



AGENDA

Middle Rogue Metropolitan Planning Organization

Policy Committee

Date: Thursday, February 15, 2018

Time: 2:30 p.m.

Location: Courtyard Conference Room, Grants Pass City Hall
101 NW "A" Street, Grants Pass, OR

Contact: Stephanie Thune, RVCOG: 541-423-1368
MRMPO website: www.mrmppo.org

1	Call to Order / Introductions / Review Agenda	Darin Fowler, Chair
2	Review / Approve Minutes	Chair
<i>Attachment</i>	#1 MRMPO Policy Committee Draft Minutes 180118	
PUBLIC HEARING Chair will read the public hearing procedures		
3	2015-2040 Regional Transportation Plan (RTP) and 2018-2021 Transportation Improvement Program (TIP) Amendments	Chair
<i>Background</i>	The Policy Committee will hold a public hearing to review and consider adoption of the following amendments to the 2015-2040 Regional Transportation Plan (RTP) and the 2018-2021 Transportation Improvement Program (TIP): <ul style="list-style-type: none"> • ADD Grants Pass 5303 Funds (KN 21269) • ADD Grants Pass MPO Planning FFY2018 (IN 21269) 	
<i>Attachments</i>	#2 Memo: RTP/TIP Amendments	
<i>Action Requested</i>	Approve Regional Transportation Plan (RTP) / Transportation Improvement Program (TIP) amendments.	

Action Items		
4	Election of MRMPO Policy Committee Chair and Vice-Chair	Chair
<i>Background</i>	<p>Per the Policy Committee's Bylaws, "The officers of the committee shall be a chair and vice- chair to be elected at the February meeting, and as vacancies occur. The voting members of the committee shall nominate members for officer positions. Positions shall be filled by the person receiving a simple majority of the votes. The officers shall hold office for a period of one year, beginning at the close of the February meeting."</p>	
<i>Attachments</i>	#3 MRMPO Policy Committee Bylaws	
<i>Action Requested</i>	Elect a new Chair and Vice Chair per the Policy Committee Bylaws.	
5	Safety Performance Measures	Karl Welzenbach
<i>Background</i>	<p>When Congress passed the 2012 transportation bill called MAP-21 and the subsequent FAST Act bill, they included in both the requirement that performance-based planning be implemented by both States and MPOs. To support this effort, FHWA and FTA spent several years developing the different regulations covering the primary areas of concern which are:</p> <ul style="list-style-type: none"> • Pavement condition on the Interstate System and on remainder of the National Highway System (NHS) • Performance of the Interstate System and the remainder of the NHS • Bridge condition on the NHS • Fatalities and serious injuries—both number and rate per vehicle mile traveled--on all public roads • Traffic congestion • On-road mobile source emissions (through CMAQ) • Freight movement on the Interstate System <p>Each state is required to develop targets for each measure dealing with the areas of interest. MPOs are offered the choice of either adopting the statewide goals or developing and reporting on their own particular goals.</p> <p>Once adopted, all future plans and programs must address how that particular plan or program supports either the state-wide targets or the MPO’s self-determined target.</p> <p>To date the only state-wide targets that have been set relate to the safety issue – the number of fatalities and serious injuries.</p> <p>The table below contains the State’s Safety Performance Measures:</p>	

3
ODOT's DECLARED SAFETY PERFORMANCE MEASURES

Base Period	# of Fatalities (2011-2015)	Fatality Rate per 100 Million VMT (2011-2015)	# of Serious Injuries (2010 - 2014)	Serious Injury Rate per 100 million VMT (2010-2014)	# of Non-motorized Fatalities and Serious Injuries (2010-2014)
Base Line	357	1.04	1,491	4.42	234
2013-2017	357	0.94	1,491	4.42	234
2014-2018	350	0.89	1,461	4.33	229
2015-2019	343	0.83	1,432	4.24	225
2016-2020	328	0.78	1,368	4.06	215
2017-2021	306	0.73	1,274	3.78	200

Additional information regarding this issue will be distributed under separate cover.

Attachments #4 | Memo Detailing Safety Performance Measures

Action Requested Approve adoption of State Performance Measures

6 **MRMPO Dues | FY2018-2019** **Karl Welzenbach**

Background The Policy Committee sets member dues annually as part of the adoption process for the Unified Planning Work Program (UPWP). At their February 1 meeting, the TAC recommended approval of the dues to the Policy Committee . Staff is seeking approval of proposed dues for FY2018-19. Additionally, for your information, staff is providing a draft summary of how the Planning funds are expected to be expended.

