



## AGENDA

### Middle Rogue Metropolitan Planning Organization Policy Committee

**Date:** Thursday, March 21, 2019

**Time:** 2:30 p.m.

**Location:** Courtyard Conference Room, Grants Pass City Hall  
101 NW "A" Street, Grants Pass, OR

Transit: served by JCT Routes #35, 40, 50, 80 and the Rogue Valley  
Commuter Line

**Contact:** Rebecca Swanz, RVCOG: 541-423-1375  
MRMPO website: [www.mrmppo.org](http://www.mrmppo.org)

1	Call to Order / Introductions / Review Agenda	Valerie Lovelace, Chair
2	Review / Approve Minutes	Chair
Attachment	#1   <a href="#">MRMPO Policy Committee Draft Minutes 02212019</a>	
PUBLIC HEARING		
Chair will read the public hearing procedures		
3	2018–2021 Transportation Improvement Program (TIP) Amendment	Ryan MacLaren
Background	<p>The Middle Rogue Metropolitan Planning Organization (MRMPO) Policy Committee, Josephine County, State of Oregon, will hold a public hearing to review an amendment to the 2018–2021 Transportation Improvement Program (TIP) to include the following project:</p> <ul style="list-style-type: none"><li>Region 3 ADA Scoping</li></ul> <p>The 21-day public comment period and public hearing was advertised on or before February 27 in the <i>Medford Tribune</i>, the <i>Rogue River Press</i> and the <i>Grants Pass Courier</i> and information is currently available on the MRMPO website. The TAC recommended approval of the amendment to the Policy Committee at their March 7 meeting.</p>	
Attachment	#2   <a href="#">Memo: TIP Amendment</a>	
Action Requested	Approval of the Transportation Improvement Program Amendment.	

Discussion Items		
<b>4</b>	<b>Review of UPWP 2019–2020 Draft</b>	<b>Karl Welzenbach</b>
<i>Background</i>	Every year the MPO is required to develop a Unified Planning Work Program (UPWP). This document identifies those planning efforts which the MPO intends to pursue in the upcoming fiscal year (July 1, 2019 – June 30, 2020). The draft document before you is the UPWP for the upcoming fiscal year. Staff is providing this to you for review and comment. After review and comment from the state DOT and USDOT we will be bringing this back to you for adoption in April of this year.	
<i>Attachment</i>	#4   <a href="#">UPWP Draft</a>	
<b>5</b>	<b>Obligation Report Review</b>	<b>Ryan MacLaren</b>
<i>Background</i>	A listing of transportation projects within the MRMPO planning area obligated to receive federal funds in the 2018 federal fiscal year (Oct. 1, 2017–Sept. 30, 2018).	
<i>Attachment</i>	#3   <a href="#">2018 Annual Report</a>	
<b>6</b>	<b>Public Comment</b> <i>*Limited to one comment per person, five minute maximum time limit.</i>	<b>Chair</b>
Regular Updates		
<b>7</b>	<b>Planning Update</b>	<b>Karl Welzenbach</b>
<b>8</b>	<b>Other Business / Local Business</b> Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	<b>Chair</b>
<b>9</b>	<b>Adjournment</b>	<b>Chair</b>

- The next MRMPO Policy Committee meeting will be **Thursday, April 18 at 2:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.
- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, April 4, at 1:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT RVCOG, 541-664-6674. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



## Summary Minutes Middle Rogue MPO Policy Committee February 21, 2019

The following attended:

Voting Members	Organization	Phone Number
Barry Eames	Grants Pass	218-1403
Neil Burgess for Dan DeYoung	Josephine County	660-0342
Mike Baker	ODOT	957-3658
Rick Dyer	Jackson County	774-6118
Rick Riker	Grants Pass	479-7333
Ryan Hess	Rogue River	787-0212
Valerie Lovelace	Grants Pass	479-0952
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Interested Parties	Organization	Phone Number
Lesley Orr	Bikeways/Walkways	707-218-4025
Wade Elliot	Grants Pass	450-6114
Jason Canady	Grants Pass	450-6110

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[MRMPO Policy Committee February 21, 2019 Agenda Packet](#)

Full meeting recording: [190221 MRMPO Policy Committee Meeting Audio](#)

### 1. Call to Order / Introductions/ Review Agenda 01:34 – 02:31

2:30 | *Quorum*: 5 voting members, regardless of jurisdiction

### 2. Review / Approve Minutes 02:32 – 04:14

**03:20** | *Barry Eames made a motion to approve the January 17, 2019 policy committee meeting minutes as presented. Seconded by Mike Baker.*

*The motion carried unanimously by voice vote.*

### ***Action Items***

#### **3. MRMPO Policy Committee Chair and Vice Chair Elections 00:00–01:33**

Staff opened the meeting to nominations for Chair and Vice Chair.

**00:29** | *Mike Baker nominated Valerie Lovelace for Chair of the policy committee.*

*There were no other nominations.*

*The motion carried unanimously by voice vote.*

**01:08** | *Rick Dyer nominated Mike Baker for Vice Chair. Seconded by Valerie Lovelace.*

*There were no other nominations.*

*The motion carried unanimously by voice vote.*

#### **4. Approval of Dues Structure for 2019-2020 04:15–05:59**

**05:39** | *Rick Dyer moved to approve the proposed dues structure as presented in staff's memo. Seconded by Mike Baker.*

*There was no further discussion.*

*The motion carried unanimously by voice vote.*

### ***Discussion Items***

#### **5. Public Comment 06:00–06:39**

### ***Regular Updates***

#### **6. Planning Update 06:40–32:08**

#### **7. Other Business/Local Business 32:09–33:57**

#### **8. Adjournment**

3:07 p.m.

<p style="text-align: right;"><u><i>Scheduled Meetings</i></u></p> <p>MRMPO TAC   Thursday, March 7, 2019   1:30 pm MRMPO Policy Committee   Thursday, March 21, 2019   2:30 pm</p>
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**Middle Rogue  
Metropolitan Planning Organization  
Regional Transportation Planning**

*Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation*

**DATE:** March 14 2019  
**TO:** MRMPO Policy Committee  
**FROM:** Ryan MacLaren, Senior Planner  
**SUBJECT:** TIP Amendment(s)

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2018-2021 Transportation Improvement Program.

The 21-day public comment period and public hearing were advertised on or before February 27 in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project(s) is enumerated, below

**A. Adjust Project in TIP: *Region 3 ADA Scoping (KN 21373)***

Description: Reduce the Planning phase by \$1,500,000.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
ODOT														
Region 3 ADA Scoping	Scoping for all Region 3 ADA Project	n/a	Exempt - Table 2, Other	21373	FFY2019	Planning	\$ 1,345,950	SW ADA	\$ 154,050	ODOT	\$ 1,500,000			\$ 1,500,000
						Design				\$ -			\$ -	
						Land Purchase				\$ -			\$ -	
						Utility Relocate				\$ -			\$ -	
						Construction				\$ -			\$ -	
						Other				\$ -			\$ -	
						Total FFY18-21	\$ 1,345,950		\$ 154,050	\$ 1,500,000	\$ -		\$ 1,500,000	



MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION

# UNIFIED PLANNING WORK PROGRAM

2019-2020

April 18, 2019

**MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION**  
**REGIONAL TRANSPORTATION PLANNING**

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

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## **Resolution 2019-1**

### **Middle Rogue Metropolitan Planning Organization - Policy Committee Adoption of the FY 2019-20 Unified Planning Work Program**

**Whereas**, the Middle Rogue Metropolitan Planning Organization was formed in 2013 to coordinate transportation planning in the greater Grants Pass area.

**Whereas**, the Middle Rogue Metropolitan Planning Organization Policy Committee is a designated committee of the Rogue Valley Council of Governments.

**Whereas**, the Middle Rogue Metropolitan Planning Organization must prepare an annual Unified Planning Work Program (UPWP) that identifies program activities and expenditures.

**Whereas**, the Policy Committee oversees Transportation Planning Activities for the Middle Rogue Metropolitan Planning Organization.

**Whereas**, the Middle Rogue Metropolitan Planning Organization Policy Committee did review and comment on the UPWP for Fiscal Year 2019-20 on April 18, 2019.

**Whereas**, the MRMPO held a 30-day public comment period and public hearing to secure input and comment on the adoption of the FY 2019-20 UPWP.

#### **NOW THEREFORE, BE IT RESOLVED BY THE MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE:**

That the attached MRMPO Fiscal Year 2019-20 Unified Planning Work Program is hereby adopted, and the Rogue Valley Council of Governments is hereby requested to prepare and submit the documents required to secure the funding identified in the UPWP for the MRMPO activities, and

That the RVCOG Resolution No. 2013-1 delegating responsibilities to the MRMPO for carrying out the federal transportation planning requirements under 23 USC Sec 134 and 49 USC Sec 5303 (UPWP Exhibit B) has been reviewed by the MRMPO Policy Committee and are affirmed as included in the UPWP.

**ADOPTED** by the Policy Committee of the Middle Rogue Metropolitan Planning Organization on the 18th day of April 2019.

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Valarie Lovelace  
MRMPO Policy Committee Chair

DRAFT

**Middle Rogue  
Metropolitan Planning  
Organization**

**Policy Committee**

Aaron Cubic	City of Grants Pass
Dan DeYoung	Josephine County
Mark Reagles	City of Rogue River
Mike Baker	ODOT
Rick Dyer	Jackson County
Rick Riker	City of Grants Pass
Robert Brandes	Josephine County
Valerie Lovelace	City of Grants Pass
XXXX	City of Gold Hill

**Technical Advisory  
Committee**

John Vial	Jackson County
Wade Elliott, Chair	City of Grants Pass
Neil Burgess	Josephine County
Dan Roberts	ODOT
Ian Horlacher	ODOT
Michael Bollweg	City of Rogue River
Josh LeBombard	DLCD
Scott Chancey, Vice Chair	Josephine Community Transit
Dick Converse	City of Gold Hill
Jason Canady	City of Grants Pass

*Non-voting Members:*

FHWA	Jasmine Harris
MRMPO (staff)	Karl Welzenbach

**Adopted by the MRMPO Policy Committee**

**April 18, 2019**

**Grants Pass, OR**

## **MRMPO Staff**

### *RVCOG Planning & Community Development Program*

Karl Welzenbach  
Ryan MacLaren

Dick Converse  
Nikki Hart-Brinkley

Rebecca Swanz  
Ryan Nolan

### *Administration*

Michael Cavallaro, Rogue Valley Council of Governments, Executive Director

### *Published by:*

Rogue Valley Council of Governments  
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Central Point, OR 97502  
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*The preparation of this report has been financed in part by funds from the U.S. Department of Transportation Federal Highway Administration, and the Oregon Department of Transportation (ODOT). The MRMPO through the Policy Committee is responsible for the material contained herein.*

***This document and other MRMPO plans, reports and committee materials are available from RVCOG office and online at [www.mrmppo.org](http://www.mrmppo.org)***

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## **The Middle Rogue Metropolitan Planning Organization Unified Planning Work Program Fiscal Year 2019-20**

### **Purpose of Federal Metropolitan Planning**

To improve regional transportation planning and give communities a stronger voice in addressing transportation concerns while avoiding duplication of planning efforts, the U.S. Department of Transportation (USDOT) has established policy guidelines to: 1) integrate modal planning at the metropolitan level; 2) achieve intermodal planning and coordination, and 3) relate these activities to comprehensive planning. The current transportation act: Fixing America's Surface Transportation (FAST), signed in 2015, includes the following planning elements that should be considered by the MPO's planning process:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, and improve quality of life;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve transportation system resiliency and reliability;
10. Reduce (or mitigate) the storm-water impacts of surface transportation; and
11. Enhance travel and tourism.

