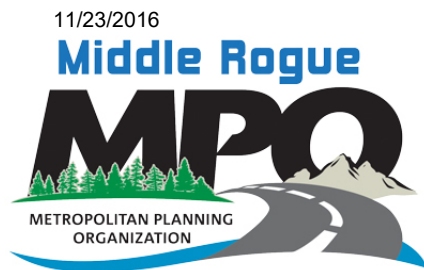
*Distribution based on population, which closely matches 2006 CMAQ allocation formula

ODOT recognizes that the timing of this presents some challenges for the MPO Maintenance Areas developing Transportation Improvement Programs (TIPs). ODOT recommends taking a conservative approach as the MPOs go through the CMAQ project solicitation/selection process. The RVMPO is using the annual estimate of \$1,307,833 (Table 1 with Salem/Eugene column) for our 2018-21 TIP development.

ODOT recognizes that the timing of this presents some challenges for the MPO Maintenance Areas developing Transportation Improvement Programs (TIPs). ODOT recommends taking a conservative approach as the MPOs go through the CMAQ project solicitation/selection process. The RVMPO is using the annual estimate of \$1,307,833 (Table 1 with Salem/Eugene column) for our 2018-21 TIP development.

ODOT hired a public involvement consultant, Jeanne Lawson, to conduct some preliminary interviews with a select number of eligible CMAQ entities. ODOT felt it was important to have a neutral, non-ODOT person conduct these conversations. On October 31st, the RVCOG Executive Director, Planning Program Manager and MPO Coordinator participated in an interview with Ms. Lawson to talk about how the MPO is currently distributing CMAQ funds, the opportunities and barriers to our method, impacts on planned investments, and what kind of approach should be used to distribute the funds. Ms. Lawson will provide a summary of the interviews in the near future.

Currently, ODOT is in the process of forming a Program Advisory Committee (PAC) Committee to develop program recommendations for (CMAQ) funds. Mike Quilty, RVMPO Policy Committee Chair, is serving on the CMAQ PAC. Mr. Darin Fowler has been contacted to represent the Middle Rogue MPO. The first meeting is likely to be held on December 16th in Salem.



SUMMARY MINUTES (ELECTRONIC VOTE)
Middle Rogue Metropolitan Planning Organization
Technical Advisory Committee

November 20, 2016

On **September 29, 2016**, members of the MRMPO TAC were contacted by Staff (Dan Moore) in the following email:

Greetings,

We are canceling the Thursday, October 6, 2016 MRMPO TAC meeting. In lieu of the meeting, we are asking TAC members to comment and vote on three (3) TIP/RTP amendments and on the VMT Benchmarks Scope of Work. All documents are attached. Please provide comments (not your vote) on the TIP/RTP amendments and VMT Benchmarks Scope of Work by **Wednesday, October 5, 2016**. Staff will respond to your comments on the following day. Voting begins on **Friday, October 7, 2016** and ends on **Wednesday, October 12, 2016**. You will be voting to recommend that the Policy Committee approve the TIP/RTP amendments and the VMT Benchmark Scope of Work (with any recommended revisions). Use reply all when commenting and voting. Let's see how this works. Let me know if you have any questions or need more information. Thanks.

Dan

1. Comments/Discussion prior to October 12, 2016 vote:

September 30, 2016 (Chuck DeJanvier) - Hi, I have a few questions.

Regarding the RTP/TIP Amendments, items A and B do not have a FFY listed, are they for the current year?

Regarding the MRMPO VMT Benchmarks, it appears that the Project Management Team (PMT) are members of the TAC who are listed in section 1.3 as the Steering Committee. If that is the case then the PMT will possibly be directing themselves.

Chuck

October 5, 2016 (Dan Moore) – Chuck DeJanvier- Item A is programmed for FFY2016-2018, B is programmed for FFY2016. The years are listed on the excel tables under the “Federal Fiscal Year” cell and match up with the phase that is programmed for that FFY.