Attachments #5 | Memo outlining dues for FY2018-2019

Action Requested Approve adoption of Dues Schedule for FY2018-2019

Discussion Items

7 **MRMPO UPWP | FY2018-2019** **Karl Welzenbach**

Background Each year the MPO is required to develop a Unified Planning Work Program for the upcoming Fiscal Year. Staff is seeking input on the distribution of planning funds across the proposed tasks as well as input on the tasks themselves.

Attachments #6 | Memo summarizing new funding levels and overall planning areas

Action Requested Provide input regarding planning tasks and fund allocations

8 **Public Comment** **Chair**
**Limited to one comment per person, five minute maximum time limit.*

Regular Updates

9	Planning Update <ul style="list-style-type: none"> Discussion April 27 OMPOC Meeting 	Karl Welzenbach
<i>Attachments</i>	#7 Tracking Spreadsheet for Currently Active MRMPO Projects NOTE: This will be provided for review on a quarterly basis in Nov, Feb, May, and Aug	
10	Other Business / Local Business Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.	Chair
11	Adjournment	Chair

- The next MRMPO Policy Committee meeting will be **Thursday, March 15 at 2:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.
- The next MRMPO Technical Advisory Committee (TAC) meeting will be **Thursday, March 1, at 1:30 p.m.** in the Courtyard Conference Room at Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ANDREA NAPOLI, 541-423-1369. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**Summary Minutes
Middle Rogue MPO Policy Committee
January 18, 2018**

The following attended:

Voting Members	Organization	Phone Number
Christina Stanley	Gold Hill	855-1525
Dan DeYoung	Josephine County	660-0342
John Vial for Bob Strosser	Jackson County	774-6238
Mike Baker	ODOT	957-3658
Pam VanArsdale	Rogue River	660-4414
Rob Brandes	Josephine County	474-5460
Staff	Organization	Phone Number
Karl Welzenbach	RVCOG	423-1360
Ryan MacLaren	RVCOG	423-1338
Stephanie Thune	RVCOG	423-1368
Interested Parties	Organization	Phone Number
Lesley Orr	Bikeways/Walkways	707-218-4025

[MRMPO Policy Committee January 18, 2018 Agenda Packet](#)

Full meeting recording: [180118 MRMPO Policy Committee Meeting Audio](#)

Specific items are hyperlinked below.

1. Call to Order / Introductions/ Review Agenda 00:00 – 01:39
2:31 | *Quorum*: 5 voting members, regardless of jurisdiction

2. Review / Approve Minutes 01:40 – 03:34

The Vice Chair asked if there were any changes or additions to the September 21 meeting minutes.

02:10 | On a motion by John Vial, seconded by Mike Baker, the Committee recommended approval of the September 21 MRMPO Policy Committee meeting minutes as submitted.

The motion carried unanimously by voice vote.

Public Hearing

3. 2015-2040 Regional Transportation Plan (RTP) and 2018-2021 Transportation Improvement Program (TIP) Amendment 03:35 – 16:37

The Vice Chair read the procedure for the public hearing.

Ryan MacLaren reported that the MRMPO 2018-2021 TIP needs to be amended to add construction for the following project:

- Oregon Salt Pilot Phase 2: Bridge Deck Testing & Sealing (KN 21076)
Description: “Salt testing on bridge decks; design of sealing and overlay projects, and construction of protective systems.”

The bridge under consideration in this amendment is on I-5 over Evans Creek; a sealant test will be conducted to determine whether the bridge components are adequately protected against decay from salting.

John Vial opened discussion regarding the necessity of amendments to the TIP/RTP for maintenance/safety projects. Karl Welzenbach explained that, since no language currently exists in the RTP related to the state’s estimated expenditures for maintenance and safety projects, TIP and RTP amendments are required. Mike Baker clarified that the FHWA requires ODOT to be very specific about the maintenance/safety work they include in the STIP; the use of “buckets” to hold funds for e.g. maintenance/safety projects is not allowed. However, only maintenance/safety work that utilizes federal (Title 23) funds needs to be amended into the TIP/RTP; work conducted with the sole use of state funds does not.

Vial stated his concern with the inconsistency of the amendment process; namely, ODOT does amend the TIP/RTP for maintenance and safety projects, while the other MPO jurisdictions such as Jackson County, Grants Pass, etc. do not. Welzenbach will raise the issue at the upcoming UPWP meeting to elicit a recommendation from the FHWA on the matter.

The Vice Chair opened the discussion to public comment, both in support and in opposition.

