

**SUMMARY MINUTES  
MIDDLE ROGUE MPO POLICY COMMITTEE MEETING  
AUGUST 12, 2013**

The following attended:

<b>NAME</b>	<b>REPRESENTING</b>	<b>PHONE</b>
<u>MPO Policy Committee</u>		
Darin Fowler	Grants Pass	660-3696
John Vial for Don Skundrick	Jackson County	774-6118
Gus Wolf	Gold Hill	621-9653
Terry Haugen for Lily Morgan	Grants Pass	476-6168
Mark Gatlin / Aaron Cubic	Grants Pass	441-7674
Mike Baker	ODOT	957-3658
Pam VanArsdale	Rogue River	660-4414
Robert Brandes	Josephine County	474-5460
Scott Chancey for Simon Hare	Josephine County	474-5221

Others Present

Rick Hohnbaum	Gold Hill
Ian Horlacher	ODOT
Michael Black	Grants Pass

RVCOG Staff

Michael Cavallaro	RVCOG	423-1335
Dan Moore	RVCOG	423-1361
Sue Casavan	RVCOG	423-1360

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**1. Call to Order / Introductions/ Review Agenda**

Darin Fowler called the meeting to order at 2:05 p.m. Committee began with introductions.

**2. Review / Approve Minutes**

Darin F. asked if there were any changes or additions to the April meeting minutes. Pam VanArsdale said that Gus Wolf should be representing Gold Hill and not Rogue River. The following phone numbers were corrected:

- Darin Fowler – 660-3696
- Add Gus Wolf – 621-9653
- Pam VanArsdale – 660-4414
- Rob Brandes – 474-5460

**On a motion by John Vial and seconded by Mike Baker the minutes were approved with subsequent changes. Darin Fowler and Gus Wolf abstained.**

### **3. Middle Rogue MPO Bylaws**

Dan Moore presented revisions to the Policy Committee bylaws. He noted that in Article V, Section 3, it states the chair is authorized to sign documents on behalf of the MRMPO. He suggested the chair sign the bylaws document as opposed to multiple signatures.

Concerning the super majority verbiage, Terry Haugen expressed concern that one person could move it from majority to super majority to require a higher level of approval. Michael Cavallaro indicated it was the balance because of the weighted vote to encourage participation of the smaller jurisdictions.

**Mike Baker made a motion to approve the MRMPO Policy Committee Bylaws as presented. Seconded by Pam VanArsdale.**

**7 members for**

**1 member against**

**Mark Gatlin abstained. Motion passed.**

**On a motion by Pam VanArsdale and seconded by Mike Baker the committee unanimously authorized the chair to sign the bylaws document and future documents and correspondence on behalf of the MRMPO.**

### **4. MPO Orientation / Policy Committee & Technical Advisory Committee (TAC)**

Dan Moore said the MPO work program calls for an orientation workshop for the MRMPO Policy Committee and TAC regarding the role of the MPO. Members discussed option of a joint meeting and felt it would be beneficial to both groups.

**On a motion by Mark Gatlin and seconded by John Vial the committee unanimously voted in favor of a joint session with the TAC with a date to be determined.**

### **5. Rogue Valley Area Commission on Transportation (RVACT) Middle Rogue MPO Representative**

Dan Moore explained that MRMPO is encouraged to appoint a representative to the RVACT.

**John Vial made a motion that the Chair, Darin Fowler, serve as MRMPO representative to the RVACT. Seconded by Mark Gatlin.**

**Rob Brandes noted that Simon Hare had expressed interest.**

**Committee unanimously approved Darin Fowler to serve as MRMPO representative to the RVACT.**

**John Vial made a motion that the Vice Chair of the MRMPO serve as alternate representative to the RVACT and if the vice chair is serving or cannot attend, another member of the Policy Committee would be appointed. Seconded by Gus Wolf.**

**Vial amended the motion that the Vice Chair will be the alternate representative for RVACT, in the event that the vice chair is already a voting member of RVACT or cannot attend, the chair will appoint an alternate. Gus Wolf amended his second to the motion. Motion passed unanimously.**

## **6. MRMPO Planning Update**

Dan Moore discussed development of protocol agreements for funding decisions and said he will be bringing documents to a future meeting for review and approval.

He explained membership for the Oregon MPO Consortium (OMPOC) and noted that he will do research on how MRMPO could become a member of the statewide organization.

Members will be working on a public involvement plan and look at methodology for MPO dues.

RVCOG is recruiting for a planning program manager; both MPOs will be asked for input.

MPO staff will be working with MRMPO TAC to develop a draft project list. He briefly discussed the discretionary funds for fiscal years 2014-15.

Members discussed development of a logo for MRMPO; Terry Haugen will send Sue C. graphic artist information.

John Vial asked if there will be a representative for MRMPO at the RVACT tomorrow. Rob Brandes recommended Scott Chancey. Members approved Scott Chancey for the representative.

## **7. Public Comment**

None received.

## **8. Other Business / Local Business**

Mike Baker noted that in terms of future transportation planning projects ODOT has a major project with Grants Pass, updating Grants Pass' Transportation System Plan (TSP) and a couple interchange plans as well.

## **9. Adjournment**

The meeting was adjourned at 3:05 p.m.