Pursuant to federal, state and local guidance, the Middle Rogue Metropolitan Planning Organization's (MRMPO) 2019-20 UPWP identifies all transportation and related planning activities that will be undertaken by the MRMPO during the project year from July 1, 2019, to June 30, 2020. The work program was developed to serve these specific objectives:

1. Define work activities to meet the needs of local, state, and federal agencies in accordance with applicable transportation requirements;
2. Identify funding sources for work to be completed;
3. Coordinate work activities and relationships (both internal and external); and
4. Promote the wise use of public resources through sound decision-making and interagency coordination.

### **2019-2020 UPWP Overview**

The Unified Planning Work Program (UPWP) is adopted by the MRMPO Policy Committee and incorporates all transportation planning and supporting comprehensive planning activities in the Grants Pass Metropolitan Area by the Middle Rogue Metropolitan Planning Organization during the state fiscal year 2020<sup>1</sup> and serves as a means to satisfy 23 *CFR* 450.308. It identifies work

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<sup>1</sup> The State of Oregon fiscal year runs from July 1<sup>st</sup> to June 30<sup>th</sup> and is the functional year for the UPWP. It is numbered according to its second half i.e. the year beginning July 1, 2019 is numbered FY 2020. The MRMPO fiscal year is the same. The federal fiscal year 2019 begins October 1, 2019, and runs through September 30, 2020.

proposed by major activity and task and includes summary details about expected products. Funding for all projects is identified. The UPWP is intended to provide a framework for the coordination of transportation planning efforts for and within the region. It may be amended by the Policy Committee as needed to reflect changes in work tasks and funding. The amendment process is similar to the adoption process, in that public and agency comment is sought and a public hearing held prior to Policy Committee action.

This plan consists of three parts: Part I, Tasks 1 through 5, represent the federally mandated and federally funded portion of the program to be fulfilled by the MRMPO, plus state and locally funded work to fulfill state as well as federal requirements; and Part II, task 6, which details additional work that is not federally mandated and is funded by other sources. Part III covers ODOT planning projects within the MRMPO planning area that the agency expects to occur during the fiscal year.

### **Role of Rogue Valley Council of Governments (RVCOG)**

RVCOG is an association of local governments that provides a forum for coordinated problem solving and regional planning for Jackson and Josephine Counties. Membership in RVCOG is strictly voluntary; the COG has received active participation from local jurisdictions in the Jackson/Josephine region for many years. RVCOG's mission is *"to be a catalyst to promote quality of life, effective and efficient services, and leadership in regional communication, cooperation, planning and action in Southern Oregon."*

The UPWP builds upon the RVCOG's mission by linking regional land use concerns, transportation priorities, transit opportunities, environmental concerns, and economic development; to enhance the quality of life in the region. Transportation planning in Southern Oregon is a multi-jurisdictional and multi-faceted process that defines the best vision and planning mechanism for the region. RVCOG addresses the needs of both the local agencies and those specifically related to the MRMPO geographic area. Another area of particular interest for the RVCOG and its Transportation Planning Program in the two county area include staff support for the Rogue Valley Area Commission on Transportation (RVACT).

### **Organizational Structure of MRMPO**

On March 20, 2013, the Governor of Oregon designated the Rogue Valley Council of Governments (RVCOG) as the MPO for the Grants Pass Urbanized Area. On March 27, 2013, the RVCOG Board of Directors delegated the responsibility of conducting continuing, cooperative and comprehensive transportation planning for the Grants Pass Urbanized Area to the Middle Rogue Metropolitan Planning Organization (MRMPO) Policy Committee. As designated, the MRMPO includes the cities of Gold Hill, Grants Pass, Rogue River, and adjacent parts of Jackson and Josephine Counties which are within the planning boundary.

The MRMPO planning boundary and Air Quality Maintenance Areas (AQMAs) are shown on the planning area map, Appendix A. Federal and state legislation for MPOs can generally be summarized as follows:

- Develop and maintain a long-range Regional Transportation Plan (RTP).
- Develop and maintain a short-range project programming document, the Transportation Improvement Program (TIP).

- Coordinate transportation decisions among local jurisdictions, state agencies, and area transit operators.
- Develop an annual work program (UPWP).

Additionally, due to local circumstances, MRMPO has responsibility under the Clean Air Act (and corresponding state law) for the following:

- Demonstrate regional transportation conformity for carbon monoxide (CO) and particulate matter (PM<sub>10</sub>).

The Rogue Valley Council of Governments staffs the MRMPO. The MRMPO Policy Committee makes final MRMPO planning decisions. It is composed of elected and appointed officials from Gold Hill, Grants Pass, Jackson County, Josephine County, Rogue River and ODOT. The Policy Committee considers public comment and recommendations from the Technical Advisory Committee (TAC).

The TAC is primarily made up of technical staff from the public works and planning departments of member jurisdictions, local agencies and state planning officials. Because of their technical expertise, TAC members are mostly involved with the transportation planning process. TAC advises the Policy Committee on technical transportation issues and reviews all of the transportation documents presented to the Policy Committee.

The TAC also receives public comment. In addition to the TAC, the Policy Committee from time to time authorizes the formation of ad hoc committees to provide input on specific planning issues and projects.

### **Other Regional Transportation Planning Organizations**

Other committees and boards within the MRMPO planning area also address regional transportation issues. Those panels typically consult with the MRMPO and keep the MRMPO informed of their activities. They include:

- **Rogue Valley Area Commission on Transportation (RVACT)**

RVACT is composed of officials from jurisdictions within Jackson and Josephine County. The primary mission of RVACT is to advise the Oregon Transportation Commission (OTC) on state transportation investments in Jackson and Josephine counties.

- **Rogue Valley Metropolitan Planning Organization (RVMPO)**

The RVMPO was formed in 1982. Member jurisdictions include; Ashland, Talent, Jacksonville, Central Point, Medford, Phoenix, Eagle Point, Jackson County, the Oregon Department of Transportation, and the Rogue Valley Transportation District. RVCOG also staffs the RVMPO.

### **MRMPO Agreements**

Agreements in force among the participating agencies relative to the metropolitan transportation planning process include:

- [ODOT IGA # 29044](#), dated March 6, 2013, establishing the Middle Rogue Metropolitan Planning Organization;
- March 20, 2013, [concurrence letter from the Governor](#) on designation of the Middle Rogue Metropolitan Planning Organization;
- RVCOG Board of Directors, [Resolution #2013-1 – To Delegate MRMPO Decision-Making Authority to MRMPO Policy Committee dated March 27, 2013](#);
- [ODOT IGA # 32750](#), ODOT/MPO/Transit Operator Agreement for Financial Plans and Obligated Project Lists between MRMPO, Josephine County and Josephine Community Transit executed on May 17, 2018 and defines roles and responsibilities for transportation planning required by the Code of Federal Regulation (CFR), Chapter 23, Section 450.314.
- Annual planning funds agreement between ODOT and RVCOG.

### Regional Transportation Priorities for Fiscal Year 2019-20

Top priorities include maintaining and amending, as necessary, the 2018-2021 Transportation Improvement Program (TIP) and Air Quality Conformity Determination (AQCD). MRMPO will track rulemaking and other developments relating to the FAST Act.

Specific major work products include:

- Maintain 2018-2021 Transportation Improvement Program
- Continue development of 2021-2024 Transportation Improvement Program
- Continue development of update to Regional Transportation Plan
- Data collection/analysis for addressing future travel demand, transit demand, land use and Title VI/Environmental Justice.
- Jurisdiction planning assistance
- RVACT coordination
- Ongoing coordination with Josephine County Transit

### Status of Core MRMPO Planning Documents

The table below lists the core work products of the MRMPO, the adoption date, planning horizon and the time when the next update is due. Generally, ODOT updates the STIP every two years and has set the next update by April 2020.

**Table of Core Documents**

Item	Date Adopted	Time Span	Update Due
2015-2040 Regional Transportation Plan	March 17, 2016	Four Years	March 2020
Air Quality Conformity Determination	March 17, 2016	Four Years	March 2020
2019-2020 Unified Planning Work Program	April 19, 2018	One Year	April, 2019
2018-21 TIP	March 17, 2017	Two Years	March 2019
Annual Self-Certification	May 21, 2018	One Year	April, 2019
MRMPO Public Participation Plan	July 2018	Two Years	July 2020
MRMPO Title VI / EJ Plan	July 2018	Two Years	July 2020

Timing of the RTP update is determined by the timing of USDOT's Air Quality Conformity Determination (AQCD) on the current plan. Such determinations in air quality attainment and

maintenance areas such as Grants Pass for carbon monoxide and for PM<sub>10</sub> must be made every four years, based on updated planning assumptions for a 20-year horizon. The 2015-2040 RTP and AQCD were adopted by the Policy Committee on March 17, 2016.

The RTP is amended to include new projects, reflect changes in project funding and other reasons as considered appropriate by the Policy Committee. It can be updated provided the MRMPO conducts public outreach on the amendment, advertising a 21-day public comment period and the Policy Committee conducts a public hearing and votes to approve the change. The RTP must maintain conformity with the state and federal air quality conformity requirements, including the State Implementation Plans for carbon monoxide in the Grants Pass area and particulates (10 microns and smaller) in the entire planning area. The 2015-40 RTP conforms to both federal and state transportation requirements.

### **Summary of Projected Deliverables and Products in the 2019-20 UPWP**

This section presents an outline of the organization UPWP work tasks, noting some key activities and projected deliverables. Tasks, activities and funding are described in detail in Part 1-MRMPO Functions, following these introductory sections.

The core MRMPO planning functions are presented in five major task sections, with specific deliverables and activities attached to each:

**Task 1.0 Program Management/Administration** – Record-keeping and information retrieval, training, participation in regional planning activities, and support for MRMPO's standing committees occur within this task. Other activities and deliverables include:

- Public Participation Activities (as described in draft MRMPO Public Participation Plan) including maintaining website [www.mrmppo.org](http://www.mrmppo.org)
- Organize files and library materials, including records of monthly Policy Committee and Technical Advisory Committee meetings
- Semi-annual activity reports
- UPWP updates and draft and final 2020-21 document
- Self-Certification

**Task 2.0 Short Range Planning** – Activities associated with project programming, including all air quality conformity obligations occur within this task. Specifically:

- Annual listing of obligated projects
- Coordination and management of CMAQ and STP funding and project selection
- Maintain for 2018-2021 TIP, including participating in statewide STIP/TIP coordinators meetings.
- Development of 2021-2024 TIP
- Provide technical and planning assistance to and coordination with local jurisdictions and agencies
- Staying up to date on changing conformity rules and related air quality concerns.
- Implementation of Federal Performance measures and other coordination efforts with our state and federal partners as needed

**Task 3.0 Long Range Planning** – Maintaining the Regional Transportation Plan, including:

- Continue update of Regional Transportation Plan

- Ongoing coordination with the RVMPO on intelligent transportation system (ITS) planning

**Task 4.0 Data Collection/Analysis** – Specific continuing tasks related to data base maintenance and analysis, including:

- Title VI & Environmental Justice planning and compliance report
- Maintenance of GIS maps and data
- Travel demand modeling, model maintenance and improvement
- Application of Oregon Household Activity Survey and Census/Survey data in transportation planning

**Task 5.0 Transit** – Continue coordination with Josephine Community Transit and assist with development of Safety and Security Plan. Assist with JCT ridership survey.