Chuck- in response to the PMT and Steering Committee, they have different roles. You are correct that the PMT is made up of TAC members, but Ian and Josh are the liaisons to ODOT & DLCD. Ian's role on the PMT is to review and approve RVCOG invoices and to make sure we are following the scope of

work. Josh will help with coordinating DLCD's comments on the benchmarks and scheduling RVCOG presentations to LCDC. So, PMT will coordinate on those issues and report back to the TAC on any issues. The TAC's role is to review and comment on the work products and to make recommendations to the Policy Committee on the benchmarks.

Ian and Josh – do you agree with my response? Thanks.

Dan

October 5, 2016 (Josh LeBombard) – Yes, I agree with that.

Josh

2. Voting Protocol Emails

October 7, 2016 (Dan Moore) –

Greetings,

Voting begins **October 7, 2016**, and ends on **Wednesday, October 12, 2016** for the proposed TIP/RTP amendments and VMT Benchmarks Scope of Work (SOW). Copies of the documents are attached. We had one question from Chuck DeJanvier. Staff's response is below in the email exchange. You will be voting to recommend that the Policy Committee approve the TIP/RTP amendments and the VMT Benchmark Scope of Work (with any recommended revisions).

First Step: A TAC member makes motion.

Second Step: A TAC member seconds the motion.

Third Step: All TAC members can vote (*voting ends on Wednesday, October 12th*).

Fourth Step: Staff tallies all votes and notifies the TAC of final recommendations to the Policy Committee (*October 13th*).

Fifth Step: Policy Committee conducts Public Hearing on *Thursday, October 20th* on the RTP/TIP amendments, and considers approving VMT Benchmarks SOW.

Use reply all when voting. Let me know if you have any questions or need more information. Thanks.

Dan

3. Ballot Items

RTP/TIP Amendments

The TAC is being asked to make recommendations to the Policy Committee on the proposed RTP/TIP amendments described below and on the following pages. The Policy Committee will hold a public hearing at 2:30 p.m. on Thursday, October 20, 2016 to consider adoption of the proposed TIP and RTP amendments. The 21-day public comment period and public hearing will be advertised on or before September 30 in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the projects are enumerated, below:

A. Add New Project to RTP & TIP: I-5: Exit 58 6th & Morgan Intersection Improvements

Description: Reconfiguring Intersection, traffic signal & ADA improvements, additional signage, repave-restripe intersection. Reduced scope by eliminating the reconfigure and lengthening of South Bound off-ramp portion of project.

Project #:502

Exempt Table 2, Safety

FFY: 2017-18:

Total Project: \$1,500,000

Funding Source(s): Federal HSIP = \$1,382,602 ODOT Match = \$117,398

B. Add New Project to RTP & TIP: Grants Pass 5303 Funds

Description: Support Transit Planning through RTP & TIP.

Project #:800

Exempt Table 2, Safety

FFY: 2015-18

Total Project: \$56,696

Funding Source(s): Federal FTA 5303 = \$50,873 MRMPO Match = \$5,823

C. Add New Project to RTP & TIP: Grants Pass MPO Planning (FFY 2017)

Description: Planning and Research.

Project #:801

Exempt Table 2, Safety

FFY: 2015-18

Total Project: \$178,324

Funding Source(s): Federal PL = \$160,010 ODOT Match = \$18,314

VTM Benchmarks Scope of Work

Task 1: Project Management

1.1 Project Management Meeting

RVCOG shall facilitate Project Management Meeting via video- or teleconference with PMT to initiate the Project and discuss the planning process, schedule, and issues. RVCOG shall submit Meeting Summary of Project Management Meeting to PMT within one week following Project Management Meeting.

1.2 Project Schedule

RVCOG shall prepare and submit to PMT at Project Management Meeting a Project Schedule. RVCOG

shall update Project Schedule as needed, as PMT requests.

1.3 Steering Committee List

The MRMPO Technical Advisory Committee (TAC) will be the Steering Committee and responsible for providing direction and guidance throughout the duration of Plan development. RVCOG shall submit to PMT a Steering Committee List at the Project Management Meeting.

