



MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION

UNIFIED PLANNING WORK PROGRAM

2018-2019

April 19, 2018

MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION
REGIONAL TRANSPORTATION PLANNING

Gold Hill • Grants Pass • Rogue River • Jackson County • Josephine County • Oregon Department of Transportation

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Resolution 2018-1

Middle Rogue Metropolitan Planning Organization - Policy Committee Adoption of the FY 2018-19 Unified Planning Work Program

Whereas, the Middle Rogue Metropolitan Planning Organization was formed in 2013 to coordinate transportation planning in the greater Grants Pass area.

Whereas, the Middle Rogue Metropolitan Planning Organization Policy Committee is a designated committee of the Rogue Valley Council of Governments.

Whereas, the Middle Rogue Metropolitan Planning Organization must prepare an annual Unified Planning Work Program (UPWP) that identifies program activities and expenditures.

Whereas, the Policy Committee oversees Transportation Planning Activities for the Middle Rogue Metropolitan Planning Organization.

Whereas, the Middle Rogue Metropolitan Planning Organization Policy Committee did review and comment on the UPWP for Fiscal Year 2018-19 on April 19, 2018.

Whereas, the MRMPO held a 30-day public comment period and public hearing to secure input and comment on the adoption of the FY 2018-19 UPWP.

NOW THEREFORE, BE IT RESOLVED BY THE MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE:

That the attached MRMPO Fiscal Year 2018-19 Unified Planning Work Program is hereby adopted, and the Rogue Valley Council of Governments is hereby requested to prepare and submit the documents required to secure the funding identified in the UPWP for the MRMPO activities, and

That the RVCOG Resolution No. 2013-1 delegating responsibilities to the MRMPO for carrying out the federal transportation planning requirements under 23 USC Sec 134 and 49 USC Sec 5303 (UPWP Exhibit B), and the MRMPO Self-Certification (Exhibit C) have been reviewed by the MRMPO Policy Committee and are affirmed as included in the UPWP.

ADOPTED by the Policy Committee of the Middle Rogue Metropolitan Planning Organization on the 19th day of April 2018.

Darin Fowler
MRMPO Policy Committee Chair

**Middle Rogue
Metropolitan Planning
Organization**

Policy Committee

Darin Fowler, Chair	Grants Pass
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Rick Riker	Grants Pass
Barry Eames	Grants Pass
Robert Strosser	Jackson County
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Adopted by the MRMPO Policy Committee

April 19, 2018

Grants Pass, OR

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This document and other MRMPO plans, reports and committee materials are available from RVCOG office and online at www.mrmppo.org

Table of Contents

Purpose of Federal Metropolitan Planning	1
Overview	1
Role of the Rogue Valley Council of Governments.....	2
Organizational Structure of MRMPO	2
Regional Transportation Priorities for Fiscal Year 2018-19	4
Status of Core Planning Documents.....	4
Summary of Projected UPWP Deliverables and Products	5
Funding for MRMPO Planning.....	7
The UPWP, Title VI and Environmental Justice.....	8
PART I – Federally-funded program, MRMPO Responsibilities	
Task 1.0 Program Management	9
1.1 <i>Office and Personnel Management; Fiscal and Grant Administration</i>	
1.2 <i>UPWP Development and Management Process</i>	
1.3 <i>Public Education and Participation</i>	
Task 2.0 Short Range Planning	14
2.1 <i>Transportation Improvement Program (TIP) Activities</i>	
2.2 <i>Air Quality Conformity/SIP Implementation</i>	
2.3 <i>Local Jurisdiction Coordination & Technical Assistance</i>	
2.4 <i>Surface Transportation Block Grant (STBG) Program and Congestion Mitigation and Air Quality (CMAQ) Program Management</i>	
2.5 <i>Performance Measures Implementation and State and Federal Partner Coordination</i>	
Task 3.0 Long Range Planning.....	18
3.1 <i>ITS Coordination</i>	
3.2 <i>RTP Maintenance & Development</i>	
Task 4.0 Data Collection/Analysis, Travel Demand Modeling & Model Maintenance.....	19
4.1 <i>Research & Analysis Program</i>	
4.2 <i>Data Collection/Analysis for Title VI/Environmental Justice</i>	
Task 5.0 Transit.....	23
Budget Summary	24

Exhibits

Exhibit A: Map of MRMPO Transportation Planning Area 25

Exhibit B: MRMPO Designation Resolution 26

PART II – RVCOG Transportation Planning Functions

Task 6.0 Support to ODOT Region 3 27
RVACT Staff Support

PART III – Oregon Department of Transportation Planning Projects..... 28

Transportation Planning Acronyms 29

The Middle Rogue Metropolitan Planning Organization

Unified Planning Work Program

Fiscal Year 2018-19

Purpose of Federal Metropolitan Planning

To improve regional transportation planning and give communities a stronger voice in addressing transportation concerns while avoiding duplication of planning efforts, the U.S. Department of Transportation (USDOT) has established policy guidelines to: 1) integrate modal planning at the metropolitan level; 2) achieve intermodal planning and coordination, and 3) relate these activities to comprehensive planning. The current transportation act: Fixing America's Surface Transportation (FAST), signed in 2015, includes the following planning elements that should be considered by the MPO's planning process:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, and improve quality of life;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve transportation system resiliency and reliability;
10. Reduce (or mitigate) the stormwater impacts of surface transportation; and
11. Enhance travel and tourism.

Pursuant to federal, state and local guidance, the Middle Rogue Metropolitan Planning Organization's (MRMPO) 2018-19 UPWP identifies all transportation and related planning activities that will be undertaken by the MRMPO during the project year from July 1, 2018, to June 30, 2019. The work program was developed to serve these specific objectives:

1. Define work activities to meet the needs of local, state, and federal agencies in accordance with applicable transportation requirements;
2. Identify funding sources for work to be completed;
3. Coordinate work activities and relationships (both internal and external); and
4. Promote the wise use of public resources through sound decision-making and interagency coordination.

2018-2019 UPWP Overview

The Unified Planning Work Program (UPWP) is adopted by the MRMPO Policy Committee and incorporates all transportation planning and supporting comprehensive planning activities in the Grants Pass Metropolitan Area by the Middle Rogue Metropolitan Planning Organization during the state fiscal year 2019¹ and serves as a means to satisfy 23 *CFR* 450.308. It identifies work

¹ The State of Oregon fiscal year runs from July 1st to June 30th and is the functional year for the UPWP. It is numbered according to its second half i.e. the year beginning July 1, 2018 is numbered FY 2019. The MRMPO fiscal year is the same. The federal fiscal year 2018 begins October 1, 2018, and runs through September 30, 2019.

proposed by major activity and task and includes summary details about expected products. Funding for all projects is identified. The UPWP is intended to provide a framework for the coordination of transportation planning efforts for and within the region. It may be amended by the Policy Committee as needed to reflect changes in work tasks and funding. The amendment process is similar to the adoption process, in that public and agency comment is sought and a public hearing held prior to Policy Committee action.

This plan consists of three parts: Part I, tasks 1 through 5, represent the federally mandated and federally funded portion of the program to be fulfilled by the MRMPO, plus state and locally funded work to fulfill state as well as federal requirements; and Part II, task 6, which details additional work that is not federally mandated and is funded by other sources. Part III covers ODOT planning projects within the MRMPO planning area that the agency expects to occur during the fiscal year. Additionally, UPWP Exhibit C is the MRMPO's annual self-certification for metropolitan transportation planning.

Transportation is an important issue for people across our nation. Concerns about increasing demands on the transportation system in an environment of decreasing funding available for capacity expansion, congested roadways, air quality, and the preservation of "quality of life" have prompted debates at all levels of government. In southern Oregon, population growth and development has increased the importance of deliberate transportation planning.

Role of Rogue Valley Council of Governments (RVCOG)

RVCOG is an association of local governments that provides a forum for coordinated problem solving and regional planning for Jackson and Josephine Counties. Membership in RVCOG is strictly voluntary; the COG has received active participation from local jurisdictions in the Jackson/Josephine region for many years. RVCOG's mission is *"to be a catalyst to promote quality of life, effective and efficient services, and leadership in regional communication, cooperation, planning and action in Southern Oregon."*

The UPWP builds upon the RVCOG's mission by linking regional land use concerns, transportation priorities, transit opportunities, environmental concerns, and economic development; to enhance the quality of life in the region. Transportation planning in Southern Oregon is a multi-jurisdictional and multi-faceted process that defines the best vision and planning mechanism for the region. RVCOG addresses the needs of both the local agencies and those specifically related to the MRMPO geographic area. Areas of particular interest for the RVCOG and its Transportation Planning Program in the two county area include staff support for the Rogue Valley Area Commission on Transportation (RVACT).

