



## SUMMARY MINUTES

### *Middle Rogue Metropolitan Planning Organization Policy Committee*

**April 17, 2014**

The following attended:

NAME	REPRESENTING	PHONE
<u>MPO Policy Committee</u>		
Aaron Cubic		
Dan DeYoung	Grants Pass	476-6168
Mark Gatlin	Grants Pass	441-7674
Mike Baker	ODOT	957-3658
Pam VanArsdale, Vice Chairman	Rogue River	660-4414
Robert Brandes	Josephine County	474-5460
Simon Hare	Josephine County	474-5221
Gus Wolf	Gold Hill	621-9653

#### Others Present

Art Anderson	ODOT
John Vial	Jackson County
Michael Black	Grants Pass
Terry Haugen	Grants Pass
Jay Meredith	Grants Pass
Neil Burgess	JACO Public Works
Scott Chancey	JOCO Transit
Mark Gatlin	Grants Pass

#### RVCOG Staff

Mike Cavallero	RVCOG	
Dick Converse	RVCOG	
Jonathan David	RVCOG	423-1338
Dan Moore	RVCOG	423-1361
Bunny Lincoln	RVCOG	944-2446

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### **1. Call to Order / Introductions/ Review Agenda**

Vice Chairman VanArsdale called the meeting to order at 2:34 PM. The Committee began with introductions.

Agenda item #6 (Public Participation Plan) was moved up the agenda to #3.

## **2. Review / Approve Minutes**

The Vice Chair asked if there were any changes or additions to the March meeting minutes.

**On a motion by Mike Baker and seconded by Simon Hare the minutes were approved as presented.**

Dan DeYoung has taken the place of Lily Morgan. Aaron Cubic is a Committee member.

## **3. (Moved from #6) RVMPO Public Participation Plan**

Dick Converse presented the draft Public Participation Plan and an April 10th memo outlining April 3rd TAC proposed changes to the plan.

- The draft does away with the Public Advisory Council.
- Public outreach will primarily be made through the MPO website.
- The Daily Courier and Rogue River Press will be used for legal notices.
- Focus groups may be used for specific projects or modal plans.

Staff is asking for direction on moving forward with the draft document.

Pam VanArsdale asked for a clarification on Policy 4 with respect to making meeting locations accessible to more people. Dick Converse said everyone would be accommodated to the greatest extent possible.

Simon Hare referenced the April 10<sup>th</sup> document regarding Section 4 with respect to whether the public would actually be making decisions.

Internet feedback will be a viable public input resource.

The Committee voiced its approval of the draft Plan, and its desire for Staff to continue toward readying the Plan for future final review and adoption.

## **4. MRMPO Unified Planning Work Program (UPWP) 2014-15**

Jonathan David gave an overview of the process involved in crafting the Program, and stated that the TAC recommended approval as presented.

Pam VanArsdale pointed out that Rogue River was omitted as a participating member on page 3 of the Program. She also asked if Josephine County is still part of RVACT. Mike Baker, ODOT representative, responded in the affirmative.

**Vice Chair opened public testimony.**

**In support:               None received**

**In opposition:           None received**

**Vice Chair closed the public hearing.**

**Mark Gatlin made a motion to adopt the Resolution 2014-1 (2014-15 Unified Planning Work Plan) with noted changes, and Resolution 2014-2 (Metropolitan Transportation Planning Process – Self Certification). Seconded by Mike Baker. Motion passed unanimously by consensus.**

## **5. MRMPO Policy Committee & TAC Bylaws Revisions**

Based on questions by various members, the Committee discussed some aspects of Oregon Open Meeting Law as it might relate to emergencies, conference calls and emailed comments. Also discussed was the authority of the Vice Chair in the absence of the Chair.

Jonathan David will bring proposed Bylaws revisions back to a future meeting.

## **6. Discretionary Funding Projections**

Jonathan David provided a spreadsheet for future (CMAQ, STP and Enhanced) funding (out ten years from 2018).

Michael Black spoke about TAC recommendations on funding allocations that go out quite a way in terms of years. He suggested that the Policy Committee move forward with the six (6) listed projects. Remaining applications listed on the new spreadsheet need to be reevaluated by the TAC, with new recommendations being offered. The Alternative Fueling Facility would also go back to the TAC for a full discussion on STP funding.

Jonathan David added that additional monies are still available for projects, and it was Staff's intent to provide the Policy Committee with options as to how those funds might be apportioned to the unfunded projects.

Simon Hare declared that he found this to be a favorable scenario, and commented that the Alternate Fuels Facility is a vital project.

Black clarified that taking the other projects back to TAC would still keep them in the current funding cycle.

Members discussed particulars of STP funds, as opposed to using others as an alternative.

John Vial said it was imperative to better understand the planning studies project components.

Dan DeYoung asked how gas taxes played into the alternative fuel dynamic.

Rob Brandes and John Vial spoke to the fact that Chuck DeJanvier had concerns that the TAC's direct recommendations were not passed on to the Policy Committee as they were formulated. Jonathan David commented that the TAC's recommendations were passed to the Policy Committee and he had concerns about that recommendation. Mr. David suggested an alternative solution so that Rogue River and Gold Hill would not be deprived of future funding.

Committee members discussed the fact that it was not prudent to obligate funding so far into the future. Liberal scoping in the future was mentioned in order to be sure that adequate funds are available for particular projects. Mike Cavallero talked about the COG staff's responsibility to interact with ODOT and other commenting agencies, and to maintain the order and details of the recommended projects on the list. Michael Black said that Chuck DeJanvier's concerns were related to cutting out projects. The RVMPO always prioritizes projects. Jonathan David explained the RVMPO's high, medium and low ranking system as it related to the adoption of their Discretionary Funding Project list and finding the mechanism to approve three additional projects.

**On a motion by Simon Hare, and seconded by Mike Baker, the alternate funding solution was approved unanimously.**

Due to a potential purchase cost increase, Jonathan David asked to hold another \$2-3,000 (split 50/50) aside for the hybrid vehicle purchase.

**On a motion by Mike Baker, seconded by John Vial, the additional hybrid funding, not to exceed \$16,000 total per MPO (with a 50/50 split between the MRMPO and RVMPO) was unanimously approved.**

## **7. MRMPO Planning Update**

Dan Moore announced that a public hearing for adoption of the discretionary funding list, as well as additional projects coming out of the May TAC meeting will be held on May 15<sup>th</sup>.

## **8. Public Comment**

None.

## **9. Other Business / Local Business**

Ms. VanArsdale attended the OMPOC meeting in Eugene. She commented on the high level of cooperation between the different MPOs.

## **10. Agenda Build for Next Meeting**

- Public Hearing – approval of Discretionary Funding
- Mike Baker asked for an action item for recommendations on items coming back from the TAC.
- Bylaws follow up – including clarification of Vice Chair duties
- Discussion of processes and procedures for making future Discretionary Funding determinations

Jonathan David shared that the MPO is applying for TGM grants for a Gold Hill Local Street Network Plan and an updated Rogue River Transportation Plan.

## **11. Adjournment**

The meeting was adjourned at 3:35 p.m.