DRAFT

## Summary of Projected FY 2019-20 Funding Allocation

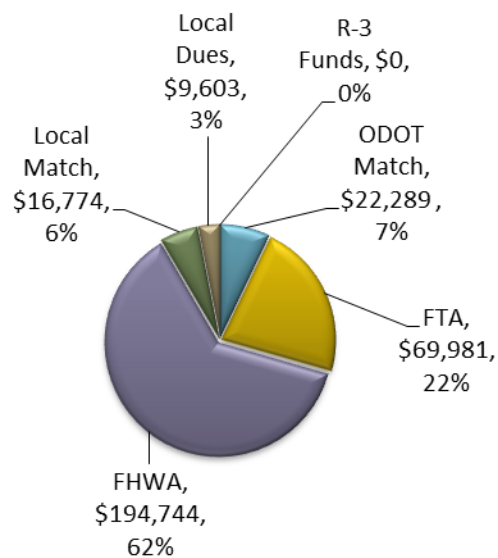
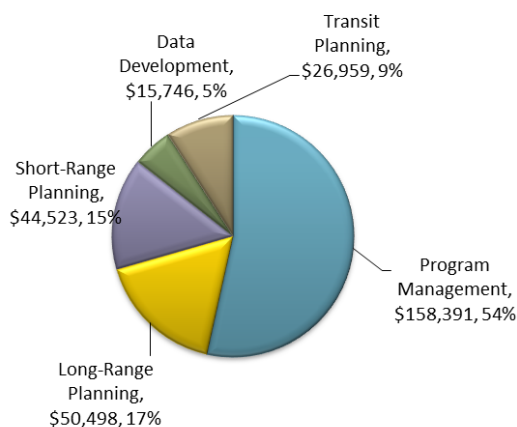
Figure 1, below, summarizes how anticipated resources will be allocated among the major tasks described above. MRMPO planning activities are anticipated to be funded with a total of \$313,391 in federal, state, in-kind match, and local funds. A summary of funding sources appears in Figure 2, below. Program management, short-range planning and long-range planning projects will take the largest share of funds. A summary budget breakdown by all work tasks and sub-tasks is on page 23, following the detailed task descriptions in Part I.

## Funding for MRMPO Planning

The MRMPO's planning program funded by federal, state, local match and dues is expected to total \$313,391 (see Figure 1). Figure 2 below, shows those planning areas amongst which the funds are being allocated by the MRMPO in the coming fiscal year, and their proportion of total revenue.

**Figure 2: Allocation of MRMPO Resources**

**Figure 1: MRMPO Funding, FY 2020**



The largest funding source is FHWA, which provides MPO Planning Funds through ODOT to the MRMPO by formula that consists of 89.73% federal funds with a 10.27% local match required. ODOT has traditionally met the full local match requirements with state planning funds. Other resources are FTA 5303 funds, also through ODOT, for metropolitan planning related to transit (requiring a 10.27 percent local match), and MRMPO member dues. A summary of how funds are to be distributed among the various MRMPO planning tasks is on page 23. Funding commitments are formalized through specific IGAs with ODOT. The MRMPO and its subcontractors (if any) will carry out the tasks described in this UPWP.

MRMPO is dependent on USDOT funding for UPWP activities. For this work program, federal sources provide about 76 percent of MRMPO funding. Local match for FTA funds has been provided by the Josephine County Transit and MPO dues pay for Policy Committee political activities (travel, support) and some general project expenses – primarily public involvement and website support.

In addition to funding described above, MRMPO relies on travel demand modeling services provided by ODOT's Transportation Planning Analysis Unit. TPAU provides modeling services, and maintains and updates the model for the MRMPO. RVCOG does not have the ability to maintain and run the travel demand model.

### **The UPWP, Title VI and Environmental Justice**

The MRMPO recognizes that environmental justice must be considered in all phases of planning. Although Environmental Justice concerns are frequently raised during project development, Title VI applies equally to the plans, programs and activities the MRMPO undertakes.

The MRMPO UPWP integrates Environmental Justice considerations and Title VI requirements through the Public Participation Plan and UPWP work tasks. The Public Participation Plan contains strategies to reach minority and low-income groups. The MRMPO developed and adopted an Environmental Justice Plan in FY2015 along with a Title VI discrimination complaint procedure as part of the Environmental Justice Plan. The MRMPO also completed an annual Title VI/Environmental Justice report and submitted it to ODOT.

Environmental justice is considered as MRMPO selects projects to receive discretionary funds (Congestion Mitigation and Air Quality and Surface Transportation Block Grant Program). Target populations living in the vicinity of a proposed project are identified through Census data. Environmental Justice Plan maps are consulted to assess project impact on target populations. Resulting funding decisions are incorporated into the TIP. Projects located in the identified EJ areas are given additional points that are added to the overall scoring of the project which may help the project receive a higher ranking on the project priority list. Resulting funding decisions were incorporated into the 2018-2021 TIP.

The next update of data related to environmental justice will be performed in 2021. Through this effort MRMPO expects to strengthen analytical capability, and enhance capacity to assess impacts to minority and low-income populations.

The MRMPO's Public Participation Program is an integral part of the regional transportation planning process. The USDOT Order (5610.2) on Environmental Justice specifies that minority populations and low-income populations be provided with greater access to information on, and opportunities for public participation in transportation decision-making. The MRMPO has public-involvement policies and procedures that provide for consideration of Environmental Justice. These policies and procedures provide an inclusive, representative, and equal opportunity for two-way communication.

## PART I - MRMPO Functions

### Task 1.0 Program Management/Administration

**Budget:** \$158,391

**Funding Source:** FHWA MPO Planning Funds, \$107,109  
ODOT Match for FHWA-PL funds, \$12,259  
FTA 5303 Metropolitan Planning Funds, \$29,420  
In-Kind Match, \$0  
MRMPO Dues, \$9,656

**Description:** This task involves the coordination of all MPO activities necessary for day-to-day operations such as; program oversight, coordination of the Policy Committee and Technical Advisory Committee, public participation, and MRMPO participation in statewide planning efforts. Also included are organizational activities that provide for in-house program management, financial accounting, and informational updates for MRMPO committees, member jurisdictions, agencies and the public. Day-to-day activities such as purchases of materials and services, staff management and training are also included here.

Per Federal laws and policies, MPOs are prohibited from lobbying with Federal Funds. In order to permit comments by the MRMPO to legislators on relevant transportation legislation and policies, MPO dues are used. These activities are more fully described in Subtask 1.1 (i) below.

**Objective:** *Produce a well-defined planning and operational process that is deliberate, regional in scope, and is cooperative, coordinated and continuing.*

Agencies to Coordinate: MRMPO member jurisdictions and associated agencies, ODOT, DEQ, DLCD, and USDOT (FHWA and FTA)

#### **Subtask 1.1** *Office and Personnel Management; Fiscal and Grant Administration*

**Work Task Budget:** \$131,784

***FHWA MPO Planning Funds, \$87,635***

***ODOT Match for FHWA-PL funds, \$10,030***

***FTA 5303 Metropolitan Planning Funds, \$24,516***

***In-Kind Match, \$0***

***MRMPO Dues, \$9,603***

A large percentage of the MPO management and staff time is spent on tasks relating to program oversight and fulfilling the administrative requirements of government grants. Many tasks not specifically identified below fall into this subtask, including responding to requests for a variety of MRMPO data and files.

Tasks also include preparation and maintaining records for the Policy and technical advisory committee, and formation and management of other committees and work groups as necessary, and all costs associated with MRMPO meetings. This portion of the UPWP includes budget line

items such as budget audit, staff travel and training, training needs analyses, and memberships in professional organizations. Work items include contract and records management, monthly review of expenditures, personnel and team management, needs analyses for future project work areas, Interagency Agreement review, etc. These activities are ongoing. Each work item is listed below with descriptions provided for select work items. MRMPO compliance with any USDOT rulemaking for the FAST Act would be addressed at least initially in this task.

a) **Personnel Team Management**

*Deliverables:* Self-directed work teams, job performance reviews, and trained, competent staff

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG

b) **Budget / Expenditures / Grant Research & Writing**

*Deliverables:* Timesheets (RVCOG), UPWP Activity Reports, and Monitoring Materials, Grant Matching Funds, and Services Expenditures

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG

c) **Interagency Agreement Review**

- UPWP Intergovernmental Agreement (May)

*Deliverables:* Updated/Finalized agreements, project-level agreements on cooperation

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG; *Supporting Agencies:* ODOT

d) **Training and Conferences**

*Deliverables:* Attendance at appropriate seminars, conferences and training sessions.

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG

e) **Meeting Preparation**

*Deliverables:* Meeting materials, Policy Committee, TAC

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG

f) **Operations**

*Deliverables:* Day-to-day departmental operations, performing work tasks and other duties as assigned. Resulting in an efficiently operated and well-managed MPO.

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG

g) **Data/Information Requests**

Jurisdictions within the MPO frequently request specific transportation data. This task is included because a considerable amount of time can be spent fulfilling requests. Information requests can be in the form of creating GIS maps, attending meetings, providing information on planning topics and TPR requirements, and providing technical assistance (operations analysis, modeling assistance, etc.).

*Deliverables:* Completed information requests

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG

h) **Records Management**

*Deliverables:*

- Organized hard files
- Organized computer files
- Organized library materials
- Website Maintenance

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG

i) **MRMPO Policy Committee Travel; Association Dues**

Policy Committee Chair and other members participate in state, regional and national boards including the Oregon MPO Consortium and the Association of Metropolitan Planning Organizations. Participation is considered important and necessary to furthering regional planning goals. A portion of MRMPO dues totaling \$9,603 is dedicated to this activity. These funds also are used to pay dues to organizations such as the Association of Metropolitan Planning Organizations (AMPO). Staff support for these activities also is funded in this task.

*Deliverables:* Regional policy-makers participation in state, regional and national organizations and events.

Membership in organizations as authorized by the Policy Committee

*Timeframe:* As required, July – June

*Lead Agency:* RVCOG; *Supporting Agencies:* OMPOC, AMPO, NARC, State & Federal Legislators

**Subtask 1.2 UPWP Development and Management Process**

**Work Task Budget: \$5,430**

***FHWA MPO Planning Funds, \$3,895***

***ODOT Match for FHWA-PL funds, \$446***

***FTA 5303 Metropolitan Planning Funds, \$1,090***

***In-Kind Match, \$0***

The UPWP is an annual work program that outlines MPO planning activities. Its adoption every year (or optional every two years) is required by Federal law. Its implementation is monitored by the funding agencies (USDOT and ODOT). It is a "unified" program that includes all transportation planning activities that are taking place within the MRMPO geographic planning

boundary (Exhibit A). It is written and developed by MRMPO staff and reviewed, amended and adopted by the MRMPO Policy Committee. Subtasks will be monitored to assess progress. Progress information is provided as reports and proposals for action to the Policy Committee and technical advisory committee. Summary progress reports are provided to ODOT as part of the semi-annual reporting process.

Deliverables associated with this subtask include an adopted UPWP and monthly time sheets with task and subtask tracking.

Amendments to the UPWP are required when there is a change to either the work program, an addition to the work program and a budget revision resulting in changes to the work program. The MRMPO Policy Committee must approve all amendments to the UPWP.