Organizational Structure of MRMPO

On March 20, 2013, the Governor of Oregon designated the Rogue Valley Council of Governments (RVCOG) as the MPO for the Grants Pass Urbanized Area. On March 27, 2013, the RVCOG Board of Directors delegated the responsibility of conducting continuing, cooperative and comprehensive transportation planning for the Grants Pass Urbanized Area to the Middle Rogue Metropolitan Planning Organization (MRMPO) Policy Committee. As designated, the MRMPO includes the cities of Gold Hill, Grants Pass, Rogue River, and adjacent parts of Jackson and Josephine Counties which are within the planning boundary.

The MRMPO planning boundary and Air Quality Maintenance Areas (AQMAs) are shown on the planning area map, Appendix A. Federal and state legislation for MPOs can generally be summarized as follows:

- Develop and maintain a long-range Regional Transportation Plan (RTP).
- Develop and maintain a short-range project programming document, the Transportation Improvement Program (TIP).
- Coordinate transportation decisions among local jurisdictions, state agencies, and area transit operators.
- Develop an annual work program (UPWP).

Additionally, due to local circumstances, MRMPO has responsibility under the Clean Air Act (and corresponding state law) for the following:

- Demonstrate regional transportation conformity for carbon monoxide (CO) and particulate matter (PM₁₀).

The Rogue Valley Council of Governments staffs the MRMPO. The MRMPO Policy Committee makes final MRMPO planning decisions. It is composed of elected and appointed officials from Gold Hill, Grants Pass, Jackson County, Josephine County, Rogue River and ODOT. The Policy Committee considers public comment and recommendations from the Technical Advisory Committee (TAC).

The TAC is primarily made up of technical staff from the public works and planning departments of member jurisdictions, local agencies and state planning officials. Because of their technical expertise, TAC members are mostly involved with the transportation planning process. TAC advises the Policy Committee on technical transportation issues and reviews all of the transportation documents presented to the Policy Committee.

The TAC also receives public comment. In addition to the TAC, the Policy Committee from time to time authorizes the formation of ad hoc committees to provide input on specific planning issues and projects.

Other Regional Transportation Planning Organizations

Other committees and boards within the MRMPO planning area also address regional transportation issues. Those panels typically consult with the MRMPO and keep the MRMPO informed of their activities. They include:

- **Rogue Valley Area Commission on Transportation (RVACT)**

RVACT is composed of officials from jurisdictions within Jackson and Josephine County. The primary mission of RVACT is to advise the Oregon Transportation Commission (OTC) on state transportation investments in Jackson and Josephine counties.

- **Rogue Valley Metropolitan Planning Organization (RVMPO)**

The RVMPO was formed in 1982. Member jurisdictions include; Ashland, Talent, Jacksonville, Central Point, Medford, Phoenix, Eagle Point, Jackson County, the Oregon Department of Transportation, and the Rogue Valley Transportation District. RVMPO staffs the RVMPO.

MRMPO Agreements

Agreements in force among the participating agencies relative to the metropolitan transportation planning process include:

- ODOT IGA # 29044, dated March 6, 2013, establishing the Middle Rogue Metropolitan Planning Organization;
- March 20, 2013, concurrence letter from the Governor on designation of the Middle Rogue Metropolitan Planning Organization;
- RVCOG Board of Directors, Resolution #2013-1 – To Delegate MRMPO Decision-Making Authority to MRMPO Policy Committee dated March 27, 2013;
- ODOT IGA # 29792, ODOT/MPO/Transit Operator Agreement for Financial Plans and Obligated Project Lists between MRMPO, Josephine County and Josephine Community Transit defining roles and responsibilities for transportation planning required by the Code of Federal Regulation (CFR), Chapter 23, Section 450.314.
- Annual planning funds agreement between ODOT and RVCOG.

Regional Transportation Priorities for Fiscal Year 2018-19

Top priorities include maintaining and amending, as necessary, the 2018-2021 Transportation Improvement Program (TIP) and Air Quality Conformity Determination (AQCD), updating the Public Participation Plan (PPP) and Title VI/EJ Plan. MRMPO will track rulemaking and other developments relating to the FAST Act.

Specific major work products include:

- Maintain 2018-2021 Transportation Improvement Program
- Begin development of 2021-2024 Transportation Improvement Program
- Begin development of update to Regional Transportation Plan
- Complete a bike level of stress analysis
- Data collection/analysis for addressing future travel demand, transit demand, land use and Title VI/Environmental Justice.
- Develop Citizens Guide to Transportation Planning
- Jurisdiction planning assistance
- RVACT coordination
- Ongoing coordination with Josephine County Transit

Status of Core MRMPO Planning Documents

The table below lists the core work products of the MRMPO, the adoption date, planning horizon and the time when the next update is due. Generally, ODOT updates the STIP every two years and has set the next update for January 2019.

Table of Core Documents

Item	Date Adopted	Time Span	Update Due
2015-2040 Regional Transportation Plan	March 17, 2016	Four Years	March 2020
Air Quality Conformity Determination	March 17, 2016	Four Years	March 2020
2018-2019 Unified Planning Work Program	April 21, 2017	One Year	April, 2018

2018-21 TIP	March 17, 2017	Two Years	March 2019
Annual Self-Certification	May 21, 2018	One Year	April, 2019
MRMPO Public Participation Plan	August 2016	Two Years	July 2018
MRMPO Title VI / EJ Plan	July 2017	Two Years	July 2019

Timing of the RTP update is determined by the timing of USDOT's Air Quality Conformity Determination (AQCD) on the current plan. Such determinations in air quality attainment and maintenance areas such as Grants Pass for carbon monoxide and for PM₁₀ must be made every four years, based on updated planning assumptions for a 20-year horizon. The 2015-2040 RTP and AQCD were adopted by the Policy Committee on March 17, 2016.

The RTP is amended to include new projects, reflect changes in project funding and other reasons as considered appropriate by the Policy Committee. It can be updated provided the MRMPO conducts public outreach on the amendment, advertising a 21-day public comment period and the Policy Committee conducts a public hearing and votes to approve the change. The RTP must maintain conformity with the state and federal air quality conformity requirements, including the State Implementation Plans for carbon monoxide in the Grants Pass area and particulates (10 microns and smaller) in the entire planning area. The 2015-40 RTP conforms to both federal and state transportation requirements.

Summary of Projected Deliverables and Products in the 2018-19 UPWP

This section presents an outline of the organization UPWP work tasks, noting some key activities and projected deliverables. Tasks, activities and funding are described in detail in Part 1- MRMPO Functions, following these introductory sections.

The core MRMPO planning functions are presented in five major task sections, with specific deliverables and activities attached to each:

Task 1.0 Program Management – Record-keeping and information retrieval, training, participation in regional planning activities, and support for MRMPO's standing committees occur within this task. Other activities and deliverables include:

- Public Participation Activities (as described in draft MRMPO Public Participation Plan) including maintaining website www.mrmppo.org
- Organize files and library materials, including records of monthly Policy Committee and Technical Advisory Committee meetings
- Monthly and quarterly activity reports
- UPWP updates and draft and final 2019-20 document
- Self-Certification

Task 2.0 Short Range Planning – Activities associated with project programming, including all air quality conformity obligations occur within this task. Specifically:

- Annual listing of obligated projects
- Coordination and management of CMAQ and STP funding and project selection
- Maintain for 2018-2021 TIP, including participating in statewide STIP/TIP coordinators meetings.
- Provide technical and planning assistance to and coordination with local jurisdictions and agencies
- Staying up to date on changing conformity rules and related air quality concerns.

