



AGENDA

Middle Rogue Metropolitan Planning Organization Policy Committee

Date: Thursday, May 15, 2014

Time: 2:30 p.m.

Location: Courtyard Conference Room, Grants Pass City Hall, 101 NW 'A' Street, Grants Pass, Oregon

Phone : Sue Casavan, RVCOG, 541-423-1360

MRMPO website : www.mrmppo.org

- 1. Call to Order/Introductions/Review AgendaDarin Fowler, Chair**
- 2. Review/Approve Minutes (Attachment #1)Chair**

Public Hearing:

- Chair will read the public hearing procedures

- 3. MRMPO Discretionary Funding Projects..... Jonathan David**

Background: The TAC has revised their funding recommendations for the 2014-2018 CMAQ and STP projects. Additionally, five (5) of the thirteen (13) project applications have been withdrawn from seeking discretionary funds, at this time.

Attachment: #2 – MRMPO Revised TAC Funding Recommendations

Action Requested: Consider approval of Discretionary Funding Projects

Action Items:

- 4. Letter of Support for Gold Hill Local Street Network Plan Application Jonathan David**

Background: Because of its small size, Gold Hill has been exempt from the requirement to approve a transportation system plan. Now, as a member of the MRMPO, having a plan will assist the City in applying for funding through the MPO. ODOT recommended that Gold Hill apply for a Transportation and Growth Management (TGM) grant to prepare a Local Street Network Plan. The MPO staff is preparing the application for submission before June 13, 2014, and the application's success depends in part on resolutions or letters of support from the jurisdiction decision-makers and stakeholders.

Attachment: #3 - Draft letter supporting approval of the grant application

Action Requested: Policy Committee authorization for the Chair to sign the letter

5. Letter of Support for Rogue River Transportation System Plan Update Application...Jonathan David

Background: Rogue River approved its Transportation System Plan in 2001. An updated TSP will allow the City to prepare a new prioritized project list and adapt to changes that have occurred since 2001. The MPO staff is preparing the application for submission before June 13, 2014, and the application's success depends in part on resolutions or letters of support from the jurisdiction decision-makers and stakeholders.

Attachment: #4 - Draft letter supporting approval of the grant application

Action Requested: Policy Committee authorization for the Chair to sign the letter

6. MRMPO Planning Update..... Jonathan David

7. Public Comment*Chair

(Limited to one comment per person, five minute maximum time limit)

8. Other Business / Local BusinessChair

Opportunity for MRMPO member jurisdictions to talk about transportation planning projects.

9. Agenda Build for Next Meeting Jonathan David

10. Adjournment Chair

The next MPO Policy Committee meeting is scheduled for Thursday, June 19, 2014 at 2:30 p.m. in the Courtyard Conference Room at Grants Pass City Hall.

- The next Middle Rogue MPO TAC meeting is scheduled for Thursday, May 1, 2014 at 1:30 p.m. in the Courtyard Conference Room at Grants Pass City Hall.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUE CASAVAN, 541-423-1360. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



SUMMARY MINUTES
Middle Rogue Metropolitan Planning Organization
Policy Committee

April 17, 2014

The following attended:

NAME	REPRESENTING	PHONE
<u>MPO Policy Committee</u>		
Aaron Cubic		
Dan DeYoung	Grants Pass	476-6168
Mark Gatlin	Grants Pass	441-7674
Mike Baker	ODOT	957-3658
Pam VanArsdale, Vice Chairman	Rogue River	660-4414
Robert Brandes	Josephine County	474-5460
Simon Hare	Josephine County	474-5221
Gus Wolf	Gold Hill	621-9653

Others Present

Art Anderson	ODOT	
John Vial	Jackson County	
Michael Black	Grants Pass	
Terry Haugen	Grants Pass	
Jay Meredith	Grants Pass	
Neil Burgess	JACO Public Works	
Scott Chancey	JOCO Transit	
Mark Gatlin	Grants Pass	

RVCOG Staff

Mike Cavallero	RVCOG	
Dick Converse	RVCOG	
Jonathan David	RVCOG	423-1338
Dan Moore	RVCOG	423-1361
Bunny Lincoln	RVCOG	944-2446

1. Call to Order / Introductions/ Review Agenda

Vice Chairman VanArsdale called the meeting to order at 2:34 PM. The Committee began with introductions.

Agenda item #6 (Public Participation Plan) was moved up the agenda to #3.

2. Review / Approve Minutes

The Vice Chair asked if there were any changes or additions to the March meeting minutes.

On a motion by Mike Baker and seconded by Simon Hare the minutes were approved as presented.

Dan DeYoung has taken the place of Lily Morgan. Aaron Cubic is a Committee member.

3. (Moved from #6) RVMPO Public Participation Plan

Dick Converse presented the draft Public Participation Plan and an April 10th memo outlining April 3rd TAC proposed changes to the plan.