**a) Semi-Annual and Annual Reports**

*Deliverables:* Semi-annual and annual reports, quarterly meeting with USDOT and ODOT (as needed)

*Timeframe:* Every 6 months

*Lead Agency:* RVCOG; *Supporting Agencies:* ODOT, USDOT

**b) Daily MRMPO Task Tracking**

*Deliverables:* Monthly task/subtask timesheets

*Timeframe:* Monthly July – June

*Lead Agency:* RVCOG

**c) UPWP Development**

*Deliverables:* 2020-21 UPWP document

*Timeframe:* Draft in February; Adoption by April

*Lead Agency:* RVCOG; *Supporting Agencies:* ODOT, USDOT

**Subtask 1.3 Public Education and Participation**

**Work Task Budget: \$3,260**

***FHWA MPO Planning Funds, \$1,947***

***ODOT Match for FHWA-PL funds, \$223***

***FTA 5303 Metropolitan Planning Funds, \$1,090***

***In-Kind Match, \$0***

The MRMPO recognizes the importance and need for providing an active public involvement process, which supplies complete information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in all MRMPO planning and program activities. The purpose of this work element is to improve, strengthen and fulfill all these needs. A good public participation program includes public education, public involvement and public relations. The MRMPO updated its Public Participation Plan in FY 2019.

a) **Implementation of Public Participation Plan**

The FAST Act calls for a “proactive public involvement process that provides complete information, timely public notice, full public access to key decisions, and support early and continuing involvement of the public in developing plans.” In FY 2019, the MRMPO updated a *Public Participation Plan*. Under this plan, the MRMPO seeks to increase opportunities for all segments of the community, including low-income, minority and disabled citizens, to participate in the metropolitan planning process. Implementation includes efforts to develop new visualization techniques for TIP project selection including greater use of photographs in discussion of site locations and conditions, and posting on the web all applications and descriptive materials, and evaluation criteria and procedures. All applicants for MRMPO discretionary funds are asked to make presentations with visuals to the MRMPO’s committees. Presentation materials are posted on the MRMPO website. In FY 2016, the MRMPO developed a virtual open house for the public along with an interactive project map. This use of the web represents an investment in expanded public involvement that will continue in FY2019. Public participation at the virtual open houses can be tracked (number of site visits and comments received) to determine its effectiveness. Spanish translation services are available to the public upon 24 hour notice to the MPO.

*Deliverables:*

- Ongoing implementation of the MRMPO Public Participation Plan.
- Fact sheets, project progress reports, newsletters, new visualization techniques and up-to-date website, and other activities as identified.

*Timeframe:* Ongoing July to June

*Lead Agency:* RVCOG; *Supporting Agencies:* ODOT, USDOT

## Task 2.0 Short Range Planning

**Budget:** \$44,523

**Funding Source:** FHWA MPO Planning Funds, \$33,106  
 ODOT Match for FHWA-PL funds, \$3,789  
 FTA 5303 Metropolitan Planning Funds, \$7,627  
 In-Kind Match, \$0

**Description:** This task relates to near term activities such as federal Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality (CMAQ) project prioritization and programming, air quality conformity activities, maintenance and update of the Metropolitan Transportation Improvement Program, which is a financially-constrained list of transportation improvements for the MRMPO area, and development of the annual list of obligated projects.

**Objective:** *Undertake activities associated with short-term project programming within a five-year horizon.*

Agencies to Coordinate: MRMPO member jurisdictions and agencies, ODOT, DEQ, DLCD, and USDOT

**Subtask 2.1** *Transportation Improvement Program (TIP); Annual Projects Listing*

**Work Task Budget: \$17,916**

***FHWA MPO Planning Funds \$13,632***

***ODOT Match for FHWA-PL funds \$1,560***

***FTA 5303 Metropolitan Planning Funds, \$2,724***

***In-Kind Match, \$0***

Maintenance of the 2018-21 TIP is the main element in this. Development of the 2021-2024 TIP will be a priority during this fiscal year. Also, staff will develop and publish the Annual Listing of Obligated Projects. MRMPO coordinates with member jurisdictions and state and federal agencies to keep the program current and develop the annual obligations report. TIP amendments generally are initiated by sponsoring agencies. Amendments are reviewed by the public and the TAC. The TAC forwards recommendations to the Policy Committee, which is responsible for approving the TIP and any changes to it (beyond minor, “administrative modifications,” which the MRMPO TIP manager is authorized to make under 23 CFR 450 to address project changes such as phase costs and minor shifts in fund sources). All amendments are forwarded to the ODOT STIP coordinator. MRMPO coordinates the amendment process so member jurisdictions will be aware of the progress of projects. Example of instances that trigger the amendment process include re-scheduling CMAQ and STP projects, Federal Transit Administration fund changes, and project costs or other scheduling changes.

In some instances, TIP amendments can trigger requirements for a new air quality conformity determination. Conformity activities will be determined through interagency consultation conducted by MRMPO (see Task 2.2: Air Quality Conformity for details). Consultation occurs on all full TIP amendments.

*Deliverables:*

- Annual Listing and Status of Federally-funded projects
- TIP and Amendments - Ongoing July – June
- Obligated Funds Report – December 2019

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG; *Supporting Agencies:* ODOT, MRMPO member jurisdictions

**Subtask 2.2** *Air Quality Conformity/SIP Implementation*

**Work Task Budget: \$2,715**

***FHWA MPO Planning Funds, \$1,947***

***ODOT Match for FHWA-PL funds, \$223***

***FTA 5303 Metropolitan Planning Funds, \$545***

***In-Kind Match, \$0***

Air quality conformity determinations are a required component of the RTP and TIP and all

amendments that expand vehicular capacity (non-exempt projects). The MRMPO will prepare air quality conformity determinations as needed to respond to plan and program amendments.

A PM<sub>10</sub> State Implementation Plan (SIP) is in place for the Grants Pass UGB area, setting a regional emissions budget for on-road sources. A Carbon Monoxide SIP is in place in the Central Business District (downtown area) in Grants Pass, which sets a Carbon Monoxide (CO) emissions budget for Grants Pass on-road source emissions. On September 28, 2015, the Environmental Protection Agency (EPA) approved PM<sub>10</sub> and CO Limited Maintenance Plans (LMPs) for Grants Pass, submitted by the State of Oregon on April 22, 2015 as a revision to its State Implementation Plans (SIPs). In accordance with the requirements of the Clean Air Act (CAA), the EPA approved the SIP revisions because they demonstrate that Grants Pass will continue to meet the PM<sub>10</sub> and the CO National Ambient Air Quality Standards (NAAQS) for a second 10-year period beyond re-designation, through 2025.

The benefit of having LMPs in place is that a regional emissions analysis will not be required, which will save the MRMPO a considerable amount of time and funding to demonstrate transportation conformity on future Regional Transportation Plans (RTPs) and Transportation Improvement Program (TIPs). Funding that was allocated – in the past - to air quality emissions modeling will be re-allocated to updating and maintaining the TIP and RTP.

The MRMPO will continue to coordinate with DEQ, ODOT, EPA, FTA and USDOT to maintain transportation conformity status, including any coordination and consultation necessary.

As a related air quality issue, but not currently part of MRMPO's conformity process, MRMPO will continue monitoring and coordinating on ozone and PM<sub>2.5</sub> standards.

**a) TIP / RTP Conformity Document**

*Deliverables:* Air Quality Conformity Determination documents acceptable to USDOT.

*Timeframe:* December through June

*Lead Agency:* RVCOG; *Supporting Agencies:* DEQ, ODOT, EPA, FHWA and FTA

**b) Interagency Consultation**

*Deliverables:* Coordination with DEQ, ODOT, EPA, FHWA and FTA on conformity issues; Conformity consultation, training, reporting.

*Timeframe:* July - June as needed

*Lead Agency:* RVCOG; *Supporting Agencies:* DEQ, ODOT, EPA, FHWA and FTA

**Subtask 2.3 Local Jurisdiction Coordination & Technical Assistance**

**Work Task Budget: \$2,715**

***FHWA MPO Planning Funds, \$1,947***

***ODOT Match for FHWA-PL funds, \$223***

***FTA 5303 Metropolitan Planning Funds, \$545***

***In-Kind Match, \$0***

In an effort to provide and ensure a continuing, cooperative and comprehensive planning process resulting in plans that are consistent with other transportation planning activities in the Middle Rogue MPO planning area. MRMPO staff will provide technical assistance to member jurisdictions as requested by supplying data, participating in committees, providing GIS services, and helping the agencies in their efforts to be consistent with the RTP.

A secondary objective of this element is to ensure consistency between the RTP and local plans such as TSPs, and to maximize the efficiency of the transportation system by helping communities integrate transportation and land use planning principles. Duplication of effort can also be minimized through communication and coordination provided in this task. Below is the status of MPO jurisdiction TSP's.

- Grants Pass – TSP update began in FY 2018 and expected to be completed by 2020
- Josephine County – TSP updated in 2004. The most recent update began in FY 2018
- Rogue River – Update began in FY 2017 and expected to be complete by June of 2019.

MRMPO staff will participate on local TSP technical advisory committees to ensure that the work is coordinated and consistent with the RTP.

*Deliverables:* Provision of technical assistance, as needed/requested.

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG; *Supporting Agencies:* ODOT, MRMPO member jurisdictions

**Subtask 2.4** *Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality (CMAQ) Program Funds Management*

**Work Task Budget: \$8,145**

***FHWA MPO Planning Funds, \$5,842***

***ODOT Match for FHWA-PL funds, \$669***

***FTA 5303 Metropolitan Planning Funds, \$1,634***

***In-Kind Match, \$0***

Subtask consists of maintaining regular accounting of fund balances, staying current on fund rules and eligibility, participating statewide in allocation of funds. The TAC will determine if changes to the project selection criteria and application materials are necessary as part of the next discretionary funding project selection process. Staff will facilitate the process.

Also, funds programmed in the current TIP will be monitored. MRMPO coordinates with ODOT to track fund balances. Subsequent changes to projects through FY 2020 will need to be tracked to maintain fund balances to ensure that funds are programmed appropriately. Administrative duties will be performed as needed. MRMPO participation in statewide discussion of funding allocations is part of this subtask. The RVMPO will continue to work with ODOT to ensure CMAQ project eligibility and also ensure the completion of USDOT CMAQ annual reports which require a description of the qualitative and quantitative benefits of CMAQ projects.

*Deliverables:*

- Administration of STBG and CMAQ funds

*Timeframe:* Ongoing July - June

*Lead Agency:* RVCOG; *Supporting Agencies:* MRMPO member jurisdictions

**Subtask 2.5** *Performance Measures Implementation and State and Federal Partner Coordination*

**Work Task Budget: \$13,031**

***FHWA MPO Planning Funds, \$9,737***

***ODOT Match for FHWA-PL funds, \$1,114***

***FTA 5303 Metropolitan Planning Funds, \$2,179***

***In-Kind Match, \$0***

Subtask consists of implementing Federal Performance Measures as they come online. This effort will require coordination with our state and federal partners. Part of these efforts will be undertaken under subtask 2.4 as we review and revise our project selection criteria. This subtask is aimed at tracking ongoing legislation and its possible impacts on MPO operations.

*Deliverables:*

- Implementation of Federal Performance Measures.
- Updating and maintaining necessary data bases and reports.

*Timeframe:* Ongoing July - June

*Lead Agency:* RVCOG; *Supporting Agencies:* Member jurisdictions, ODOT, USDOT

**Task 3.0 Long Range Planning**

**Budget:** \$50,498

**Funding Source:** FHWA MPO Planning Funds, \$37,001  
ODOT Match for FHWA-PL funds, \$4,235  
FTA 5303 Metropolitan Planning Funds, \$9,262  
In-Kind Match, \$0

**Description:** The MRMPO adopted the 2015 – 2040 RTP on March 17, 2016 to conform to federal transportation planning requirements as set forth in The FAST Act, the Oregon Transportation Plan, Oregon Highway Plan, and other statewide modal plans, and the Oregon Transportation Planning Rule for urbanized metropolitan planning organizations. Additionally, MRMPO will continue participating in committees, conducting research and other work to be ready to comply with anticipated state and/or federal requirements for long-range performance measures and greenhouse gas emission reductions. More details pertaining to public participation efforts in the next RTP update, safety planning and transit needs are discussed in the relevant subtasks below.