1.4 Steering Committee Meetings and Summaries

The regularly scheduled MRMPO TAC meetings will be the forum for the TAC to review materials, provide comment and direction to RVCOG regarding current and future tasks. The TAC meeting minutes will include information presented and a summary of comments received.

RVCOG Deliverables

- 1A Project Management Meeting
- 1B Project Schedule
- 1C Steering Committee List
- 1D Steering Committee Meetings and Summaries (12)

Task 2: Demonstrate that the RTP is likely to achieve a 5% reduction in VMT per capita

2.1 Draft 5% Reduction in VMT per Capita Memorandum

RVCOG shall develop and submit to PMT within one month of Notice to Proceed (NTP) a 5% reduction in VMT per capita Memorandum to be presented to LCDC for concurrence by order. Memorandum must be coordinated with the Steering Committee and include the modeling methodology used to determine the VMT per capita and the technical report that describes the results of the modeling in a Word document.

Final VMT per Capita Memorandum

RVCOG shall revise the Draft VMT per Capita Memorandum, based on comments from PMT and Steering Committee. RVCOG shall submit to PMT within two weeks (ten working days) of receiving comments a Final VMT per Capita Memorandum.

RVCOG Deliverables

- 2A Draft VMT per Capita Memorandum
- 2B Final VMT per Capita Memorandum

Task 3: Request LCDC Concurrence, by Order, on MRMPO 5% Reduction in VMT per Capita

3.1 Draft Letter to LCDC Requesting Concurrence, by Order, that the MRMPO is Likely to Achieve 5% Reduction in VMT per Capita

RVCOG shall develop and submit to PMT within three (3) months of NTP a Draft letter to LCDC requesting concurrence by order that the MRMPO will achieve a 5% reduction in VMT per Capita over the 20-year planning horizon.

The VMT per capita memo from Task 2 will be included in the letter to LCDC.

3.2 Revised Letter to LCDC

RVCOG shall revise the Draft letter to LCDC, based on comments from PMT and Steering Committee. RVCOG shall submit to PMT within two weeks (ten working days) of receiving comments a revised

letter to LCDC.

3.3 Final Letter to LCDC

RVCOG shall revise the letter to LCDC, based on comments from PMT and Steering Committee. RVCOG shall submit to PMT within two weeks (ten working days) of receiving comments a Final letter to LCDC.

3.4 Presentation to LCDC

RVCOG shall coordinate with DLCD staff to request an appearance before LCDC to ask for concurrence, by order, that the MRMPO is likely to achieve a 5% reduction in VMT per capita over the RTP's planning horizon.

RVCOG Deliverables

- 3A Draft Letter to LCDC
- 3B Revised Letter to LCDC
- 3C Final Letter to LCDC
- 3D PowerPoint Presentation to LCDC

Task 4: Develop VMT Benchmarks

OAR 660-012-0035(6) states that, "A metropolitan area may also accomplish compliance with requirements of subsection (3)(e), sections (4) and (5) by demonstrating to the commission that adopted plans and measures are likely to achieve a five percent reduction in VMT per capita over the 20-year planning period." Should the MRMPO receive approval from LCDC under this section by order, then RVCOG shall adopt interim benchmarks for VMT reduction and shall evaluate progress in achieving VMT reduction at each update of the regional transportation system plan.

4.1 Draft VMT Benchmarks Memorandum

RVCOG will draft VMT benchmarks by looking at the travel demand model VMT per capita estimations for 2015 and 2040 and determine a trajectory to expect for VMT reduction and apply the numbers (as percentages) to the interim years for RTP updates (2019, 2023, 2027, 2031, 2035 & 2040). The benchmarks would need to be reasonable, show progress and justified by assumptions in the RTP.

4.2 Revised VMT Benchmarks Memorandum

RVCOG shall revise the Draft VMT Benchmarks memorandum, based on comments from PMT and Steering Committee. RVCOG shall submit to PMT within two weeks (ten working days) of receiving comments a Revised VMT Benchmarks memorandum.