- Implementation of Federal Performance measures and other coordination efforts with our state and federal partners as needed

Task 3.0 Long Range Planning – Maintaining the Regional Transportation Plan, including:

- Commence update of Regional Transportation Plan
- Coordination with the RVMPO on intelligent transportation system (ITS) planning

Task 4.0 Data Collection/Analysis – Specific continuing tasks related to data base maintenance and analysis, including:

- Title VI & Environmental Justice planning and compliance report
- Citizen's Guide to Transportation
- Maintenance of GIS maps and data
- Travel demand modeling, model maintenance and improvement
- Application of Oregon Household Activity Survey and Census/Survey data in transportation planning

Task 5.0 Transit – Continue coordination with Josephine Community Transit.

Summary of Projected FY 2018-19 Funding Allocation

Figure 1, below, summarizes how anticipated resources will be allocated among the major tasks described above. MRMPO planning activities are anticipated to be funded with a total of \$246,427 in federal, state, in-kind match, and local funds. A summary of funding sources appears in Figure 2, below. Program management, short-range planning and long-range planning projects will take the largest share of funds. A summary budget breakdown by all work tasks and sub-tasks is on page 23, following the detailed task descriptions in Part I.

Funding for MRMPO Planning

The MRMPO's planning program funded by federal, state, local match and dues is expected to total \$246,427 (see Figure 1). Figure 2 below, shows planning resources anticipated by the MRMPO in the coming fiscal year, and their proportion of total revenue.

Figure 1: MRMPO Funding, FY 2019

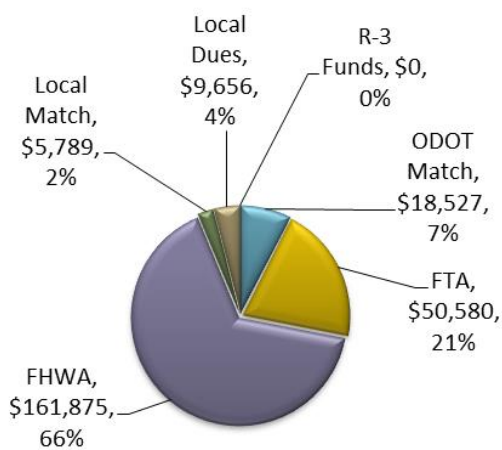
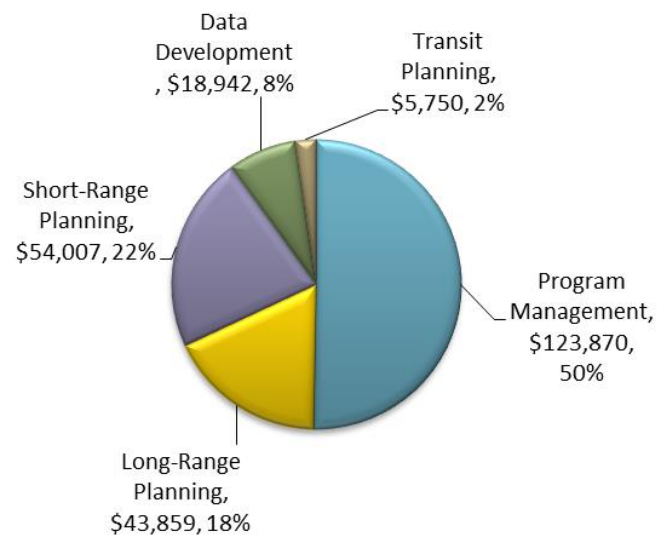


Figure 2: Allocation of MRMPO Resources



The largest funding source is FHWA, which provides MPO Planning Funds through ODOT to the MRMPO by formula that consists of 89.73% federal funds with a 10.27% local match required. ODOT has traditionally met the full local match requirements with state planning funds. Other resources are FTA 5303 funds, also through ODOT, for metropolitan planning related to transit (requiring a 10.27 percent local match), and MRMPO member dues. A summary of how funds are to be distributed among the various MRMPO planning tasks is on page 27. Funding commitments are formalized through specific IGAs with ODOT. The MRMPO and its subcontractors (if any) will carry out the tasks described in this UPWP.

MRMPO is dependent on USDOT funding for UPWP activities. For this work program, federal sources provide about 76 percent of MRMPO funding. In-kind match provides the local share for FTA funds and MPO dues pay for Policy Committee political activities (travel, support) and some general project expenses – primarily public involvement and website support.

In addition to funding described above, MRMPO relies on travel demand modeling services provided by ODOT's Transportation Planning Analysis Unit. TPAU provides modeling

services, and maintains and updates the model for the MRMPO. RVCOG does not have the ability to maintain and run the travel demand model.

The UPWP, Title VI and Environmental Justice

The MRMPO recognizes that environmental justice must be considered in all phases of planning. Although Environmental Justice concerns are frequently raised during project development, Title VI applies equally to the plans, programs and activities the MRMPO undertakes.

The MRMPO UPWP integrates Environmental Justice considerations and Title VI requirements through the Public Participation Plan and UPWP work tasks. The Public Participation Plan contains strategies to reach minority and low-income groups. The MRMPO developed and adopted an Environmental Justice Plan in FY2015 along with a Title VI discrimination complaint procedure as part of the Environmental Justice Plan. The MRMPO also completed an annual Title VI/Environmental Justice report and submitted it to ODOT.

Environmental justice is considered as MRMPO selects projects to receive discretionary funds (Congestion Mitigation and Air Quality and Surface Transportation Block Grant Program). Target populations living in the vicinity of a proposed project are identified through Census data. Environmental Justice Plan maps are consulted to assess project impact on target populations. Resulting funding decisions are incorporated into the TIP. Projects located in the identified EJ areas are given additional points that are added to the overall scoring of the project which may help the project receive a higher ranking on the project priority list. Resulting funding decisions were incorporated into the 2018-2021 TIP.

For FY2019, MRMPO will update environmental justice data. Through this effort MRMPO expects to strengthen analytical capability, and enhance capacity to assess impacts to minority and low-income populations.

The MRMPO's Public Participation Program is an integral part of the regional transportation planning process. The USDOT Order (5610.2) on Environmental Justice specifies that minority populations and low-income populations be provided with greater access to information on, and opportunities for public participation in transportation decision-making. The MRMPO has public-involvement policies and procedures that provide for consideration of Environmental Justice. These policies and procedures provide an inclusive, representative, and equal opportunity for two-way communication.

PART I - MRMPO Functions

Task 1.0 Program Management

Budget: \$123,870

Funding Source: FHWA MPO Planning Funds, \$77,700
ODOT Match for FHWA-PL funds, \$8,893
FTA 5303 Metropolitan Planning Funds, \$24,784
In-Kind Match, \$2,837
MRMPO Dues, \$9,656

Description: This task involves the coordination of all MPO activities necessary for day-to-day operations such as; program oversight, coordination of the Policy Committee and Technical Advisory Committee, public participation, and MRMPO participation in statewide planning efforts. Also included are organizational activities that provide for in-house program management, financial accounting, and informational updates for MRMPO committees, member jurisdictions, agencies and the public. Day-to-day activities such as purchases of materials and services, staff management and training are also included here.

Per Federal laws and policies, MPOs are prohibited from lobbying with Federal Funds. In order to permit comments by the MRMPO to legislators on relevant transportation legislation and policies, MPO dues are used. These activities are more fully described in Subtask 1.1 (j) below.

Objective: *Produce a well-defined planning and operational process that is deliberate, regional in scope, and is cooperative, coordinated and continuing.*

Agencies to Coordinate: MRMPO member jurisdictions and associated agencies, ODOT, DEQ, DLCD, and USDOT (FHWA and FTA)

Subtask 1.1 Office and Personnel Management; Fiscal and Grant Administration

Work Task Budget: \$116,203

FHWA MPO Planning Funds, \$72,844

ODOT Match for FHWA-PL funds, \$8,337

FTA 5303 Metropolitan Planning Funds, \$22,761

In-Kind Match, \$2,605

MRMPO Dues, \$9,656

A large percentage of the MPO management and staff time is spent on tasks relating to program oversight and fulfilling the administrative requirements of government grants. Many tasks not specifically identified below fall into this subtask, including responding to requests for a variety of MRMPO data and files.