**Objective:** *To complete the work necessary to maintain the 2015-2040 RTP that meets both federal and state transportation planning requirements under The FAST Act and the 3C Planning process and planning factors.*

Lead Agency: MRMPO; Agencies to Coordinate: MRMPO member jurisdictions, ODOT, DEQ, DLCD, and USDOT

### **Subtask 3.1 *Intelligent Transportation System (ITS) Coordination***

**Work Task Budget: \$3,260**

***FHWA MPO Planning Funds, \$1,947***

***ODOT Match for FHWA-PL funds, \$223***

***FTA 5303 Metropolitan Planning Funds, \$1,090***

***In-Kind Match, \$0***

The Rogue Valley Regional ITS Plan for the MRMPO and the RVMPO was completed in April 2017. This goal of this Subtask 3.1 is to complete the different tasks associated with work plan for the project. This will be a stand-alone plan and referenced in the RTP. The MPO will prioritize projects identified in the ITS Plan to be included in the TIP and RTP during update cycles or as needed per the amendment process.

*Deliverables:* Completed ITS work plan tasks

*Timeframe:* Ongoing July - October

*Lead Agency:* RVCOG; *Supporting Agencies:* MRMPO member jurisdictions

### **Subtask 3.2 *RTP Maintenance & Development***

**Work Task Budget: \$47,238**

***FHWA MPO Planning Funds, \$35,054***

***ODOT Match for FHWA-PL funds, \$4,013***

***FTA 5303 Metropolitan Planning Funds, \$8,172***

***In-Kind Match, \$0***

The Regional Transportation Plan (RTP) for the Middle Rogue Metropolitan Planning Organization is anticipated was adopted in March 2016. While maintaining the existing plan it is also time to begin the development of the Update which is to be adopted in calendar year 2020.

*Deliverables:*

- RTP Amendments as needed
- Continue to develop the 2020-2045 RTP for adoption by March of 2020

*Timeframe:* Ongoing July - June

*Lead Agency:* RVCOG; *Supporting Agencies:* MRMPO member jurisdictions

## **4.0 Data Collection/Analysis**

**Budget:** \$17,380

**Funding Source:** FHWA MPO Planning Funds, \$11,685

**ODOT Match for FHWA-PL funds, \$1,337**

**FTA 5303 Metropolitan Planning Funds, \$4,358**

**In-Kind Match, \$0**

**Description:** This work task involves the collection and analysis of data in support of all regional transportation planning studies and associated planning undertaken by MRMPO. It includes support for MRMPO's ongoing collaboration with ODOT Transportation Planning and Analysis Unit (TPAU) on the regional travel demand model. This task will also support data collection for an update of Environmental Justice and Title VI Plan in FY 2021.

**Objective:** *Data collection and analysis will be helpful in identifying and addressing Title VI and Environmental Justice considerations as well as contribute to other planning efforts.*

**Agencies to Coordinate:** MRMPO and funding agencies, ODOT, DEQ, DLCD, and USDOT.

**Subtask 4.1** *Research and Analysis Program; Travel Demand Model Support & Development*

**Work Task Budget: \$11,950**

***FHWA MPO Planning Funds, \$7,790***

***ODOT Match for FHWA-PL funds, \$892***

***FTA 5303 Metropolitan Planning Funds, \$3,269***

***In-Kind Match, \$0***

This task will work to strengthen analysis capacity within the MRMPO. It will address improvements to the region's travel demand model.

TPAU originally built and now runs the Grants Pass, Oregon Small Urban Model (OSUM) model. In FY 2020, MRMPO staff will continue to work with TPAU on the development and implementation of the Activity Based Model.

***Deliverables:*** Technical memos, data and information for MRMPO and jurisdiction projects, outreach, consultation with MRMPO committees, ODOT TPAU, Oregon Model Steering Committee, Oregon MPOs, USDOT, EPA.

- Travel Demand Model Maintenance and Support (assisting and coordinating with TPAU on all tasks including:
  - Updates to area travel model.
  - Model Validation reports.
  - Updates to model documentation.
  - Project and policy analyses modeling.
  - Travel forecasts for air quality analyses.
  - Traffic volume and level-of-service maps as requested.
  - Other model outputs as requested, including percent change in VMT, VHT, and mode-split.
  - Staff and equipment needed to complete projects in a timely manner.
  - Staff training, consultation, coordination with TPAU.
  - Base year and future year scenario land use updates (household, population and employment), and supportive land use place type mapping.

- Regional Transportation Plan update.
- Local jurisdictional Transportation System Plan.
- MRMPO GIS
  - Updated MRMPO GIS data and maps
  - GIS data management, file storage
  - GIS user licenses

*Timeframe:* Ongoing July – June

*Lead Agency:* RVCOG; *Supporting Agencies:* MRMPO member jurisdictions, ODOT TPAU, Oregon Model Steering Committee, Oregon MPOs, USDOT, and EPA

**Subtask 4.2** *Data Collection/Analysis for Addressing Title VI/Environmental Justice in the Long-range Planning Process*  
**Work Task Budget: \$5,430**  
***FHWA MPO Planning Funds, \$3,895***  
***ODOT Match for FHWA-PL funds, \$446***  
***FTA 5303 Metropolitan Planning Funds, \$1,090***  
***In-Kind Match, \$0***

This task implements MRMPO Public Participation Plan and provides funds for the development of an Environmental Justice and Title VI Plan to maintain compliance with Title VI and Environmental Justice considerations. Information contained in the plan about locations and numbers of target populations will be used as a reference for MRMPO project funding decisions. In evaluating project applications, MRMPO will consider impacts on EJ populations as identified in the Plan. Therefore it is important for the plan to contain up to date information. For FY2019, this task will support an update to the MRMPO's Title VI-Environmental Justice Plan.

This task also maintains the Title VI requirements such as; environmental justice reporting and plan-approval requirements, and Civil Rights complaint process as required by state and federal law which is included in the EJ/Title VI Plan. Task provides for continuing education of the Title VI officer in legal requirements, strategies and best practices relative to maintaining compliance with state and federal laws and guidance. Outreach and planning relating to locations of protected populations will be coordinated through the Title VI officer.

*Deliverables:*

- MRMPO Title VI & EJ yearly report;
- Update data for the Title VI & EJ plan;
- Plan implementation including maintaining data base of contacts and sources;
- Title VI officer training; and
- Develop GIS maps of distribution of underserved populations.

*Timeframe:* Ongoing July - June

*Lead Agency:* RVCOG; *Supporting Agencies:* MRMPO member jurisdictions, ODOT TPAU, and USDOT

## 5.0 Transit Planning

**Budget:** ***Work Task Budget: \$26,959***  
**Funding Source:** ***FHWA MPO Planning Funds, \$5,842***  
***ODOT Match for FHWA-PL funds, \$223***  
***FTA 5303 Metropolitan Planning Funds, \$5,448***  
***Local Match, \$15,000***

**Description:** Josephine Community Transit (JCT) is the transit provider within the MRMPO. The MPO staff will work with JCT staff to develop a safety and security plan.

**Subtask 5.1** ***Transit Planning Assistance***  
***Work Task Budget: \$5,984***  
***FHWA MPO Planning Funds, \$1,947***  
***ODOT Match for FHWA-PL funds, \$223***  
***FTA 5303 Metropolitan Planning Funds, \$3,814***  
***In-Kind Match, \$0***

*Deliverables:*

- Assist as needed with Transit Planning

*Timeframe:* July – December

*Lead Agency:* ODOT; *Supporting Agencies:* RVCOG, Josephine Community Transit (JCT),

**Subtask 5.2** ***Transit Planning Assistance***  
***Work Task Budget: \$20,975***  
***FHWA MPO Planning Funds, \$3,895***  
***ODOT Match for FHWA-PL funds, \$446***  
***FTA 5303 Metropolitan Planning Funds, \$1,634***  
***Local Match, \$15,000***

*Deliverables:*

- Assist with Development of Safety and Security Plan

*Timeframe:* July – June

*Lead Agency:* RVCOG; *Supporting Agencies:* Josephine Community Transit (JCT), ODOT

**Subtask 5.3**    ***JCT Ridership Survey and Report***  
***Work Task Budget: \$17,276***  
***FHWA MPO Planning Funds, \$0***  
***ODOT Match for FHWA-PL funds, \$0***  
***FTA 5303 Metropolitan Planning Funds, \$15,500***  
***Local Match, \$1,774***

*Deliverables:*

- Survey Instrument
- Tallied results
- Final Report

*Timeframe:*            July – June

*Lead Agency:*        RVCOG; *Supporting Agencies:* Josephine Community Transit (JCT),  
ODOT

**Figure 3: Summary MRMPO FY2019-20 Budget–Transportation Planning Funds by Source and Activity**

MRMPO DRAFT FY 2019-20 UPWP BUDGET							
Transportation Planning Funds by Source and Activity							
	FHWA MPO Planning Funds (1)	PL State Match (1)	FTA 5303 (2)	Local Match (2)	MPO Dues (3)	Region 3 Planning Funds (4)	Total Budget (5)
<b>Work Tasks</b>							
<b>1. Program Management</b>							
1.1 Office & Personnel Mgmt: Fiscal & Grant Admin.	\$87,635	\$10,030.19	\$31,491	\$0	\$9,603	\$0	\$138,849
1.2 UPWP Development & UPWP Progress	\$3,895	\$445.79	\$1,400	\$0	\$0	\$0	\$5,744
1.3 Public Education and Involvement Program	\$1,947	\$222.89	\$1,400	\$0	\$0	\$0	\$3,573
1.4 Interagency & Jurisdictional Coordination	\$13,632	\$1,560.25	\$3,499	\$0	\$0	\$0	\$18,703
Totals	\$107,109	\$12,259	\$37,790	\$0	\$9,603	\$0	\$166,761
<b>2. Short Range Planning</b>							
2.1 TIP Activities	\$13,632	\$1,560.25	\$3,499	\$0	\$0	\$0	\$18,703
2.2 Air Quality Conformity	\$1,947	\$222.89	\$700	\$0	\$0	\$0	\$2,872
2.3 Local TSP Technical Assistance	\$1,947	\$222.89	\$700	\$0	\$0	\$0	\$2,872
2.4 STBG & CMAQ Project Funds Management	\$5,842	\$668.68	\$2,099	\$0	\$0	\$0	\$8,616
2.5 State and Federal Partner Coordination	\$9,737	\$1,114.47	\$2,799	\$0	\$0	\$0	\$13,660
Totals	\$33,106	\$3,789	\$9,797	\$0	\$0	\$0	\$46,693
<b>3. Long Range Planning</b>							
3.1 ITS Coordination	\$1,947	\$222.89	\$1,400	\$0	\$0	\$0	\$3,573
3.2 RTP Maintenance/Development	\$35,054	\$4,012.08	\$10,497	\$0	\$0	\$0	\$49,596
Totals	\$37,001	\$4,235	\$11,897	\$0	\$0	\$0	\$53,133
<b>4. Data Development</b>							
4.1 Research & Analysis Program	\$7,790	\$891.57	\$2,099	\$0	\$0	\$0	\$10,788
4.2 Data collection/analysis for Title 6 & EJ	\$3,895	\$445.79	\$1,400	\$0	\$0	\$0	\$5,744
Totals	\$11,685	\$1,337	\$3,499	\$0	\$0	\$0	\$16,521
<b>5. Transit - JOCO</b>							
5.1 Transit Planning Assistance	\$1,947	\$222.89	\$4,899	\$0	\$0	\$0	\$7,077
5.2 Transit Safety and Security Plan	\$3,895	\$445.79	\$2,099	\$15,000	\$0	\$0	\$21,445
5.3 JCT Ridership Survey*	\$0	\$0	\$15,500	\$1,774.04	\$0	\$0	\$17,276
Totals	\$5,842	\$669	\$6,998	\$16,774	\$0	\$0	\$30,283
<b>Totals</b>	<b>\$194,744</b>	<b>\$22,289</b>	<b>\$69,981</b>	<b>\$16,774</b>	<b>\$9,603</b>	<b>\$0</b>	<b>\$313,391</b>

(1) FHWA MPO Planning funds are allocated to the MRMPO by formula and consist of 89.73% federal funds and 10.27% state match. Federal Share: \$194,744; ODOT Match: \$22,289; for a Total of \$217,033 for FY 2019-20.