None voiced.

The Vice Chair closed the public testimony.

16:05 | John Vial moved to approve the proposed amendment to the 2018-2021 MRMPO TIP. Mike Baker seconded.

There was no further discussion.

The motion carried unanimously by voice vote.

Action Items

None scheduled.

Discussion Items

4. Public Comment 16:38 – 19:23

- Results of the 2017 “Ride the Rogue” event and plans for the 2018 event were shared. Rider education (to help ensure traffic rules are followed) and event promotion will be key focal points for 2018.

Regular Updates

5. Planning Update 19:24 – 30:35

- The Safety Performance Measures will be addressed by the MPO committees in February; other measures will follow in future. To-date, the FHWA has not specified any consequences for MPOs failing to meet the measures.
- The April 27 OMPOC Meeting will be held in Grants Pass at the City Hall Council Chambers. Detailed information will be made available; all MPO members are welcome to attend.

6. Other Business/Local Business 30:36 – 39:29

- *Jackson County* | Rogue River Greenway (N. River Rd, outside of Rogue River to the Rock Point Bridge) project is in design phase.
- *Gold Hill* | Inquiry regarding responsibility/planned work for narrow bridge at the south end of town. No work pending per ODOT; bridge is still structurally sound, albeit functionally obsolete.
- *ODOT* | Mike Baker and Art Anderson swapping MPO attendance for their respective committees in February.
- *Josephine County* | Will pass ordinance and then request signs from ODOT restricting panhandling by homeless on roadways.

7. Adjournment 39:30 – 39:42

3:12 p.m.

Scheduled Meetings

MRMPO TAC | Thursday, February 1, 2018 | 1:30 pm

MRMPO Policy Committee | Thursday, February 15, 2018 | 2:30 pm



Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

DATE: February 8, 2018
TO: MRMPO Policy Committee
FROM: Ryan MacLaren, Associate Planner
SUBJECT: RTP/TIP Amendments

The Policy Committee is being asked to consider approval of the following amendment(s) to the 2015-2040 Regional Transportation Plan and 2018-2021 Transportation Improvement Program.

The 21-day public comment period and public hearing were advertised on or before January 25 in the Medford Tribune, Rogue River Press, Grants Pass Daily Courier, and information is currently available on the MRMPO website. Information on the new project(s) is enumerated, below

A. Add New Project to RTP & TIP: Grants Pass 5303 Funds (KN 21269)

Description: Support transit planning through RTP & TIP.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed-Req Match	Other		Total All Sources	
							\$	Source	\$	Source		\$	Source		
Rogue Valley Council of Governments															
Grants Pass 5303 Funds	Support transit planning through RTP & TIP	802	Exempt - Table 2,	21269	2018	Other	\$	FTA 5303	\$	5,737	MRMPO	\$	55,859	\$	55,859
							\$		\$		\$		\$		
							\$		\$		\$		\$		
							\$		\$		\$		\$		
Total FFY16-18							\$	50,122	\$	5,737	\$	55,859	\$	55,859	



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B. Add New Project to RTP & TIP: Grants Pass MPO Planning FFY2018 (KN 21269)

Description: Planning and Research.

Project Name	Project Description	RTP Project Number	Air Quality Status	Key #	Federal Fiscal Year	Phase	Federal		Federal Required Match		Total Fed+Req Match	Other		Total All Sources
							\$	Source	\$	Source		\$	Source	
Rogue Valley Council of Governments														
Grants Pass MPO Planning FFY 18	Planning and Research	803	Exempt - Table 2,								\$ -			\$ -
						Design					\$ -			\$ -
						Land Purchase					\$ -			\$ -
						Utility Relocate					\$ -			\$ -
						Construction					\$ -			\$ -
				21269	2018	Other	\$ 156,663	PL	\$ 17,930	ODOT	\$ 174,593			\$ 174,593
					Total FFY15-18		\$ 156,663		\$ 17,930		\$ 174,593			\$ 174,593

BYLAWS

MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION (MRMPO)

POLICY COMMITTEE

Article I

This committee, established pursuant to the Governor's MPO designation letter, dated March 20, 2013, shall function as the Metropolitan Planning Organization (MPO) for the Grants Pass Urbanized Area.

Article II

Purpose

The purpose of the MRMPO Policy Committee is to identify transportation policies, issues, and needs which are area wide in scope and to plan and recommend actions in areas of intergovernmental concern. It is the MPO's responsibility to insure that transportation decisions are consistent with area wide goals and objectives.

The MRMPO Policy Committee will be supported by advisory committees as it deems appropriate.