Tasks also include preparation and maintaining records for the Policy and technical advisory committee, and formation and management of other committees and work groups as necessary, and all costs associated with MRMPO meetings. This portion of the UPWP includes budget line

items such as budget audit, staff travel and training, training needs analyses, and memberships in professional organizations. Work items include contract and records management, monthly review of expenditures, personnel and team management, needs analyses for future project work areas, Interagency Agreement review, etc. These activities are ongoing. Each work item is listed below with descriptions provided for select work items. MRMPO compliance with any USDOT rulemaking for the FAST Act would be addressed at least initially in this task.

a) **Personnel Team Management**

Deliverables: Self-directed work teams, job performance reviews, and trained, competent staff

Timeframe: Ongoing July – June

Lead Agency: RVCOG

b) **Budget / Expenditures / Grant Research & Writing**

Deliverables: Timesheets (RVCOG), UPWP Activity Timesheets, and Monitoring Materials, Grant Matching Funds, and Services Expenditures

Timeframe: Ongoing July – June

Lead Agency: RVCOG

c) **Interagency Agreement Review**

- UPWP Intergovernmental Agreement (May)

Deliverables: Updated/Finalized agreements, project-level agreements on cooperation

Timeframe: Ongoing July – June

Lead Agency: RVCOG; *Supporting Agencies:* ODOT

d) **Annual Audit**

Deliverables: Final report

Timeframe: First Quarter

Lead Agency: RVCOG

e) **Training and Conferences**

Deliverables: Attendance at appropriate seminars, conferences and training sessions.

Timeframe: Ongoing July – June

Lead Agency: RVCOG

f) **Meeting Preparation**

Deliverables: Meeting materials, Policy Committee, TAC

Timeframe: Ongoing July – June

Lead Agency: RVCOG

g) **Operations**

Deliverables: Day-to-day departmental operations, performing work tasks and other duties as assigned. Resulting in an efficiently operated and well-managed MPO.

Timeframe: Ongoing July – June

Lead Agency: RVCOG

h) Data/Information Requests

Jurisdictions within the MPO frequently request specific transportation data. This task is included because a considerable amount of time can be spent fulfilling requests. Information requests can be in the form of creating GIS maps, attending meetings, providing information on planning topics and TPR requirements, and providing technical assistance (operations analysis, modeling assistance, etc.).

Deliverables: Completed information requests

Timeframe: Ongoing July – June

Lead Agency: RVCOG

i) Records Management

Deliverables:

- Organized hard files
- Organized computer files
- Organized library materials

Timeframe: Ongoing July – June

Lead Agency: RVCOG

j) MRMPO Policy Committee Travel; Association Dues

Policy Committee Chair and other members participate in state, regional and national boards including the Oregon MPO Consortium and the Association of Metropolitan Planning Organizations. Participation is considered important and necessary to furthering regional planning goals. A portion of MRMPO dues totaling \$9,656 is dedicated to this activity. These funds also are used to pay dues to organizations such as the Association of Metropolitan Planning Organizations (AMPO). Staff support for these activities also is funded in this task.

Deliverables: Regional policy-makers participation in state, regional and national organizations and events.

Membership in organizations as authorized by the Policy Committee

Timeframe: As required, July – June

Lead Agency: RVCOG; *Supporting Agencies:* OMPOC, AMPO, NARC, State & Federal Legislators

Subtask 1.2 UPWP Development and Management Process

Work Task Budget: \$4,735

FHWA MPO Planning Funds, \$3,238

ODOT Match for FHWA-PL funds, \$371

FTA 5303 Metropolitan Planning Funds, \$1,012

In-Kind Match, \$116

The UPWP is an annual work program that outlines MPO planning activities. Its adoption every year (or optional every two years) is required by Federal law. Its implementation is monitored by the funding agencies (USDOT and ODOT). It is a "unified" program that includes all transportation planning activities that are taking place within the MRMPO geographic planning boundary (Exhibit A). It is written and developed by MRMPO staff and reviewed, amended and adopted by the MRMPO Policy Committee. Subtasks will be monitored to assess progress. Progress information is provided as reports and proposals for action to the Policy Committee and technical advisory committee. Summary progress reports are provided to ODOT as part of quarterly reporting process.

The annual Self Certification Statement will also be prepared. Development of the Certification Statement will consider the MRMPO's effectiveness in fulfilling federal requirements regarding the 3-C (Comprehensive, Continuing and Coordinated) and multimodal urban transportation planning processes. Deliverables associated with this subtask include an adopted UPWP, Quarterly reports, monthly time sheets with task and subtask tracking.

Amendments to the UPWP are required when there is a change to either the work program, an addition to the work program and a budget revision resulting in changes to the work program. The MRMPO Policy Committee must approve all amendments to the UPWP.

a) Quarterly Reports

Deliverables: Quarterly reports, quarterly meeting with USDOT and ODOT (as needed)

Timeframe: Each Quarter

Lead Agency: RVCOG; *Supporting Agencies:* ODOT, USDOT

b) Daily MRMPO Task Tracking

Deliverables: Monthly task/subtask timesheets

Timeframe: Monthly July – June

Lead Agency: RVCOG

c) UPWP Development

Deliverables: 2019-20 UPWP document

Timeframe: Draft in February; Adoption by April

Lead Agency: RVCOG; *Supporting Agencies:* ODOT, USDOT

d) Annual MPO Self-Certification

Deliverables: Self-Certification statement

Timeframe: Draft by February; Adoption by April

Lead Agency: RVCOG; *Supporting Agencies:* ODOT, USDOT

Subtask 1.3 *Public Education and Participation*

Work Task Budget: \$2,931

FHWA MPO Planning Funds, \$1,619

ODOT Match for FHWA-PL funds, \$185

FTA 5303 Metropolitan Planning Funds, \$1,012

In-Kind Match, \$116

The MRMPO recognizes the importance and need for providing an active public involvement process, which supplies complete information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in all MRMPO planning and program activities. The purpose of this work element is to improve, strengthen and fulfill all these needs. A good public participation program includes public education, public involvement and public relations. The MRMPO adopted a Public Participation Plan in FY 2015 to fulfill MAP-21 obligations and the MRMPO's commitment to actively engaging the public in the transportation planning process. The plan will be updated in FY 2017.

a) *Implementation of Public Participation Plan*

The FAST Act calls for a “proactive public involvement process that provides complete information, timely public notice, full public access to key decisions, and support early and continuing involvement of the public in developing plans.” In FY 2015, the MRMPO adopted a *Public Participation Plan*. Under this plan, the MRMPO seeks to increase opportunities for all segments of the community, including low-income, minority and disabled citizens, to participate in the metropolitan planning process. Implementation includes efforts to develop new visualization techniques for TIP project selection including greater use of photographs in discussion of site locations and conditions, and posting on the web all applications and descriptive materials, and evaluation criteria and procedures. All applicants for MRMPO discretionary funds are asked to make presentations with visuals to the MRMPO's committees. Presentation materials are posted on the MRMPO website. In FY 2016, the MRMPO developed a virtual open house for the public along with an interactive project map. This use of the web represents an investment in expanded public involvement that will continue in FY2019. Public participation at the virtual open houses can be tracked (number of site visits and comments received) to determine its effectiveness. Spanish translation services are available to the public upon 24 hour notice to the MPO.

Deliverables:

- Ongoing implementation of the MRMPO Public Participation Plan.
- Fact sheets, project progress reports, newsletters, new visualization techniques and up-to-date website, and other activities as identified.

Timeframe: Ongoing July to June

Lead Agency: RVCOG; ***Supporting Agencies:*** ODOT, USDOT

b) *Citizens Guide to Transportation Planning*

The MRMPO will update the guide for the public in FY 2019. The guide will be a series of informational brochures that describe the MPO processes. The MRMPO will maintain and update the brochures and place them in public places around the MRMPO area.

There will be five (5) tri-fold, double-sided color informational brochures that include:

- “What is the MPO?”
- “Understanding the Transportation Planning Process”
- “Transportation Planning Principles”
- “MPO Plans and Programs”
- “How to get more Involved”

Deliverable:

- MRMPO Citizens Guide to Transportation Planning brochures

Timeframe: Ongoing July – June

Lead Agency: RVCOG; *Supporting Agencies:* ODOT, USDOT

c) **Protocols for Coordination between the MRMPO & RVMPO**

The MRMPO will continue to develop protocols for coordination between the MRMPO & RVMPO in FY 2019.