(2) Section 5303 funds are provided for metropolitan planning activities. Total 2018 allocation consists of 89.73% federal (\$54,481) and a required 10.27% local share. For this year's UPWP, Josephine County Transit is providing \$15,000 in FY 2018-19 STIF Formula Funds as a cash match for a total of \$69,481. Also note, for Task 5.3 carry over funds from previous fiscal years are being utilized here and JCT is matching with STIF funds.

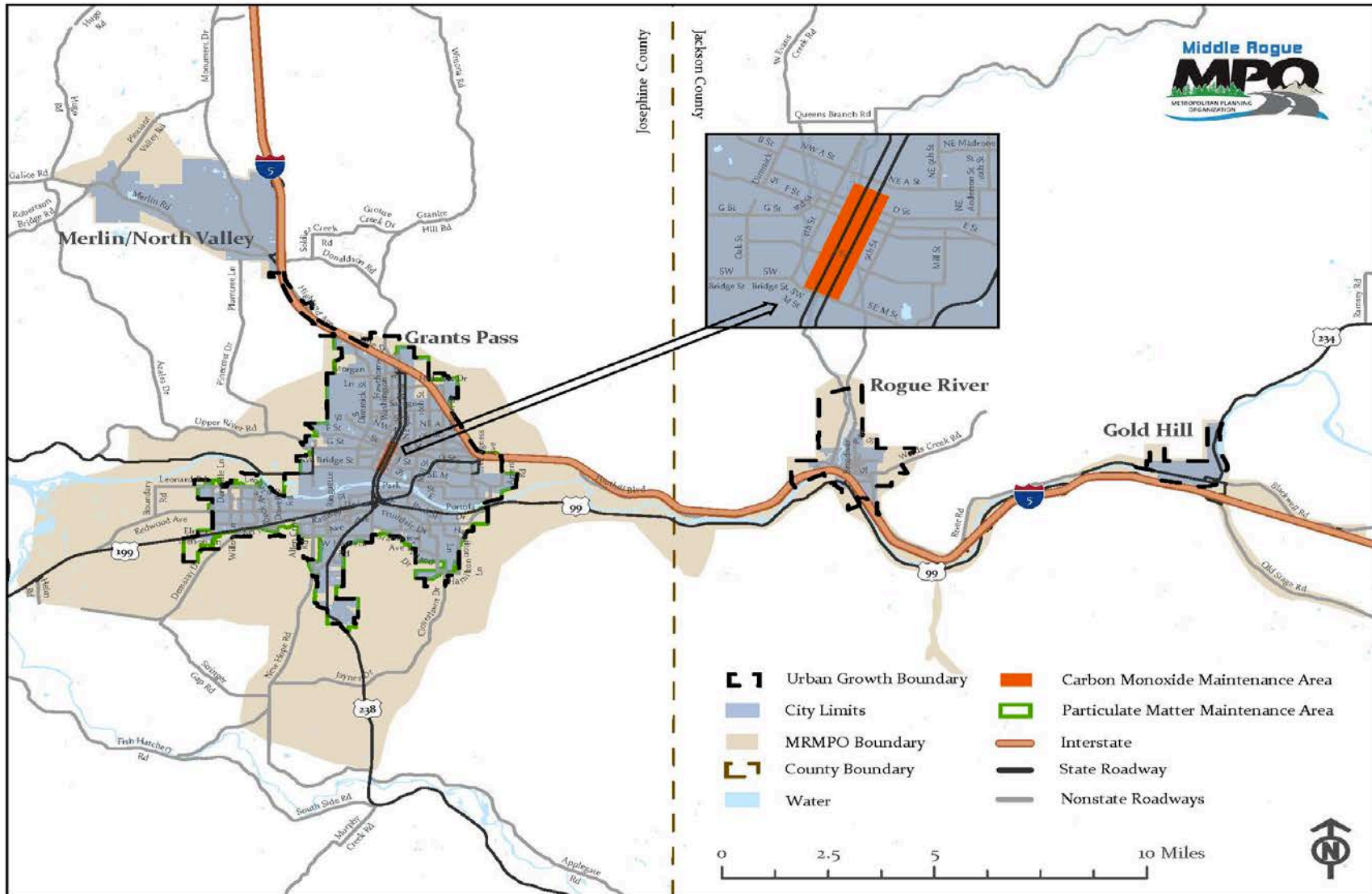
(3) MPO dues are paid by MPO member jurisdictions: Gold Hill, Grants Pass, Jackson County, Josephine County, and Rogue River.

4) ODOT Region 3 planning funds.

5) RVCOG acting on behalf of the the MRMPO will apply for and otherwise obtain these funds. RVCOG will carry out the tasks described in this UPWP.

**Note: The revenues contained in the UPWP represent the best estimates of anticipated funding and planning priorities at this time. These priorities and funding levels may change over time. Actual ODOT funding commitments are finalized through specific IGAs. The identified dollar amounts may include subcontracted activities.**

Exhibit A: MRMPO Transportation Planning Area



## Exhibit B: MRMPO Designation Resolution

### ROGUE VALLEY COUNCIL OF GOVERNMENTS RESOLUTION NO. 2013-1

#### **To Delegate MRMPO Decision-Making Authority to MRMPO Policy Committee**

A RESOLUTION relating to the delegation of responsibilities to the Policy Committee of the Middle Rogue Metropolitan Planning Organization (MRMPO).

WHEREAS the Governor of the State of Oregon designated the Rogue Valley Council of Governments (RVCOG) as the Metropolitan Planning Organization (MPO) for the GRANTS PASS URBANIZED AREA on March 25, 2013.

WHEREAS the RVCOG is responsible to the State of Oregon for assuring that federal and state transportation planning regulations are being met within the Middle Rogue MPO; and

WHEREAS representatives of the local governments of the Cities of Grants Pass, Rogue River, and Gold Hill and Josephine and Jackson counties, and the Oregon Department of Transportation function as the MPO (policy committee) and carry out designated functions under 23 USC Sec 134 and 49 USC Sec 5303 for the Grants Pass Urbanized Area MPO; and

WHEREAS the RVCOG Board of Directors is the contracting authority for all RVCOG functions, including the MPO function;

THEREFORE, BE IT RESOLVED THAT THE RVCOG BOARD OF DIRECTORS DOES HEREBY:

Delegate to the Middle Rogue MPO Policy Committee the responsibility for carrying out the federal transportation planning requirements under 23 USC Sec 134 and 49 USC Sec 5303, which require that each U.S. Census-designated urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans, programs and other required products consistent with the comprehensively planned development of the metropolitan area.

Adopted by the RVCOG Board of Directors this 27<sup>th</sup> of March, 2013.



Jim Lewis, President  
Rogue Valley Council of Governments

## **PART II -- RVCOG Transportation Functions**

### **Task 6 Support to ODOT Region 3**

**Total Budget: \$120,000**

**Funding Source: Region 3 Planning Funds (ODOT)**

The Rogue Valley Council of Governments provides staff support to ODOT for administrative support to the Rogue Valley Area Commission on Transportation (RVACT).

#### **Task 6.1 Rogue Valley Area Commission on Transportation (RVACT)-Support**

*Description:* RVACT was chartered by the Oregon Transportation Commission (OTC) in March of 1997 and is an advisory committee to the OTC and ODOT. It represents the Jackson and Josephine County geographic area. RVACT is comprised of elected officials and local residents. RVACT's mission is to:

1. Provide a forum for communicating, learning and understanding transportation issues as they effect the two counties' economic opportunities and livability;
2. Prioritize state transportation infrastructure and capital investments through the development of an implementation strategy that supports transportation plans related to the Rogue Valley Area; and
3. Advise the Oregon Transportation Commission on state and regional policies affecting the Area's transportation systems.

*Key tasks:* Coordination with Region 3 and District 8 ODOT staff in the Statewide Transportation Improvement Program (STIP), preparing monthly agenda materials, meeting notices and correspondence for RVACT meetings. Also, RVCOG staff assists in the preparation of Southern Oregon region Oregon Transportation Commission (OTC) meetings.

*Deliverables:* Agenda materials, information packets, public notices, technical reports and other documents as requested by ODOT.

*Timeframe:* Ongoing July-June

*Lead Agency:* RVCOG; *Supporting Agencies:* MRMPO member jurisdictions

## PART III—ODOT Planning Projects

The projects listed below will be worked by ODOT in FY2020. They are listed for informational purposes and to coordinate this work among ODOT and the MRMPO. This coordination is in accordance with *CFR §450.314 Metropolitan transportation planning process: Unified planning work programs and §450.318.*

Project	Description	Total Budget (Estimate)	Funding	Project Start (Estimated)	Project Finish (Estimated)
Transportation System Plan update for the City of Grants Pass	TSP Update	\$300,000	State Planning & Research (Federal)	Fall 2017	Fall 2019
Transportation System Plan update Josephine County	TSP Update	\$25,000	State Planning & Research (Federal)	Spring 2017	Summer 2019
Transportation System Plan update for the City of Rogue River	TSP Update	\$150,000	State Planning & Research (Federal)	Winter 2016	Spring 2019
IAMP for Interchange 55 (Grants Pass)	Project to identify long-range needs and recommend improvements and management actions.	\$100,000	State Planning & Research (Federal)	Fall 2017	Fall 2019
IAMP for Interchange 58 (Grants Pass)	Project to identify long-range needs and recommend improvements and management actions.	\$100,000	State Planning & Research (Federal)	Fall 2017	Fall 2019
I-5: Exit 35 to 61	Corridor Segment Plan to evaluate safety and operations	\$250,000	State Planning & Research (Federal)	Fall 2019	Fall 2021
US-199: Grants Pass to California	Corridor Segment Plan to evaluate safety and operations.	\$190,000	State Planning & Research (Federal)	Fall 2019	Fall 2021

\*IAMP: Interchange Area Management Plan

The Public can access information about these projects on ODOT's website:

<http://www.oregon.gov/ODOT/HWY/REGION3/pages/index.aspx>

The ODOT planning projects listed above will be coordinated with the MRMPO. MPO staff will serve on the various technical advisory committees to provide input in relationship to RTP goals and policies. The planning documents developed for these projects will be reviewed by MPO staff for consistency with the RTP.