The responsibilities of the MRMPO Policy Committee are to:

- a. Provide policy direction in the development of the area wide transportation plans and work programs.
- b. Recommend transportation plans, policies, programs and priorities to the participating units of government for their adoption as appropriate.
- c. Help member agencies coordinate their respective implementation programs.
- d. Serve as the forum for joint, cooperative discussion and decision-making.
- e. Prepare, update, and adopt the Regional Transportation Plan, Transportation Improvement Program and Air Quality Conformity Determinations.
- f. Annually prepare and adopt a Unified Planning Work Program.
- g. Prepare other administrative documents, which may be required to carry out the transportation planning process.
- h. Keep RVCOG Board of Directors apprised of activities of the MPO process.

Article III

Membership - Voting

Section 1. Membership of the Committee

- a. The MPO Policy Committee shall consist of nine (9) members appointed by their governmental unit. These are:
 - City of Grants Pass, 3 members
 - City of Rogue River, 1 member
 - City of Gold Hill, 1 member
 - Josephine County, 2 members
 - Jackson County, 1 member
 - Oregon Department of Transportation (ODOT), 1 member
- b. Each Policy Committee member may designate, in writing to RVCOG, an alternate representative to serve at meetings during said member's absence. The representative shall have full voting privileges in the member's absence.

Section 2. Appointment and Tenure of Committee Membership

- a. Each jurisdiction with membership on the committee shall appoint its representatives and provide notice to RVCOG in writing.
- b. Members shall serve until they are replaced by their jurisdictions.

Section 3. Voting Privileges

- a. Each member shall be entitled to one vote on all issues presented at regular and special meetings at which the member is present.
- b. In an emergency, telephone polls/votes may be conducted in lieu of a meeting with approval of the chair. Votes will be formalized at the next meeting.

Article IV

Meetings

Section 1. Regular Meetings

- a. The committee shall hold regular meetings at such time and place determined by the committee.
- b. Public notice will be provided, consistent with Oregon law and reasonably calculated to give actual notice to interested persons including news media which have requested notice, of the time and place for holding regular meetings. The notice shall also include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.
- c. Written minutes will be taken at each meeting. The chair and vice chair may enter into discussions and vote, the same as any other voting member.

Section 2. Special Meetings

- a. Special meetings may be called by the chair, vice-chair or RVCOG on two days notice. No action may be taken unless all members are given notice.
- b. The person or persons calling such special meeting shall fix the time and place for holding of such meeting.

Section 3. Conduct of Meetings

- a. Official action may be taken by the committee when a quorum is present.
- b. A quorum shall consist of the majority of members.
- c. The voting on all questions coming before the MPO Policy Committee shall be by voice vote. A majority of members present must vote in the affirmative for any action to be approved.
- d. When voting on any matter, any member may call for a super-majority, roll-call vote. In such instances, affirmative votes by two-thirds of voting members present will be required for the motion to carry.
- e. Parliamentary Procedure as defined in Robert's Rules of Order Newly Revised will be followed and the Oregon Open Meeting Law (ORS 192.610 to 192.690) requirements will be adhered to at all times.

Article V

Officers and Duties

Section 1. Officers

- a. The officers of the committee shall be a chair and vice-chair to be elected at the February meeting, and as vacancies occur.
- b. The voting members of the committee shall nominate members for officer positions.
- c. Positions shall be filled by the person receiving a simple majority of the votes.

Section 2. Term of Office

- a. The officers shall hold office for a period of one year, beginning at the close of the February meeting.
- b. If the officer positions are vacant, the longest tenured committee member present shall serve as temporary chair and facilitate the meeting until the new chair and vice chair are elected to fill the remainder of the vacated terms.
- c. If both the Chair and Vice Chair are absent from a meeting, the longest tenured committee member present shall serve as temporary chair of the meeting. The temporary chair will have full authority of the Chair for the duration of the meeting, and including subsequent actions as directed by the committee.

Section 3. Duties

- a. The chair shall preside at all meetings and is entitled to vote on all issues.
- b. The chair shall appoint subcommittees as required and specify assignments and deadlines of subcommittee reports.
- c. The chair has authority to sign documents on behalf of the MRMPO.
- d. The vice-chair shall conduct all meetings of the committee in the absence of the chair.

Section 4. Executive Director

- a. The RVMCOG's Executive Director or his designee shall be a non-voting member of the committee, responsible for staff support of the committee, including minute taking and record keeping.