Deliverable:

- Coordination protocols for MRMPO & RVMPO

Timeframe: Ongoing July – June

Lead Agency: RVCOG; *Supporting Agencies:* ODOT, USDOT

Task 2.0 Short Range Planning

Budget: \$54,007

Funding Source: FHWA MPO Planning Funds, \$38,850
 ODOT Match for FHWA-PL funds, \$4,447
 FTA 5303 Metropolitan Planning Funds, \$9,610
 In-Kind Match, \$1,100

Description: This task relates to near term activities such as federal Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality (CMAQ) project prioritization and programming, air quality conformity activities, maintenance and update of the Metropolitan Transportation Improvement Program, which is a financially-constrained list of transportation improvements for the MRMPO area, and development of the annual list of obligated projects.

Objective: *Undertake activities associated with short-term project programming within a five-year horizon.*

Agencies to Coordinate: MRMPO member jurisdictions and agencies, ODOT, DEQ, DLCD, and USDOT

Subtask 2.1 *Transportation Improvement Program (TIP); Annual Projects Listing*
Work Task Budget: \$15,447
FHWA MPO Planning Funds \$11,331
ODOT Match for FHWA-PL funds \$1,297
FTA 5303 Metropolitan Planning Funds, \$2,529
In-Kind Match, \$289

Maintenance of the 2018-21 TIP is the main element in this. Also, staff will develop and publish the Annual Listing of Obligated Projects. MRMPO coordinates with member jurisdictions and state and federal agencies to keep the program current and develop the annual obligations report. TIP amendments generally are initiated by sponsoring agencies. Amendments are reviewed by the public and the TAC. The TAC forwards recommendations to the Policy Committee, which is responsible for approving the TIP and any changes to it (beyond minor, “administrative modifications,” which the MRMPO TIP manager is authorized to make under 23 CFR 450 to address project changes such as phase costs and minor shifts in fund sources). All amendments are forwarded to the ODOT STIP coordinator. MRMPO coordinates the amendment process so member jurisdictions will be aware of the progress of projects. Example of instances that trigger the amendment process include re-scheduling CMAQ and STP projects, Federal Transit Administration fund changes, and project costs or other scheduling changes.

In some instances, TIP amendments can trigger requirements for a new air quality conformity determination. Conformity activities will be determined through interagency consultation conducted by MRMPO (see Task 2.2: Air Quality Conformity for details). Consultation occurs on all full TIP amendments.

Deliverables:

- Annual Listing and Status of Federally-funded projects
- TIP and Amendments - Ongoing July – June
- Obligated Funds Report – December 2018

Timeframe: Ongoing July – June

Lead Agency: RVCOG; *Supporting Agencies:* ODOT, MRMPO member jurisdictions

Subtask 2.2 *Air Quality Conformity/SIP Implementation*
Work Task Budget: \$2,368
FHWA MPO Planning Funds, \$1,619
ODOT Match for FHWA-PL funds, \$185
FTA 5303 Metropolitan Planning Funds, \$506
In-Kind Match, \$58

Air quality conformity determinations are a required component of the RTP and TIP and all amendments that expand vehicular capacity (non-exempt projects). The MRMPO will prepare air quality conformity determinations as needed to respond to plan and program amendments.

A PM₁₀ State Implementation Plan (SIP) is in place for the Grants Pass UGB area, setting a

regional emissions budget for on-road sources. A Carbon Monoxide SIP is in place in the Central Business District (downtown area) in Grants Pass, which sets a Carbon Monoxide (CO) emissions budget for Grants Pass on-road source emissions. On September 28, 2015, the Environmental Protection Agency (EPA) approved PM₁₀ and CO Limited Maintenance Plans (LMPs) for Grants Pass, submitted by the State of Oregon on April 22, 2015 as a revision to its State Implementation Plans (SIPs). In accordance with the requirements of the Clean Air Act (CAA), the EPA approved the SIP revisions because they demonstrate that Grants Pass will continue to meet the PM₁₀ and the CO National Ambient Air Quality Standards (NAAQS) for a second 10-year period beyond re-designation, through 2025.

The benefit of having LMPs in place is that a regional emissions analysis will not be required, which will save the MRMPO a considerable amount of time and funding to demonstrate transportation conformity on future Regional Transportation Plans (RTPs) and Transportation Improvement Program (TIPs). Funding that was allocated – in the past - to air quality emissions modeling will be re-allocated to updating and maintaining the TIP and RTP.

The MRMPO will continue to coordinate with DEQ, ODOT, EPA, FTA and USDOT to maintain transportation conformity status, including any coordination and consultation necessary.

As a related air quality issue, but not currently part of MRMPO's conformity process, MRMPO will continue monitoring and coordinating on ozone and PM_{2.5} standards.

a) TIP / RTP Conformity Document

Deliverables: Air Quality Conformity Determination documents acceptable to USDOT.

Timeframe: December through June

Lead Agency: RVCOG; *Supporting Agencies:* DEQ, ODOT, EPA, FHWA and FTA

b) Interagency Consultation

Deliverables: Coordination with DEQ, ODOT, EPA, FHWA and FTA on conformity issues; Conformity consultation, training, reporting.

Timeframe: July - June as needed

Lead Agency: RVCOG; *Supporting Agencies:* DEQ, ODOT, EPA, FHWA and FTA

Subtask 2.3 Local Jurisdiction Coordination & Technical Assistance

Work Task Budget: \$17,828

FHWA MPO Planning Funds, \$12,950

ODOT Match for FHWA-PL funds, \$1,482

FTA 5303 Metropolitan Planning Funds, \$3,035

In-Kind Match, \$347

In an effort to provide and ensure a continuing, cooperative and comprehensive planning process resulting in plans that are consistent with other transportation planning activities in the Middle Rogue MPO planning area. MRMPO staff will provide technical assistance to member

jurisdictions as requested by supplying data, participating in committees, providing GIS services, and helping the agencies in their efforts to be consistent with the RTP.

A secondary objective of this element is to ensure consistency between the RTP and local plans such as TSPs, and to maximize the efficiency of the transportation system by helping communities integrate transportation and land use planning principles. Duplication of effort can also be minimized through communication and coordination provided in this task. Below is the status of MPO jurisdiction TSP's.

- Gold Hill – Development of a Local Street Network Plan (LSNP) began in FY 2017
- Grants Pass – TSP update began in FY 2017
- Josephine County – TSP updated in 2004. Will begin next update in FY 2018
- Rogue River – Update began in FY 2017 and expected to be complete by end of 2018.

MRMPO staff will participate on local TSP technical advisory committees to ensure that the work is coordinated and consistent with the RTP.

Deliverables: Provision of technical assistance, as needed/requested.

Timeframe: Ongoing July – June

Lead Agency: RVCOG; *Supporting Agencies:* ODOT, MRMPO member jurisdictions

Subtask 2.4 *Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality (CMAQ) Program Funds Management*
Work Task Budget: \$7,103
FHWA MPO Planning Funds, \$4,856
ODOT Match for FHWA-PL funds, \$556
FTA 5303 Metropolitan Planning Funds, \$1,517
In-Kind Match, \$174

Subtask consists of maintaining regular accounting of fund balances, staying current on fund rules and eligibility, participating statewide in allocation of funds. The TAC will determine if changes to the project selection criteria and application materials are necessary as part of the next discretionary funding project selection process. Staff will facilitate the process.

Also, funds programmed in the current TIP will be monitored. MRMPO coordinates with ODOT to track fund balances. Subsequent changes to projects through FY 2019 will need to be tracked to maintain fund balances to ensure that funds are programmed appropriately. Administrative duties will be performed as needed. MRMPO participation in statewide discussion of funding allocations is part of this subtask. The RVMPO will continue to work with ODOT to ensure CMAQ project eligibility and also ensure the completion of USDOT CMAQ annual reports which require a description of the qualitative and quantitative benefits of CMAQ projects.

Deliverables:

- Administration of STBG and CMAQ funds

Timeframe: Ongoing July - June

Lead Agency: RVCOG; *Supporting Agencies:* MRMPO member jurisdictions

Subtask 2.5 *Performance Measures Implementation and State and Federal Partner Coordination*

Work Task Budget: \$11,275

FHWA MPO Planning Funds, \$8,094

ODOT Match for FHWA-PL funds, \$926

FTA 5303 Metropolitan Planning Funds, \$2,023

In-Kind Match, \$232

Subtask consists of implementing Federal Performance Measures as they come online. This effort will require coordination with our state and federal partners. This subtask is also aimed at being a charge account for unanticipated additional efforts that come into play subsequent to the Unified Planning Work Program being adopted.