- The draft does away with the Public Advisory Council.
- Public outreach will primarily be made through the MPO website.
- The Daily Courier and Rogue River Press will be used for legal notices.
- Focus groups may be used for specific projects or modal plans.

Staff is asking for direction on moving forward with the draft document.

Pam VanArsdale asked for a clarification on Policy 4 with respect to making meeting locations accessible to more people. Dick Converse said everyone would be accommodated to the greatest extent possible.

Simon Hare referenced the April 10th document regarding Section 4 with respect to whether the public would actually be making decisions.

Internet feedback will be a viable public input resource.

The Committee voiced its approval of the draft Plan, and its desire for Staff to continue toward readying the Plan for future final review and adoption.

4. MRMPO Unified Planning Work Program (UPWP) 2014-15

Jonathan David gave an overview of the process involved in crafting the Program, and stated that the TAC recommended approval as presented.

Pam VanArsdale pointed out that Rogue River was omitted as a participating member on page 3 of the Program. She also asked if Josephine County is still part of RVACT. Mike Baker, ODOT representative, responded in the affirmative.

Vice Chair opened public testimony.

In support: None received

In opposition: None received

Vice Chair closed the public hearing.

Mark Gatlin made a motion to adopt the Resolution 2014-1 (2014-15 Unified Planning Work Plan) with noted changes, and Resolution 2014-2 (Metropolitan Transportation Planning Process – Self

Certification). Seconded by Mike Baker. Motion passed unanimously by consensus.

5. MRMPO Policy Committee & TAC Bylaws Revisions

Based on questions by various members, the Committee discussed some aspects of Oregon Open Meeting Law as it might relate to emergencies, conference calls and emailed comments. Also discussed was the authority of the Vice Chair in the absence of the Chair.

Jonathan David will bring proposed Bylaws revisions back to a future meeting.

6. Discretionary Funding Projections

Jonathan David provided a spreadsheet for future (CMAQ, STP and Enhanced) funding (out ten years from 2018).

Michael Black spoke about TAC recommendations on funding allocations that go out quite a way in terms of years. He suggested that the Policy Committee move forward with the six (6) listed projects. Remaining applications listed on the new spreadsheet need to be reevaluated by the TAC, with new recommendations being offered. The Alternative Fueling Facility would also go back to the TAC for a full discussion on STP funding.

Jonathan David added that additional monies are still available for projects, and it was Staff's intent to provide the Policy Committee with options as to how those funds might be apportioned to the unfunded projects.

Simon Hare declared that he found this to be a favorable scenario, and commented that the Alternate Fuels Facility is a vital project.

Black clarified that taking the other projects back to TAC would still keep them in the current funding cycle.

Members discussed particulars of STP funds, as opposed to using others as an alternative.

John Vial said it was imperative to better understand the planning studies project components.

Dan DeYoung asked how gas taxes played into the alternative fuel dynamic.

Rob Brandes and John Vial spoke to the fact that Chuck DeJanvier had concerns that the TAC's direct recommendations were not passed on to the Policy Committee as they were formulated. Jonathan David commented that the TAC's recommendations were passed to the Policy Committee and he had concerns about that recommendation. Mr. David suggested an alternative solution so that Rogue River and Gold Hill would not be deprived of future funding.

Committee members discussed the fact that it was not prudent to obligate funding so far into the future. Liberal scoping in the future was mentioned in order to be sure that adequate funds are available for particular projects. Mike Cavallero talked about the COG staff's responsibility to interact with ODOT and other commenting agencies, and to maintain the order and details of the recommended projects on the list. Michael Black said that Chuck DeJanvier's concerns were related to cutting out projects. The RVMPO always prioritizes projects. Jonathan David explained the RVMPO's high, medium and low ranking system as it related to the adoption of their Discretionary Funding Project list and finding the mechanism to approve three additional projects.

On a motion by Simon Hare, and seconded by Mike Baker, the alternate funding solution was approved unanimously.

Due to a potential purchase cost increase, Jonathan David asked to hold another \$2-3,000 (split 50/50) aside for the hybrid vehicle purchase.

On a motion by Mike Baker, seconded by John Vial, the additional hybrid funding, not to exceed \$16,000 total per MPO (with a 50/50 split between the MRMPO and RVMPO) was unanimously approved.

7. MRMPO Planning Update

Dan Moore announced that a public hearing for adoption of the discretionary funding list, as well as additional projects coming out of the May TAC meeting will be held on May 15th.

8. Public Comment

None.

9. Other Business / Local Business

Ms. VanArsdale attended the OMPOC meeting in Eugene. She commented on the high level of cooperation between the different MPOs.