Article VI

Advisory Committees

Section 1: Purpose

Jurisdictions of the MPO recognize the need for advisory committees to examine issues in depth, bring in information that may be outside the ordinary scope and conduct of Policy Committee meetings, and develop recommendations to the Policy Committee. The MRMPO Policy Committee may establish advisory committees as it deems appropriate. Such committees may be permanent or temporary, and shall function under the Policy Committee's general direction. Permanent committees shall develop their own bylaws, which are subject to Policy Committee adoption.

Section 2. Technical Advisory Committee

- a. Jurisdictions of the MRMPO identify the need to create a permanent committee to be known as the MRMPO Technical Advisory Committee to support Policy Committee activities.
- b. Membership shall include MRMPO jurisdictions and governmental entities that may have a significant role in, or relationship to, MRMPO decisions.
- c. Members shall have technical expertise to contribute to MRMPO deliberations. The TAC has responsibility to conduct technical review and analyses, advise the Policy Committee, and work with MRMPO staff to identify pertinent information to support planning activities.
- d. There may be ex-officio members representing and appointed by Federal Highway Administration, Federal Transit Administration, Oregon Department of Land Conservation and Development, Oregon Department of Environmental Quality and Oregon Division of State Lands.

Section 3. Subcommittees

- a. Subcommittees as needed shall be appointed by the chair and with consent of the committee.
- b. The members of subcommittees shall serve until the work of the subcommittees is completed, or until their successors have been elected or appointed.
- c. Subcommittees must have at least one member who is a member of the Policy Committee.
- d. The Policy Committee Chair and the Planning Program Manager shall serve as non-voting members of all subcommittees.
- e. The Policy Committee, by a majority vote, may dissolve subcommittees or remove individual members with or without cause.

Section 4. Advisory Committee Meetings

- a. Advisory committee meetings may be called by its chair, by the chair of the TAC, by any two subcommittee members or by RVCOG Planning Program Manager on two days notice. A majority of subcommittee members shall constitute a quorum, and an act of the majority of the quorum present at the meeting shall constitute the act of the subcommittee.
- b. Meetings of permanent advisory committees shall be conducted consistent with approved bylaws.

Article VII

Amendments to the Bylaws

Section 1.

- a. These bylaws may be amended or repealed or new bylaws may be adopted by affirmative votes of at least two-thirds of committee members at any regular or special meeting called for that purpose. This also includes amending the bylaws to include new members. Written notice of proposed amendments shall be given to the membership of the committee at least thirty (30) days prior to the date of the meeting at which the bylaws are to be considered.

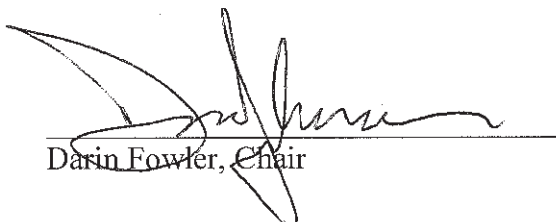
Article VIII

Effective Date

Section 1.

- a. Any other rules, procedures, or Bylaws of the MPO Policy Committee previously adopted are repealed.
- b. These Bylaws shall be effective upon adoption. A certified copy shall be maintained by the Planning Program Manager.

Adopted by the Middle Rogue Metropolitan Planning Organization Policy Committee:



Darin Fowler, Chair

August 12, 2013
Date



Middle Rogue
Metropolitan Planning Organization
Regional Transportation Planning

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

DATE: February 8, 2018
TO: MRMPO Policy Committee
FROM: Karl Welzenbach, Planning Program Manager
SUBJECT: Safety Performance Measures

Performance based planning is now the law of the land. Under the FAST Act, all MPOs must now incorporate Performance Based Planning into every aspect of their planning initiatives and planning documents including the RTP, TIP, and UPWP.

There are seven areas of interest that the Federal Government would like States and MPOs to track, measure, and set goals for improvement. These areas are:

- Pavement condition on the Interstate System and on remainder of the National Highway System (NHS)
- Performance of the Interstate System and the remainder of the NHS
- Bridge condition on the NHS
- Fatalities and serious injuries—both number and rate per vehicle mile traveled--on all public roads
- Traffic congestion
- On-road mobile source emissions (through CMAQ)
- Freight movement on the Interstate System

In August of this year, the State of Oregon developed its targets for the reduction of fatalities and serious injuries statewide. These goals were based on data collected by the state and provided to the MPOs. Tables 1 and 2 show the numbers of fatalities and injuries as reported by the State for statewide and for the Grants Pass Urbanized area respectively.