Deliverables:

- Implementation of Federal Performance Measures.
- Updating and maintaining necessary data bases and reports.

Timeframe: Ongoing July - June

Lead Agency: RVCOG; *Supporting Agencies:* Member jurisdictions, ODOT, USDOT

Task 3.0 Long Range Planning

Budget: \$43,859

Funding Source: **FHWA MPO Planning Funds, \$30,756**
ODOT Match for FHWA-PL funds, \$3,520
FTA 5303 Metropolitan Planning Funds, \$8,599
In-Kind Match, \$984

Description: The MRMPO adopted the 2015 – 2040 RTP on March 17, 2016 to conform to federal transportation planning requirements as set forth in The FAST Act, the Oregon Transportation Plan, Oregon Highway Plan, and other statewide modal plans, and the Oregon Transportation Planning Rule for urbanized metropolitan planning organizations. Additionally, MRMPO will continue participating in committees, conducting research and other work to be ready to comply with anticipated state and/or federal requirements for long-range performance measures and greenhouse gas emission reductions. More details pertaining to public participation efforts in the next RTP update, safety planning and transit needs are discussed in the relevant subtasks below.

Objective: *To complete the work necessary to maintain the 2015-2040 RTP that meets both federal and state transportation planning requirements under The FAST Act and the 3C Planning process and planning factors.*

Lead Agency: MRMPPO; Agencies to Coordinate: MRMPPO member jurisdictions, ODOT, DEQ, DLCD, and USDOT

Subtask 3.1 *Intelligent Transportation System (ITS) Coordination*

Work Task Budget: \$2,931

FHWA MPO Planning Funds, \$1,619

ODOT Match for FHWA-PL funds, \$185

FTA 5303 Metropolitan Planning Funds, \$1,012

In-Kind Match, \$116

The Rogue Valley Regional ITS Plan for the MRMPPO and the RVMPO was completed in April 2017. This goal of this Subtask 3.1 is to complete the different tasks associated with work plan for the project. This will be a stand-alone plan and referenced in the RTP. The MPO will prioritize projects identified in the ITS Plan to be included in the TIP and RTP during update cycles or as needed per the amendment process.

Deliverables: Completed ITS work plan tasks

Timeframe: Ongoing July - October

Lead Agency: RVCOG; *Supporting Agencies:* MRMPPO member jurisdictions

Subtask 3.2 *RTP Maintenance & Development*

Work Task Budget: \$40,928

FHWA MPO Planning Funds, \$29,138

ODOT Match for FHWA-PL funds, \$3,335

FTA 5303 Metropolitan Planning Funds, \$7,587

In-Kind Match, \$868

The Regional Transportation Plan (RTP) for the Middle Rogue Metropolitan Planning Organization is anticipated was adopted in March 2016. While maintaining the existing plan it is also time to begin the development of the Update which is to be adopted in calendar year 2020.

Deliverables:

- RTP Amendments as needed
- Development of Update to the 2040 RTP

Timeframe: Ongoing July - June

Lead Agency: RVCOG; *Supporting Agencies:* MRMPPO member jurisdictions

4.0 Data Collection/Analysis

Budget: \$18,942

Funding Source: FHWA MPO Planning Funds, \$12,950

ODOT Match for FHWA-PL funds, \$1,482

FTA 5303 Metropolitan Planning Funds, \$4,046

In-Kind Match, \$463

Description: This work task involves the collection and analysis of data in support of all regional transportation planning studies and associated planning undertaken by MRMPO. It includes support for MRMPO's ongoing collaboration with ODOT Transportation Planning and Analysis Unit (TPAU) on the regional travel demand model. In FY 2019, this task will support an update of Environmental Justice and Title VI Plan and a pedestrian and bike level of stress analysis.

Objective: *Data collection and analysis will be helpful in identifying and addressing Title VI and Environmental Justice considerations as well as contribute to other planning efforts.*

Agencies to Coordinate: MRMPO and funding agencies, ODOT, DEQ, DLCD, and USDOT.

Subtask 4.1 *Research and Analysis Program; Travel Demand Model Support & Development*

Work Task Budget: \$14,206

FHWA MPO Planning Funds, \$9,713

ODOT Match for FHWA-PL funds, \$1,112

FTA 5303 Metropolitan Planning Funds, \$3,035

In-Kind Match, \$347

This task will work to strengthen analysis capacity within the MRMPO. It will address improvements to the region's travel demand model.

TPAU originally built and now runs the Grants Pass, Oregon Small Urban Model (OSUM) model. In FY 2019, MRMPO staff will continue to work with TPAU on the development and implementation of the Activity Based Model.

Deliverables: Technical memos, data and information for MRMPO and jurisdiction projects, outreach, consultation with MRMPO committees, ODOT TPAU, Oregon Model Steering Committee, Oregon MPOs, USDOT, EPA.

- Travel Demand Model Maintenance and Support (assisting and coordinating with TPAU on all tasks including:
 - Updates to area travel model.
 - Model Validation reports.
 - Updates to model documentation.
 - Project and policy analyses modeling.
 - Travel forecasts for air quality analyses.
 - Traffic volume and level-of-service maps as requested.
 - Other model outputs as requested, including percent change in VMT, VHT, and mode-split.
 - Staff and equipment needed to complete projects in a timely manner.
 - Staff training, consultation, coordination with TPAU.
 - Base year and future year scenario land use updates (household, population and employment), and supportive land use place type mapping.

- Regional Transportation Plan update.
- Local jurisdictional Transportation System Plan.
- MRMPO GIS
 - Updated MRMPO GIS data and maps
 - GIS data management, file storage
 - GIS user licenses
 - Pedestrian and bicycle level of stress analysis.

Timeframe: Ongoing July – June

Lead Agency: RVCOG; *Supporting Agencies:* MRMPO member jurisdictions, ODOT TPAU, Oregon Model Steering Committee, Oregon MPOs, USDOT, and EPA

Subtask 4.2 *Data Collection/Analysis for Addressing Title VI/Environmental Justice in the Long-range Planning Process*

Work Task Budget: \$4,735

FHWA MPO Planning Funds, \$3,238

ODOT Match for FHWA-PL funds, \$371

FTA 5303 Metropolitan Planning Funds, \$1,012

In-Kind Match, \$116

This task implements MRMPO Public Participation Plan and provides funds for the development of an Environmental Justice and Title VI Plan to maintain compliance with Title VI and Environmental Justice considerations. Information contained in the plan about locations and numbers of target populations will be used as a reference for MRMPO project funding decisions. In evaluating project applications, MRMPO will consider impacts on EJ populations as identified in the Plan. Therefore it is important for the plan to contain up to date information. For FY2019, this task will support an update to the MRMPO's Title VI-Environmental Justice Plan.

This task also maintains the Title VI requirements such as; environmental justice reporting and plan-approval requirements, and Civil Rights complaint process as required by state and federal law which is included in the EJ/Title VI Plan. Task provides for continuing education of the Title VI officer in legal requirements, strategies and best practices relative to maintaining compliance with state and federal laws and guidance. Outreach and planning relating to locations of protected populations will be coordinated through the Title VI officer.

Deliverables:

- MRMPO Title VI & EJ yearly report;
- Update of the Title VI & EJ plan;
- Plan implementation including maintaining data base of contacts and sources;
- Title VI officer training; and
- Develop GIS maps of distribution of underserved populations.

Timeframe: Ongoing July - June

Lead Agency: RVCOG; *Supporting Agencies:* MRMPO member jurisdictions, ODOT
TPAU, and USDOT

5.0 Transit Planning

Budget: Work Task Budget: \$5,750
Funding Source: *FHWA MPO Planning Funds, \$1,619*
ODOT Match for FHWA-PL funds, \$185
FTA 5303 Metropolitan Planning Funds, \$3,541
In-Kind Match, \$405

Description: Josephine Community Transit (JCT) is the transit provider within the MRMPO. The MPO staff will work with JCT staff to finalize the passenger survey for the JCT and publish the results. In addition, MPO staff will provide support to Josephine Community Transit on the development of a Coordinated Transportation Plan.