4.3 Final VMT Benchmarks Memorandum

RVCOG shall revise the Revised VMT Benchmarks Memorandum, based on comments from PMT and Steering Committee. RVCOG shall submit to PMT within two weeks (ten working days) of receiving comments a Final VMT Benchmarks Memorandum.

RVCOG Deliverables

- 4A Draft VMT Benchmarks Memorandum
- 4B Revised VMT Benchmarks Memorandum
- 4C Final VMT Benchmarks Memorandum

Task 5: Report to LCDC

5.1 Draft VMT Benchmarks Report to LCDC

RVCOG shall prepare and submit to PMT within eight (8) months of NTP a Draft VMT Benchmarks Report to be presented to LCDC for approval by order.

5.2 RVMPO Technical Advisory Committee Presentation and Summary

RVCOG shall present the Draft VMT Benchmark Report to the MRMPO Technical Advisory Committee (TAC) in order to receive comments. RVCOG shall submit to PMT within two weeks (ten working days) of the TAC meeting, a summary of all comments received on Draft VMT Benchmarks Report.

5.3 Final VMT Benchmarks Report

RVCOG shall revise Draft VMT Benchmarks Report based on comments from PMT and the TAC meeting, and prepare and submit to PMT within two weeks (ten working days) of receiving comments a Final VMT Benchmarks Report along with recommendations from the TAC on MRMPO Policy Committee approval of the final VMT Benchmarks Report.

5.4 MRMPO Policy Committee Adoption Hearing and Summary

RVCOG shall arrange, attend and facilitate a MRMPO Policy Committee Adoption Hearing, for adoption of the Final VMT Benchmarks Report. RVCOG shall submit to PMT within two weeks (ten working days) of MRMPO Policy Committee Adoption Hearing a Summary which must include action taken.

Final VMT Benchmarks Report must be in a format suitable for adoption by LCDC.

RVCOG Deliverables

- 5A Draft VMT Benchmarks Report
- 5B MRMPO Technical Advisory Committee Meeting and Presentation and Summary
- 5C Final VMT Benchmark Report
- 5D MRMPO Policy Committee Adoption Hearing and Summary

4. Email - Motion(s) & 2nd(s) Protocol

Greetings,

We need a TAC member to make a motion and another member to second the motion. Then Scott can open it up for discussion. After any discussion, the Scott will close discussion and ask members to vote.

Dan

5. Motion(s) & 2nd(s)

Jason Canady moved that:

The RTP/TIP will be amended to add the following projects:

- 1. Exit 58 6th & Morgan Intersection Improvements**
- 2. Grants Pass 5303 Funds**
- 3. Grants Pass MPO Funding for Fiscal Year 2017**

4. The VMT Benchmarks Scope of Work be approved.

John Vial seconded the motions.

6. Discussion

Chuck DeJanvier felt that more discussion was warranted on the **VMT Benchmarks Scope of Work**.

Ian Horlacher asked if Mr. DeJanvier's question was on the PMT and Steering Committee or another issue.

Mr. DeJanvier responded, "I just feel that if you are on a subcommittee you should not also vote as the overseeing group on what you do or want to do as a subcommittee. This is especially true if it becomes a contentious item for the public. Just my thought."

Mr. Horlacher stated,

"To clarify:

As the ODOT Project Manager, my responsibility is to ensure we are following the scope of work and the deliverables from RVCOG with the work outlined in the scope. I'm also responsible for payment of the contract and any changes to the contract (such as time extensions). Josh is the liaison between DLCD and the TAC. As a TAC member and part of the steering committee, I'm present to ensure the work and deliverables offered to the Steering Committee (TAC) reflect the goals and objectives as adopted by the MRMPO."

Scott Chancey added, "That part didn't need clarification, from what I understand. The point Chuck was making is that you have a vote on the TAC, which oversees the steering committee. So you have a vote, by way of the TAC, on the activities of the steering committee, which you are on. Chuck's point is that from a public perspective, you should probably not have a vote on the TAC on activities of the steering committee. I know Josh isn't a voting member of the TAC so this doesn't apply to him."