Table 1

FATALITY AND INJURY DATA FOR YEARS 2010-2015						
Table 1.	2010	2011	2012	2013	2014	2015
STATEWIDE						
Annual VMT*	33,774,105,562	33,373,397,641	33,172,937,428	33,705,846,069	34,610,071,249	35,998,504,527
Fatalities* (F)	317	331	337	313	356	445
Serious Injuries (A)	1,382	1,541	1,618	1,416	1,495	
Nonmotorist (Ped/Bike)	208	246	255	220	240	

Table 2
Fatality and Injury Data for 2010-2015 for Grants Pass

GRANTS PASS Urbanized Area (FAUB)	2010	2011	2012	2013	2014	2015
Annual VMT*	--	--	--	--	594,954,745	615,892,167
Fatalities* (F)	5	1	0	3	5	8
Serious Injuries (A)	8	12	15	7	16	
Nonmotorist (Ped/Bike) F&A	4	3	5	1	4	

* VMT : Highway Performance Monitoring System (HPMS) Estimates; Fatalities & Injuries: ODOT Crash Data System (CDS)

Based on the above data the state has set fatality and serious injury rates based on 100 million miles of VMT. Table 3 below provides the 5 year averages and the state’s targets.

Table 3	Statewide Targets				
Base Period	Fatalities (People 2011-2015)	Fatality Rate (People per 100 million VMT 2011 - 2015)	Serious Injury (People 2010-2014)	Serious Injury Rate (People per 100 million VMT 2010-2014)	Nonmotorized Fatalities and Serious Injuries (People 2010-2014)
Baseline	357	1.04	1,491	4.42	234
2013-2017	357	0.94	1,491	4.42	234
2014-2018*	350	0.89	1,461	4.33	229
2015-2019	343	0.83	1,432	4.24	225
2016-2020	328	0.78	1,368	4.06	215
2017-2021	306	0.73	1,274	3.78	200

If one applies the statewide methodology to the Grants Pass Urbanized Area we get the following results for the baseline scenario:

Table 4: Grants Pass Urbanized Area					
Base Period	Average Fatalities (2011-15)	Fatality Rate per 100 million miles VMT 2011-15	Average Serious Injuries (People 2010-14)	Serious Injury Rate (People per 100 million miles VMT 2010-14)	Average Non-motorized Fatalities and Serious Injuries (People 2010-14)
2010-2015	3.4	0.56	11.6	1.95	3.4



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DATE: February 8, 2018
TO: Policy Committee
FROM: Karl Welzenbach, Planning Program Manager
SUBJECT: FY 2018-19 MRMPO Dues Recommendation

This memo addresses the setting of MRMPO member dues. Staff is seeking a final recommendation on the dues for the coming year.

Staff proposes maintaining the dues formula and rate that was approved by the Policy Committee in December 2013. The rate, \$0.16 per capita, would generate a total of \$9,313 for the 2018-19 fiscal year. Dues for 2018-19 overall are \$343 less than in 2017-18 due to new method of estimating population in unincorporated areas.

Table 1, below, summarizes population and proposed dues for each jurisdiction. Population estimates are based on draft estimates provided in July of 2017 from Portland State University.

Table 1

MRMPO Proposed 2018-19 Dues					
Member Jurisdictions	Population	Dues Rate per Capita	Proposed FY2018-19 Dues	FY2017-18 Dues	Change in Dues
Gold Hill	1,220	\$0.16	\$195	\$195	\$0
Grants Pass	37,135	\$0.16	\$5,942	\$5,890	\$51
Jackson County*	2,627	\$0.16	\$420	\$562	-\$142
Josephine County**	15,005	\$0.16	\$2,401	\$2,661	-\$260
Rogue River	2,220	\$0.16	\$355	\$348	\$7
<i>Total</i>	58,207		\$9,313	\$9,656	-\$343
The RVCOG staff utilized Portland State University population estimates for 2017 for the incorporated areas. Unincorporated population estimates utilize geo-enriched data.					
Total Jackson County estimated population:			216,900		
Total Josephine County estimated population:			85,650		

Dues provide funding for general operations, primarily activities that require local funds including lobbying and local match obligations. Dues pay for Policy Committee participation in advocacy activities for which federal funds cannot be used, including the Oregon MPO Consortium, the Association of MPO's and the West Coast Corridor Coalition. Dues can also be

used to supplement the MPO's planning budget. Table 2 summarizes anticipated use of FY2018-19 member dues.