Deliverables:

- Assist with Development of Coordinated Transportation Plan
- Completed transit passenger survey with results

Timeframe: July – June

Lead Agency: RVCOG; *Supporting Agencies:* Josephine Community Transit (JCT),
ODOT TPAU

Figure 3: Summary MRMPO FY2018-19 Budget–Transportation Planning Funds by Source and Activity

MRMPO DRAFT FY 2018-19 UPWP BUDGET							
Transportation Planning Funds by Source and Activity							
	FHWA MPO Planning Funds (1)	PL State Match (1)	FTA 5303 (2)	In-Kind Match (2)	MPO Dues (3)	Region 3 Planning Funds (4)	Total Budget (5)
Work Tasks							
1. Program Management							
1.1 Office & Personnel Mgmt: Fiscal & Grant Admin.	\$72,844	\$8,337	\$22,761	\$2,605	\$9,656	\$0	\$116,293
1.2 UPWP Development & UPWP Progress	\$3,238	\$371	\$1,012	\$116	\$0	\$0	\$4,739
1.3 Public Education and Involvement Program	\$1,619	\$185	\$1,012	\$116	\$0	\$0	\$2,934
Totals	\$77,700	\$8,893	\$24,784	\$2,837	\$9,656	\$0	\$123,870
2. Short Range Planning							
2.1 TIP Activities	\$11,331	\$1,297	\$2,529	\$289	\$0	\$0	\$15,459
2.2 Air Quality Conformity	\$1,619	\$185	\$506	\$58	\$0	\$0	\$2,370
2.3 Local Jurisdiction Coordination & Technical Assistance	\$12,950	\$1,482	\$3,035	\$347	\$0	\$0	\$17,828
2.4 STBG & CMAQ Project Funds Management	\$4,856	\$556	\$1,517	\$174	\$0	\$0	\$7,109
2.5 Performance Measure Implementation & State and Federal Partner Coordination	\$8,094	\$926	\$2,023	\$232	\$0	\$0	\$11,284
Totals	\$38,850	\$4,447	\$9,610	\$1,100	\$0	\$0	\$54,007
3. Long Range Planning							
3.1 ITS Coordination	\$1,619	\$185	\$1,012	\$116	\$0	\$0	\$2,934
3.2 RTP Maintenance/Development	\$29,138	\$3,335	\$7,587	\$868	\$0	\$0	\$40,961
Totals	\$30,756	\$3,520	\$8,599	\$984	\$0	\$0	\$43,859
4. Data Development							
4.1 Research & Analysis Program	\$9,713	\$1,112	\$3,035	\$347	\$0	\$0	\$14,218
4.2 Data collection/analysis for Title 6 & EJ	\$3,238	\$371	\$1,012	\$116	\$0	\$0	\$4,739
Totals	\$12,950	\$1,482	\$4,046	\$463	\$0	\$0	\$18,942
5. Transit - JOCO							
5.1 Transit Planning Assistance	\$1,619	\$185	\$3,541	\$405	\$0	\$0	\$5,758
Totals	\$1,619	\$185	\$3,541	\$405	\$0	\$0	\$5,750
Totals	\$161,875	\$18,527	\$50,580	\$5,789	\$9,656	\$0	\$246,427

(1) FHWA MPO Planning funds are allocated to the MRMPO by formula and consist of 89.73% federal funds and 10.27% state match. Federal Share: \$161,875; ODOT Match: \$18,527; for a Total of \$180,402 for FY 2017.

(2) Section 5303 funds are provided for metropolitan planning activities. Total 2018 allocation consists of 89.73% federal (\$50,580) and a required 10.27% local share (\$5,789) provided by in-kind in lieu of cash match.

(3) MPO dues are paid by MPO member jurisdictions: Cities of Gold Hill, Grants Pass, & Rogue River, and Jackson and Josephine Counties.

4) ODOT Region 3 planning funds.

5) RVCOG acting on behalf of the the MRMPO will apply for and otherwise obtain these funds. RVCOG will carry out the tasks described in this UPWP.

Note: The revenues contained in the UPWP represent the best estimates of expected funding and planning priorities at this time. These priorities and funding levels may change over time. Actual ODOT funding commitments are finalized through specific IGAs. The identified dollar amounts may include subcontracted activities.

Exhibit A: MRMPO Transportation Planning Area

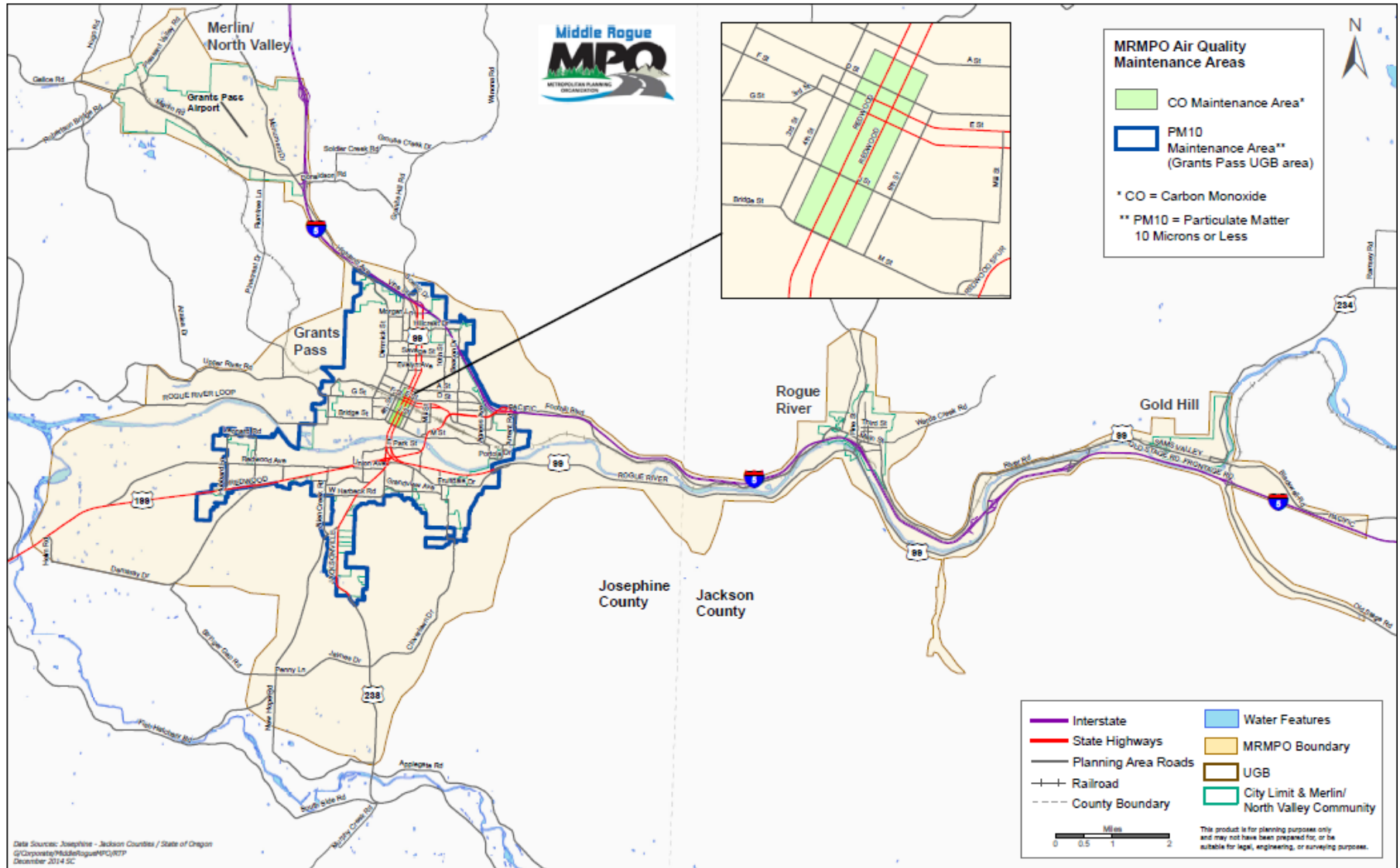


Exhibit B: MRMPO Designation Resolution

ROGUE VALLEY COUNCIL OF GOVERNMENTS RESOLUTION NO. 2013-1

To Delegate MRMPO Decision-Making Authority to MRMPO Policy Committee

A RESOLUTION relating to the delegation of responsibilities to the Policy Committee of the Middle Rogue Metropolitan Planning Organization (MRMPO).