## Transportation Planning Acronyms

ACT:	Area Commission on Transportation
ADA:	Americans with Disabilities Act
ADT:	Average Daily Traffic
AMPO:	Association of Metropolitan Planning Organizations
AQCD	Air Quality Conformity Determination
AQMA:	Air Quality Maintenance Area
CAAA:	Clean Air Act Amendments
CFR	Code of Federal Regulations
CMAQ:	Congestion Mitigation & Air Quality (federal funding program)
CO:	Carbon Monoxide
DLCD:	Department of Land Conservation and Development
EPA:	Environmental Protection Agency
EQC	Environmental Quality Commission
FAST Act	Fixing America's Surface Transportation Act of 2015
FHWA:	Federal Highway Administration
FTA:	Federal Transit Administration
FY	Fiscal Year
FYY	Federal Fiscal Year
GIS:	Geographic Information Systems
IAMP	Interchange Area Management Plan
IGA	Intergovernmental Agreement
ITS:	Intelligent Transportation Systems
JCT:	Josephine Community Transit
LMP	Limited Maintenance Plan
LOS:	Level of Service, a range of operating conditions for each type of road facility
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century, 2012 transportation act
MRMPO	Middle Rogue Metropolitan Planning Organization
MOU:	Memorandum of Understanding
MPO:	Metropolitan Planning Organization, a planning body in an urbanized area over 50,000 in population which has responsibility for developing transportation plans for that area
TIP:	Metropolitan Transportation Improvement Program
NAAQS:	National Ambient Air Quality Standards
NHS:	National Highway System
NTI:	National Transit Institute
OAR:	Oregon Administrative Rules
ODEQ	Oregon Department of Environmental Quality
ODFW:	Oregon Department of Fish and Wildlife
ODOT:	Oregon Department of Transportation
OHP	Oregon Highway Plan
OMPOC:	Oregon Metropolitan Planning Organization Consortium
ORS:	Oregon Revised Statutes.
OSTI:	Oregon Sustainable Transportation Initiative
OSUM	Oregon Small Urban Model
OTC:	Oregon Transportation Commission, ODOT's governing body
OTP:	Oregon Transportation Plan
PL112:	Public Law 112, Federal Planning Funds

PM <sub>10</sub> :	Particulate Matter of less than 10 Micrometers
PM <sub>2.5</sub> :	Particulate Matter of less than 2.5 Micrometers
RTP:	Regional Transportation Plan
RVACT:	Rogue Valley Area Commission on Transportation
RVCOG:	Rogue Valley Council of Governments
RVMPO:	Rogue Valley Metropolitan Planning Organization
SAFETEA-LU	Safe, Accountable, Flexible, Equitable, Transportation Efficiency Act – A Legacy for Users
SIP:	State Implementation Plan (refers to DEQ air quality plans)
SOV:	Single Occupancy Vehicle
STA:	Special Transportation Area
STIP:	Statewide Transportation Improvement Program
STP:	Surface Transportation Program
TAC:	Technical Advisory Committee
TAZ:	Transportation Analysis Zones
TCM:	Traffic Control Measures
TDM:	Transportation Demand Management
TIP:	Transportation Improvement Program.
TOD:	Transit Oriented Development
TPAU:	Transportation Planning Analysis Unit
TPR:	Transportation Planning Rule
TSP:	Transportation System Plan
UGB:	Urban Growth Boundary
UPWP:	Unified Planning Work Program
USDOT:	U.S. Department of Transportation (includes all modal agencies)
V/C:	Volume to Capacity
VHT	Vehicle Hours Traveled
VMT:	Vehicle Miles Traveled



# ***2018***

## ***Annual Listing of Obligated Projects***

## **Annual Listing of Obligated Projects - 2018**

*A listing of transportation projects within the MRMPO planning area obligated to receive federal funds in the 2018 federal fiscal year, Oct. 1, 2017, through Sept. 30, 2018*

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**The Middle Rogue Metropolitan Planning Organization (MRMPO)** fulfills federal requirements for comprehensive, cooperative and continuing transportation planning in the Grants Pass, Ore., urbanized area. In 2012, the Governor designated the Rogue Valley Council of Governments (RVCOG) as the area's metropolitan planning organization (MPO). RVCOG is a voluntary association of local governments in Jackson and Josephine counties. The RVCOG board delegated responsibility for MPO policy functions to the MRMPO Policy Committee, which consists of elected and appointed officials from the following MRMPO-member jurisdictions and agencies: Grants Pass, Gold Hill, Rogue River, Josephine County, Jackson County, and the Oregon Department of Transportation.

**RVCOG Mission:** To be a catalyst to promote quality of life, effective and efficient services, and leadership in regional communication, cooperation, planning and action in Southern Oregon.

**MRMPO Vision:** An intermodal transportation system that provides for safe, efficient, and convenient movement of people and goods to support a robust and burgeoning regional economy.

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# **Annual Listing of Obligated Projects – 2018**

## **Introduction**

This report provides information about the projects and distributions of federal funds across jurisdictions within the MRMPO and modes. The time span covered is Oct. 1, 2017 through Sept. 30, 2018.

Transportation funds are obligated by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), which signifies the federal agencies' commitment to provide a specific amount of money for a particular project. Obligation is an agreement to pay a portion of a project's cost; it does not necessarily equal the amount actually received by a jurisdiction or agency within the timeframe. The amounts received are determined by the amount of project work completed.

Money for projects funded through FTA is obligated at the time the FTA grant is awarded. Money for projects funded through FHWA is obligated when a project agreement is executed and the state or grantee requests that the funds be obligated.

Typically, obligation covers a particular phase of a project, such as the preliminary engineering or purchase of rights-of-way for a highway project. Therefore, projects listed in this report indicate the phase or portion of work for which the federal funds have been secured. Projects that can be linked to a specific location are shown on a map of the MRMPO area on Page 9.

Projects listed here were originally approved by the MRMPO Policy Committee through approval of the MRMPO Transportation Improvement Program (TIP). The TIP signifies local approval of transportation projects receiving federal funds. This report indicates progress on those projects and federal agency commitments to their delivery.

## **Federal Requirements**

The U.S. Congress, through adoption of the FAST Act (Fixing America's Surface Transportation Act), requires all metropolitan planning organizations to report annually on the funds obligated by FHWA and FTA. The purpose is to further transparency of the federal government's role in transportation.

Generally, federal law requires MPOs to publish an annual listing of projects for public review, including investments in pedestrian walkways and bicycle transportation facilities, for which federal funds were obligated in the preceding year. Specific statutory requirements are shown in Appendix A.

While regulations give primary responsibility for the annual report to the MPO, the report is a collaboration among all recipient agencies. FTA, Oregon Department of Transportation

(ODOT), Josephine County, Jackson County and MRMPO cities provided information and feedback to the MRMPO for this report.

## Federal Funding Sources

Funds authorized by Congress, largely from the Highway Trust Fund (with revenues generated by a tax on vehicle-fuel sales), flow to the region through several funding sources. Those program sources reflect certain national transportation goals and priorities. Specific funds coming into the MRMPO area and their federal purpose or use restrictions are described below. Projects must meet the eligibility requirements before the federal agency will obligate money. All projects listed in this report include a fund source.

Federal funds rarely cover a project's full cost. Most projects, especially large projects, will require funds from more than one source over several years. Most federal programs require a local match, typically 10.27% of the total project cost. Details about federal programs that fund projects within the MRMPO planning area are described below.

- **Surface Transportation Block Grant (STBG):** A federal block grant program for a broad range of transportation projects on all roads functionally classed above minor collector. Transit capital projects and bicycle-pedestrian projects also are eligible. STBG has several sub-programs, including safety and enhancements. A portion is sub-allocated by ODOT to counties and cities by a population-based formula. The MRMPO allocates the share for cities within the Grants Pass urbanized area, known as STBG-L funds, which amount to roughly \$600,000 annually. To simplify access to these funds, MRMPO jurisdictions can utilize ODOT's STBG fund exchange program and enter into a fund-exchange agreement with ODOT. Through the exchange program, ODOT retains the federal funds and the jurisdiction receives state roadway funds at a 94% exchange rate.
- **Congestion Mitigation and Air Quality (CMAQ) Program:** CMAQ funds are dedicated for projects that address reducing on-road vehicle emissions and relieving congestion problems that are harming air quality. As the Grants Pass Urban Growth Boundary (UGB) is an Air Quality Maintenance Area (AQMA) for particulate matter 10 (PM<sub>10</sub>) and the downtown core is an AQMA for carbon monoxide (CO), the Grants Pass UGB area qualifies for CMAQ funds to address particulate and carbon dioxide emissions. The CMAQ Program requires a local match of 10.27% of the total project cost.
- **National Highway Performance Program:** Provides support for the condition and performance of the National Highway System (NHS), for the construction of new facilities on the NHS, and to ensure that investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State's asset management plan for the NHS.
- **Interstate Maintenance (IM):** IM funds are reserved for interstate highway projects that do not add capacity; they generally fund construction or reconstruction of bridges, interchanges and overcrossings on existing interstate routes.

- **Metropolitan Planning (MPO):** A 1.25% portion of certain Highway Trust Fund programs are set aside by Congress to support metropolitan planning activities in urban areas with a population of 50,000 or more. This fund supplies most of the revenue for MRMPO planning activities.
- **Federal Transit Administration (FTA):** The FTA supports public transportation activities through several activity-specific programs. Josephine Community Transit (Josephine County) receives funds from FTA Section 5307, which are distributed on a formula basis for operating activities and certain capital projects. When used for operating costs, funds must be matched 50% with local funds. For planning and other activities the match required is 20%. Other FTA funds include:
  - Section 5311: Rural transit operations for general public services;
  - Section 5310: Operations/capital for transportation series/projects that benefit the elderly and disabled;
  - Section 5309: Capital projects, and
  - Section 5303: Planning funds.

## Other Funding Sources

State and local funds are significant to most transportation projects. As noted above, most federal grants require local matching funds.

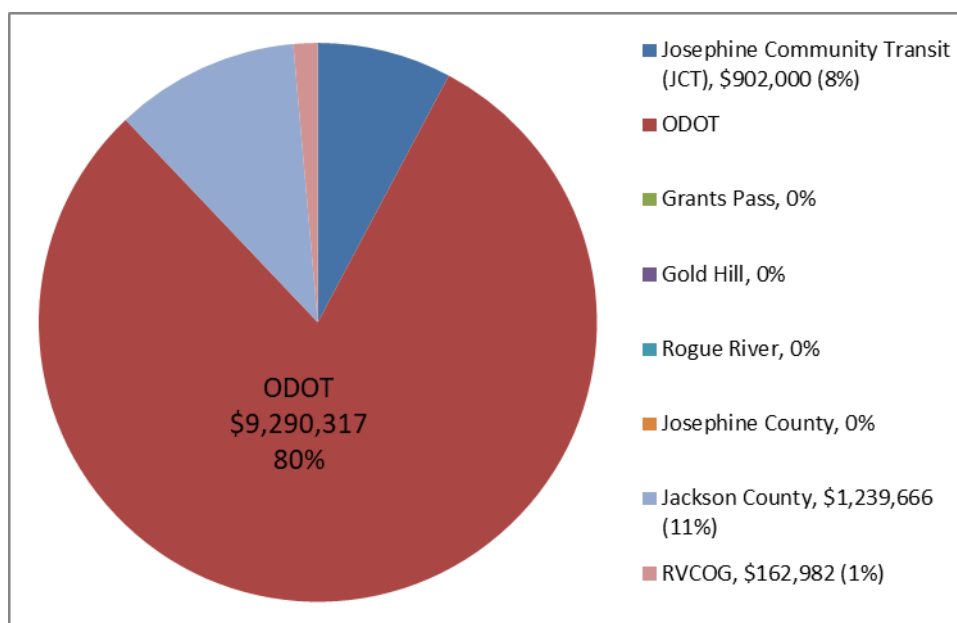
## Distribution of Funds by Jurisdiction and Agency

Projects set to receive federal funds are programmed by the MRMPO Policy Committee through approval of the TIP.

For two federal funding sources, STBG-L and CMAQ, the MRMPO solicits and evaluates applications and selects projects. The region receives roughly \$600,000 a year in STBG-L funds and approximately \$450,000 a year in CMAQ funds. Jurisdictions awarded STBG-L funds may utilize ODOT's STBG fund exchange program where federal STBG-L dollars are exchanged for state dollars at a 94% exchange rate.

The chart on the following page (Page 4) shows the distribution of federal funds obligated in FFY 2018 within the MRMPO by jurisdiction and agency. The amounts shown here are federal funds only and do not include federal funds (STBG-L) that have been exchanged for state funds. Many projects include local match funds, which are not reflected on the chart.

The total amounts spent on federally funded projects are shown with project and work phase descriptions in the project list section, beginning on Page 7.