Table 2

Dues Estimates			
Staff Support			\$1,676
Travel Related			\$6,985
Memberships/Conferences			\$652
			\$9,313



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DATE: February 8, 2018
TO: MRMPO Policy Committee
FROM: Karl Welzenbach, Planning Program Manager
SUBJECT: FY 2018-19 MRMPO UPWP Discussion

Draft UPWP

Tables on the next two pages summarize spending proposed in the draft 2018-19 UPWP (Table 1), and the status and changes in program activity (Table 2).

Table 1

MRMPO DRAFT FY 2018-19 UPWP BUDGET									
Transportation Planning Funds by Source and Activity									
	FHWA MPO Planning Funds (1)	percent of budget	PL State Match (1)	FTA 5303 (2)	percent of budget	In-Kind Match (2)	MPO Dues (3)	Region 3 Planning Funds (4)	Total Budget (5)
Work Tasks									
1. Program Management									
1.1 Office & Personnel Mgmt: Fiscal & Grant Admin.	\$72,844	45	\$8,337	\$22,761	45	\$2,605	\$9,656	\$0	\$116,293
1.2 UPWP Development & UPWP Progress	\$3,238	2	\$371	\$1,012	2	\$116	\$0	\$0	\$4,739
1.3 Public Education and Involvement Program	\$1,619	1	\$185	\$1,012	2	\$116	\$0	\$0	\$2,934
1.4 Interagency & Jurisdictional Coordination	\$11,331	7	\$1,297	\$2,529	5	\$289	\$0	\$0	\$15,459
Totals	\$89,031		\$10,190	\$27,313		\$3,126	\$9,656	\$0	\$139,317
2. Short Range Planning									
2.1 TIP Activities	\$11,331	7	\$1,297	\$2,529	5	\$289	\$0	\$0	\$15,459
2.2 Air Quality Conformity	\$1,619	1	\$185	\$506	1	\$58	\$0	\$0	\$2,370
2.3 Local TSP Technical Assistance	\$1,619	1	\$185	\$506	1	\$58	\$0	\$0	\$2,370
2.4 STBG & CMAQ Project Funds Management	\$4,856	3	\$556	\$1,517	3	\$174	\$0	\$0	\$7,109
2.5 State and Federal Partner Coordination	\$8,094	5	\$926	\$2,023	4	\$232	\$0	\$0	\$11,284
Totals	\$27,519		\$3,150	\$7,081		\$810	\$0	\$0	\$38,560
3. Long Range Planning									
3.1 ITS Coordination	\$1,619	1	\$185	\$1,012	2	\$116	\$0	\$0	\$2,934
3.2 RTP Maintenance/Development	\$29,138	18	\$3,335	\$7,587	15	\$868	\$0	\$0	\$40,961
Totals	\$30,756		\$3,520	\$8,599		\$984	\$0	\$0	\$43,859
4. Data Development									
4.1 Research & Analysis Program	\$9,713	6	\$1,112	\$3,035	6	\$347	\$0	\$0	\$14,218
4.2 Data collection/analysis for Title 6 & EJ	\$3,238	2	\$371	\$1,012	2	\$116	\$0	\$0	\$4,739
Totals	\$12,950		\$1,482	\$4,046		\$463	\$0	\$0	\$18,958
5. Transit - JOCO									
5.1 Transit Planning Assistance	\$1,619	1	\$185	\$3,541	7	\$405	\$0	\$0	\$5,758
Totals	\$1,619		\$185	\$3,541		\$405	\$0	\$0	\$5,758
Totals	\$161,875	100	\$18,527	\$50,580	100	\$5,789	\$9,656	\$0	\$246,451

(1) FHWA MPO Planning funds are allocated to the MRMPO by formula and consist of 89.73% federal funds and 10.27% state match. Federal Share: \$161,875; ODOT Match: \$18,527; for a Total of \$180,402 for FY 2017.

(2) Section 5303 funds are provided for metropolitan planning activities. Total 2018 allocation consists of 89.73% federal (\$50,580) and a required 10.27% local share (\$5,789) provided by in-kind in lieu of cash match.

(3) MPO dues are paid by MPO member jurisdictions: Gold Hill, Grants Pass, Jackson County, Josephine County, and Rogue River.

4) ODOT Region 3 planning funds.

5) RVCOG acting on behalf of the the MRMPO will apply for and otherwise obtain these funds. RVCOG will carry out the tasks described in this UPWP.

Note: The revenues contained in the UPWP represent the best estimates of expected funding and planning priorities at this time. These priorities and funding levels may change over time. Actual ODOT funding commitments are finalized through specific IGAs. The identified dollar amounts may include subcontracted activities.