10. Agenda Build for Next Meeting

- Public Hearing – approval of Discretionary Funding
- Mike Baker asked for an action item for recommendations on items coming back from the TAC.
- Bylaws follow up – including clarification of Vice Chair duties
- Discussion of processes and procedures for making future Discretionary Funding determinations

Jonathan David shared that the MPO is applying for TGM grants for a Gold Hill Local Street Network Plan and an updated Rogue River Transportation Plan.

11. Adjournment

The meeting was adjourned at 3:35 p.m.

TABLE 1: Projects Tentatively Approved by MRMPO Policy Committee on April 17, 2014								
Agency	Project Description	ODOT CMAQ Program Manager Eligibility Determination <small>*awaiting final FHWA/FTA determ.</small>	Total STP Funds Available 2014-18	Total CMAQ Funds Available 2014-18	Total Federal Funds Available 2014-18	Local & Other Funds	Total Est. Cost	Construction Funds Identified in Project (part of total project cost)
			\$ 3,044,049	\$ 4,875,517	\$ 7,919,566			
			Total STP Fund Request	Total CMAQ Fund Request	Total Federal Funds Request (STP & CMAQ)			
Grants Pass	Bike/Ped Improvements	Yes*	\$ -	\$ 418,971	\$ 418,971	\$ 139,952	\$ 558,923	\$ 434,903
Grants Pass	Lincoln Road	NA - STP	\$ 100,288	\$ -	\$ 100,288	\$ 375,000	\$ 475,288	\$ 425,288
Grants Pass	Redwood Ave Phase 2	NA - STP	\$ 579,043	\$ -	\$ 579,043	\$ 3,000,000	\$ 3,579,043	\$ 3,579,043
JCT	Commuter Service	Yes*	\$ -	\$ 448,584	\$ 448,584	\$ 51,343	\$ 499,927	\$ -
Josephine County	Merlin Road Sidewalk	NA - STP	\$ 719,214	\$ -	\$ 719,214	\$ 92,786	\$ 812,000	\$ 699,000
RVCOG	Hybrid Vehicle (1)	NA - STP	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ 16,000	\$ -
Total Funding Requests			\$ 1,414,545	\$ 867,555	\$ 2,282,100	\$ 3,659,081	\$ 5,941,181	\$ 5,138,234
Funds Remaining			\$ 1,629,504	\$ 4,007,962	\$ 5,637,466			

(1) NTE: \$16,000

TABLE 2: Revised MRMPO TAC Project Funding Recommendations, May 1, 2014 - CHANGES FROM TABLE #1 HIGHLIGHTED								
Agency	Project Description	ODOT CMAQ Program Manager Eligibility Determination	Total STP Funds Available 2014-18	Total CMAQ Funds Available 2014-18	Total Federal Funds Available 2014-18	Local & Other Funds	Total Est. Cost	Construction Funds Identified in Project (part of total project cost)
			\$ 3,044,049	\$ 4,875,517	\$ 7,919,566			
			Total STP Fund Request	Total CMAQ Fund Request	Total Federal Funds Request (STP & CMAQ)			
Grants Pass	Bike/Ped Improvements	Yes	\$ 444,110		\$ 444,110	\$ 139,952	\$ 584,062	\$ 434,903
Grants Pass	Lincoln Road	NA - STP	\$ 100,288	\$ -	\$ 100,288	\$ 375,000	\$ 475,288	\$ 425,288
Grants Pass	Redwood Ave Phase 2	NA - STP	\$ 579,043	\$ -	\$ 579,043	\$ 3,000,000	\$ 3,579,043	\$ 3,579,043
JCT	Commuter Service	Yes	\$ -	\$ 448,584	\$ 448,584	\$ 51,343	\$ 499,927	\$ -
Josephine County	Merlin Road Sidewalk	NA - STP	\$ 719,214	\$ -	\$ 719,214	\$ 92,786	\$ 812,000	\$ 699,000
RVCOG	Hybrid Vehicle	NA - STP	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ 16,000	\$ -
Grants Pass	Alt Fuel Facility	Yes	\$ 107,000		\$ 107,000	\$ 12,000	\$ 119,000	\$ 1,500,000
Grants Pass	Redwood Phase 3	NA - STP	\$ 500,000	\$ -	\$ 500,000	\$ 820,000	\$ 1,320,000	\$ -
Total Funding Requests			\$ 1,965,655	\$ 448,584	\$ 2,414,239	\$ 4,491,081	\$ 7,405,320	\$ 6,638,234
Funds Remaining			\$ 1,078,394	\$ 4,426,933	\$ 5,505,327			