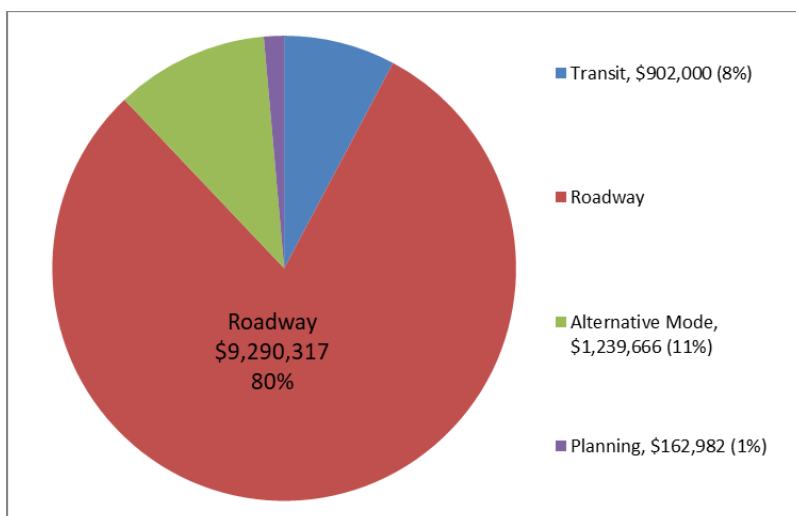
**Distribution of Obligated Federal and STBG-L Fund Exchange for State Funds by Jurisdiction, 2018**

### Distribution of Funds by Project Type

Federal funds were used for a small number of transportation projects in the 2018 federal fiscal year, due to the recent establishment of the MPO. This section addresses the distribution of funds among four major activity categories:

1. **Roadway** – encompasses projects that improve and preserve facilities for vehicle use.
2. **Transit** – support for services provided by Josephine Community Transit (JCT).
3. **Planning** – consisting of MRMPO activities in FFY2018.
4. **Alternative Mode** – projects that support non-motorized travel, mainly construction of bicycle lanes and sidewalks.

Transportation funding is addressed in this way to be consistent with federal guidelines that direct MPOs to identify expenditures for bicycle and pedestrian projects. A chart is provided on the following page that shows the distribution of funds by project type.



**Distribution of Obligated Federal Funds and STBG-L Fund Exchange for State Funds by Project Type, 2018**

## Project Delivery, Phasing

Distributions shown on these pages and the project list that follows represent funding amounts approved by FHWA and FTA. It is authorization for work to begin. Because it may take some time for recipient agencies to complete the work, the obligation funds shown here may not clearly coincide with work visible on the ground in local communities.

Transportation projects are generally accomplished through multiple phases and each phase may take more than one year to complete. Phases can vary by project type – building a road vs. conducting a corridor study. The phases for which funds were obligated in 2018 are shown in the project listing. Phases generally consist of:

- **Planning** – includes studies that examine various aspects of travel behavior, geography and interactions.
- **Preliminary Engineering** - includes evaluation of a range of design options and elements; data on which to base final designs is gathered, including community needs and desires. Phase may include preparation of detailed plans adequate for construction contracting (in some cases final building plans are developed as a separate phase).
- **Right-of-Way** – involves securing all of the land needed for a project. Phase includes detailed property identification, settlements with owners and obtaining any necessary permits.
- **Construction** – phase carries a project from the authorization to begin construction to final payment to contractors.
- **Environmental** – includes improvements that do not increase level of service, either in facility condition or in safety features. Such improvements include beautification and other environmentally related features that are not part of other improvement types.

Work in each phase is monitored by the lead agency. As one phase nears completion, the agency seeks the obligation of funds for the next phase.

### **List of Obligated Projects**

The following pages list projects by jurisdiction for which federal funds were obligated in the FFY2018. The project key numbers, assigned by ODOT as a project is programmed, are shown in the second column and can be used to track a single project through its various phases over time, from programming in the TIP to final delivery.

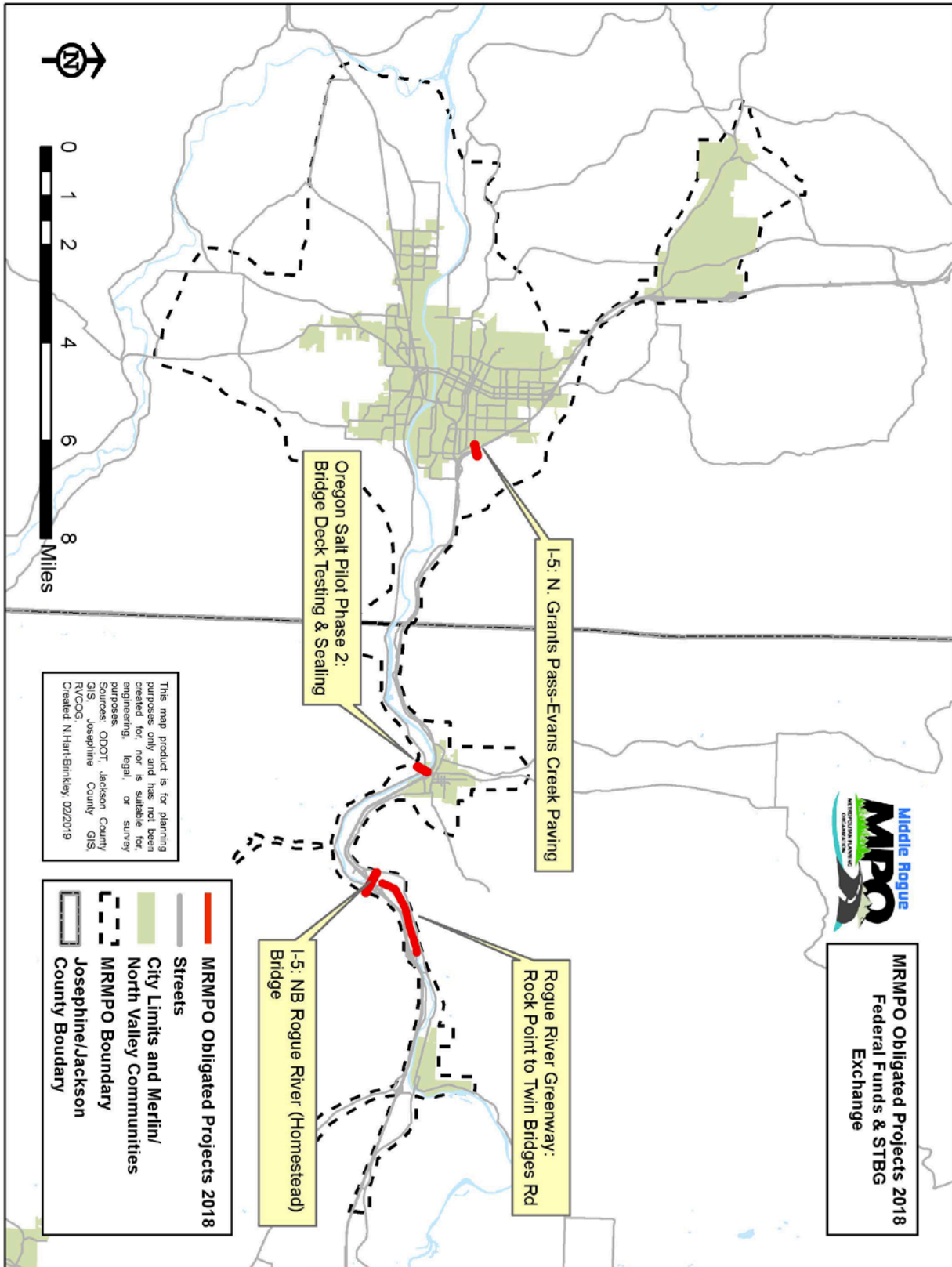
The list also includes a brief project description, federal funding sources, phase(s) implemented, total cost (which indicates amount of local funds used), and the total amount programmed in the TIP. Projects that can be illustrated by mapping are shown on a map on Page 9.

**List of Obligated Projects, 2018**

<b><u>GOLD HILL</u></b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
None									
<b><u>GRANTS PASS</u></b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
None									
<b><u>JACKSON COUNTY</u></b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
N/A	20923	Rogue River Greenway: Rock Point to Twin Bridges Rd	Design/ROW/Con	Fund Exchange	\$ 1,982,630	\$ 1,239,666	\$ 1,239,666	\$ 1,982,630	\$ 2,432,630
<b><u>JOSEPHINE COUNTY</u></b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
None									

**List of Obligated Projects, 2018 – Cont.**

<b>JOSEPHINE COMMUNITY TRANSIT</b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
N/A	20929	JCT-5307 Transit Oper	Other	FTA 5307	\$ 752,000	\$ 752,000	\$ 1,504,000	\$ 752,000	\$ 1,504,000
N/A	20932	JCT- 5310	Other	FTA 5310	\$ 150,000	\$ 150,000	\$ 167,168	\$ 150,000	\$ 167,168
<b>OREGON DEPT OF TRANS (ODOT)</b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
S001521	20470	I-5: NB Rogue River (Homestead) Bridge	Preliminary Engineering	NHPP/NHPP EXT	\$ 166,000	\$ 533,030	\$ 577,998	\$ 1,223,759	\$ 1,327,000
SA00136	21076	Oregon Salt Pilot Phase 2: Bridge Deck Testing & Sealing	Preliminary Engineering	NHPP	\$ 184,440	\$ 204,728	\$ 222,000	\$ 184,440	\$ 200,000
S001493	18875	I-5: N. Grants Pass-Evans Creek Paving	Construction	NHP FAST	\$ 8,094,000	\$ 8,552,559	\$ 8,552,559	\$ 8,506,000	\$ 8,506,000
<b>ROGUE RIVER</b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
None									
<b>ROGUE VALLEY COUNCIL OF GOV'T (RVCOG)</b>									
<b>FHWA Project No.</b>	<b>ODOT Key No.</b>	<b>PROJECT NAME</b>	<b>PHASE</b>	<b>FUND TYPE</b>	<b>FFY 2018 PROGRAMMED</b>	<b>FFY 2018 OBLIGATED</b>	<b>FY 2018 TOTAL COST</b>	<b>TOTAL PROJECT FED FUNDS</b>	<b>TOTAL PROJECT COST</b>
PR19302	21269	Middle Rogue MPO Planning SFY19	Other	PL	\$ 156,653	\$ 162,982	\$ 181,636	\$ 156,653	\$ 174,583



## Appendix A

### Federal Regulations

#### Federal Regulations: Annual List of Obligated Projects

The following sections of U.S. Code address the annual listing of obligated projects by Metropolitan Planning Organizations.

**Fixing America's Surface Transportation Act (FAST Act), effective December 2015**

**Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21), July 6, 2012**

**Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)**

*23 USC 134(j)(7)(B) -- Publication of annual listings of projects. -- An annual listing of projects, including investments in pedestrian walkways and bicycle transportation facilities, for which Federal funds have been obligated in the preceding year shall be published or otherwise made available by the cooperative effort of the State, transit operator, and metropolitan planning organization for public review. The listing shall be consistent with the categories identified in the TIP.*

*23 USC 135(g)(5)(B) -- Listing of projects. -- An annual listing of projects for which funds have been obligated in the preceding year in each metropolitan planning area shall be published or otherwise made available by the cooperative effort of the State, transit operator, and the metropolitan planning organization for public review. The listing shall be consistent with the funding identified in each metropolitan transportation improvement program.*

*49 USC 5303(j)(7)(B) -- Publication of annual listings of projects. -- An annual listing of projects, including investments in pedestrian walkways and bicycle transportation facilities, for which Federal funds have been obligated in the preceding year shall be published or otherwise made available by the cooperative effort of the State, transit operator, and metropolitan planning organization for public review. The listing shall be consistent with the categories identified in the TIP.*

*49 USC 5304(g)(4)(B) -- Listing of projects. -- An annual listing of projects for which funds have been obligated in the preceding year in each metropolitan planning area shall be published or otherwise made available by the cooperative effort of the State, transit operator, and the metropolitan planning organization for public review. The listing shall be consistent with the funding categories identified in each metropolitan transportation improvement program.*