The draft UPWP has been submitted for review by federal and state planning partners (Federal Highway Administration, Federal Transit Administration and ODOT). Staff is asking jurisdictions to suggest changes to the draft UPWP which could be incorporated into a final draft for public hearing in April. The Policy Committee will be asked to adopt the work plan at that time.

Table 2: Summary FY2018-19 Draft UPWP Activities

	Total Budget	Activity in 2017-18	Proposed 2018-19 Budget	Proposed for 2018-19
Work Tasks				
1. Program Management				
1.1 Office & Personnel Mgmt: Fiscal & Grant Admin.				
1.2 UPWP Development & UPWP Progress		Maintained committee and records. Continued website updates. Coordinated committee meetings/agendas. Developed 2015-16 UPWP. Attended statewide meetings.	\$139,317	Generally, continue tasks from 2017-18; maintain committee and records. Continue website updates. Anticipate FAST rulemaking; track & implement required federal changes. Update of the Public Participation Plan.
1.3 Public Education and Involvement Program	\$107,801			
1.4 Interagency & Jurisdictional Coordination				
2. Short Range Planning				
2.1 TIP Activities				
2.2 Air Quality Conformity				
2.3 Local Planning Technical Assistance to Jurisdictions	\$35,830	Maintained current interim TIP and fund balances/project tracking. Developed 2015-18 final TIP and air quality conformity determination (AQCD).	\$38,560	Maintain current TIP and fund balances/project tracking. Serve on TSP technical advisory committees. Begin implementation of Federally required performance measures
2.4 STP & CMAQ Project Funds Management				
2.5 Perf. Measure Imple/State & Fed Coordination				
3. Long Range Planning				
3.1 Intelligent Transportation System Operations & Implementation Plan Coordination				
3.2 RTP Maintenance	\$118,437	Finalized 2015-40 RTP and air quality conformity determination. Coordinated the development of a regional (MRMPO & RYMPO) ITS plan.	\$43,859	Maintain regional (MRMPO & RYMPO) ITS plan. Maintain existing RTP and begin development of 2020 RTP.
4. Data Development/Maintenance				
4.1 Research & Analysis Program	\$5,015	Research & Analysis. Finalized update of the Grants Pass travel demand model, land use, Continued GIS activities.	\$18,958	Research & Analysis. Continue support for development, improvement of travel demand model, land use, Continue GIS activities. Update Title 6/EJ Plan.
4.2 Data collection/analysis for Title 6 & EJ				
5. Transit				
5.1 Josephine County Transit Planning Assistance	\$5,015	Provided assistance with Josephine Co Transit Plan	\$5,758	Continue to provide assistance to Josephine Co. Transit
Totals				
2017-18 Total	\$272,098	2018-19 Proposed Total	\$246,452	



**Middle Rogue
Metropolitan Planning Organization**
Regional Transportation Planning

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

DATE: February 8, 2018
TO: MRMPO Policy Committee
FROM: Ryan MacLaren, Senior Planner
SUBJECT: MRMPO Funded Project Quarterly Update

As part of a process to help track MRMPO funded projects the TAC has been asked to report on monthly, the projects and their reports will be presented to the Policy Committee on a quarterly basis. The summary list follows:

Grants Pass

Alt Fuel Facility Plan (2015-2018 TIP)

- On hold.

Bike/Ped Improvements (2015-2018 TIP)

- Second phase wrapping up now. Have funding for one more phase from Bridge to G Street.

Redwood Ave Phase 2 & 3 (2015-2018 TIP)

- Complete.

Josephine Community Transit

Commuter Service (2015-2018 TIP)

- Looking to add more runs. Talking with RVTD to match up lines. Just opened the commuter line to RCC student pass program.

Electric Transit Vehicles (2018-2021 TIP)

- Talking with Pacific Power to give estimate to set up power. Decision in progress regarding which manufacturer to purchase vehicles from. Possibly retrofitting existing buses to electric. Demoing electric bus in Grants Pass in March.

Transit Hub (2018-2021 TIP)

- Putting together RFP to get engineering firm that is certified to work with federal funds to move the project forward.

Josephine County

Merlin Road Sidewalk (2015-2018 TIP)

- Placed contract out to bid. Should be closing within a few weeks.

Jackson County

Rogue River Greenway: Rock Point to Twin Bridges Rd (2018-2021 TIP)

- Design is underway; waiting to see if the State can reimburse the funds if Jackson County moves the project forward. Planning on delivering in 2019.