Moved to STP for fund exchange @ 106%, match not required

Moved to STP for fund exchange @ 106%, match not required

Note: Currently undergoing review/revision by DEA

TABLE 3: Status of Remaining Project Applications, May 1, 2014								
Agency	Project Description	ODOT CMAQ Program Manager Eligibility Determination	Total STP Funds Remaining 2014-18	Total CMAQ Funds Remaining 2014-18	Total Federal Funds Remaining 2014-18	Local & Other Funds	Total Est. Cost	Est. Total Future Construction Funds Needed
			\$ 1,078,394	\$ 4,426,933	\$ 5,505,327			
			Total STP Fund Request	Total CMAQ Fund Request	Total Federal Funds Request (STP & CMAQ)			
Grants Pass	Transit Hub Study	Yes		\$ 50,000	\$ 50,000	\$ 5,135	\$ 55,135	\$ 1,000,000
Josephine County	G street	will be needed	\$ 133,000		\$ 133,000	\$ 16,000	\$ 149,000	\$ 825,000
Josephine County	Highland Ave	will be needed	\$ 166,000		\$ 166,000	\$ 20,000	\$ 186,000	\$ 1,800,000
Grants Pass	Fruitdale	Yes	\$ 833,547	\$ 2,323,297	\$ 3,156,844	\$ 6,917,214	\$ 10,074,058	\$ 6,617,214
Josephine County	Hillcrest Multi-Street	Yes		\$ 1,484,665	\$ 1,484,665	\$ 230,000	\$ 1,714,665	\$ 3,600,000
Total Funding			\$ 1,132,547	\$ 3,857,962	\$ 4,990,509			
Funds Remaining			\$ (54,153)	\$ 568,971	\$ 514,818			

Withdrawn

Withdrawn, Pending Adoption of RTP

Withdrawn, Pending Adoption of RTP

Withdrawn, Pending Consideration of Phasing

Withdrawn, Pending Adoption of RTP



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Metropolitan Planning Organization
Regional Transportation Planning***

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

May 15, 2014

Cindy Lesmeister
Transportation and Growth Management Program
555 13th St NE, Ste 2
Salem, OR 97301

Dear Ms. Lesmeister:

The City of Gold Hill is applying for a Transportation and Growth Management (TGM) grant to prepare a Local Street Network Plan with the assistance of the Rogue Valley Council of Governments and a transportation planning consultant. Because of its relatively small population, the city has been exempt from the requirement to prepare a Transportation System Plan or Local Street Network Plan. Now that it is a member of the Middle Rogue MPO, however, and is eligible to coordinate with the other member jurisdictions for project funding, a transportation plan is crucial.

The purpose of the study is to identify, analyze, and summarize existing federal, state, and local laws, plans, and policies that affect plan development. It will also include an inventory and evaluation of the present transportation system; develop and evaluate street, bicycle, and pedestrian network alternatives; propose a preferred alternative; and propose amendments to the Comprehensive Plan and Municipal Code to implement the LSNP. A product of the plan will be a prioritized list of transportation projects for the Gold Hill urban area.

At its meeting held on May 15, 2014, the MRMPO Policy Committee voted to support Gold Hill's application for a TGM Grant. On behalf of the Middle Rogue Metropolitan Planning Organization, I urge approval of the grant request. If you need any additional information about MRMPO planning and the consistency of this project with the organization's goals and planning efforts, please contact the MRMPO coordinator, Jonathan David, at jdavid@rvcog.org.

Thank you for your consideration.

Sincerely,
Darin Fowler, Chair
Middle Rogue Metropolitan Planning Organization



***Middle Rogue
Metropolitan Planning Organization
Regional Transportation Planning***

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

May 15, 2014

Cindy Lesmeister
Transportation and Growth Management Program
555 13th St NE, Ste 2
Salem, OR 97301

Dear Ms. Lesmeister:

The City of Rogue River is applying for a Transportation and Growth Management (TGM) grant to update its Transportation System Plan (TSP) with the assistance of the Rogue Valley Council of Governments and a transportation planning consultant. The City adopted its current TSP in 2001, and an updated plan will permit the City to establish new priorities for transportation projects for the next 20 years. Being a member of the newly-formed Middle Rogue MPO increases in the importance of Rogue River also looking 20 years into the future to provide meaningful comment on development of the Regional Transportation Plan and future project selection.

The purpose of the study is to identify, analyze, and summarize existing federal, state, and local laws, plans, and policies that affect plan development. It will also include an inventory and evaluation of the present transportation system; develop and evaluate street, bicycle, and pedestrian network alternatives; propose a preferred alternative; and propose amendments to the Comprehensive Plan and Municipal Code to implement the updated TSP.

At its meeting held on May 15, 2014, the MRMPO Policy Committee voted to support Rogue River's application for a TGM Grant. On behalf of the Middle Rogue Metropolitan Planning Organization, I urge approval of the grant request. If you need any additional information about MRMPO planning and the consistency of this project with the organization's goals and planning efforts, please contact the MRMPO coordinator, Jonathan David, at jdavid@rvcog.org.

Thank you for your consideration.

Sincerely,
Darin Fowler, Chair
Middle Rogue Metropolitan Planning Organization