Mr. Horlacher responded, "Since the MPO TAC is the Steering Committee, I will be in attendance to provide input and guidance, but I will abstain from voting."

Josh LeBombard commented; "DLCD is actually a voting member of the TAC (we don't count towards attendance though). But if there appears to be a conflict, I would also abstain from voting on this item."

Scott Chancey added, "From the discussion: Members of the TAC that also serve on the Project Management Team for the MRMPO VMT Benchmarks will abstain from voting on items related to the work plan or any other associated action items. This is to eliminate any perception that TAC members are managing their own work.

If that doesn't correct the issue being raised for everyone let me know."

Kelli Sparkman offered the final comment on the discussion, "I feel this satisfies the issue at hand. Barring any further discussion, my vote is "yes" for all 4 motions."

7. Votes

- Motion #1** **Exit 58 6th & Morgan Intersection**
Yes: Vial, Glover, Krawczyk, Sparkman, DeJanvier, Chancey
Unanimous approval.
- Motion #2** **Grants Pass 5303 Funds**
Yes: Vial, Glover, Krawczyk, Sparkman, DeJanvier, Chancey
Unanimous approval.
- Motion #3** **Grants Pass MPO Funding for Fiscal Year 2017**
Yes: Vial, Glover, Krawczyk, Sparkman, DeJanvier, Chancey
Unanimous approval.
- Motion #4** **VMT Benchmarks Scope of Work**
Yes: Glover, Krawczyk, Sparkman, Chancey
No: Vial, DeJanvier
4 – Yes 2 – No Motion passed

Ian Horlacher and Josh LeBombard abstained from voting

Chairman Chancey offered a final comment on the voting process:

“It looks like all votes are in and all four motions pass.

Thanks everyone for getting through this obvious work in progress. I would like to propose an agenda item for the next meeting (in person) where we can discuss this process for further refinement.”



DATE: November 22, 2016
TO: Middle Rogue TAC Members
FROM: Karl D Welzenbach, Planning Program Manager
SUBJECT: Greenhouse Gas Reductions and Metropolitan Planning

Summary of Discussions and Recommendations from Green House Gas Advisory Committee

On November 4th the greenhouse gas advisory committee met to begin finalizing recommendations to bring back to the Commission. The agenda for this meeting included (1) a discussions of policy approaches for increasing transportation choices and (2) a discussion of Green House Gas reduction targets. **Please note:** included in the discussion of reduction targets was the issue of whether or not to include the newly formed MPOs (Middle Rogue and Albany) in the mix. I will address this towards the end of this memo.

- (1) The overall policy approach was to let MPOs focus on the RTP and the accompanying federal requirements and allow each region a choice for coordination. This could mean that the goal is set by the members of the MPO and there could be an exclusion for smaller cities (population 2500 and below) for meeting these goals. The effort would be to try to look towards those things that local governments, rather than MPOs, control – land use, zoning, development, etc.
- (2) Green House Gas Targets – LCDC staff provided three options to consider when developing GHG targets for communities within MPO areas: (1) establish one target for every area; (2) establish one target for the Portland Metro area and another target for everyone else; (3) establish individual targets for each area. After a great deal of discussion the committee settled on to two versions of the second option – one target for Metro and one for everyone else. These two options are:

Option 5.2.3

Year	Portland Metro Area	Other MPO Areas
By 2040	26%	13%
By 2050	37%	26%

Option 5.2.4

Year	Portland Metro Area	Other MPO Areas
By 2040	25%	20%
By 2050	35%	30%

Whether or Not to Include the New MPOs in Target Rules

Although the data indicates that there is “an insignificant effect on the targets by including [or excluding] the two Metropolitan Areas” LCDC staff recommends inclusion. Mr. Darin Fowler, Chairman of the Middle Rogue MPO, took exception to this recommendation and wanted both the TAC and the Policy Committee to discuss this issue.