WHEREAS the Governor of the State of Oregon designated the Rogue Valley Council of Governments (RVCOG) as the Metropolitan Planning Organization (MPO) for the GRANTS PASS URBANIZED AREA on March 25, 2013.

WHEREAS the RVCOG is responsible to the State of Oregon for assuring that federal and state transportation planning regulations are being met within the Middle Rogue MPO; and

WHEREAS representatives of the local governments of the Cities of Grants Pass, Rogue River, and Gold Hill and Josephine and Jackson counties, and the Oregon Department of Transportation function as the MPO (policy committee) and carry out designated functions under 23 USC Sec 134 and 49 USC Sec 5303 for the Grants Pass Urbanized Area MPO; and

WHEREAS the RVCOG Board of Directors is the contracting authority for all RVCOG functions, including the MPO function;

THEREFORE, BE IT RESOLVED THAT THE RVCOG BOARD OF DIRECTORS DOES HEREBY:

Delegate to the Middle Rogue MPO Policy Committee the responsibility for carrying out the federal transportation planning requirements under 23 USC Sec 134 and 49 USC Sec 5303, which require that each U.S. Census-designated urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans, programs and other required products consistent with the comprehensively planned development of the metropolitan area.

Adopted by the RVCOG Board of Directors this 27th of March, 2013.



Jim Lewis, President
Rogue Valley Council of Governments

PART II -- RVCOG Transportation Functions

Task 6 Support to ODOT Region 3

Total Budget: \$120,000

Funding Source: Region 3 Planning Funds (ODOT)

The Rogue Valley Council of Governments provides staff support to ODOT for administrative support to the Rogue Valley Area Commission on Transportation (RVACT).

Task 6.1 Rogue Valley Area Commission on Transportation (RVACT)-Support

Description: RVACT was chartered by the Oregon Transportation Commission (OTC) in March of 1997 and is an advisory committee to the OTC and ODOT. It represents the Jackson and Josephine County geographic area. RVACT is comprised of elected officials and local residents. RVACT's mission is to:

1. Provide a forum for communicating, learning and understanding transportation issues as they effect the two counties' economic opportunities and livability;
2. Prioritize state transportation infrastructure and capital investments through the development of an implementation strategy that supports transportation plans related to the Rogue Valley Area; and
3. Advise the Oregon Transportation Commission on state and regional policies affecting the Area's transportation systems.

Key tasks: Coordination with Region 3 and District 8 ODOT staff in the Statewide Transportation Improvement Program (STIP), preparing monthly agenda materials, meeting notices and correspondence for RVACT meetings. Also, RVCOG staff assists in the preparation of Southern Oregon region Oregon Transportation Commission (OTC) meetings.

Deliverables: Agenda materials, information packets, public notices, technical reports and other documents as requested by ODOT.

Timeframe: Ongoing July-June

Lead Agency: RVCOG; *Supporting Agencies:* MRMPO member jurisdictions

PART III—ODOT Planning Projects

The projects listed below will be worked by ODOT in FY2019. They are listed for informational purposes and to coordinate this work among ODOT and the MRMPO. This coordination is in accordance with *CFR §450.314 Metropolitan transportation planning process: Unified planning work programs and §450.318.*

Project	Description	Total Budget (Estimate)	Funding	Project Start (Estimated)	Project Finish (Estimated)
Transportation System Plan update for the City of Grants Pass	TSP Update	\$300,000	State Planning & Research (Federal)	Fall 2017	Spring 2019
Transportation System Plan update Josephine County	TSP Update	\$250,000	State Planning & Research (Federal)	Spring 2017	Summer 2019
Transportation System Plan update for the City of Rogue River	TSP Update	\$150,000	State Planning & Research (Federal)	Winter 2016	Spring 2018
IAMP for Interchange 55 (Grants Pass)	Project to identify long-range needs and recommend improvements and management actions.	\$100,000	State Planning & Research (Federal)	Fall 2017	Fall 2017
IAMP for Interchange 58 (Grants Pass)	Project to identify long-range needs and recommend improvements and management actions.	\$100,000	State Planning & Research (Federal)	Fall 2017	Fall 2017

*IAMP: Interchange Area Management Plan

The Public can access information about these projects on ODOT's website:

<http://www.oregon.gov/ODOT/HWY/REGION3/pages/index.aspx>

The ODOT planning projects listed above will be coordinated with the MRMPO. MPO staff will serve on the various technical advisory committees to provide input in relationship to RTP goals and policies. The planning documents developed for these projects will be reviewed by MPO staff for consistency with the RTP.

Transportation Planning Acronyms

ACT:	Area Commission on Transportation
ADA:	Americans with Disabilities Act
ADT:	Average Daily Traffic
AMPO:	Association of Metropolitan Planning Organizations
AQCD	Air Quality Conformity Determination
AQMA:	Air Quality Maintenance Area
CAAA:	Clean Air Act Amendments
CFR	Code of Federal Regulations
CMAQ:	Congestion Mitigation & Air Quality (federal funding program)
CO:	Carbon Monoxide
DLCD:	Department of Land Conservation and Development
EPA:	Environmental Protection Agency
EQC	Environmental Quality Commission
FAST Act	Fixing America's Surface Transportation Act of 2015
FHWA:	Federal Highway Administration
FTA:	Federal Transit Administration
FY	Fiscal Year
FYY	Federal Fiscal Year
GIS:	Geographic Information Systems
IAMP	Interchange Area Management Plan
IGA	Intergovernmental Agreement
ITS:	Intelligent Transportation Systems
JCT:	Josephine Community Transit
LMP	Limited Maintenance Plan
LOS:	Level of Service, a range of operating conditions for each type of road facility
MAP-21	Moving Ahead for Progress in the 21 st Century, 2012 transportation act
MRMPO	Middle Rogue Metropolitan Planning Organization
MOU:	Memorandum of Understanding
MPO:	Metropolitan Planning Organization, a planning body in an urbanized area over 50,000 in population which has responsibility for developing transportation plans for that area
TIP:	Metropolitan Transportation Improvement Program
NAAQS:	National Ambient Air Quality Standards
NHS:	National Highway System
NTI:	National Transit Institute
OAR:	Oregon Administrative Rules
ODEQ	Oregon Department of Environmental Quality
ODFW:	Oregon Department of Fish and Wildlife
ODOT:	Oregon Department of Transportation
OHP	Oregon Highway Plan
OMPOC:	Oregon Metropolitan Planning Organization Consortium
ORS:	Oregon Revised Statutes.
OSTI:	Oregon Sustainable Transportation Initiative
OSUM	Oregon Small Urban Model
OTC:	Oregon Transportation Commission, ODOT's governing body
OTP:	Oregon Transportation Plan
PL112:	Public Law 112, Federal Planning Funds

PM ₁₀ :	Particulate Matter of less than 10 Micrometers
PM _{2.5} :	Particulate Matter of less than 2.5 Micrometers
RTP:	Regional Transportation Plan
RVACT:	Rogue Valley Area Commission on Transportation
RVCOG:	Rogue Valley Council of Governments
RVMPO:	Rogue Valley Metropolitan Planning Organization
SAFETEA-LU	Safe, Accountable, Flexible, Equitable, Transportation Efficiency Act – A Legacy for Users
SIP:	State Implementation Plan (refers to DEQ air quality plans)
SOV:	Single Occupancy Vehicle
STA:	Special Transportation Area
STIP:	Statewide Transportation Improvement Program
STP:	Surface Transportation Program
TAC:	Technical Advisory Committee
TAZ:	Transportation Analysis Zones
TCM:	Traffic Control Measures
TDM:	Transportation Demand Management
TIP:	Transportation Improvement Program.
TOD:	Transit Oriented Development
TPAU:	Transportation Planning Analysis Unit
TPR:	Transportation Planning Rule
TSP:	Transportation System Plan
UGB:	Urban Growth Boundary
UPWP:	Unified Planning Work Program
USDOT:	U.S. Department of Transportation (includes all modal agencies)
V/C:	Volume to Capacity
VHT	Vehicle Hours Traveled
VMT:	Vehicle Miles Traveled